

# IBT MOTION FORM

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 1 Meeting Date: January 20, 2017 Location: Casa Grande, AZ

I move that that all references to Administrative\Manager found in the **WBCCI Bylaws pages, 3, 6, 26, 29, 32, 34, 35, 35.2, 40, 41, 44, 52, and 59** be changed to **Corporate Manager**.

In addition all references to Administrative\Manager in the Appendices of the WBCCI Blue Book **Appendix 2, Page 2, and 14 and Appendix 5 Page 1**, be changed to Corporate Manager. Also, **Appendix 4, Page I, Job Description of the Managerial Employee of the Wall Byam Caravan Club International, Part II, Basic Duty and Authority Sec. A**, delete ~~administrative officer and General~~ and insert **Corporate**,

**Appendix 4, Page 1, Job Description of the Managerial Employee of the Wall Byam Caravan Club International, Part II, Basic Duty and Authority Sec. A** currently reads

A. As full time ~~administrative officer and General~~ **Corporate** Manager of the Club, he is in charge of the WBCCI headquarters office and shall be designated other duties by the International Treasurer as outlined in the Constitution, Article VIII, Section 4 and in POLICY, Financial Management, Paragraph 3. ~~(6/22/99)~~

**Appendix 4, Page 1, Job Description of the Managerial Employee of the Wall Byam Caravan Club International, Part II, Basic Duty and Authority Sec. A** will then read:

A. As full time Corporate Manager of the Club, he is in charge of the WBCCI headquarters office and shall be designated other duties by the International Treasurer as outlined in the Constitution, Article VIII, Section 4 and in POLICY, Financial Management, Paragraph 3.

**Rationale:** This motion is to establish internal consistency in the WBCCI Bylaws and its Appendices with the use of a consistent title for the Corporate Manager of WBCCI.

**Financial Impact:** There is no financial impact to WBCCI

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled      \*\*Withdrawn

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session

Joseph. Suteran      Maker

\_\_\_\_\_      Second

For Office Use Only:

Submission Date \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by International Parliamentarian

# IBT MOTION FORM

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 2 Meeting Date January 20, 2017 Location: Casa Grande AZ

I move that **Article XI, Duties of Administrator/Manager** be amended by deleting the title ~~Administrator/Manager~~ and inserting **Corporate Manager** and add a new **Sec. 4** establishing the Corporate Manger as the chair of the WBCCI Budget committee.

**Sec. 4** The Corporate Manager of the Wally Byam Caravan Club International (WBCCI) shall act as the Chair of a WBCCI Budget Committee with the Treasurer, Treasurer nominee, International President and Vice Presidents. The Chair will call an annual meeting prior to the annual International Rally to determine the next fiscal years budget and future International Rally budget(s).

### Responsibilities of the Budget Committee

1. Prepare and present to the incoming Board of Trustees at its first meeting each fiscal year, a budget for the general fund. It shall project the Club's income and expenditures for that fiscal year and provides for funding of all usual and special club activities. It shall also allocate to each Standing Committee such funds, as the Budget Committee deems necessary for the operation of the committee's program
2. Prepare and present budgets for each future International Rally for which a location has been announced. The Budget(s) should show for each line of the original budget, any revisions and amount expended to date.
3. Budgets shall be based on information provided by the Corporate Manager, Executive Committee, and Standing Committee Chairs.

**Proviso:** If this motion is passed, delete **Article III, Sec. 1 A. Budget** and re-letter the remaining committees to reflect the deletion. Delete **Article III, Policy, Standing Committees – General Duties Policy A. Budget** and re-letter the remaining committee duties.

**Rationale:** The Corporate Manager in the Central Office does the WBCCI budget determination with the final budget being developed using input from the Executive Committee, Treasurer, Treasurer nominee and Standing Committee Chairs. More importantly, as our Corporate Manager attends all IBT meetings; is capable of using modern technology, and can access any needed information from the Central Office electronically. Making this change will allow the annual budget meeting to be held at the International Rally site. All of the committee members will be there saving the expense of travel to Jackson Center.

**Financial Impact Statement:** Increased efficiency as well as savings in travel expenses by elimination of travel to Jackson Center for a budget meeting.

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

Thomas Smithson \_\_\_\_\_ Maker

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session.

\_\_\_\_\_ Second

For Office Use Only:

Submission Date \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by International Parliamentarian

# IBT MOTION FORM

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 3 Meeting Date January 20, 2017 Location: Casa Grande AZ

I move that Article XII Official Publications be changed in the following manner:

1. In **Article XII, Sec. 2** delete ~~editor~~ insert **Corporate Manager** delete ~~adopted by Executive Committee.~~
2. Insert the word **printed** before the word **Membership** in **Part A, Sec. 1** under **Policy Club Publications.**
3. In **Article XII, Sec. 3** delete ~~and content.~~
4. Delete ~~and spouses in~~ **Part A, Sec. 1.**
5. Delete ~~or spouses in~~ **Part A, Sec. 2.**
6. Delete ~~and Members at Large in~~ **Part A, Sec. 4.**
7. Insert in **Part B, Sec. 1,** delete **Membership** before **Directory** and insert after ...**Directory, printed and digital,** and insert after ...**January, and a minimum of two digital updates, reflecting new and renewing members, will be produced during the balance of the year.**
8. Delete **Part B, Sec. 2** under **Policy Blue Beret** and renumber the following sections.
9. Delete **Part B, Sec. 4** under **Policy Blue Beret** as written and reword to read: **Articles describing Unit activities from Unit publications and member activities may be included in the Blue Beret or News and Views at the discretion of the publication editors in consultation with the chair of the Publication Committee. Coupons for National, Regional, and Special Event Rallies as well as International and Region Caravans may be printed a maximum of three times as designated by the requester. International Rally coupons may be printed a maximum of six times.**
10. In **Part B, Sec. 6** change **Blue Beret Chairman** to **Corporate Manager.**
11. In **Part B, Sec. 9** insert after **WBCCI** and who offer a discount to **WBCCI** members
12. Under **Part C Distribution Sec. 1** insert after ...**BERET, in either printed or digital format as they have selected upon membership renewal.**
13. Under **Part C Distribution Sec. 2** delete ~~editor with final approval by the Executive Committee~~ and insert **Corporate Manager.**
14. Under **Part C Distribution Sec. 3** delete ~~Administrator/~~ and insert **Corporate.**
15. Under **Part C Distribution Sec. 4** delete ~~annually by the editor to recover costs with final approval by the Executive Committee.~~ and insert **by the Corporate Manager.**
16. Under **Part C Distribution** delete **Sec. 5** as written and reword to read: **The Corporate Manger shall determine the most cost effective way to distribute WBCCI publications outside of the United States.**
17. Under **Part C Distribution Sec. 6** delete ~~including second or first class mailing at prevailing first class rates.~~
18. Under **Part C Distribution Sec. 7** insert after **accounts. Members who have changed their mailing address or changed seasonal locations and not notified the central office may receive a courtesy copy if they are willing to pay the cost of postage.**
19. Under **Part C Distribution** add a new **Sec. 8. Members requesting an additional copy of the printed Membership Directory will be charged current publication costs plus postage.**

Article XII currently reads:

## ARTICLE XII OFFICIAL PUBLICATIONS

- Sec. 1 Bylaws** The Board of Trustees may publish or cause to be published certain documents, which shall be designated official publications of the international club. At present, the Blue Beret, and annual membership directory are the official club publications. (1/20/95)
- Sec. 2 Bylaws** The control and sale of all advertising space shall be the responsibility of the editor

**Corporate Manager** operating under written procedures. ~~adopted by Executive Committee.~~  
(7/5/93)

- Sec. 3 Bylaws** The Executive Committee shall specify the overall format ~~and content~~ of the *Blue Beret* and the Annual Membership Directory. (7/5/11)
- Sec. 4 Bylaws** The Executive Committee shall formulate procedures pertaining to the allocation of space to each facet of the *Blue Beret*.

## Policy

### CLUB PUBLICATIONS

- A. Annual Membership Directory: WBCCI will publish an annual directory in both digital and printed form and each member will be provided an opportunity, upon their annual renewal, to state the form or forms they wish to receive. The digital form will be delivered by email to the member. (6/27/14)
1. The Annual **printed** Membership Directory will list the names and addresses of members ~~and spouses~~ whose International dues have been received at International Headquarters on or before November 30 in the year preceding the publication of the Annual Membership Directory. (1/20/95)
  2. Special titles or ranks (i.e. Dr., Col., etc.) shall not be included in the listing of members ~~or spouses~~ in the Annual Membership Directory. (1/20/95)
  3. Co-owners shall each pay International dues in order to be listed separately in the Annual Membership Directory. (1/20/95)
  4. Special designations for the listing of Lifetime Members ~~and Members at Large~~ shall be included in the Annual Membership Directory. (7/5/95)
  5. Except as authorized by the Executive Committee, the Annual Membership Directory of the International Club or the Membership Directories or Rosters of Units shall not be made available to any individual who is not a member or to organizations not a part of the International Club in order to prevent the use of such Directories or Rosters for mailing lists and soliciting purposes. (1/19/96)
- B. Blue Beret
1. The *Blue Beret*, the official publication of the club, is published monthly except January, July and December. The Annual ~~Membership~~ Directory, **printed and digital**, will be published in January **and a minimum of two digital updates, reflecting new and renewing members, will be produced during the balance of the year.** (7/5/11)
  2. ~~A member who has been removed from the rolls on January 1 will receive the February issue of the Blue Beret, which will contain a reminder notice prepared by the Editor. (1/21/91)~~

3. A maximum of 400 column inches of publicity for the upcoming International Rally will be allowed not including registration coupons, in issues selected by the Rally Committee. (1/21/91)
4. ~~No material, articles or coupons for Unit activities will be permitted. Coupons for International, National, Region and Special Event Rallies and for International Post Rally Caravans, Region and Overseas Caravans may be printed. Coupons will be printed in only three issues as designated by the requestor, except the coupon for the International Rally may be printed in a maximum of six issues. (7/5/82)~~ **Articles describing Unit activities from Unit publications and member activities may be included in the Blue Beret or News and Views at the discretion of the publication editors in consultation with the chair of the Publication Committee. Coupons for National, Regional, and Special Event Rallies as well as International and Region Caravans may be printed a maximum of three times as designated by the requester. International Rally coupons may be printed a maximum of six times**
5. Each region is allowed 60 column inches per year to promote region rallies, caravans and multi-unit rallies as well as other news, specifically about the region, deemed newsworthy to its members by the Region President. Further Regions will be permitted an additional 11 column inches for each caravan conducted. Articles will be permitted for multi-unit rallies provided the Region Executive Committee has approved the rally and authorized the charge of space required against the region space allowance. All region news submitted for publication must be accompanied by the written authorization of the Region President or his/her designate. State rallies within the borders of a region shall be exempt from the region space allocation. (1/21/00)
6. Each Region President shall appoint one person as a Contributing Editor who shall submit news copy to the BLUE BERET Editor, and the ~~BLUE BERET Chairman~~ **Corporate Manager** shall be informed of the name of each Region Contributing Editor by August 1 of each calendar year. (7/5/86)
7. WBCCI Intra-clubs shall be allowed 20 column inches per year to promote club activities and to provide pertinent Intra-club information to its members. All articles submitted for publication must be accompanied by written authorization of the Intra-club President. (1/21/00)
8. WBCCI State, Commonwealth, Provincial, Special Events and National Rallies shall be permitted 14 column inches per year, excluding coupons, within the Blue Beret for promotional purposes. State Rally publicity shall be coordinated with the Region President and/or Contributing Editor within whose Region the rally shall occur. Such rally articles submitted for publication shall be accompanied by the written authorization of the Region President or his/her designate. (1/21/00)
9. **AIRSTREAM RV PARKS** requiring 100% membership in WBCCI **and who offer a discount to WBCCI members** shall be allowed 65 words of free Classified Advertising in each issue of the *Blue Beret*. Such advertising submitted for publication shall be accompanied by the annual written authorization of the RV Park President or his/her designate. (6/26/06)

