

Resolution of The International Board of Trustees of the Wally Byam Caravan Club International (WBCCI) Declaring A Proclamation of Emergency Due to the Coronavirus Disease 2019 (COVID-19).

Background:

- **WHEREAS;** In mid-March 2020 the US Federal Government issued the President's Coronavirus Guidelines for America (more at [whitehouse.gov](https://www.whitehouse.gov)). In part the guidelines recommended steps to slow the spread of the coronavirus, which included avoidance of social gatherings, avoidance of eating or drinking at certain establishments, and avoidance of discretionary travel, and,
- **WHEREAS;** On March 16, 2020, as a result of federal guidance including guidance from the Centers for Disease Control and Prevention (CDC), the WBCCI Executive Committee unanimously voted to cancel the June International Rally and by extension the International Board of Trustees (IBT) meetings and all official Club business typically occurring by Bylaw at an International Rally. The IBT and all members were notified March 17, 2020, and,
- **WHEREAS;** An Emergency Resolution is required to continue business operations of the club. **THEREFORE, BE IT**

RESOLVED; during the period of the Emergency Resolution, the following applies:

- a) All WBCCI Constitutional and Bylaw provisions that require in-person attendance or participation at an International Rally or IBT be waived.
- b) An electronic version for the current delegate voting process shall be established, sufficient to accurately and securely tabulate delegate votes for the International Officer and Nominating Committee elections and Constitutional amendments.
- c) IBT meetings shall be conducted electronically, in a manner allowing for a quorum of the IBT to be convened. Meetings will be streamed and available for the membership to view.
- d) Approval of specific voting and other emergency business processes shall be made by the Executive Committee. The process shall be generally structured along the lines described by the attached Exhibit A ("Guidance for Method of Delegate Voting During Period of Emergency Resolution").
- e) This Emergency Resolution shall be in effect for a period of six months, effective April 1, 2020.

Exhibit A – Guidance for Method of Delegate Voting During Period of Emergency Resolution

Key Definitions:

- *Voting System*: A secure, web-based off-the-shelf voting system service will be used with electronic ballots sent to all Delegates. Delegates will be able to request paper ballots as desired. *Note: Expected cost is \$200 for approximately 110 voters.*
- *Membership Size*: Defined as the number of active memberships as of June 1, 2020.
- *Number of Votes*: Defined as the number of votes, either electronic or paper, received at the culmination of a voting period.
- *Quorum*: Defined as 20% of the number of Delegates.

Key Election Dates and Processes:

- International Officers and Nominating Committee
 - Candidate listings posted on airstreamclub.org website: May 1, 2020.
 - Election information to be published in the May 2020 Blue Beret magazine.
 - Paper ballot available to Delegates upon request beginning May 1, 2020.
 - Electronic ballots for Delegates will be sent on June 1, 2020.
 - Write-ins allowed: Yes
 - Quorum required: Yes
 - Voting period: June 1 through June 15, 2020. All online ballots must be submitted and/or paper ballots postmarked by the end of the voting period.
 - 2020/2021 International Officers and Nominating Committee members will be determined by a simple majority of the Number of Votes.
- Constitutional Amendments
 - Proposed amendments will be posted on airstreamclub.org website: May 1, 2020.
 - Amendment information to be published in the May 2020 Blue Beret magazine.
 - Paper ballot will be available to Delegates upon request beginning: May 1, 2020.
 - Electronic ballots for Delegates will be sent on June 1, 2020
 - Write-ins allowed: No
 - Quorum required: Yes
 - Voting period: June 1 through June 15, 2020. All online ballots must be submitted and/or paper ballots postmarked by the end of the voting period.
 - Constitutional amendments must receive at least 2/3 of the Number of Votes to pass.