



Airstream Club International

GUIDELINES - REMINDERS

International New Member Dues

International Dues for new members are prorated. See the chart below. If someone joins July 25th, 2020, they will pay \$37.00 for the remainder of 2020 plus \$75.00 for 2021. HQ will collect 2021 dues for your Local Club.

<u>International Local Club Dues</u>			
Join Dates	International Dues	Local Club Dues	FOR
January – February - March	\$75.00	Plus Local Club dues	Current Year
April – May – June	\$56.00	Plus Local Club dues	Current Year
July – August – September	\$37.00 + \$75.00 = \$112.00	Plus Local Club dues	Current Year PLUS Next
October – November - December	\$17.00 + \$75.00 = \$92.00	Plus Local Club dues	Current Year PLUS Next

International Renewal Dues

International Dues for renewals is \$75.00 a year. August 1st is when HQ will accept renewals for the upcoming year.

Lifetime Membership

Lifetime Memberships **MUST** go through the renewal process. This lets HQ know the Lifetime Member is still active and is in good standing with their Local Club. If we do not receive a renewal for a Lifetime Member, they will **NOT** be renewed for 2021.

Local Club Dues

Local Club dues received by HQ will be paid to the Local Club twice a month. Direct Deposit or PayPal is the preferred method of paying Local Club dues. If you are not on direct deposit yet, contact membership@airstreamclub.org to receive the form and get enrolled.

Transfers

Members are allowed to transfer Local Clubs once per year. Transfers allow members to find a Local Club that best meets their likes and needs. The member should notify the Local Club they are leaving and the new Local Club they are joining. HQ will also inform each Local Club of the transfer. During a mid-year transfer, it is between the member and the Local Clubs to work out the Local Club dues portion of the membership.

Annual Printed Membership Directory

Local Clubs must submit any joins or renewals to HQ by **DECEMBER 31st**. (Blue Book Policy, 12.4.1 B, Blue Beret, Sec. 1) There is **NO** guarantee members will be in the Annual Printed Membership Directory if the member's information is received after December 31st. Starting in 2021, the Annual Printed Membership Directory will be published in the month of February.

Local Club Communication Form

The [Local Club Communication Form](#) tells us who in your Local Club will receive membership information. Membership information includes new members, renewals, dues report, and audit list. Multiple leaders from a Local Club can be on your communication list. The highest-ranking officer of the Local Club must submit the form. An Officer must notify HQ of any changes by submitting a new club communication form or email the information to membership@airstreamclub.org. This form is located at AirstreamClub.org →Current Members→Member Resources Page→Official Forms or follow this link to the [Local Club Communication Form](#).

Local Club Officer Reporting Form

The [Local Club Officer Reporting Form](#) is due to HQ by **DECEMBER 1st** for the Annual Printed Membership Directory. If there is an officer change throughout the year, the highest-ranking officer must inform HQ as soon as possible by either submitting an updated Local Club Officer Reporting Form or emailing the information to info@airstreamclub.org. The form should include Local Club webmasters. This form can be found at [Airstreamclub.org](#) →Current Members→Member Resources Page→Official Forms or follow this link to the [Local Club Officer Reporting Form](#).

Local Club Activities for the Blue Beret

[Airstreamclub.org](#) is now the central database for all events. The Blue Beret publication is using the events published there to pull the data for the event schedule. Local Club officers should be working with the Local Club webmaster to get this information posted to [AirstreamClub.org](#). If your webmaster is having issues accessing your Local Club information on the site, contact the Information Technology Committee at ITC@airstreamclub.net.

To ensure your Local Club event gets published in the Blue Beret, the event must be posted to Airstreamclub.org by the closing date of each issue.

Closing Dates

Issue	Closing/Due Date
January	November 15
March	January 15
April	February 15
May	March 15
June	April 15
August	June 15
September	July 15
October	August 15
November	September 15

For dates falling on weekends or holidays, the deadline is the next business day.

The Blue Beret will NOT publish

- **TBD** events
- Events with incomplete information

If an activity has an update or change after the closing date, email that information to BlueBeret@airstreamclub.org. HQ will do its best to update the information in the Blue Beret but cannot guarantee it.

990

U.S. based Local Clubs need to file an annual 990. The deadline for filing varies depending on the Local Club, as well as what type of 990. If you are unsure of your Local Club's deadline, please contact HQ at info@airstreamclub.org. Regulations have changed, and an officer from the Local Club must be the one to complete the filing. HQ has step by step instructions available to help with this.