

**WBCCI Ontario Canada Unit  
Rally/Rendezvous Site Assessment Checklist**

**Name of Facility:** \_\_\_\_\_

**Location:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Facility contact name:** \_\_\_\_\_

email: \_\_\_\_\_

phone number: \_\_\_\_\_

**Assessed by:** \_\_\_\_\_

site visit      dates: \_\_\_\_\_  
\_\_\_\_\_

phone calls      dates: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Overall recommendations regarding this site:**

- suitable for Unit Rally (50+ rigs)
- suitable for Unit Rendezvous (30-40 rigs)
- suitable for Regional Rally (80-100 rigs)
  
- not recommended for rallies or rendezvous. Explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Overall comments:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Assessment Details

**Rally dates:** \_\_\_\_\_  
Earliest parking date and time: \_\_\_\_\_  
Latest parking date and time: \_\_\_\_\_

**Site map available:**  
 yes       no

**Costs:**  
Facility fee, use of hall: \_\_\_\_\_  
Costs per unit for parking (if not included in facility fee): \_\_\_\_\_  
Cost for extra nights: \_\_\_\_\_

**Site access, parking, grounds:**  
Easy road access to site:  yes       no  
Parking:  
total number of parking sites: \_\_\_\_\_  
handicapped accessible sites: \_\_\_\_\_

Electrical:  
number of 30-amp outlets: \_\_\_\_\_  
number of 20-amp outlets: \_\_\_\_\_  
trickle electricity:       yes       no  
power boards required:       yes       no  
If yes, included in rental:       yes       no  
Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Water:  
number of external water outlets: \_\_\_\_\_  
maximum distance from outlet to last parked rig: \_\_\_\_\_  
Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Security:  
are grounds secure:       yes       no  
if locked gates, who is responsible for locking: \_\_\_\_\_  
Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Campfires:  
Are campfires allowed:       yes       no  
Comments: \_\_\_\_\_  
\_\_\_\_\_

**Overall comments/observations regarding grounds:**

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**Buildings/hall:**

Handicapped accessible:  yes  no

alcohol restrictions:  yes  no

if yes, describe: \_\_\_\_\_

catering restrictions:  yes  no

if yes, describe: \_\_\_\_\_

**Equipment available:**

tables:  yes  no

chairs  yes  no

stage:  yes  no

sound system:  yes  no

projection screen:  yes  no

podium:  yes  no

Size of tablecloths required: \_\_\_\_\_

Responsibility for setting up equipment: \_\_\_\_\_

Responsibility for taking down equipment: \_\_\_\_\_

Comments: \_\_\_\_\_

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**Kitchen facilities:**

refrigerator space:  yes  no how much: \_\_\_\_\_

freezer space:  yes  no how much: \_\_\_\_\_

stove tops:  yes  no how many: \_\_\_\_\_

ovens:  yes  no how many: \_\_\_\_\_

electrical outlets  yes  no how many: \_\_\_\_\_

sinks, dishwashing setup: \_\_\_\_\_

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storage area for bins, dry goods: \_\_\_\_\_

Comments: \_\_\_\_\_

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**Washrooms:**

handicapped accessible:  yes  no

always open:  yes  no

If no, explain: \_\_\_\_\_

showers available:  yes  no how many: \_\_\_\_\_

**Security:**

who is responsible for opening/closing building: \_\_\_\_\_

is a facility resource person available during stay:     yes     no

If yes, provide contact name and number: \_\_\_\_\_  
\_\_\_\_\_

**Sanitation:**

dump station on site:     yes     no    is there a cost: \_\_\_\_\_

if no, where is nearest dump station: \_\_\_\_\_

comments re garbage collection: \_\_\_\_\_

comments re recycling: \_\_\_\_\_

**Area resources:**

Comments regarding local attractions and services:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_