## Policy

### C. DISTRIBUTION

1. Members in good standing in the International Club shall receive, each calendar year, one ANNUAL MEMBERSHIP DIRECTORY and one each of the nine issues of the BLUE BERET in either printed or digital format as they have selected upon membership renewal. ~~(7/5/11)~~
2. Airstream, Inc. is furnished a supply of ANNUAL MEMBERSHIP DIRECTORIES and issues of the BLUE BERET for public relations and business purposes for use and distribution by Airstream, Inc. Supply needs are reviewed and re-established annually with Airstream, Inc., by the Editor ~~with final approval by the Executive Committee~~ **Corporate Manager**. ~~(1/20/95)~~
3. The Annual Membership Directory, the computer generated membership roster, the membership rosters of Units and Regions of the International Club may, with the authorization of the Executive Committee, be made available to Corporate Sponsors of the International Club and to business organizations. Such Corporate Sponsors and business organizations shall be charged a fee for the authorized use of such directories and rosters. The fees to be charged shall be determined by the ~~Corporate Administrator~~ **Manager** of the International Club and such fees shall be approved by the Executive Committee. (1/19/96)
4. First Class handling and postage for the BLUE BERET and the ANNUAL MEMBERSHIP DIRECTORY are available by prepaying the prevailing rate to Headquarters. Prevailing rate to be established ~~annually by the Editor to recover costs with final approval by the Executive Committee.~~ **by the Corporate Manger**. ~~(1/20/95)~~
5. ~~Members with a mailing address outside the United States and Canada will be assessed an annual fee for postage and handling. Fee to be established by the WBCCI Editor to recover costs.~~ ~~(7/5/93)~~ **The Corporate Manger shall determine the most cost effective way to distribute WBCCI publications outside of the United States.**
6. Subscriptions to the BLUE BERET (magazine only) ~~including second or first class mailing at prevailing first class rates~~ are available to members and interested public alike at the prevailing subscription rate.
7. Courtesy copies of the Blue Beret may be mailed to individuals or businesses for public relations or business purposes. Individuals or businesses may be placed on the courtesy mailing list by notifying WBCCI Headquarters in writing and shall include justification for the request. Cost of the courtesy mailing list will be borne by the appropriate General Fund accounts. **Members who have changed their mailing address or changed seasonal locations and not notified the central office may receive a courtesy copy if they are willing to pay the cost of postage.** ~~(1/29/93)~~

**Article XII Official Publications** will now read:

**Sec. 1 Bylaws** The Board of Trustees may publish or cause to be published certain documents, which shall be designated official publications of the international club. At present, the *Blue Beret* and annual membership directory are the official club publications. (1/20/95)

**Sec. 2 Bylaws** The control and sale of all advertising space shall be the responsibility of the Corporate Manager operating under written procedures.

**Sec. 3 Bylaws** The Executive Committee shall specify the overall format of the *Blue Beret* and the Annual Membership Directory. (7/5/11)

**Sec. 4 Bylaws** The Executive Committee shall formulate procedures pertaining to the allocation of space to each facet of the *Blue Beret*.

**Policy**

**CLUB PUBLICATIONS**

A. Annual Membership Directory: WBCCI will publish an annual directory in both digital and printed form and each member will be provided an opportunity, upon their annual renewal, to state the form or forms they wish to receive. The digital form will be delivered by email to the member. (6/27/14)

1. The Annual printed Directory will list the names and addresses of members whose International dues have been received at International Headquarters on or before November 30 in the year preceding the publication of the Annual Membership Directory.
2. Special titles or ranks (i.e. Dr., Col., etc.) shall not be included in the listing of members in the Annual Membership Directory.
3. Co-owners shall each pay International dues in order to be listed separately in the Annual Membership Directory. (1/20/95)
4. Special designations for the listing of Lifetime Members shall be included in the Annual Membership Directory.
5. Except as authorized by the Executive Committee, the Annual Membership Directory of the International Club or the Membership Directories or Rosters of Units shall not be made available to any individual who is not a member or to organizations not a part of the International Club in order to prevent the use of such Directories or Rosters for mailing lists and soliciting purposes. (1/19/96)

B. *Blue Beret*

1. The *Blue Beret*, the official publication of the club, is published monthly except January, July and December. The Annual Directory, printed and digital, will be published in January and a minimum of two digital updates, reflecting new and renewing members, will be produced during

the balance of the year.

2. A maximum of 400 column inches of publicity for the upcoming International Rally will be allowed not including registration coupons, in issues selected by the Rally Committee. (9/21/91)
3. Articles describing Unit activities from Unit publications and member activities may be included in the Blue Beret or News and Views at the discretion of the publication editors in consultation with the chair of the Publication Committee. Coupons for National, Regional, and Special Event Rallies as well as International and Region Caravans may be printed a maximum of three times as designated by the requester. International Rally coupons may be printed a maximum of six times)
4. Each region is allowed 60 column inches per year to promote region rallies, caravans and multi-unit rallies as well as other news, specifically about the region, deemed newsworthy to its members by the Region President. Further Regions will be permitted an additional 11 column inches for each caravan conducted. Articles will be permitted for multi-unit rallies provided the Region Executive Committee has approved the rally and authorized the charge of space required against the region space allowance. All region news submitted for publication must be accompanied by the written authorization of the Region President or his/her designate. State rallies within the borders of a region shall be exempt from the region space allocation. (1/21/00)
5. Each Region President shall appoint one person as a Contributing Editor who shall submit news copy to the BLUE BERET Editor, and the Corporate Manager shall be informed of the name of each Region Contributing Editor by August 1 of each calendar year.
6. WBCCI Intra-clubs shall be allowed 20 column inches per year to promote club activities and to provide pertinent Intra-club information to its members. All articles submitted for publication must be accompanied by written authorization of the Intra-club President. (1/21/00)
7. WBCCI State, Commonwealth, Provincial, Special Events and National Rallies shall be permitted 14 column inches per year, excluding coupons, within the Blue Beret for promotional purposes. State Rally publicity shall be coordinated with the Region President and/or Contributing Editor within whose Region the rally shall occur. Such rally articles submitted for publication shall be accompanied by the written authorization of the Region President or his/her designate. (1/21/00)
8. AIRSTREAM RV PARKS requiring 100% membership in WBCCI and who offer a discount to WBCCI members shall be allowed 65 words of free Classified Advertising in each issue of the *Blue Beret*. Such advertising submitted for publication shall be accompanied by the annual written authorization of the RV Park President or his/her designate. (6/26/06)



## C. DISTRIBUTION

1. Members in good standing in the International Club shall receive, each calendar year, one ANNUAL MEMBERSHIP DIRECTORY and one each of the nine issues of the BLUE BERET in either printed or digital format as they have selected upon membership renewal-
2. Airstream, Inc. is furnished a supply of ANNUAL MEMBERSHIP DIRECTORIES and issues of the BLUE BERET for public relations and business purposes for use and distribution by Airstream, Inc. Supply needs are reviewed and re-established annually with Airstream, Inc., by the Corporate Manager.
3. The Annual Membership Directory, the computer generated membership roster, the membership rosters of Units and Regions of the International Club may, with the authorization of the Executive Committee, be made available to Corporate Sponsors of the International Club and to business organizations. Such Corporate Sponsors and business organizations shall be charged a fee for the authorized use of such directories and rosters. The fees to be charged shall be determined by the Corporate Manager of the International Club and such fees shall be approved by the Executive Committee.
4. First Class handling and postage for the BLUE BERET and the annual MEMBERSHIP DIRECTORY are available by prepaying the prevailing rate to Headquarters. Prevailing rate to be established by the Corporate Manager.
5. The Corporate Manger shall determine the most cost effective way to distribute WBCCI publications outside of the United States.
6. -Subscriptions to the BLUE BERET (magazine only) are available to members and interested public alike at the prevailing subscription rate.
7. Courtesy copies of the Blue Beret may be mailed to individuals or businesses for public relations or business purposes. Individuals or businesses may be placed on the courtesy mailing list by notifying WBCCI Headquarters in writing and shall include justification for the request. Members who have changed their mailing address and not notified the central office may not receive a courtesy copy. Cost of the courtesy mailing list will be borne by the appropriate General Fund accounts. Members who have changed their mailing address or changed seasonal locations and not notified the central office may receive a courtesy copy, if they are willing to pay the cost of postage.
8. Members requesting an additional copy of the printed Membership Directory will be charged current publication costs plus postage.

**Rationale:** This motion will bring the publication practices of WBCCI into compliance with actual practice as well as allow for club publications to better reflect the creative and dynamic nature of Unit and overall club activities.

**Financial Impact Statement:** There is no significant financial impact on the club with some savings in postage by the proposed changes in mailing practices of the central office.

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session.

\_\_\_\_\_ Maker

\_\_\_\_\_ Second

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For Office Use Only:

Submission Date \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by International Parliamentarian

# IBT MOTION FORM

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion No. 4 Meeting Date: January 20, 2017 Location: Casa Grande, AZ

I move to amend Article XVI, FINANCIAL MANAGEMENT, Policy, Financial Management, Item #12 by inserting one of after "which employs"; by striking out ~~Headquarters office~~ and inserting **Central Office**; by inserting **policy** after "guidelines, "; by striking out ~~Administrator/~~ and inserting **Corporate**; by striking out ~~International Headquarters~~ and inserting **Central Office**; by inserting **if applicable** after "tax generated, "; by inserting **International** after "as determined by the", and striking out ~~Administrator/~~ and inserting **Corporate**.

Item #12 currently reads:

12. Any WBCCI entity, which employs **one of** the International Club tax Identification number to conduct its financial affairs shall file the appropriate financial data with the ~~Headquarters office~~ **Central Office** in accordance with guidelines, **policy** and procedures established by the International Treasurer and ~~Administrator/~~ **Corporate Manager**. Guidelines and procedures shall be in accordance with current tax and fiscal practices. Each entity shall make payment to the ~~International Headquarters~~ **Central Office** for the amount of tax generated, if **applicable**, as determined by the International Treasurer and ~~Administrator/~~ **Corporate Manager**. (7/5/93)

Item #12 would then read:

12. Any WBCCI entity, which employs one of the International Club tax Identification number to conduct its financial affairs shall file the appropriate financial data with the Central Office in accordance with guidelines, policy and procedures established by the International Treasurer and Corporate Manager. Guidelines and procedures shall be in accordance with current tax and fiscal practices. Each entity shall make payment to the Central Office for the amount of tax generated, if applicable, as determined by the International Treasurer and Corporate Manager.

I move to insert a **new Policy, Financial Data** in Article XVI, FINANCIAL MANAGEMENT, Policy, Financial Management, after Item #12 which shall read:

## **Policy      Financial Data**

1. Copies of source documents, either as a paper document or electronically, shall be retained by each WBCCI entity, which employs one of the International Club tax identification number to conduct its financial affairs, for a period of eight (8) years.
2. Said copies of source documents shall be made available to the Central Office when requested by the International Treasurer, Corporate Manager, or WBCCI Executive Committee for use as evidence when scheduled or random internal/external audits occur to review the entities or the club's financial statements.
3. Source documents shall include but are not limited to:
  - A ledger – that records all monies received and all expenses paid. This can be a print out from a computerized accounting program, or hand written.
  - Supplier Invoice – that supports the issuance of cash, check, or electronic payment to a supplier and supports the recordation of the expense.
  - Credit Card Receipt – for a disbursement of funds from cash.
  - Receipt Books – that record money received.
  - Bank Statements – that confirm money received and expenses paid.
  - Financial Statement – showing the profit or loss.
4. These documents may be shredded or other form of elimination may take place after the eight (8) years has expired.

# IBT MOTION FORM

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion No. 4 – Page 2 Meeting Date: January 20, 2017 Location: Casa Grande, AZ

**Rationale:**

Item #12 requires updated wording to identify the Corporate Manager and to clean up the verbage. The new Policy – Financial Data was not previously defined in the Bylaws, as stated in Item #12, but is a requirement for financial accountability within the WBCCI. This also defines the period in which source documents need to be kept for use as evidence when scheduled or random internal / external audits occur to review the entities or the club's financial statements.

**Financial Impact Statement:**

There is no financial impact.

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

\_\_\_\_\_ Gail Harrower \_\_\_\_\_ Maker

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session.

