

**SOUTH COAST CALIFORNIA
AIRSTREAM CLUB
(SCCAC)**

CONSTITUTION

&

BYLAWS

WALLY BYAM CARAVAN CLUB INTERNATIONAL ICC**SOUTH COAST CALIFORNIA AIRSTREAM CLUB
CONSTITUTION****ARTICLE I
NAME OF ORGANIZATION**

This organization is a chartered Unit of the Wally Byam Caravan Club International, Inc. and shall be known as the South Coast California Airstream Club of the Wally Byam Caravan Club International, Inc.

**ARTICLE II
OBJECTIVES**

The objectives of this Club shall be:

- To furnish encouragement and assistance in the development of the Club and thus afford opportunities for outdoor fraternization for recreational vehicle owners.
- To encourage safe driving and assist in improving the general welfare of the recreational vehicle public through assistance and active participation of all its members in building a strong organization for the betterment of good will toward recreational vehicle travel.
- To coordinate with and participate in the interests and activities of the International and the Region.
- To cooperate with other organizations and Clubs within our sphere which are seeking to elevate the standards and ethics of the various groups.
- To disseminate information of an advisory and educational nature which will be of value to its members and the public.
- To study, advise and recommend legislation which is in the interest of the recreational vehicle public and oppose all legislation which is discriminatory and injurious to the recreational vehicle public.
- To encourage government and private agencies to provide more and better recreational vehicle parks and facilities.

**ARTICLE III
MEMBERSHIP QUALIFICATIONS**

- Sec. 1 An adult who owns a hard-sided recreational vehicle manufactured by Airstream, Inc. shall be eligible for membership.
- Sec. 2 There are two classes of membership in this Club: Regular and Affiliate Members.
- Sec. 3 An applicant for membership in this Club must submit an application in writing and, upon the payment of International and Club dues, shall be a Regular Member.
- Sec. 4 Regular Members who have sold their recreational vehicle manufactured by Airstream, Inc., may, upon request, retain their membership as Regular Members of this Club pursuant to the provisions of ARTICLE VI Sec. 2 of the International Constitution. Such Regular Members shall possess all the rights and privileges of the International Club, including full voting rights in all elections and on all questions.
- Sec. 5 Regular Members of another Club may become Affiliate members in this Club by an application to the Membership Committee and upon acceptance shall possess all the rights and privileges of the Club except:
- The right to hold office in the Club.
 - The right to vote in the selection or election of officers in the Club, Region or International or on any amendment to the Club or the International Constitution.
 - The right to vote on the dissolution of the Club, consolidation of the Club with one or more Clubs, or the merger of the Club with another.
- Sec. 6 Applicants for Affiliate membership in this Club must submit dues and show evidence of membership in the International Club through another duly chartered Club.
- Sec. 7 Failure to pay either Club or International dues will automatically terminate membership in the Club.

- Sec. 8 A co-owner, defined as one of two WBCCI members who own a single Airstream recreational vehicle and who each pays International and Club dues shall be deemed to include the spouses or partners of such co-owner. Each shall have all the rights and privileges of membership, including voting.

**ARTICLE IV
OFFICERS AND THEIR ELECTION**

- Sec. 1 The officers of the Club shall be regular members of the Club and shall consist of:
- President
 - First Vice President
 - Second Vice President
 - Third Vice President
 - Corresponding Secretary
 - Recording Secretary
 - Treasurer
 - Trustees (maximum of two)
- Sec. 2 The officers shall be elected at the annual business meeting. They shall be installed and shall assume office in January of each year. An officer shall serve in office for a term of one year or until a successor is elected but in no case shall an officer be eligible to serve more than two consecutive terms in the same office except the Recording Secretary, Corresponding Secretary or Treasurer provided said officers are duly nominated and elected for each term of office.
- Sec. 3 The Trustees shall be elected at the annual business meeting, each for a term of two years, but arranged so that only one-half of such Trustees terms expire in any one year. No Trustees shall serve more than one two-year term consecutively.
- Sec. 4 An officer who advances to an office pursuant to the provisions of Sec. 4 of this Article shall not be deemed to have served a full term in such office unless said service is for a period of greater than one half (1/2) the term of such office.

