

MID-ATLANTIC UNIT BYLAWS

ARTICLE I PARLIAMENTARY AUTHORITY

- Sec. 1 Parliamentary procedures for all meetings of the Unit and Executive Board shall be governed by the current edition of ROBERT'S RULES OF ORDER NEWLY REVISED except when they are in conflict with the Constitution or Bylaws of this Club.
- Sec. 2 The order of business shall be:
- A. Pledge of Allegiance
 - B. Roll call of Executive Board and determination of quorum
 - C. Reading of minutes of previous meeting
 - D. Treasurer's report
 - E. Reading of correspondence
 - F. Reports of officers and committees
 - G. Unfinished business
 - H. New business
 - I. Announcements
 - J. Adjournment

ARTICLE II COMMITTEES

- Sec. 1 Standing Committees shall be as follows:
- Sec.1a Legislative - To study, advise, and recommend legislation in the interest of the Club and its members; to recommend opposition to all legislation which is discriminatory and injurious to the interest of the Club and its members.
 - Sec. 1b. Constitution and Bylaws -- To conduct a continuing review and study of the unit's Constitution and Bylaws and the WBCCI Constitution and Bylaws and to recommend revision and additions deemed desirable or necessary.
 - Sec. 1c. Membership -- Be the Unit/Club contact for prospective new members and explain the purpose and objectives of the Wally Byam Caravan Club International. Extend invitations to prospective members to attend a rally or meeting when making application for membership.
 - Sec. 1d. Rally -- To develop a program for rallies consisting of theme, schedule, place, (site), Hosts and Hostesses and promotions (publicity) for the year; to establish a set of rules and regulations for conducting Unit rallies and furnishing copies of these to the various leader's as appropriate; to establish and conduct training programs for rally leaders.
 - Sec. 1e. Family/Youth - Plan programs to encourage participation of family/youth at unit functions and to be the liaison person between the Unit and International Family/Youth Standing Committee.

- Sec. 1f. Ethics and Grievance -- To investigate and assess all grievance complaints made by members and others and to make recommendations thereon to the Unit Executive Board.
- Sec. 19. Historical -- To develop a continuing history of the unit, including written and visual accounts; and, when authorized by the Executive Board, publish accounts of the history of the Club.
- Sec. 1h. Budget - In cooperation with the incoming and outgoing Treasurer of the Unit, prepare for the Executive Board a budget projecting the unit's income and expenditures for the calendar (or fiscal) year next ensuing.
- Sec. 1i. Nominating -- To propose a slate of one (1) candidate for each office to be filled, including two (2) members of the Nominating Committee.
- Sec. 1j. Unit Supplies -- To order, receive, store, and distribute all unit supplies; to set up a special time at Unit functions to sell supplies and take orders for supplies, if necessary; to prepare appropriate forms and forward all funds to the Treasurer; to inventory and provide a written report concerning the supply activities to the Trustees, such report should be audited and submitted at the Annual Business Meeting.
- Sec. 1k. Special Events -- To formulate plans for the unit's participation in the International Rally, festivals and other events of a like nature, and to carry out such plans after approval by the Executive Board.
- Sec. 11. Caravan - To plan, organize, and obtain leaders for unit caravans that are operated or conducted for the Unit within the scope of the WBCCI Caravan Handbook. To develop an aggressive Unit Caravan program and to coordinate unit caravan matters with appropriate Region and International Committee personnel.
- Sec. 1m. Newsletter Editor -- To receive and edit news items received from unit members; to layout the Newsletter, arrange for printing, and mail no later than three (3) business days after the date of publication; to use membership changes from the Corresponding Secretary to update distribution list for the newsletter.
- Sec. In. Public Relations - To maintain communications with the International Region Public Relations Committees for maintaining a continuing program of public relations between WBCCI and communities being exposed to rallies and caravans.

