

GREATER HOUSTON AIRSTREAM CLUB #155

POLICIES

ARTICLE I

PURPOSE AND DEFINITION

- Sec. 1** The purpose of these guidelines is to document policies and procedures for ready references and guidance in conducting the business of the Greater Houston Airstream Club (GHAC) by GHAC Officers.
- Sec. 2** Policy shall be adopted by a majority vote of the Executive Board at any official Executive Board Meeting. Policy may be changed by a majority vote of the membership present at any official GHAC Business Meeting.
- Sec. 3** Policy shall remain in effect until it is changed by the provisions of Article I, Sec. 2 of GHAC Policies.

ARTICLE II

RALLY FEES

- Sec. 1** The basic rally fee per person shall be determined by the number of host provided meals at a rate of up to \$5.00 for a dinner, \$3.00 for a breakfast, \$2.00 for a continental breakfast, and \$2.00 for a pot luck dinner plus site charges and the cost of catered meals. Children under 6 are free. Children between 6-12 years of age are half rate.
- Sec. 2** Drop-ins participating in any rally meal shall pay the amount specified in Section 1 for the meals they eat.
- Sec. 3** Rally hosts are encouraged to budget within their rally fee income amount when planning their rallies. Rally income may be calculated by multiplying the number of attendees (reservations) by the individual rally fee. If extra monies, beyond the rally fee income amount, are required to conduct a special rally, the hosts may request a specific additional budget amount for that rally from the GHAC President.
- Sec. 4** Advanced deposits for site reservations fees, catered dinners or other GHAC functions may be required from time to time. Notification of the deposit requirements and cut-off date(s) will typically appear in the GHAC newsletter. Individual GHAC Members shall be responsible for handling their reservations in a manner that does not place the GHAC at risk of losing GHAC funds. Cancellation of reservations by members should be made at least (5) days in advance or as soon as possible depending on circumstances. In the event of a cancellation or no-show by a Member who previously made a reservation for a GHAC function, a refund can be made to the Member from GHAC only if the stated requirements above have been met and GHAC is not penalized by the campground or caterer.

ARTICLE III RALLY SCHEDULE

- Sec. 1** GHAC shall have a minimum of eight (8) rallies per year.
- Sec. 2** Rallies are scheduled by the President. Additional rallies may be scheduled as unofficial rallies by membership choice or at the discretion of the President.
- Sec. 3** GHAC shall hold one Annual Luncheon meeting per year. The Luncheon meeting shall not count as a rally.

ARTICLE IV WBCCI BADGES

- Sec. 1** New member badges shall be a Wally Byam Caravan Club International, Inc. (WBCCI) administrative cost. GHAC pins shall be a GHAC expense and be presented to the new member by the President or the President's appointed representative at the first available opportunity.
- Sec. 2** Incoming officers' badges shall be exchanged for new badges at no cost to the individual officers. However, incoming officers may retain their old official badges provided they pay for the new badges from personal funds.
- Sec. 3** In the event of loss or damage to any members badge, the member shall purchase a new replacement badge from WBCCI headquarters with their own funds.

ARTICLE V ADVERTISING

Limited paid advertising, for presentation in the GHAC Newsletter may be accepted from time to time by the Executive Board.

ARTICLE VI RALLY ACTIVITY REPORTING

Rally hosts shall report upcoming rally events to the Newsletter Editor no later than five (5) days following the most recent previous rally. The following minimum information should be included:

- A Location of upcoming rally
- B Telephone number of the RV park
- C Address and/or directions to the RV park
- D Names of Hosts and Co-hosts
- E Activity schedule
- F A "respond no later than" date
- G Reservation instructions

ARTICLE VII FINANCIAL RESPONSIBILITY

The President, as principal officer, shall have final accountability for disbursement of GHAC funds, excluding rally fees and catered meal fees which shall be collected by the Rally Hosts and submitted to the GHAC Treasurer for final disbursement.

These Club Policies were revised on April 18, 2021 and became effective May 15, 2021, by a majority vote of the GHAC members present at the Annual Club Luncheon, held in The Woodlands, Texas.