

FLORIDA AIRSTREAM CLUB RALLY REPORT

Rally information

Rally Name: _____
 Location , City: _____
 Rally Host: _____
 Phone: _____
 Email: _____
 Number of RV's: _____
 Number of Adults: _____
 Rally Fee per Adult: \$ _____

Dates (Start - Depart): _____
 Campground: _____
 Co-Host: _____
 Phone: _____
 Email: _____

Income

Rally Fee x Number of Adults: \$ _____
 Club Income (itemize to right): \$ _____
 Charitable Income (From Charity Chair): \$ _____
 Total Income: \$ _____
 Rally Income (Income - Charitable Income): \$ _____

Income Itemized (Sale of Club merchandise, membership dues, etc.)		
#	Item	Amount
1		\$
2		\$
3		\$
4		\$
5		\$
6		\$
Total Income:		\$

Expense

Total Expenses (itemize to right): \$ _____

Expenses Itemized (Purchased food, misc items, rentals, etc.)			
#	Individual	Item	Cost
1			\$
2			\$
3			\$
4			\$
5			\$
6			\$
Total Expenses:			\$

Rally Profit or (Loss):

(Rally Income -Total Expenses)

\$ _____

Rally Cost Per Individual:

(Total Expenses / Number of Adults)

\$ _____

Summary of Expenses to be Reimbursed to Individuals			
#	Individual	Item	Amount
1			\$
2			\$
3			\$
4			\$
5			\$
6			\$
Total Reimbursements:			\$

This report should be completed and forwarded to the Treasurer within 15 days of completion of the rally in order to assure timely reimbursement of expenditures. Save your receipts and gather copies of receipts (including any club debit card receipts) from other individuals having reimburseable rally expenses. Any charitable funds collected by the Charitable Project Chairperson will be turned in separately. Rally funds collected should be forwarded by check(s) via mail to the Treasurer (Brad McGloin, 1869 Riveredge Drive, Tarpon Springs, FL 34689) with a copy of this report and copies of all receipts separated and totaled by individual. The final report and copies of the receipts can additionally be emailed to the Treasurer at floridaairstreamclub@gmail.com to expedite reimbursement. Should you have any questions when completing this form contact the Club 1st Vice President (Rally Committee Chairperson) for clarification.