

**Wally Byam Caravan Club, Inc.
Michigan Airstream Club Bylaws**

**ARTICLE I
PARLIAMENTARY AUTHORITY**

Section 1

Parliamentary procedures for all meetings of the Club and Executive Board shall be governed by the current edition of ROBERTS RULES OF ORDER NEWLY REVISED except when they are in conflict with Constitution, Bylaws, or Policy of this Club.

Section 2

The order of business shall be:

A. Opening Ceremonies

Invocation (Nonsectarian)

Pledge of Allegiance (The United States Pledge of Allegiance may be omitted at all WBCCI rallies, events and functions held outside the United States)

B. Roll Call and determination of a quorum

C. Reading and approval of previous meeting minutes

D. Reports of Officers and Committees

E. Unfinished business

F. New business

G. Announcements

H. Adjournment

**ARTICLE II
COMMITTEES**

Section 1

The President or Executive Board will have the option of naming and giving duties to various committees as may be determined.

**ARTICLE III
GUESTS**

Section 1

A guest (or guests) sponsored and invited by a member in good standing, and using the member's trailer or motorhome or staying in a non-RV facility such as a cabin, motel room, etc., may attend activities of the Club. Members sponsoring such a guest shall pay one extra rally fee exclusive of the parking fee.

Section 2

A member in good standing in this Club may sponsor and invite a nonmember Airstream recreational vehicle owner as a prospective member to attend rallies and other activities of the Club.

Section 3

Members in good standing in the International Club may attend activities of the Club provided that such members, and where required, shall have made prior reservation for each attendance.

Section 4

A Unit, once each calendar year, may host a rally, caravan or combination thereof with a recreational vehicle club not chartered by the Wally Byam Caravan Club International, Inc., and it may conduct, twice each calendar year, (but not more than 50% of the rallies and caravans conducted by that unit in any calendar year) a buddy rally or a buddy caravan or combination thereof to which each member of the Club may invite not more than one non-member recreational vehicle family. The non-member RV family to be invited is intended to be one which is a prospective member and one which does not own an Airstream. The family is invited to the buddy rally or caravan to introduce them to the WBCCI "Way of Life" and the Club members in the hope they might decide to purchase an Airstream and join the club. A buddy rally is not intended to be used by current or past WBCCI members to attend a WBCCI rally in their non-Airstream vehicles.

**ARTICLE IV
NOMINATING COMMITTEE**

Section 1

The three-member Nominating Committee for the following year shall be appointed by the Executive Board at their "Fall Meeting" prior to the Club's annual business meeting. The Nominating Committee shall, after having obtained the prior acceptance for office of each nominee if elected, place in nomination one candidate for each office and trustee to be filled by election, and submit a written report to the Executive Board which shall include the names of all candidates considered, and the President shall distribute the report to the membership not less than fifteen (15) days prior to said business meeting.

Additional candidates who have previously consented to accept the office if elected, may be placed in nomination from the floor of said meeting. No seconds are required for any nomination.

ARTICLE V DUTIES OF OFFICERS

Section 1

The President shall preside at all meetings of the Club and Executive Board, enforce the Constitution and Bylaws, appoint all standing and special committees and have such powers and duties as normally pertain to the principal executive officer.

Section 2

The First Vice President shall attend all business meetings of the Club and the Executive Board and shall assist the President and assume the duties of the President in the President's absence.

Section 3

The Second Vice President shall attend all business meetings of the Club and the Executive Board; shall assist the President and the First Vice President; shall assume the duties of the First Vice President in the absence of said officer; shall assume the duties of the President in the case of the absence of the President and the First Vice President; shall perform the duties as assigned by the Executive Board.

Section 4

The Corresponding Secretary shall issue notices of all meetings of the Club and the Executive Board as prescribed in Article VI, Sections 1 and 2 and Article VIII, Section 2 of the Constitution; shall prepare an agenda of pending business for use by the presiding officer at each meeting; shall conduct the correspondence of the Club.

Section 5

The Recording Secretary shall record and preserve the minutes of all official meetings of the Club and the Executive Board; copies of same shall be provided to the members of the Executive Board not more than fifteen days following each meeting; shall record the attendance of the officers and trustees at each meeting and advise the presiding officer if a quorum is present.

Section 6

The Treasurer shall maintain the financial records of the Club and follow Article XVI Financial Management Sec. 12-14 and Policy, Financial Data Guidelines in the International Bylaws; shall receive all monies and promptly deposit them in the bank previously approved by the Executive Board; shall pay the normal operation bills between rallies; maintain an itemized account of all receipts and disbursements, and submit a full written report of finances to the Executive Board and membership at each meeting. Each year the books and accounts will be audited by a committee selected by the incoming President.