\_\_\_\_\_ Second

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\_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by International Parliamentarian

**IBT MOTION FORM**  
WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No.   5   Meeting Date: January 20, 2017 Location: Casa Grande AZ

I move that **Article XIII Sec. 3** be deleted as well as **Sec. 4.** and **Sec. 6.** **Sec. 5** will be renumbered **Sec 3.** A new **Sec.4** will be added that states: **All Units may design their own badge unique to their Unit or use a standard badge available though the central office as described in Appendix 2. Regardless, each badge will contain at the minimum the official emblem and insignia of the WBCCI with a minimum dimension of 1 ¾ inches as described in Sec. 1 of Article XIII. In addition it will contain the name of the Unit and the name of the member. If a member holds a current elected position in the Unit or a Region that should also be designated on the badge.** The current **Sec .7** will be renumbered to **Sec. 5** and the the content will be struck and the following inserted: **Uses of the club name and emblem.**

**Article XIII: Use of Club Name and Emblem** currently reads:

**Sec. 1** The official emblem and insignia of the WBCCI is a blue disk with the words "Wally Byam Air-stream Club WBCCI Rallies Caravans" inscribed around the outer edge and an image of the head and shoulders of Wally Byam superimposed on a world globe whose surface shows North and South America surrounded by a red compass disk. (6/24/16)

**Sec. 2** The official emblem and insignia for WBCCI lifetime members is a duplicate of the above described disk surrounded by a 1" gold strip imprinted in large black letters with the words "life" at the top center and "member" at the bottom center. (7/5/93)

~~Sec. 3—A Blue Beret with its approved caravanners insignia of the style approved by the International Board of Trustees shall be the official headgear for formal or casual wear by any member in good standing. (1/21/91)~~

~~Sec. 4—A dark blue baseball style cap with the approved WBCCI insignia as described in Section 1 of this article and of the style approved by the International Board of Trustees shall only be worn by a member of good standing for informal or casual wear. (1/16/04)~~

**Sec. 5 3** Each region and unit shall use the officially designated emblem and insignia as approved by the Board of Trustees of the international club.

~~Sec. 6—All regions and unit shall use the official uniform badge as approved by the Board of Trustees of the international club. (1/21/91)~~

~~Sec. 7 The official Wally Byam Caravan Club International, inc. Blue Beret shall be worn without the addition of any insignia other than that approved by the Board of Trustees, which is the Wally Byam caravanners emblem presently used by the club.~~

A. Any member in good standing of the international club and their dependent children and such other children who may accompany them shall be entitled to wear the emblem and other insignia as may from time to time be adopted by the board of trustees. (7/5/06)

- B. Neither the name, emblem, insignia nor the annual membership directory of the international club shall be used for any purpose other than that authorized by the board of trustees. (1/20/95)
- C. All stationery and publications of the various regions and units shall use the name, emblem and insignia as prescribed by the board of trustees. (6/22/91) \

**Article XIII: Use of Club Name and Emblem** will then read:

- Sec. 1** The official emblem and insignia of the WBCCI is a blue disk with the words "Wally Byam Air-stream Club WBCCI Rallies Caravans" inscribed around the outer edge and an image of the head and shoulders of Wally Byam superimposed on a world globe whose surface shows North and South America surrounded by a red compass disk. (6/24/16)
- Sec. 2** The official emblem and insignia for WBCCI lifetime members is a duplicate of the above described disk surrounded by a 1" gold strip imprinted in large black letters with the words "life" at the top center and "member" at the bottom center. (7/5/93)
- Sec. 3** Each region and unit shall use the officially designated emblem and insignia as approved by the Board of Trustees of the international club.
- Sec. 4** **All Units may design their own badge, unique to their Unit or use a standard slotted badge available though the central office. Regardless each badge will contain at the minimum the official emblem and insignia of the WBCCI with a minimum dimension of 1 ¼ inches as described in Sec. 1 of Article XIII. In addition it will contain the name of the Unit and the name of the member. If a member holds a current elected position in the Unit or a Region that should also be designated on the badge.**
- Sec. 5** **Uses of the club name and emblem:**
  - A. Any member in good standing of the international club and their dependent children and such other children who may accompany them shall be entitled to wear the emblem and other insignia as may from time to time be adopted by the board of trustees. (7/5/06)
  - B. Neither the name, emblem, insignia nor the annual membership directory of the international club shall be used for any purpose other than that authorized by the board of trustees. (1/20/95)
  - C. All stationery and publications of the various regions and units shall use the name, emblem and insignia as prescribed by the board of trustees. (6/22/91)

**Rationale:** There have been repeated requests from Units to be allowed to design and wear a membership badge that shows their membership in WBCCI, but also is unique to their Unit. Such badges enhance the Unit and WBCCI as well as add a level of cohesiveness and pride in the Unit. The design, by having standard components, WBCCI emblem insignia, Unit name, name of member and Unit office currently held meet all of the requirements of our current badge protocol.

**Proviso:** Members may continue to wear badges they were issued by the club or switch to Unit badges designed by the Unit. Regional and International badges will be as described in Appendix 2.

**Financial Impact:** There is no direct financial impact to WCCCI. If a Unit decides to design their own badge there will be a financial impact to the Unit and its members.

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled      \*\*Withdrawn

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session

Thomas Smithson \_\_\_\_\_ Maker

\_\_\_\_\_ Second

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For Office Use Only:

Submission Date \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by International Parliamentarian

# IBT MOTION FORM

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No.:

6

Meeting Date: Jan 20 , 2016

Location: Casa Grande AZ

I move that **Article V, Disciplinary Procedures** be deleted in its entirety from the Blue Book and a new **Article V** be inserted,

## New Article V, Member Grievance Procedures

- Sec. 1** A. A member may resign at any time upon written notice to Headquarters provided such member is in good standing and there are no pending grievances against him of the nature set forth elsewhere in this article.
- Sec. 2** A. All grievance matters dealing with the actions or behavior of a member at any Unit or Region activity or function of WBCCI within their purview shall be addressed at the Unit level for remediation. Issues with MAL's (Members at Large) will be referred to the Region President of the Region where the MAL resides.
- B. All grievance matters dealing with the actions or behavior of a member at any International Rally, Mid-winter IBT meeting or National Caravan will be referred to the International President. The President will establish a special Grievance Committee composed of three Region Presidents to adjudicate the grievance using the procedure outlined in **Sec. 3**. The Region President(s) of the parties involved may not serve on this special committee.
- C. All grievance matters at the Unit or Region level will defer to the established procedures of those entities. In the absence of such procedures those outlined in **Sec. 3** will be used.
- Sec. 3** A. Any member (hereinafter referred to as the complainant), may file with their Unit President or Region President in the case of a MAL a grievance against any member (hereinafter referred to as the accused member), alleging that the accused member has violated the Unit or WBCCI Constitution, Bylaws, Policy, or that he is guilty of any misconduct at any Unit or Region activity or function. The grievance will be filed with the International President only if the grievance meets the criteria of **Sec. 2, B**.
- B. A grievance so filed shall be in writing and shall state the date and place of the alleged violation or misconduct and the facts upon which the grievance is based. The grievance must be filed not later than 15 days after the occurrence of the event, which is the basis of the grievance. The grievance shall set forth the provisions of the Unit or WBCCI Constitution, Bylaws, or Policy violated or set forth with particularity the misconduct at any Unit, Region or International sponsored activity or function by the accused member. The grievance must be signed and dated by the complainant including membership number.
- C. Upon receipt of a grievance so filed, the Unit, Region President or International President, where appropriate, shall refer it to the Unit, Region or an International Grievance Committee whose committee chair shall mail, by certified mail, a copy of such grievance to the accused member and notify him that any defense, which he may wish to provide should be in form of a written answer, and that he may ask for a hearing before the committee. Any response should be sent by certified mail within thirty (30) days following receipt of such notice sent by certified mail, return receipt requested, restricted delivery to addressee only.
- D. The committee shall treat the matter confidentially and shall make findings of fact based upon the complaint, and accused answer (if any be filed) and upon facts developed as a result of any investigation, which it may deem necessary, and such findings with the committee's recommendation shall be reported to the Unit, Region or International President depending on the purview of the complaint.
- E. If the accused member demands a hearing, it shall be the duty of the Grievance Committee Chair to fix a date and place for such hearing and to notify by mail the accused member and the complainant of such date and place.
- F. At such hearing all relevant testimony, documents or other evidence shall be admitted and considered by the committee. Upon conclusion of the hearing, the committee shall make findings of fact, based upon the above. The committee's findings, together with their recommendation shall be reduced to writing and reported to the Unit, Region or International President if the grievance meets the criteria of **Sec. 2, B**.



- G. The committee's recommendation may be 1) that the grievance be dismissed, 2) that such member(s) be given a letter of reprimand, 3) that such member(s) be suspended from membership for a period of time, or 4) that such member(s) be expelled from membership in WBCCI.
- H. The Unit, Region or International President, where appropriate, shall review the findings and the recommendation of the Grievance Committee, and shall affirm, overrule or modify the said recommendation. It will be the responsibility of the appropriate President to communicate the resolution to the accused member.

**Sec. 3**

- A. Any member who has been expelled or suspended from membership in the international club by a Unit, may at any time within thirty (30) days following such expulsion or suspension, file a written notice of appeal with the Region President. Such notice shall state with particularity the errors relied upon for reversal of the decision on such expulsion or suspension and may contain a demand for a hearing.
- B. Upon receipt of a notice of appeal, it shall be the duty of the Region President to appoint a hearing board composed of three members of the Regional Board one of whom he will designate as chair.
- C. The hearing board so appointed, in any case on which a hearing has not been demanded, shall request from the Unit President any written records associated with the case, such record to be sent within fifteen (15) days. Upon the expiration of such fifteen (15) day period, the hearing board shall proceed to render a final judgment based upon the written record as presented to it. Such judgment shall be in writing and final.
- D. In any case in which a hearing has been demanded, the hearing board shall schedule a date and place for such hearing. The accused member shall be given at least thirty (30) days prior written notice of the date and place of such hearing. He shall be notified that he may present a relevant argument as to errors relied upon for reversal of the original decision including relevant documents to support the accused members position.
- F. Upon conclusion of any such hearing, the hearing board shall render a judgment in writing based upon the written record and argument made to it at such hearing. Such judgment may affirm, overrule or modify any judgment previously taken on the grievance at the Unit level and any such judgment so rendered shall be final and conclusive.

**Sec. 4**

- A. Any member who has been expelled or suspended from membership in the international club by a Grievance Committee established by a Regional or International President may, at any time within thirty (30) days following such expulsion or suspension, file a written notice of appeal with the WBCCI Board of Trustees. Such notice shall state with particularity the errors relied upon for reversal of the decision on such expulsion or suspension and may contain a demand for a hearing.
- B. Upon receipt of a notice of appeal, it shall be the duty of the President of the WBCCI to appoint a hearing board composed of three members of the board of trustees, one of whom he shall name chair.
- C. The hearing board so appointed, in any case on which a hearing has not been demanded, shall mail to the complainant a copy of the said notice of appeal advising that he may file with it, at any time within fifteen (15) days, any written record of the proceedings against the accused member and any other written documents which he wishes the hearing board to consider. Upon the expiration of such fifteen (15) day period, the hearing board shall proceed to render a final judgment based upon the written record as presented to it. Such judgment shall be in writing and shall be in the form of a resolution.
- D. In any case in which a hearing has been demanded, the hearing board shall schedule a date and place for such hearing and the accused member and the complainant shall be given at least thirty (30) days prior written notice of the date and place of such hearing. They shall be notified that they may present a relevant argument as to errors relied upon for a reversal of the original decision including relevant documents to support the accused members position.
- E. At any such hearing, equal time shall be accorded the accused and the complainant and each shall be entitled to question the other and his witnesses.
- F. Upon conclusion of any such hearing, the hearing board, by resolution, shall render a judgment in writing based upon the written record and argument made to it at such hearing. Such judgment may affirm, overrule or modify any judgment previously taken on the grievance and any such judgment so rendered shall be final and conclusive.