- Sec. 5 In the event of the death or resignation of the President or the death, advancement or resignation of a Vice President, or an officer's inability to fulfill the duties of office, the next ranking Vice President shall advance (in the order first, second) thereto. All other vacancies on the Executive Board, except that of the Immediate Past President, shall be filled by a majority vote of the Executive Board.

**ARTICLE V
EXECUTIVE BOARD**

- Sec. 1 The Executive Board shall consist of all the Club officers plus the immediate Past President of the Club.
- Sec. 2 The Executive Board shall be the administrative body of the Club and shall define the policies of and have full administrative authority in all matters pertaining to the Club and exercise general control and supervision of all officers and committees.
- Sec. 3 The President or any two members of the Board may call a business meeting of the Executive Board at any time deemed necessary.
- Sec. 4 A quorum of the Executive Board shall consist of a majority of its members.

**ARTICLE VI
CLUB BUSINESS MEETINGS**

- Sec. 1 The annual business meeting of this organization shall be held during the month of December. Additional business meetings may be held during any rally of the Club, and also may be called at any time by a majority vote of the Executive Board. The date, time, location, and purpose of all Club business meetings shall be announced to the members in writing at least fifteen days prior to the meeting. A quorum for conducting business at any business meeting shall be not less than 10 percent of the membership.

- Sec. 2 A Regular Member, including spouse or partner, voting at the annual or additional Business meetings of this organization shall each have one vote. Co-owners, Including spouse or partner, who pay International and Club dues as provided for in Article III, Sec. 8, shall each have one vote.
- Sec. 3 Ballots submitted by e-mail, regular mail or facsimile may also be accepted from Regular Members. The President and Recording Secretary shall ensure no member casts more than one ballot. Votes allowed in this manner should be received by the Club no later than two (2) days before the annual or additional business meeting at which a vote is to be taken. These votes must be kept confidential until voting at a meeting has taken place. Such ballots also count as a part of the quorum for such a business meeting.

ARTICLE VII BYLAWS

Bylaws consistent with this Constitution, and with the Constitution, Bylaws and Policy of the Wally Byam Caravan Club International, Inc., embodying additional provisions for the government of the Club may be adopted by the Executive Board.

ARTICLE VIII AMENDMENTS

- Sec. 1 Proposed amendments to this Constitution shall be submitted to the Executive Board in writing. The Executive Board shall submit all such amendments to the members for their consideration.
- Sec. 2 Any Article or Section of this Constitution may be amended by a two-thirds vote of the members voting at a business meeting or a special meeting called for that purpose. In either case, notice containing the proposed amendment or amendments has been delivered by first class mail or electronically to each member of the Club at least fifteen days prior to such a meeting. Provision for balloting may follow Article VI, Sec. 3, of this Constitution.
- Sec. 3 All amendments to this Constitution shall become effective upon adoption.

This Constitution adopted on April 10, 2021 at Chula Vista, California.

**SOUTH COAST CALIFORNIA AIRSTREAM CLUB
BY LAWS**

**ARTICLE I
PARLIAMENTARY AUTHORITY**

- Sec. 1 Parliamentary procedures for all meetings of the Club and Executive Board shall be governed by the current edition of ROBERT'S RULES OF ORDER NEWLY REVISED except when they are in conflict with the Constitution or Bylaws or Polices of this Club.
- Sec. 2 The order of business may be:
- A. Roll Call
 - B. Approval of Minutes
 - C. Reports of Officers and Committees
 - D. Special Orders
 - E. Unfinished Business
 - F. New Business
 - G. Announcements
 - H. Adjournment

**ARTICLE II
COMMITTEES**

- Sec. 1 Standing Committees shall be:
- A. Budget
 - B. Membership

The President shall appoint and be an ex-officio member of all standing committees except the Nominating Committee.

