Accessing MAAC's Cisco Webex Meeting via Browser

Presumptions:

- These procedures were developed from the FireFox browser / Windows 10 perspective, other browsers and OS's may have a different experience.
- Accessing the meeting from a mobile device (phone, tablet, etc) might require installation of Cisco's App.
- Device / OS security settings allow access to its microphone and camera.
- 1. Browse to MAAC's Cisco Webex meeting

(https://jonathanjacobs-248.my.webex.com/meet/053president)

about:privatebrowsing	× +	- 🗆 X
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	Firefox	
	Search the Web	
	😄 You're in a Private Window	
	Firefox clears your search and browsing history when you quit the app or close all Private Browsing tabs and windows. While this doesn't make you anonymous to websites or your intemet service provider, it makes it easier to keep what you do online private from anyone else who uses this computer.	
	Common myths about private browsing	
	Need more privacy?	
	<u>Try Mozilla VPN</u>	

2. Cisco will present a box to save then install its plug-in; THIS IS NOT NECESSARY. Wait for ~10 seconds for the background page to populate a bit more and click on <Cancel>.

Opening webex.exe	Х			
You have chosen to open:				
📧 webex.exe				
which is: exe File				
from: https://jonathanjacobs-248.my.webex.com				
Would you like to save this file?				
Save File	Cancel			

3. After cancellation of the download (previous step), click on <Join from your browser.>.



- 4. Enter name and E-mail address.
 - a. For the name, this is necessary to get past the Waiting Room; if the name is not on our invitation list (or otherwise easily recognizable), the meeting moderator will not allow entry into the meeting.
 - b. Use of a valid E-mail address is optional; however a valid looking address is mandatory to get past Cisco's requirements.
 - c. Anybody with an existing Cisco Webex account may elect to logon; this will likely bypass some of the following steps.

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			MAAC President's Personal Room			~
			Enter your information			
			Your full name			
			Email address			
			Next			
			Already have an account? Sign in			
			More ways to sign in			
			GOO			
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5. Review the sharing settings for camera and microphone; click on <<u>A</u>llow> when appropriate.



6. When ready, click on <Got it>.



7. Review the preview toward what imagery the camera views, adjust as necessary, and when ready click <Join meeting> which will enter this cession into the Waiting Room.



8. Wait for the meeting host to accept entry into the Meeting Room.

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	MAAC President's Personal Room			
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9. When the Host allows entry into the Meeting Room, another sharing setting might appear; please review settings and click <<u>A</u>llow> when ready.

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10. Congratulations, the entry process is complete!



Please note that exiting the meeting is a two click process:

- Click on the round red 'X' button
- Click on text that appears (usually just above the round red 'X') to exit the meeting.