**Sec. 5.**

- A. Any member expelled or suspended as provided in section 2 and 3 hereof who fails to file an appeal within the time herein stated, shall be deemed expelled or suspended, as the case may be, when such time shall have expired.
- B. Any member expelled pursuant to the provisions of this Article V, shall not be eligible for membership in the international club, nor of any unit thereof, it shall be the duty of the Unit Secretary or Regional Secretary to

notify the Corporate Manager of the name of any member expelled. Upon receipt of such notice and upon the expiration of any appeal, the Corporate Manager shall notify the secretaries of all units of the name and address of the person expelled.

- C. Expelled members may at any time after two years following expulsion, file in the office of the Executive Committee of the WBCCI a written petition for reinstatement. The Executive Committee, upon the receipt of any such petition and after conducting such inquiries and investigation, as it deems necessary, shall grant or deny the same.

**Proviso:** If this motion is passed, delete **Article III, Sec. 1, E. Ethics and Grievance** and re-letter the remaining committees to reflect the deletion. Delete **Article III, Policy, Standing Committees – General Duties E. Ethics & Grievance** and re-letter the remaining committee duties.

**Rationale:** Article V of the bylaws is cumbersome and removes from the jurisdiction of a Unit or Region resolution of matters of conduct that should be addressed locally. Local jurisdiction provides more knowledge of the parties involved in any grievance and the nuances of any complaint. This level of understanding is difficult to obtain by a committee at the national level. The club and the membership will be better served by moving all grievance actions to the Unit or Regional level. The International Presidents special committee best handles matters involving International events or caravans. By moving the grievance actions to the Unit and Region level there is no need for a standing Ethics and Grievance Committee at the International level.

**Financial Impact Statement:** There is no financial impact at the International level.

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

*Joshua. Swanson*

Maker

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session.

Second

For Office Use Only:

Submission Date \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by International Parliamentarian

# IBT MOTION FORM

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 7 Meeting Date: January 20, 2017 Location: Casa Grande, AZ

I move to amend the Bylaws and Policy, ARTICLE IX REGIONS, Policy, Page 23, item #C., by inserting a comma “,” after the word “flag” and striking out “and” before a service award “~~consisting of a base mounted miniature Airstream with two miniature National Flags~~” and inserting “**selected by the International President**”; insert after items “**shall not exceed \$100.00 and**”.

**Item C** Each Region President shall be presented a Past President flag, and a service award ~~consisting of a base mounted miniature Airstream with two miniature National Flags~~ **selected by the International President** and appropriate Identification Badges at the close of the International Rally. The cost of the foregoing items **shall not exceed \$100.00 and** shall be charged to the General Fund of the International Club.

**Item C would then read:**

**Sec. C** Each Region President shall be presented a Past President flag, service award selected by the International President and appropriate Identification Badges at the close of the International Rally. The cost of the foregoing items shall not exceed \$100.00 and shall be charged to the General Fund of the International Club.

### Rationale:

By removing the description for a “service award” the award itself can be changed. The cost of the miniature Airstream and flags has significantly increased over the years and other options need to be looked at. Attached is a sample of other options that could be available. This also gives the International President the flexibility in selecting the service award for the officers.

Sample of an acrylic award is shown below with more on the attached sheet.



### Financial Impact Statement:

The change in the award should result in a decrease in expenditure.

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

Gail Harrower      Maker

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session.

\_\_\_\_\_  
Second

For Office Use Only:

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\_\_\_\_\_  
Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

\_\_\_\_\_  
Motion reviewed by International Parliamentarian

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## Clear Rectangle Acrylic Award™

Engraved Acrylic Rectangle on Stand - Item# APP0036

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**\$45.90 - \$65.90**

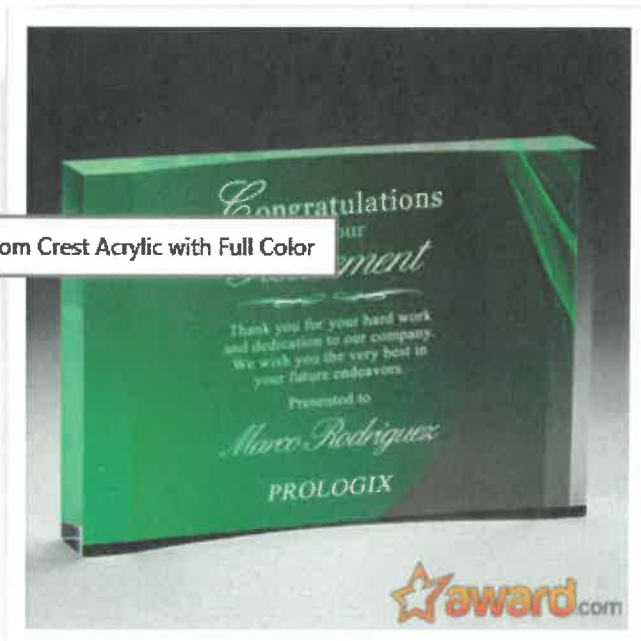
### Volume Discounts

Sizes (inches)	Qty 1-5	6-11	12-24	25+
3.75 x 7.5	\$45.90	\$43.80	\$41.80	\$39.90
4.5 x 7.75	\$55.90	\$52.80	\$50.80	\$48.90
5 x 8.75	\$65.90	\$62.80	\$59.80	\$56.90

Production Time: [3 to 4 Business Days](#)



Home > Acrylic Awards



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UltraColor HD Print Series - Item# APE0002

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### Volume Discounts

Sizes (inches)	Qty 1-5	6-11	12-24	25+
5 x 7	\$65.90	\$62.80	\$59.80	\$56.90

Production Time: [3 to 4 Business Days](#)



**Personalization Cost:** First 100 Characters FREE

Over 100 are \$0.10 each.

# IBT MOTION FORM

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 8 Meeting Date: January 20, 2017 Location: Casa Grande AZ

I move that **WBCCI Policy: Membership Numbers, Page 55 Sec. 3** be deleted and replaced with a new **Sec. 3**

**Sec. 3** currently reads:

~~Sec. 3 ——— New Club members will be furnished their first set of numbers and decals at no charge to them. Thereafter, replacement numbers and decals will be charged to the member and they will be sold only in complete sets.~~

A new Sec. 3 will read:

**Sec. 3** New Club members will be furnished a complete set of numbers and decals when they join at no cost to them. Members may purchase individual replacement numbers or decals through the club store at the current price plus shipping.

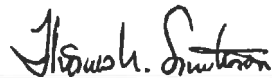
**Rationale:** The current Sec. 3 requires a member to purchase an entire set of numbers when they may only need one. This change allows a member to purchase only what they need.

**Financial Impact:** There is no financial impact on WBCCI, but provides a cost saving to a member wishing to replace only one or more numbers.

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled      \*\*Withdrawn

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session



Maker

Second

For Office Use Only:

Submission Date \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by International Parliamentarian

# IBT MOTION FORM

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 9

Meeting Date: January 20, 2017

Location: Casa Grande, AZ

I move that the Executive Committee of WBCCI dispense with an invocation at the opening of the Executive Session proceeding the IBT meeting and that **Article I, Parliamentary Authority**, of the WBCCI Bylaws **Policy: The order of Business, Section A, Opening Ceremonies**, Invocation (Nonsectarian) be changed to include the words: **and Optional**.

**Article I, Parliamentary Authority, Policy, The Order of Business , Sec. A** now reads:

The order of business shall be: ~~(1/18/02)~~

A. Opening Ceremonies Invocation (Nonsectarian **and Optional**)

**Article I, Parliamentary Authority, Policy, The Order of Business , Sec. A** would then read:

The order of business shall be:

A. Opening Ceremonies Invocation (Nonsectarian and Optional)

**Rationale:** The request to drop the Invocation for the Executive Session of the Executive Committee proceeding the IBT meeting is that, if there is an invocation for the IBT meeting it is redundant. Roberts Rules is quite clear that an Invocation is an optional activity and our bylaws should reflect this for present and future International officers.

**Financial Impact:** There is no financial impact for WBCCI.

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled      \*\*Withdrawn

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session

*Joseph. Swinton*      Maker

\_\_\_\_\_      Second

For Office Use Only:

Submission Date \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by International Parliamentarian

# IBT MOTION FORM

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 10 Meeting Date: January 20, 2017 Location: Casa Grande, AZ

I move that Bylaws and Policy, ARTICLE XVI FINANCIAL MANAGEMENT, Policy, Caravans, starting on Page 47 be modified by the following changes:

1. **Sec. 1** insert **Central Office** in front of Parking and delete ~~chairman~~ and insert **chair** as indicated. Insert **Committee** where indicated and delete ~~Caravan~~ as indicated. Delete ~~Standing~~ as indicated. Delete from funds budgeted to the Caravan Committee and insert **from the National Caravan Fund if** and delete ~~No Such funds shall be paid for such purposes unless as well as See Caravan Handbook.~~ In the paragraph Caravan Arrivals delete ~~International~~, insert **who**. Under Criteria **Sec. Ee** delete ~~provisions in the current Club Caravan Handbook~~ and insert **the Bylaws, Policy and Financial Management practices of the WBCCI.**
2. **Sec. 1** insert a new part under National Caravans, **National Caravan Fund Financial Management** (See below)
3. **Sec. 1** Under Unit Caravan Criteria, Sec. e delete ~~provisions in the current Club Caravan Handbook~~ and insert **the Bylaws, Policy and Financial Management practices of the WBCCI.**
4. **Sec. 2** delete ~~Crime Coverage, crime and eeverage~~ and insert **Financial Bond** as indicated.
5. Delete from **Sec. 3** ~~Chairman of the International Relations~~ and insert **Chair of the Caravan**. Insert **Overseas Caravan Fund**. Delete ~~He~~ and insert **Caravan Committee Chair**. Insert **A financial statement of the Overseas Caravan Fund and source documents for any interest bearing accounts and/or certificates, either as a paper document or electronically, shall be forwarded to the Central Office by December 1st and May 1s of each year as part of the report of the report by the Caravan Committee Chair.**
6. Insert after Overseas Caravan Fund. Delete from **Sec. 3 A.** ~~chairman of the International Relations~~ and insert **Chair of the Caravan**.
7. **Sec. 3 B.** Insert after accounting, **and copies of source documents either as a paper document of electronically**, delete ~~International Headquarters Office. International Headquarters shall:-~~ and insert **The Central Office who shall:**
8. **Sec. 3 B, 1** delete ~~International Relations~~ and insert **Caravan**.
9. Delete **Sec. 3 B, 4** and renumber the following Sections .
10. Delete and ~~Airstream's Overseas RV Camping Caravans from~~ **Sec. 3 B, 5.**
11. Delete ~~International Relations~~ and insert **Caravan** in **Sec. 3 B, 5a.**

**IBT MOTION FORM**  
WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion No. 10 – Page 2 Meeting Date: January, 2017 Location: Casa Grande, AZ

12. Delete **Sec, 3 B, 5b** and re-letter the remaining sections.

13. Delete ~~Airstream's Overseas RV Camping Caravan publicity will be accepted at regular BLUE BERET advertising rates.~~ From **Sec. 3 B, 5c.**

14. Delete ~~and Airstream~~ from **Sec 3 B, 5d.**

ARTICLE XVI FINANCIAL MANAGEMENT, Policy, Caravans currently reads:

Policy

Caravans

1. National Caravans Expenses incurred by members incident to scouting prospective National Caravans, which do not materialize, and expenses incurred by a leader of a caravan which has operated at a deficit, shall be paid from ~~funds budgeted to the Caravan Committee.~~ **the National Caravan Fund if** ~~No such funds shall be paid for such purposes unless such activity was previously authorized by the chairman~~ **Chair** of the Caravan Committee. ~~See Caravan Handbook.~~

Caravan Arrivals Caravan leaders terminating at an International Rally will obtain an expected arrival date and time from the ~~International Caravan Committee~~ **Chairman Chair**. ~~The Caravan Chairman~~ **who** will send a listing of all scheduled arrivals to the **Central Office, Parking and Traffic Control** ~~Chairman Chairs~~ and the International Third Vice President not less than 30 days prior to arrival dates. (6/24/87)

All National, Regional, and Intra-club Caravans must be approved by the Caravan ~~Standing Committee~~ **Chairman Chair**. (1/17/97)