Section 7

The Membership Treasurer shall receive all applications for membership; keep an accurate classified list of the membership of the Club, both regular and affiliate members, with the addresses, phone numbers where available, and membership number of each member; receive all monies due the Club (WBCCI membership dues, Affiliate dues and Newsletter dues) and pay the same to the Treasurer, giving or taking a receipt for each sum transferred; and on the thirty-first day of December of each year take from the roll of members the names of all whose dues have not been paid.

Section 8

The duties of the Trustees/Director shall be to attend all meetings of the Club and the Executive Board; to accept special assignments as directed by the President. Additional duties may be to chair or be members of committees.

ARTICLE VI DELEGATES

Section 1

The Executive Board shall appoint one delegate and one alternate from among the Regular members who will attend the annual Delegates meeting of the parent organization, the Wally Byam Caravan Club International, Inc. Any vacancy occurring following such selection shall be filled by appointment by the President. The delegate should be instructed with respect to the wishes of the Club on matters to come before the meeting. The President and Secretary shall certify to these appointments.

Section 2

The Club may designate Affiliate Members of the Michigan Airstream Club (if a Regular Member of a Region 4 Unit) to be Delegates at the annual Delegates Meeting if no Michigan Airstream Club Regular Members are able to attend.

ARTICLE VII DUES

Section 1

The annual Club dues of Regular and Affiliate members shall be set by the Executive Board. Dues may be paid anytime after July 1 for the following year.

Section 2

A member who fails to pay properly assessed International and Club dues before November 15 may not be listed in the Annual Membership Directory of the International Club for the following year. If dues are not paid and receipted by the Membership

Treasurer on or before December 31, the membership will be terminated.

ARTICLE VIII CODE OF ETHICS

Section 1

All members shall abide by the following Code of Ethics:

- A. To be ever mindful of our responsibility to the Wally Byam Caravan Club International, Inc. and through conduct indicate to the public that membership in this organization is an assurance of our courtesy on the road and goodwill to all peoples and countries.
- B. To be ever mindful of what we say or print with respect to the effect on others so as to avoid disharmony and ill feelings among club members and to dedicate ourselves to the work of cementing together the members of WBCCI in bonds of good fellowship and mutual understanding.
- C. To conduct ourselves in a manner to inspire others engaged in recreational vehicle travel to a full appreciation of the intent and meaning of this code.
- D. To maintain our camps in an orderly manner and leave them the same way.

ARTICLE IX LIABILITY

Section 1

Neither the Club nor its officers are responsible for the loss of or damage to property or for injury to or death of a person on the premises of any Club function. This freedom from responsibility for loss or damage to property applies regardless of whether that property has been received by any member or officer or left upon the premises.

ARTICLE X POLICY

Section 1

Policy consistent with the Constitution and Bylaws of the Club and with the Constitution, Bylaws and Policy of the Wally Byam Caravan Club International, Inc., embodying additional provisions for the government of the Club may be adopted by the Executive Board or the Club members.

ARTICLE XI AMENDMENTS

Section 1

These Bylaws may be amended at any business meeting of the Executive Board by two-thirds vote, provided the proposed amendment has been submitted to all members of the Executive Board in writing ten (10) days prior to such meeting. Such amendments shall become effective upon adoption.

ARTICLE XII MERGER, CONSOLIDATION OR DISSOLUTION OF THIS CLUB

Section 1

In the event the members of this Club deem it desirable for this Club to merge with another Unit, or for the Club to consolidate with one or more Units, or for the Club to dissolve, the members shall, through the President of this Club, follow the appropriate procedures as prescribed in Article VII, Section 1 through 6 of the Bylaws of the International Club. These procedures are in accordance with Section 501 (c) 7 of the Internal Revenue Service Code. Whether the Club merges with another Unit, or consolidates with other Units, or the Club dissolves, none of the funds or property of this Club shall enure to the benefit of any member.

These Bylaws as last amended were adopted on October 14, 2017, in Charlotte, MI.

The Michigan Airstream Club (052) Constitution & Bylaws is approved by the International Constitution & Bylaws Committee as of TBD. This means that your next review will be required in 2022.

Sincerely,

TBD, serving as a member of the International Constitution & Bylaws Committee.

Wallace Kimmel, President
Michigan Airstream Club 052 WBCCI