- Sec. 2 All Standing Committees shall consist of a Chair and as many members as deemed necessary by the President. Chairs of Standing Committees shall report at each meeting of the Executive Board. The general duties of the Standing Committees are as follows:

1. Budget: In cooperation with the incoming and outgoing Treasurer of the Club, prepare for the Executive Board a budget projecting the Club's income and expenditures for the next year.
 2. Membership: Be the Club's contact for prospective new members and explain the purpose and objectives of the Wally Byam Caravan Club International. Extend invitations to prospective members to attend a rally or meeting when making application for membership.
- Sec. 3 Special Committees may be appointed by the President as required.

ARTICLE III GUESTS

- Sec. 1 A guest or guests sponsored and invited by a member in good standing, and using the member's trailer or motorhome or staying in a non-RV facility such as a cabin, motel room, etc., may attend activities of the Club.
- Sec. 2 A member in good standing in this Club may sponsor and invite a non-member Airstream recreational vehicle owner, as a prospective member, to attend rallies and other activities of the Club.
- Sec. 3 Members in good standing in the International Club may attend activities of the Club provided that such members, where required, shall have made prior reservation.
- Sec. 4 Guests attending Club rallies or other events shall pay the same rally fees as any other member attending. This requirement may be waived by agreement between the Club President and the Treasurer.
- Sec. 5 The Club, once each calendar year, may host a rally or caravan or combination thereof with a recreation vehicle club not chartered by the Wally Byam Caravan Club International, Inc., and it may conduct, twice each calendar year, (but not more than 50% of the rallies and caravans conducted by that Club in any calendar year) a buddy rally or a buddy caravan or combination thereof to which each member of the Club may invite not more than one non-member recreation vehicle family.

The family is invited to the buddy rally or caravan to introduce them to the WBCCI “Way of Life” and the Club members in the hope they might decide to purchase an Airstream and join WBCCI. A buddy rally is not intended to be used by current or past WBCCI members to attend a WBCCI rally in their non-Airstream vehicles.

ARTICLE IV NOMINATING COMMITTEE

The Executive Board shall, not less than thirty (30) days prior to the Club’s annual business meeting, appoint a three-member Nominating Committee. After having obtained the prior acceptance for office of each nominee, if elected, the Committee shall place into nomination one candidate for each office to be filled by election. A written report submitted to the Executive Board shall include the names of all candidates considered, and the President shall distribute the report to the membership not less than fifteen days prior to the annual business meeting. Additional candidates who have previously consented to accept the office, if elected, may self-nominate or be placed in nomination from the floor of said meeting. No seconds are required for any nomination.

ARTICLE V DUTIES OF OFFICERS

Sec. 1 The President shall:

- Preside at all meetings of the Club and Executive Board.
- Enforce the Constitution and Bylaws.
- Appoint all standing committees.
- Have such powers and duties as normally pertain to the principal executive officer.

Sec. 2 The 1st Vice President shall:

- Attend all business meetings of the Club and the Executive Board.
- Shall assist the President.
- Assume the duties of the President in the President's absence.

- Sec. 3 The 2nd Vice President shall:
- Attend all business meetings of the Club and the Executive Board.
 - Assist the President and the 1st Vice President.
 - Assume the duties of the 1st Vice President in the absence of said officer.
 - Assume the duties of the President in the case of the absence of the President and 1st Vice President.
 - Perform the duties as assigned by the Executive Board.
- Sec. 4 The 3rd Vice President shall:
- Attend all business meetings of the Club and the Executive Board.
 - Assist the President, the 1st Vice President, and the 2nd Vice President.
 - Assume the duties of the 2nd Vice President in the absence of said officer.
 - Perform the duties as assigned by the Executive Board.
- Sec. 5 The Corresponding Secretary shall:
- Issue notices of all meetings of the Club and the Executive Board as prescribed in Article VI, Sections 1 and 2 and Article VIII, Section 2 of the Constitution and Article XI, Sec. 1, of the By-Laws.
 - Prepare an agenda of pending business for use by the presiding officer at each meeting.
 - Keep a register of all members of the Club.
- Sec. 6 The Recording Secretary shall:
- Record and preserve the minutes of all official meetings of the Club and the Executive Board.
 - Copies of the same shall be mailed to the members of the Executive Board not more than fifteen days following each meeting.
 - Record the attendance of the officers at each meeting and advise the presiding officer if a quorum is present.
- Sec. 7 The Treasurer shall:
- Maintain the financial records of the Club and shall receive all monies, as prescribed in International Bylaws, Article XVI Financial Management, Sec. 12 – 13 and Policy 16.6.1, Financial Data Guidelines, and promptly deposit them in the bank chosen by the Executive Board.
 - Notify members of expiration of dues.