Unit Caravans that are approved by a Unit following its authorized procedures and documented in writing are fully sanctioned WBCCI Caravans. (6/26/08)

Caravans into Mexico and Central America – WBCCI sanctioned Intra-clubs, Unit, Region or National Caravans are authorized to enter and travel in Mexico and Central America only if WBCCI Foreign Liability Insurance covers them. The process to obtain the insurance must be initiated at least 6 months in advance of the start of the Caravan. For details refer to: Bylaws and Policy, Financial Management, page 35 item #10 Foreign Liability Insurance. (6/25/03)

National and Regional Caravans, which meet the CRITERIA hereunder, shall be listed in the annual membership directory and the caravan number assigned by the Caravan Committee ~~Chairman~~ **Chair** shall follow each Caravanner's name in the directory. (6/27/13)

CRITERIA:

- a. Duration of 10 or more nights not including nights spent at organized rallies.
- b. Park in five or more cities or geographic locations, not including organized rallies.
- c. Number 10 or more trailers, motorhomes, including the leader.
- d. Use the kitty fee method for handling financial matters.
- e. Adhere to ~~provisions in the current Club Caravan Handbook.~~ **the Bylaws, Policy and Financial Management practices of the WBCCI.**



# IBT MOTION FORM

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion No. 10 – Page 3 Meeting Date: January, 2017 Location: Casa Grande, AZ

**National Caravan Fund Financial Management** The Caravan Committee Chair, or an Appointee, is authorized to invest monies of the National Caravan Fund in interest bearing accounts, and/or certificates issued by any National Bank, State Bank, Trust Company, Savings Bank, or Savings and Loan Associations, chartered under the laws of the United States of America, or any state in the United States whose deposits are insured by the Federal Deposit Insurance Corporation or by the Federal Savings and Loan Insurance Corporation. The total amount of funds on deposit in any one financial institution shall not exceed the insured amount. The Caravan Committee Chair is also authorized to purchase Treasury Bills, Treasury Notes, or Treasury Bonds issued and guaranteed by the United States Government.

A financial statement of the National Caravan Fund and source documents for any interest bearing accounts and/or certificates, either as a paper document or electronically, shall be forwarded to the Central Office by December 1<sup>st</sup> and May 1<sup>st</sup> of each year as part of the report by the Caravan Committee Chair.

- a) A quantity discount or savings may be generated by a volume purchase, on items such as trailers, tow vehicles, vans transportation tickets, and overnight accommodations. The leader(s) of a Caravan shall not profit personally from leading a caravan above the normal expenses, discounts and free passes.

The Chair of the Caravan Committee is directed by the Executive Committee to see that any quantity discount, savings interest earnings or surplus is returned to the participants of the caravan. Any normal caravan operating deficit shall be the responsibility of the caravan participants by assessment of an additional kitty fee.

- b) Immediately upon closing of the national caravan financial records, a complete financial accounting and copies of source documents, either as a paper document or electronically, shall be submitted to the Central Office. The Central Office shall:
1. Submit one copy to the Caravan Committee Chair.
  2. Provide copies of the financial accounting to the Executive Committee upon request.
  3. Have the financial records of a National Caravan audited by an independent accounting firm, if requested by the caravan participants. The cost to be paid from the National Caravan Fund.

Unit Caravans, which meet the CRITERIA hereunder, shall be listed in the annual membership directory and the caravan number assigned by the Caravan Committee **Chair** shall follow each Caravanner's name in the directory. ~~(6/27/13)~~

## CRITERIA:

- a. Duration of 6 or more nights not including nights spent at organized rallies.
- b. Park in 3 or more cities or geographic locations, not including organized rallies.
- c. Number 7 or more trailers, motorhomes, including the leader.
- d. Use the kitty fee method for handling financial matters.
- e. Adhere to ~~provisions in the current Club Caravan Handbook.~~ **the Bylaws, Policy and Financial Management practices of the WBCCI.**

# IBT MOTION FORM

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion No. 10 – Page 4 Meeting Date: January, 2017 Location: Casa Grande, AZ

Non WBCCI member Airstream owners may apply to participate in a numbered Caravan. There will be a non-refundable surcharge at the time of application equal to International dues and the established surcharge for MAL. The appropriate portion of the surcharge will be immediately applied to a Member at Large membership in WBCCI. (1/14/05)

Caravan Leader Pennant A leader of an approved caravan may fly the board approved Caravan Leader Pennant (24" hoist by 36" fly, 12" between points) from the date of approval of the caravan until its termination at which time it is to be returned to the respective board or organization. (1/29/93)

2. ~~Crime Coverage~~ **Financial Bond Insurance for Overseas Caravans** The ~~International Headquarters Office~~ **Central Office** will provide ~~crime~~ **Financial Bond** coverage insurance for all overseas personnel involved in funds management and control in an amount sufficient to cover anticipated total caravan funds. The cost is to be equally divided among the caravan participants. (~~1/19/01~~)
3. Overseas Caravan Fund Financial Management - The ~~Chairman of the International Relations~~ **Chair of the Caravan Committee**, or ~~his~~ **an Appointee**, is authorized to invest monies of the ~~Caravan Fee~~ **Overseas Caravan Fund** in interest bearing accounts, and/or certificates issued by any National Bank, State Bank, Trust Company, Savings Bank, or Savings and Loan Associations, chartered under the laws of the United States of America, or any state in the United States whose deposits are insured by the Federal Deposit Insurance Corporation or by the Federal Savings and Loan Insurance Corporation. The total amount of funds on deposit in any one financial institution shall not exceed the insured amount. ~~He~~ **The Caravan Committee Chair** is also authorized to purchase Treasury Bills, Treasury Notes, or Treasury Bonds issued and guaranteed by the United States Government. (~~7/5/91~~)

**A financial statement of the Overseas Caravan Fund and source documents for any interest bearing accounts and/or certificates, either as a paper document or electronically, shall be forwarded to the Central Office by December 1<sup>st</sup> and May 1<sup>st</sup> of each year as part of the report by the Caravan Committee Chair.**

- a) A quantity discount or savings may be generated by a volume purchase, on items such as trailers, tow vehicles, vans transportation tickets, and overnight accommodations. The leader(s) of an Overseas Caravan shall not profit personally from leading a caravan above the normal expenses, discounts and free passes ~~as outlined in Chapter 17 of the Club Caravan Handbook.~~ (~~1/24/87~~).

The ~~chairman~~ **Chair** of the ~~International Relations Committee~~ **Caravan Committee** is directed by the Executive Committee to see that any quantity discount, savings interest earnings or surplus is returned to the participants of the caravan. Any normal caravan operating deficit shall be the responsibility of the caravan participants by assessment of an additional kitty fee. (~~1/24/87~~)

- b) Immediately upon closing of the Overseas caravan financial records, a complete financial accounting **and copies of source documents, either as a paper document or electronically, shall be submitted to the** ~~International Headquarters~~ **Central Office.** **The Central Office** shall:

# IBT MOTION FORM

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion No. 10 – Page 5 Meeting Date: January, 2017 Location: Casa Grande, AZ

1. Submit one copy to the ~~Chairman of the International Relations~~ **Caravan Committee Chair**.
2. Provide copies of the financial accounting to the Executive Committee upon request.
3. Have the financial records of all Overseas Caravans audited by an independent accounting firm. The cost to be equally divided among the caravan participants. (1/24/87)
- ~~4. Overseas Caravan Identification Overseas caravans that do not use Airstream RV's will preserve their identity as an activity of WBCCI through the use of transparent plastic window signs. Caravan leaders will purchase the required quantity of signs from Headquarters prior to leaving the United States with cost of same being a caravan expense. (1/30/88)~~
5. 4. Only WBCCI Overseas Caravans and ~~Airstream's Overseas RV Camping Caravans~~ may be publicized/advertised in the BLUE BERET. To clarify this policy, the following definitions are given by way of explanation. (1/21/94)
  - a) "WBCCI Overseas Caravans" are those organized and operated under the direction of the ~~International Relations committee~~ **Caravan Committee**. The ~~International Relations Committee~~ **Caravan Committee** will appoint the leader and recommend the caravan to the Executive Committee of WBCCI for their formal approval. (1/21/94) ~~ok. (1/24/87).~~
  - ~~b. "Airstream's Overseas RV Camping Caravans" are those organized and operated by their contracted overseas caravan director who is supervised by the President of Airstream or his designee. (1/21/94)~~
  - ~~e. b) "Publicized/advertised in the BLUE BERET" means caravan information, descriptions and/or coupons that are accepted for publishing in editorial or advertising columns of the BLUE BERET.  
  
Airstream's Overseas RV Camping Caravan publicity will be accepted at regular BLUE BERET advertising rates. (1/21/94)~~
  - d. c) Publicity or advertisements for ~~e~~Overseas or International Caravans other than those approved by WBCCI and ~~Airstream~~ cannot and shall not be accepted for publication in the BLUE BERET. (1/21/94)
  - e. d) Applications for ~~e~~Overseas caravans will be made on the coupon published in the "Blue Beret" or photocopy of same. The applications will be received by the caravan leader on a first-come, first-served system, followed by the same method for determining standby status. (1/19/96)

# IBT MOTION FORM

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion No. 10 – Page 6 Meeting Date: January, 2017 Location: Casa Grande, AZ

ARTICLE XVI FINANCIAL MANAGEMENT, Policy, Caravans will then read:

Policy

Caravans

1. National Caravans Expenses incurred by members incident to scouting prospective National Caravans, which do not materialize, and expenses incurred by a leader of a caravan which has operated at a deficit, shall be paid from the National Caravan Fund if such activity was previously authorized by the Chair of the Caravan Committee.

Caravan Arrivals Caravan leaders terminating at an International Rally will obtain an expected arrival date and time from the Caravan Committee Chair who will send a listing of all scheduled arrivals to the Central Office, Parking and Traffic Control Chairs and the International Third Vice President not less than 30 days prior to arrival dates.

All National, Regional, and Intra-club Caravans must be approved by the Caravan Committee Chair.

Unit Caravans that are approved by a Unit following its authorized procedures and documented in writing are fully sanctioned WBCCI Caravans. (6/26/08)

Caravans into Mexico and Central America – WBCCI sanctioned Intra-clubs, Unit, Region or National Caravans are authorized to enter and travel in Mexico and Central America only if WBCCI Foreign Liability Insurance covers them. The process to obtain the insurance must be initiated at least 6 months in advance of the start of the Caravan. For details refer to: Bylaws and Policy, Financial Management, page 35 item #10 Foreign Liability Insurance. (6/25/03)

National and Regional Caravans, which meet the CRITERIA hereunder, shall be listed in the annual membership directory and the caravan number assigned by the Caravan Committee Chair shall follow each Caravanner's name in the directory.

## CRITERIA:

- a. Duration of 10 or more nights not including nights spent at organized rallies.
- b. Park in five or more cities or geographic locations, not including organized rallies.
- c. Number 10 or more trailers, motorhomes, including the leader.
- d. Use the kitty fee method for handling financial matters.
- e. Adhere to the Bylaws, Policy and Financial Management practices of the WBCCI.

National Caravan Fund Financial Management The Caravan Committee Chair, or an Appointee, is authorized to invest monies of the National Caravan Fund in interest bearing accounts, and/or certificates issued by any National Bank, State Bank, Trust Company, Savings Bank, or Savings and Loan Associations, chartered under the laws of the United States of America, or any state in the United States whose deposits are insured by the Federal Deposit Insurance Corporation or by the Federal Savings and Loan Insurance Corporation. The total amount of funds on deposit in any one financial institution shall not exceed the insured amount. The Caravan Committee Chair is also authorized to purchase Treasury Bills, Treasury Notes, or Treasury Bonds issued and guaranteed by the United States Government.

A financial statement of the National Caravan Fund and source documents for any interest bearing accounts and/or certificates, either as a paper document or electronically, shall be forwarded to the Central Office by December 1<sup>st</sup> and May 1<sup>st</sup> of each year as part of the report by the Caravan Committee Chair.