All Standing Committees shall consist of a Chairperson and as many members as shall be deemed necessary by the President. Chairpersons of Standing Committees, or in the absence of such Chairperson, a Vice-Chairperson shall submit a report of their respective committee's activities at each meeting of the Executive Board. The President shall appoint and be an ex-officio member of all committees except the Nominating Committee.

Sec. 2 Special Committees may be appointed by the President as required.

ARTICLE III NOMINATING COMMITTEE

Sec. 1 The Nominating Committee shall consist of three (3) members one of whom shall be the immediate Past President, who shall act as Chairperson, and two (2) members who shall be elected by the membership at the fall Annual Meeting.

Sec. 2 The Chairperson, Nominating Committee, after having obtained the consent of each proposed nominee, shall place in nomination at the Annual Business Meeting one candidate for each office, trustee, and two candidates for the nominating committee. These will be filled by election. These candidates shall be published by the Chairperson in the September Newsletter. Additional candidates, who have previously consented, may be placed in nomination from the floor of the meeting. No seconds are required for any nomination.

ARTICLE IV DUTIES OF OFFICERS

Sec. 1 The President shall preside at all meetings of the Unit and Executive Board, enforce Constitution and Bylaws, appoint all standing committees and have such powers and duties as normally pertain to the principal executive officer.

Sec. 2 The First Vice President shall attend all business meetings of the Unit and the Executive Boards and shall assist the President and assume the duties of the President in the President's absence.

Sec. 3 The Second Vice President shall attend all business meetings of the unit and the Executive Board; shall assist the President and First Vice President; shall assume duties of the First Vice President in the absence of said officer; shall assume the duties of the President in the case of the absence of the President and the First Vice President; shall perform the duties as assigned by the Executive Board.

Sec. 4 The Corresponding secretary and the Executive Board as prescribed in Article VI, Sections 1 and 2 and Article VIII, Section 2 of the constitution; shall prepare an agenda of pending business for use by the presiding officer at each meeting; shall keep a register of all members of the unit.

Sec. 5 The Recording Secretary shall record and preserve the minutes of all official meetings of the Unit and the Executive Board; copies of same shall be mailed to the members of the Executive Board not more than fifteen days following each meeting; shall record the attendance of the officers and trustees at each meeting and advise the presiding officer if a quorum is present.

Sec. 6 The Treasurer shall maintain the financial records of the Unit and shall receive all monies, as prescribed in International Bylaws, Article IV, Sec. 11A, and promptly deposit them in the bank previously chosen by the Executive Board; shall notify members of expiration of dues and issue receipts for dues paid; submit a full written report of finances to the Executive Board at each meeting.

Sec. 7 The duties of the Trustees shall be as follows:

7a. There will be three (3) Trustees. The senior trustee will automatically be the Chairperson. They shall attend all functions of the Unit and of the Executive Board and be entitled to vote.

7b. Shall exercise supervision over the property of the Unit and physically inventory the property once a year.

7c. Shall perform an audit of the Treasurer's financial records prior to the transfer of responsibility for the records. A written report of this audit will be forwarded to the President with a copy to the Recording Secretary.

7d. In cooperation with the Treasurer and other officers, Trustees shall prepare a general operating budget for the following year - November 1 through October 31. This budget should be submitted to the Board so that it can be considered prior to the Annual Meeting in October. The budget should project the Club's estimated income and expected expenditures.

ARTICLE V DELEGATES

Sec. 1 The Executive Board shall appoint one delegate and one alternate from among the officers and Regular Members who will attend the annual Delegates meeting of the parent organization, the Wally Byam Caravan Club International, Inc. Any vacancy occurring following such selection shall be filled by appointment by the President. The delegate should be instructed with respect to the wishes of the Unit on matters to come before the meeting. The President and Secretary shall certify to these appointments.

ARTICLE VI DUES

Sec. 1. The annual dues of Regular and Affiliate members are for the calendar year, January 1 to December 31, and shall be set by the Executive Board. The amount of the dues shall be published in the June Newsletter and shall be due and payable between July 1 and November 1.