- Submit a full written report of finances to the Executive Board at each meeting. Each year, a committee selected by the incoming President will audit the books and accounts. Before retirement, all books, monies and property of the Club shall be delivered promptly to the incoming Treasurer.

Sec. 8 The Trustees shall:

- Attend all meetings of the Club and the Executive Board.
- Accept special assignments as directed by the President. Additional duties may be to chair or be members of committees.

ARTICLE VI MEETING TYPE

Sec. 1 Any Business Meeting of the Club or the Executive Board may be held as an electronic meeting with a minimum of ten (10) days notification to the membership and the Board. Such notification will include all necessary information for participation by the membership and/or the Board.

Sec. 2 Any electronic meeting will meet the quorums established in the Club's Constitution.

ARTICLE VII DELEGATES

The Executive Board shall appoint one delegate and one alternate from among the Regular Members who will attend the annual Delegates Meeting of the Wally Byam Caravan Club International, Inc. An Affiliate Member of this Club who is a regular member in the same region may be appointed if the Club has no Regular Members attending the Delegates Meeting. Any vacancy occurring following such selection shall be filled by appointment of the President. The delegate should be instructed with respect to the wishes of the Club on matters to come before the meeting. The President and Recording Secretary shall certify these appointments.

**ARTICLE VIII
DUES**

- Sec. 1 The annual Club dues of Regular and Affiliate members shall be set by the Executive Board.
- Sec. 2 A member who fails to pay properly assessed International and Club dues before December 31 may not be listed in the Annual Membership Directory of the International Club for the following year. If the dues are not paid and received by the Club or International on or before December 31, the membership will be terminated.

**ARTICLE IX
CODE OF ETHICS**

All members shall abide by the following Code of Ethics:

- To be ever mindful of our responsibility to Wally Byam Caravan Club International, Inc., and through conduct, indicate to the public that membership in this organization is an assurance of our courtesy on the road and good will to all peoples and countries.
- To be ever mindful of what we say or print with respect to the effect on others of our diverse membership so as to avoid disharmony and ill feelings among club members of diverse ethnicities, religious beliefs or orientation and to dedicate ourselves to the work of cementing together the members of WBCCI in bonds of good fellowship and mutual understanding.
- To conduct ourselves in a manner to inspire others engaged in recreational vehicle travel to a full appreciation of the intent and meaning of this code.
- To maintain our camps in an orderly manner and leave them the same way.

**ARTICLE X
LIABILITY**

Neither the Club nor its officers are responsible for the loss of or damage to property or for injury to or death of a person on the premises of any Club function. This freedom from responsibility for loss or damage to property applies regardless of whether that property has been received by any member or officer or left upon the premises.

**ARTICLE XI
POLICY**

Policy consistent with the Constitution and By-Laws of the Club and with the Constitution, By-Laws and Policy of the Wally Byam Caravan Club International, Inc., containing additional provisions for the government of the Club may be adopted by the Executive Board and/or the Club members.

**ARTICLE XII
AMENDMENTS**

- Sec. 1 These Bylaws may be amended at any business meeting of the Executive Board by a two-thirds vote, provided the proposed amendment has been submitted to all members of the Executive Board in writing ten (10) days prior to such meeting.
- Sec. 2 Such amendments shall become effective upon adoption.

**ARTICLE XIII
MERGER, CONSOLIDATION OR DISSOLUTION OF THE CLUB**

In the event the members of this Club deem it desirable for this Club to merge with another Club, or to consolidate with one or more other Clubs, or for the Club to dissolve, the members shall, through the President of this Club, follow the appropriate procedures as prescribed in ARTICLE VII, Section 1 through 6 of the Bylaws of the International Club. These procedures are in accordance with Section 501 (c) 7 of the Internal Revenue Service Code.

These Bylaws adopted on March 25, 2021 at a Zoom meeting of the Executive Board.