# IBT MOTION FORM

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion No. 10 – Page 7 Meeting Date: January, 2017 Location: Casa Grande, AZ

- a) A quantity discount or savings may be generated by a volume purchase, on items such as trailers, tow vehicles, vans transportation tickets, and overnight accommodations. The leader(s) of a Caravan shall not profit personally from leading a caravan above the normal expenses, discounts and free passes.

The Chair of the Caravan Committee is directed by the Executive Committee to see that any quantity discount, savings interest earnings or surplus is returned to the participants of the caravan. Any normal caravan operating deficit shall be the responsibility of the caravan participants by assessment of an additional kitty fee.

- b) Immediately upon closing of the national caravan financial records, a complete financial accounting and copies of source documents, either as a paper document or electronically, shall be submitted to the Central Office. The Central Office shall:

1. Submit one copy to the Caravan Committee Chair.
2. Provide copies of the financial accounting to the Executive Committee upon request.
3. Have the financial records of a National Caravan audited by an independent accounting firm, if requested by the caravan participants. The cost to be paid from the National Caravan Fund.

Unit Caravans, which meet the CRITERIA hereunder, shall be listed in the annual membership directory and the caravan number assigned by the Caravan Committee Chair shall follow each Caravanner's name in the directory.

### CRITERIA:

- a. Duration of 6 or more nights not including nights spent at organized rallies.
- b. Park in 3 or more cities or geographic locations, not including organized rallies.
- c. Number 7 or more trailers, motorhomes, including the leader.
- d. Use the kitty fee method for handling financial matters.
- e. Adhere to the Bylaws, Policy and Financial Management practices of the WBCCI.

Non WBCCI member Airstream owners may apply to participate in a numbered Caravan. There will be a non-refundable surcharge at the time of application equal to International dues and the established surcharge for MAL. The appropriate portion of the surcharge will be immediately applied to a Member at Large membership in WBCCI. (1/14/05)

Caravan Leader Pennant A leader of an approved caravan may fly the board approved Caravan Leader Pennant (24" hoist by 36" fly, 12" between points) from the date of approval of the caravan until its termination at which time it is to be returned to the respective board or organization. (1/29/93)

2. Financial Bond Insurance for Overseas Caravans The Central Office will provide Financial Bond insurance for all overseas personnel involved in funds management and control in an amount sufficient to cover anticipated total caravan funds. The cost is to be equally divided among the caravan participants.
3. Overseas Caravan Fund Financial Management - The Chair of the Caravan Committee, or an Appointee, is authorized to invest monies of the Overseas Caravan Fund in interest bearing accounts, and/or certificates issued by any National Bank, State Bank, Trust Company, Savings

Bank, or Savings and Loan Associations, chartered under the laws of the United States of America, or any state in the United States whose deposits are insured by the Federal Deposit Insurance Corporation or by the Federal Savings and Loan Insurance Corporation. The total amount of funds on deposit in any one financial institution shall not exceed the insured amount. The Caravan Committee Chair is also authorized to purchase Treasury Bills, Treasury Notes, or Treasury Bonds issued and guaranteed by the United States Government.

A financial statement of the Overseas Caravan Fund and source documents for any interest bearing accounts and/or certificates, either as a paper document or electronically, shall be forwarded to the Central Office by December 1<sup>st</sup> and May 1<sup>st</sup> of each year as part of the report by the Caravan Committee Chair.

- a) A quantity discount or savings may be generated by a volume purchase, on items such as trailers, tow vehicles, vans transportation tickets, and overnight accommodations. The leader(s) of an Overseas Caravan shall not profit personally from leading a caravan above the normal expenses, discounts and free passes.

The Chair of the Caravan Committee is directed by the Executive Committee to see that any quantity discount, savings interest earnings or surplus is returned to the participants of the caravan. Any normal caravan operating deficit shall be the responsibility of the caravan participants by assessment of an additional kitty fee.

- b) Immediately upon closing of the Overseas caravan financial records, a complete financial accounting and copies of source documents, either as a paper document or electronically, shall be submitted to the Central Office. The Central Office shall:

1. Submit one copy to the Caravan Committee Chair.
2. Provide copies of the financial accounting to the Executive Committee upon request.
3. Have the financial records of all Overseas Caravans audited by an independent accounting firm. The cost to be equally divided among the caravan participants. (1/24/87)

4. Only WBCCI Overseas Caravans may be publicized/advertised in the BLUE BERET. To clarify this policy, the following definitions are given by way of explanation.

- a) "WBCCI Overseas Caravans" are those organized and operated under the direction of the Caravan Committee. The Caravan Committee will appoint the leader and recommend the caravan to the Executive Committee of WBCCI for their formal approval.
- b) "Publicized/advertised in the BLUE BERET" means caravan information, descriptions and/or coupons that are accepted for publishing in editorial or advertising columns of the BLUE BERET.
- c) Publicity or advertisements for Overseas or International Caravans other than those approved by WBCCI cannot and shall not be accepted for publication in the BLUE BERET. {
- d) Applications for Overseas caravans will be made on the coupon published in the "Blue Beret" or photocopy of same. The applications will be received by the caravan leader on a first-come, first-served system, followed by the same method for determining standby status.

**IBT MOTION FORM**  
WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion No. 10 – Page 8 Meeting Date: January, 2017 Location: Casa Grande, AZ

**Rationale:**

Airstream Inc. no longer offers International caravan sponsorship and WBCCI no longer offers Overseas Caravans through the International Relations Committee. Such caravans are the responsibility of the Caravan Committee. This motion cleans up the language of the Policy as well as reflect changes made in recent years to standing committees and Central Office responsibilities.

The motion establishes the financial management policy for the National Caravan Fund and the Overseas Caravan Fund and defines the policy for the review of the required financial records of each National or Overseas Caravan.

**Financial Impact Statement:**

There is no financial impact to WBCCI.

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

Gail Harrower      Maker

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session.

\_\_\_\_\_ Second

For Office Use Only:

Submission Date \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by International Parliamentarian

# IBT MOTION FORM

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion No. 10A Meeting Date: January 20, 2017 Location: Casa Grande, AZ

I move to amend Bylaws and Policy, Article III, COMMITTEES, Policy, STANDING COMMITTEES – GENERAL DUTIES, Section B. Caravan, Page 3, by inserting “**to receive, review and file the required financial records with the Corporate Manager at the Central Office for each National caravan**” after caravan programs; to insert “**as a guide for the caravan program**” after Caravan Handbook; by striking out ~~to manage and disburse the budget funds of the Caravan Standing Committee in accord with International Policy; by striking out to coordinate the National Caravan program of the International Club with the Caravan Program of Airstream, Inc. (for overseas caravans of the International Club, see paragraph L) (1/17/97) \*~~ after such rallies; and by inserting “**and to encourage, assist in arranging, and approve caravans in fraternal countries where Airstream has a significant presence (see paragraph J).**”

Bylaws and Policy, Article III, COMMITTEES, Policy, STANDING COMMITTEES – GENERAL DUTIES, Section B. Caravan, currently reads:

Policy B. Caravan To foster a continuing interest in National, Region, Unit and Intra-club Caravans; to administer and approve National, Region and Intra-club caravan programs; **to receive, review and file the required financial records with the Corporate Manager at the Central Office for each National caravan**; to develop and maintain the Caravan Handbook **as a guide for the caravan program** of the International Club; to establish and conduct an annual training program for Caravan Leaders and Caravan participants; ~~to manage and disburse the budget funds of the Caravan Standing Committee in accord with International Policy;~~ to assign the dates and times for caravan arrivals at International Rallies; to coordinate the itineraries of National Caravans with the dates and locations of National and Special Event rallies thus affording participants in National Caravans the opportunity to attend and support such rallies; ~~to coordinate the National Caravan program of the International Club with the Caravan Program of Airstream, Inc. (for overseas caravans of the International Club, see paragraph L) (1/17/97) \*~~ **and to encourage, assist in arranging, and approve caravans in fraternal countries where Airstream has a significant presence (see paragraph J).**

Bylaws and Policy, Article III, COMMITTEES, Policy, STANDING COMMITTEES – GENERAL DUTIES, Section B. Caravan, will then read:

Policy B. Caravan To foster a continuing interest in National, Region, Unit and Intra-club Caravans; to administer and approve National, Region and Intra-club caravan programs; to receive, review and file the required financial records with the Corporate Manager at the Central Office for each National caravan; to develop and maintain the Caravan Handbook as a guide for the caravan program of the International Club; to



# IBT MOTION FORM

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion No. 10A – Page 2 Meeting Date: January 20 2017 Location: Casa Grande, AZ

establish and conduct an annual training program for Caravan Leaders and Caravan participants; to assign the dates and times for caravan arrivals at International Rallies; to coordinate the itineraries of National Caravans with the dates and locations of National and Special Event rallies thus affording participants in National Caravans the opportunity to attend and support such rallies; and to encourage, assist in arranging, and approve caravans in fraternal countries where Airstream has a significant presence (see paragraph J).

## Rationale:

These changes better describe the responsibilities of the Caravan Committee Chair person, brings in the financial responsibility of caravans and cleans up some language as Airstream no longer has Caravan programs.

## Financial Impact:

There is no financial impact.

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

Gail Harrower      Maker

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session.

\_\_\_\_\_ Second

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For Office Use Only:

Submission Date \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by International Parliamentarian

# IBT MOTION FORM

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 11 Meeting Date: January 20, 2017 Location: Casa Grande, AZ

If the motion to amend the Caravans, Motion #      is passed, then I move to amend Bylaws and Policy, Article XVI, FINANCIAL MANAGEMENT, Policy, Financial Management, #2, Identified Funds, Item #b, by Deleting Item #b, and renaming Item C to B; Item D to C; and Item E to D.

Policy Financial Management currently reads:

Policy Financial Management

2. Identified Funds: The Treasurer shall establish identified funds within the accounting system as follows:
  - a. International Rally Fund
  - b. ~~Caravan Fund that shall be initially established at \$1,500.00; accumulate residue funds from National Caravans remaining after refunds to the nearest whole dollar have been made to caravan participants plus administrative cancellation charges to a maximum fund amount of \$5,000.00 after which excess funds shall accrue to the General Fund. Charges and deposits to this fund will be authorized by the Caravan Committee Chairman. Authorized charges include: Advance monies for scouting and reservation expenses, to be repaid from Caravan Kitty; and expenses incurred by leaders in scouting and aborted caravans. Interest earned by this fund shall accrue to the Club's general fund. The principal fund amount shall be shown on the quarterly financial statement. (7/5/16)~~
  - e- b. Lifetime Membership Fund (as printed)
  - d- c. Common Cents for Kids Fund (as printed)
  - e. d. International Rally Equipment Fund (as printed)

Policy Financial Management will then read:

Policy Financial Management

2. Identified Funds: The Treasurer shall establish identified funds within the accounting system as follows:
  - a. International Rally Fund (as printed)
  - b. Lifetime Membership Fund (as printed)
  - c. Common Cents for Kids Fund (as printed)
  - d. International Rally Equipment Fund (as printed)

## Rationale:

Item #b – Caravan Fund, was last modified by the IBT on 6/21/86 when the fund balance was increased to \$5,000.00 from \$3,000.00. Upon checking the past financial records of the WBCCI, there was an equity account of \$300.00 on Oct 30, 2006, but the balance was zero on Nov 30, 2006. It appears that the account number was dropped around 2008, but there is no documentation to say one way or the other.

According to the 2015 Caravan Handbook, it states on Chapter 16, Page 58:

The National Caravan Fund is under the control of the Chairman Standing Caravan Committee, the Caravan Committee Treasurer and the immediate past Standing Caravan Committee Chairman.

# IBT MOTION FORM

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion No. 11 – Page 2 Meeting Date: January 20, 2017 Location: Casa Grande, AZ

**Rationale (Continued):**

This being the case, this bylaw needs to be corrected after the new definitions of the "National Caravan Fund" are approved by the IBT in Motion #\_\_\_\_\_.

There are no records to confirm that this change was authorized by the IBT, but it appears to have been the case for many years – at least since 1986. There have been no financial reports provided by the Caravan Committee on the Caravan Fund.

**Financial Impact Statement:**

There is no financial impact.

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session.