Sec. 2. The Treasurer shall collect and remit to the International Club the International dues as fixed by that body, unless such dues shall have been paid through another unit.

Sec. 3. Applicants for new membership between January 1st and June 30th will pay current annual Unit dues. Dues collected from new members between July 1st and December 31st shall entitle the individuals to Unit membership for the remainder of that current year and for the succeeding calendar year.

Sec. 4. A member who fails to pay properly assessed International and Unit dues before November 15 may not be listed in the WBCCI Directory for the following year. If the dues are not paid and received by the Treasurer on or before December 31, the membership will be terminated.

ARTICLE V11
CODE OF ETHICS

Sec. 1 All members shall abide by the following Code of Ethics.

A. To be ever mindful of our responsibility to the Wally Byam Caravan Club International, Inc. and through conduct indicate to the public that membership in this organization is an assurance of our courtesy on the road and good will to all peoples and countries.

B. To say or print nothing which may reflect unfavorably on others and to dedicate ourselves to the work of cementing together the members of our units and Club in bonds of friendship, good fellowship and mutual understanding.

c. To conduct ourselves so as to inspire others also engaged in recreational vehicle travel to a full appreciation of the intent and meaning of this code.

D. To maintain our camps and parking areas in a proper manner and to leave them in a neat and clean condition.

ARTICLE V111
LIABILITY

Sec. 1. Neither the Unit nor its officers are responsible for the loss of or damage to property or for injury to or death of a person on the premises of any club functions. This freedom from responsibility for loss or damage to property applies regardless of whether that property has been received by any member or office or left upon the premises.

ARTICLE IX
GUESTS

Sec. 1 A guest (or guests) sponsored and invited by a member in good standing may attend activities of the Unit. Members sponsoring such a guest shall pay one extra rally fee exclusive of the parking fee.

Sec. 2 A member in good standing in this Unit may sponsor and invite a nonmember Airstream recreational vehicle owner, as a prospective member, to attend rallies and other activities of the Unit.

Sec. 3 Members in good standing in the International Club may attend activities of the Unit provided that such members, and where required, shall have made prior reservation for each attendance.

Sec. 4. The Unit, once each calendar year, may host a rally, caravan or a combination thereof with a recreational vehicle club not chartered by the Wally Byam Caravan Club International, Inc. and it may conduct, twice each calendar year, (but not more than 50% of the rallies and caravans conducted by that unit in any calendar year) a buddy rally or buddy caravan or combination thereof to which each member of the Unit may invite not more than one non-member recreational vehicle family. The non-member RV family to be invited is intended to be one, which is a prospective member, and one which does not own an Airstream. The family *is* invited to the buddy rally or caravan to introduce them to the WBCCI "Way of Life" and the unit members in the hope they might decide to purchase an Airstream and join the club. A buddy rally *is* not intended to be used by current. or past WBCCI members to attend a WBCCI rally *in* their non-Airstream vehicles.

ARTICLE X
AMENDMENTS

Sec.1. These Bylaws may be amended at any business meeting of the Executive Board by two-thirds vote, provided the proposed amendment has been submitted to all members of the Executive Board *in writing* ten (10) days prior to such meeting.

Sec. 2. Such amendments shall become effective upon adoption.

ARTICLE XI
MERGER, CONSOLIDATION OR DISSOLUTION OF THIS UNIT

Sec. 1 In the event the members of this Unit deem it desirable for this Unit to merge with another Unit, or for the Unit to consolidate with other Units, or for the Unit to dissolve, the members shall, through the President of this Unit, follow the appropriate procedures as prescribed in ARTICLE VII, Section 1 through 6 of the Bylaws of the International Club. These procedures are in accordance with Section 501(c)7 of the Internal Revenue Service Code. Whether the Unit merges with another Unit, or consolidates with other Units, or the Unit dissolves, none of the funds or property of this Unit shall enure to the benefit of any member.

These By-laws were adopted and became effective on March 23, 2010 at Paradise Park, Punta Gorda, FL.