Gail Harrower      Maker

\_\_\_\_\_      Second

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**For Office Use Only:**

Submission Date \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by International Parliamentarian

# IBT MOTION FORM

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 12 Meeting Date: January 20, 2017 Location: Casa Grande, AZ

I move to remove from the Bylaws and Policy, Appendix #3 and #9 in their entirety and Appendix #13 – Pages 2 to 7, and have these pages made available on the WBCCI website. All forms will reflect any or all current rates as set by the International Board of Trustees. Forms will be maintained up-to-date and administered by the Corporate Manager.

Appendix #3 – Page 1 - TRAVEL EXPENSE REPORT - INTERNATIONAL AND REGION OFFICERS

Appendix #3 – Page 2 - TRAVEL EXPENSE REPORT - STANDING AND SPECIAL COMMITTEES

Appendix #9 – Page 1 - BLUE BERET EVENT SCHEDULE CHANGES OR ADDITIONS

Appendix #9 – Page 2 - UNIT ACTIVITIES FOR THE BLUE BERET EVENT SCHEDULE

Appendix #9 – Page 3 - NEW OFFICER REPORTING FORM

Appendix #9 – Page 4 - CHANGE OF MEMBERSHIP NUMBER REQUEST

Appendix #9 – Page 5 - REGION OFFICIAL BALLOT ELECTION OF REGION OFFICERS

Appendix #9 – Page 6 - OFFICIAL BALLOT ELECTION OF UNIT OFFICERS

Appendix #13 – Page 2 - UNIT INCOME & EXPENSE JOURNAL

Appendix #13 – Page 3 - 198\_ DUES INCOME & RALLY INCOME JOURNAL

Appendix #13 – Page 4 - RALLY EXPENSE JOURNAL

Appendix #13 – Page 5 - TREASURER'S REPORT and MEMBERSHIP REPORT

Appendix #13 – Page 6 - AUTHORITY TO OPEN UP A BANK ACCOUNT

Appendix #13 – Page 7 - SIGNATURE CARD – Side 1 & Side 2

**Rationale:** Many of these forms are out-of-date and some do not represent current accounting practises. Forms are better managed by the Corporate Manager instead of having to be approved by the International Board of Trustees.

**Financial Impact Statement:** There is no financial impact, other than reducing the number of pages in the Appendixes.

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

\_\_\_\_\_  
\*Cannot be postponed beyond session.      Gail Harrower      Maker  
\*\*Will lie on table only until end of present session.      \_\_\_\_\_      Second

For Office Use Only:

Submission Date \_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_ Motion reviewed by International Parliamentarian

# IBT MOTION FORM

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 13 Meeting Date: Jan. 20, 2017 Location: Casa Grande, AZ

I move that the International Board of Trustees approve the following:

## Motion:

To release in advance all dates for all Unit and Regional rallies and activities as soon as possible by the club headquarters.

## Rationale:

Club members desire to have these dates as far in advance as possible in order to plan their travels and to participate in local and regional activities. Current practice of releasing dates inhibits long range planning on their part. Earlier releasing of these dates encourages people to attend more activities and would increase club participation and interest. It would also encourage units and regions to secure and release dates for their activities as soon as possible.

## Financial Impact Statement:

A booklet attached to the Blue Beret similar to the one produced for caravans could be available...or these dates could be placed on the internet. Thus, the financial impact would be minimal.

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

John Frerking      Maker

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session.

\_\_\_\_\_  
Second

For Office Use Only:

Submission Date \_\_\_\_\_

\_\_\_\_\_  
Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

\_\_\_\_\_  
Motion reviewed by International Parliamentarian

**IBT MOTION FORM**  
WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 14 Meeting Date: January 20, 2017 Location: Casa Grande, AZ

I move that:

The IBT approve to change the name of the Palmetto State Unit to the Palmetto State Airstream Club. The members of the Palmetto State voted to change the name during our August 13, 2016 business meeting which was held in the meeting hall at Palmetto Cove in Cleveland, SC.

Rationale:

Adding the Airstream name to our unit will allow other Airstream owners and general public to associate our club with the Airstream brand.

Financial Impact Statement:

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

John Frerking      Maker

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session.

\_\_\_\_\_ Second

For Office Use Only:

Submission Date \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by International Parliamentarian

**IBT MOTION FORM**  
WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 15 Meeting Date: January 20, 2017 Location: Casa Grande, AZ

I move that the International Board of Trustees approve an additional name change to the name of the Florida Airstream Unit, making it the Florida Airstream Club.

Rationale: At the annual members meeting and elections of the Florida Airstream Unit held on Saturday, October 22, 2016, at the Otter Springs Campground in Trenton, FL, with a quorum of members present, the members discussed why they didn't replace "Unit" with "Club" when they asked the IBT for approval to change the name from the Florida Unit to the Florida Airstream Unit. (This name change was approved by the IBT on July 5, 2016.) A motion was made and passed by a greater than 2/3 majority of the members present and voting, to complete the name change replacing "Unit" with "Club."

Financial Impact Statement: There is no financial impact to the WBCCI from approving this motion.

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

John Frerking      Maker

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session.

\_\_\_\_\_ Second

For Office Use Only:

Submission Date \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by International Parliamentarian

**IBT MOTION FORM**  
WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 16 Meeting Date: Jan. 20, 2017 Location: Casa Grande, AZ

**Motion:**

I move that the International Board of Trustees approve the request by the Big Bend Florida Unit to change its name to "Big Bend Florida Airstream Club" pursuant to WBCCI bylaws Article VI, Policy A. In preparation for the name change the membership has been polled and unanimously approved the name change on September 10, 2016 at a Lake Park, Georgia

**Rationale:**

The name change to include Airstream in the name will make the club more recognizable to new owners of Airstreams as the club of Airstream owners.

**Financial Impact Statement:**

There will be no financial impact for the WBCCI national club.

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

\_\_\_\_\_  
\*Cannot be postponed beyond session.      \_\_\_\_\_ Maker  
\*\*Will lie on table only until end of present session.      \_\_\_\_\_ Second

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For Office Use Only:  
Submission Date \_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee  
Time \_\_\_\_\_ Motion reviewed by International Parliamentarian



# IBT MOTION FORM

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC

Motion/Item No. 17 Meeting Date: January 20, 2017 Location: Casa Grand, AZ

I move that the International Board of Trustees approve the request by Louisiana Unit #50 to change the unit name to "Louisiana Airstream Club". The name change will allow all Airstreams owners and the general public to better associate club members as Airstream owners . The unit flag will remain the Louisiana State Flag.

Rational: Louisiana Unit members at the unit annual business meeting on September 24, 2016, at Lakeside RV Park, Livingston, LA. by unanimous vote and as recorded in the meeting minutes, approved the name change.

Financial Impact Statement: None

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*

\* Cannot be postponed beyond session. Charles Bourgeois      Maker

\*\* Will lie on table only until end of present session. \_\_\_\_\_ Second

**FOR OFFICIAL USE ONLY:**

Submission Date: \_\_\_\_\_ Motion reviewed by Constitution & Bylaws Committee

Time: \_\_\_\_\_ Motion reviewed by International Parliamentarian

# IBT MOTION FORM

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 18 Meeting Date: January 20, 2017 Location: Casa Grande, AZ

I move that : The International Board of Trustees approve the request of the Mississippi Unit #56 to change their name to the "Mississippi Airstream Club".

Rationale: The Mississippi Unit voted to change its name to the "Mississippi Airstream Club" at its Election Rally in Columbus Mississippi, on September 23, 2016. The following motion was made: *The Mississippi Unit request changing it's name from the "Mississippi Unit" to the "Mississippi Airstream Club"*. The motion was made by J.C. Prather, seconded by Harriette Warren.

The vote was held at the biannual Business Meeting at 10:00 a.m. on September 23, 2016 in Columbus, Mississippi. The voice vote was unanimous for assent with no opposition. The region supports this change and will allow other Airstream owners and the general public to better associate club members with Airstream Owners.

Financial Impact Statement: None

Adopted      Defeated      Amended      Referred      Postpone\*      Tabled\*\*      Withdrawn

Charles Bourgeois \_\_\_\_\_ Maker

\_\_\_\_\_ Second

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For Office Use Only:

Submission Date \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by International Parliamentarian

**IBT MOTION FORM**  
WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 19 Meeting Date: January 20, 2017 Location: Casa Grande, AZ

I move that:

The International Board of Trustees approve a name change to the name of the Michigan Unit to the Michigan Airstream Club.

Rationale:

The members of the Michigan Unit met on October 15, 2016 and voted to change the name of their unit to the Michigan Airstream Club. Attached is an email from Justin Humphreys at Airstream indicating approval to use the name Airstream.

Financial Impact Statement:

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session.

Gary Olinger      Maker

\_\_\_\_\_      Second

For Office Use Only:

Submission Date \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by International Parliamentarian

# IBT MOTION FORM

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 20 Meeting Date: January 20, 2017 Location: Casa Grande, Arizona

I move that the International Board of Trustees approve the request by the Northern Illinois Unit of the Wally Byam Caravan Club, International (unit 038) to change its name to "Northern Illinois Airstream Club" pursuant to WBCCI bylaws Article VI, Policy A.

In preparation for the Unit name change, the following has been completed:

1. The unit members voted unanimously, on October 22, 2016 at the Unit's business meeting in accordance with the Unit's constitution, to change the name from "Northern Illinois Unit of the Wally Byam Caravan Club, International" to "Northern Illinois Airstream Club".
2. Justin Humphreys, Vice-President Sales of Airstream, Inc. has provided the authorization by Airstream to use "Airstream" as part of unit's name. (Attachment #1).

**Rationale:**

Why is our unit requesting this change? In arranging club activities, if you say you represent the Northern Illinois Unit of the Wally Byam Caravan Club you are met with a blank stare. However, the minute you say "I am with the Airstream Club" there is instant recognition. The same applies when recruiting new members. We are a growing unit and want to have new membership include all age demographics. We believe that internet search engines will have better results with Airstream in our unit name. We also believe that the name change will help in our continued growth.

The Unit also noted that the International Organization has added "Airstream Club – International" to the logo and club correspondence. Other WBCCI units have already taken this action.

**Financial Impact Statement:**

There is now WBCCI International financial impact.

Adopted	Defeated	Amended	Referred	Postponed*	Tabled**	Withdrawn
					<u>Martin / Bell</u>	<u>Maker</u>
						<u>Second</u>

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session.

For Office Use Only:  
 Submission Date \_\_\_\_\_  
 Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee  
 \_\_\_\_\_ Motion reviewed by International Parliamentarian

# IBT MOTION FORM

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 21 Meeting Date: January 20, 2017 Location: Casa Grande, AZ

I move that the International Board of Trustees approve the request of the Oregon Unit #90 to change the Unit name to "Oregon Airstream Club".

**Rational:**

The name change was approved by the Unit at its meeting held in Vernonia, Oregon on October 8<sup>th</sup>, 2016. The name change will allow all Airstream owners and the general public to better associate club members as Airstream owners.

The use of the name Airstream in the Unit name has been approved of by the Airstream Corporation.

This change will be followed up by an amendment in the Unit Constitution and Bylaws to change the name and by further submission of a revised logo and flag for the Unit at a subsequent meeting of the IBT.

**Financial Impact Statement:** There is no financial impact of this approval.

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

\*Cannot be postponed beyond session    \*\*Will lie on table      Bob Caldwell      Maker

\_\_\_\_\_ Second

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**FOR OFFICIAL USE ONLY:**

Submission Date: \_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time: \_\_\_\_\_ Motion reviewed by International Parliamentarian

**IBT MOTION FORM**  
WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 22 Meeting Date: January 20, 2017 Location: Casa Grande, AZ

I move that the International Board of Trustees approve the request by the "South Florida Unit (30)" to change its name to "South Florida Airstream Club" Pursuant to WBCCI Bylaws, Article VI, Policy A. In preparation for the name change the membership has been polled and unanimously approved the name change on December 1, 2016, at our Unit Rally in Malabar, Florida.

**Rationale:** The name change to include "Airstream" in the name will make the club more recognizable to the present and new owners of Airstreams as a club of Airstream owners.

**Financial Impact Statement:** No financial impact for WBCCI International Club.

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

John Frerking      Maker

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session.

\_\_\_\_\_ Second

For Office Use Only:

Submission Date \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by International Parliamentarian

# IBT MOTION FORM

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 23 Meeting Date: January 20, 2017 Location: Casa Grande, Arizona

I move that the International Board of Trustees approve the request by the Kentucky Unit of the Caravan Club, International (unit 049) to change its name to "Kentucky Airstream Club" pursuant to WBCCI bylaws Article VI, Policy A.

## Rationale:

In preparation for the Unit name change, the following has been completed:

1. On October 8<sup>th</sup>, 2016, during the Installation Rally at Paintsville Lake State Park located in Paintsville, KY, the KY Unit members conducted a business meeting and voted unanimously in accordance with the Unit's constitution, to change the name from "Kentucky Unit of the Wally Byam Caravan Club, International" to "Kentucky Airstream Club".
2. Justin Humphreys, Vice-President Sales of Airstream, Inc. has provided the authorization by Airstream to use "Airstream" as part of unit's name.
3. Region 5 Board approved this change on 12/01/16.

## Why is the KY Unit 049 requesting this change?

In arranging club activities, if you say you represent the Kentucky Unit of the Wally Byam Caravan Club, you are met with a confused expression. However, the minute you say "I am with the Kentucky Airstream Club" there is instant recognition. The same applies when recruiting new members. We believe that this change will greatly increase our name recognition. We want to do everything possible to continue our growth. We believe that internet search engines will have better results with Airstream in our unit name.

The Unit also noted that the International Organization has added "Airstream Club – International" to the logo and club correspondence. Other WBCCI units have already taken this action.

## Financial Impact Statement:

There is now WBCCI International financial impact.

Adopted	Defeated	Amended	Referred	Postponed*	Tabled**	Withdrawn
					<u>Arthur Martin</u>	<u>Maker</u>
						<u>Second</u>

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session.

For Office Use Only:

Submission Date \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by International Parliamentarian

**IBT MOTION FORM**  
WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 24 Meeting Date: January 20, 2017 Location: Casa Grande, AZ

I move that

that the Arizona Unit of the Wally Byam Airstream Club - WBCCI be allowed to change their name to the Arizona Airstream Club.

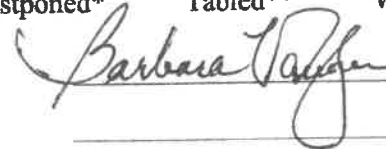
Rationale:

The Arizona Unit members voted unanimously to change the name of their organization as written above and forwarded that request to Region 11 Board of Directors. That request was approved by the region board. The name change will allow the club to be more readily recognized as Airstream owners and will more accurately represent our club.

Financial Impact Statement:

None

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

  
\_\_\_\_\_  
Maker  
Second

\*Cannot be postponed beyond session.  
\*\*Will lie on table only until end of present session.

For Office Use Only:

Submission Date \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

\_\_\_\_\_ Motion reviewed by International Parliamentarian



# IBT MOTION FORM

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 25 Meeting Date: January 20, 2017 Location: Casa Grande, AZ

I move that

The North Carolina Piedmont Unit requests IBT approval for a new unit logo and flag.



**Rationale:**

The unit has had various unofficial logos in the past but never a unit flag. The yellow shape in the center is a stylized version of the shape of the state of North Carolina. We have used this simple symbol for our unit caravans and it has always been a part of logos used in the past. The pink flower is a dogwood blossom. The dogwood is the official flower of North Carolina (though we chose a pink blossom over a white blossom to brighten the logo). The circle of type with our unit name and WBCCI (as required in the blue book) encircles the central third of North Carolina and its Piedmont Region where most of our members reside. As for the further design of the flag, the color blue was chosen for the background because regardless of shade, the color blue and North Carolina are tied together. We chose a shade of blue that worked best with the other colors and would not offend certain supporters of various institutions. The compass points on the flag represent the fact that we travel in all directions from the Piedmont Region of the state.

**Financial Impact Statement:**

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

John Frerking \_\_\_\_\_ Maker

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session.

\_\_\_\_\_ Second

For Office Use Only:

Submission Date \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by International Parliamentarian

**IBT MOTION FORM**  
 WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No 26 Meeting Date: Jan. 20, 2017 Location: Casa Grande, AZ

**Motion:**

I move, per WBCCI Policy Page 54,1, Sec. S, that the international Board of Trustees approve this image as the logo of the Big Bend Florida Airstream Club for use on their flag and any other appropriate application.



**Rationale:**

The members of the unit approved the attached logo image to be submitted for approval by the International Board of Trustees for use on the club flag and promotional materials.

**Financial Impact Statement:**

There will be no financial impact for the WBCCI national club.

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

John Frerking      Maker

\*Cannot be postponed beyond session.  
 \*\*Will lie on table only until end of present session.

\_\_\_\_\_ Second

**For Office Use Only:**

Submission Date \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by International Parliamentarian

# IBT MOTION FORM

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 27 Meeting Date: January 20, 2017 Location: Casa Grande, AZ

I move that the International Board of Trustees approve the Unit Flag illustrated below as the official club flag for the British Columbia Unit # 121. The flag format not to exceed 36 inches hoist nor 60" fly.



BC Flag shown for reference

**Rational:**

The Flag graphic was approved by the Unit Executive Board at its meeting held on November 09, 2016. The new British Columbia Unit Flag meets the requirements for a Unit Flag and represents both the Provincial Flag and the Airstreams owned by unit members.

Region 10 approves of this flag for the Unit.

**Financial Impact Statement:** There is no financial impact of this approval.

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

\*Cannot be postponed beyond session \*\*Will lie on table      Bob Caldwell      Maker

\_\_\_\_\_ Second

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**FOR OFFICIAL USE ONLY:**

Submission Date: \_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time: \_\_\_\_\_ Motion reviewed by International Parliamentarian

# IBT MOTION FORM

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC

Motion/Item No. 28 Meeting Date: January 20, 2017 Location: Casa Grand, AZ

I move that the International Board of Trustees approve the request by Unit #50, to adapt the below emblem as the unit logo. The unit will use the logo as appropriate in accordance with WBCCI bylaws, Article XIII, Section 5. The unit flag will remain unchanged.



Rational: Unit members approved the logo at their annual business meeting on September 24, 2016.

Financial Impact Statement: None

Adopted    Defeated    Amended    Referred    Postponed\*    Tabled\*\*

\* Cannot be postponed beyond session.  
\* \* Will lie on table only until end of present session

Barbara Boyer Maker

Second

**FOR OFFICIAL USE ONLY:**

Submission Date: \_\_\_\_\_ Motion reviewed by Constitution & Bylaws Committee

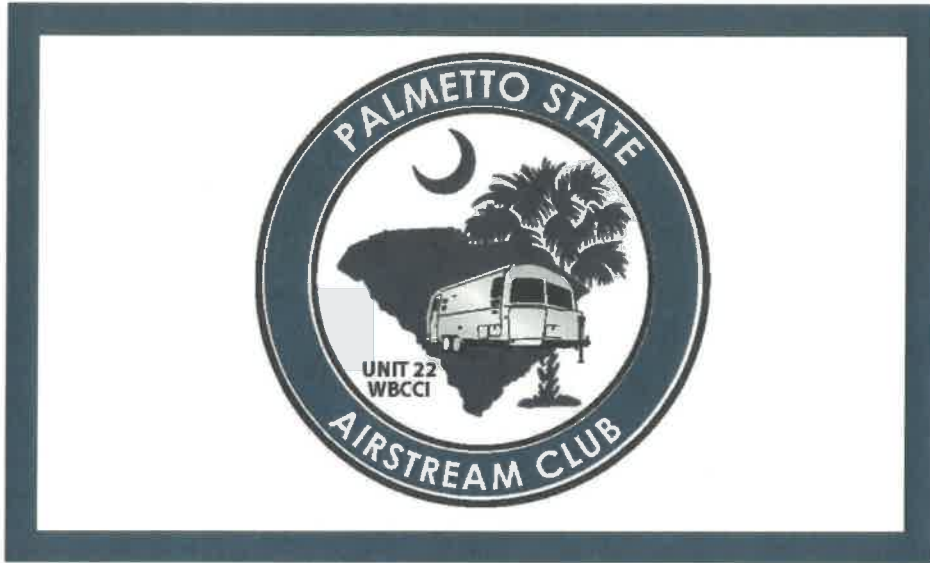
Time: \_\_\_\_\_ Motion reviewed by International Parliamentarian

**IBT MOTION FORM**  
WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 29 Meeting Date: January 20, 2017 Location: Casa Grande, AZ

I move that:

The IBT approve the updated flag/logo due to the recent name change of the Palmetto State Airstream Club.



Rationale:

Adding the Airstream name to our unit will allow other Airstream owners and general public to associate our club with the Airstream brand.

Financial Impact Statement:

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

John Frerking \_\_\_\_\_ Maker

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session.

\_\_\_\_\_ Second

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Submission Date \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by International Parliamentarian

# IBT MOTION FORM

WALLYBYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 30 Meeting Date: January 20, 2017 Location: CasaGrande, AZ

I move that the International Board of Trustees approve the updated Florida Airstream Unit flag design. The updated Unit flag design is shown below.



Rationale: At the annual members meeting and elections of the Florida Airstream Unit held on Saturday, October 22, 2016, at the Otter Springs Campground in Trenton, FL, with a quorum of members present, a motion was made and passed by a greater than 2/3 majority of the members present and voting, to complete the name change replacing "Unit" with "Club." The Unit Flag which previously said "Florida Unit" was then updated to reflect the new name "Florida Airstream Club."

Financial Impact Statement: There is no financial impact to the WBCCI from approving this motion.

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

John Ferking \_\_\_\_\_ Maker

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session.

\_\_\_\_\_ Second

For Office Use Only:

Submission Date \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by International Parliamentarian

**IBT MOTION FORM**  
 WALLYBYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 31 Meeting Date: January 20, 2017 Location: CasaGrande, AZ

The South Florida Unit of WBCCI requests the International Board of Trustees approval for a new Unit flag. The flag, as shown below, depicts the Florida sun, the happy face reflected by our members, the Unit 30 club number, and the WBCCI international club of which we have been a member for over 50 years.



Rationale: We have never had a unit flag. We have previously used the generic WBCCI flag.

Financial Impact Statement: No financial impact to international WBCCI.

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

John Frerking \_\_\_\_\_ Maker

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session.

----- Second

For Office Use Only:

Submission Date \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by International Parliamentarian

**IBT MOTION FORM**  
WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 32 Meeting Date: January 20, 2017 Location: Casa Grande, AZ

I move that the International Board of Trustees approve a change to the name of the Watchung NJ Unit (068)

from:

The Watchung NJ Unit of the Wally Byam Caravan Club International, Inc. (WBCCI)

to:

The Watchung NJ Airstream Club, a Unit of the Wally Byam Caravan Club, International, Inc. (WBCCI).

Rationale: I believe that adding "Airstream" to the club's name will modernize the club and improve the club's ability to attract new members by taking advantage of Airstream's branding and universal identity, while still retaining the history of the Watchung NJ Unit. It will definitively identify us as an Airstream owner's club. At the October 9, 2016 business meeting, members of the Watchung NJ Unit voted unanimously for this name change.

Proviso: This change would not preclude the use of current flags and logos containing the word "unit" in our association with WBCCI and/or as Watchung NJ Airstream Club-WBCCI. Existing stationary, etc, would be used until current supplies are exhausted.

Financial Impact Statement: None

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

Fred Schultz      Maker

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session.

\_\_\_\_\_ Second

For Office Use Only:

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\_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by International Parliamentarian



# IBT MOTION FORM

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 33 Meeting Date: January 20, 2017 Location: Casa Grande, AZ

I move that the IBT approve the new Logo of Watchung Unit (068)



**Rationale:** Should the Motion to change the name of Watchung Unit (068) be approved this will become the Logo of the Watchung NJ Airstream Club. Current items using the old logo will continue to be used until the supply is depleted.

Financial Impact Statement: None

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

Fred Schultz      Maker

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session.

\_\_\_\_\_ Second

For Office Use Only:

Submission Date \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by International Parliamentarian