

MICHIGAN AIRSTREAM CLUB 052
BYLAWS

ARTICLE I
PARLIAMENTARY AUTHORITY

- Sec. 1 Parliamentary procedures for all meetings of the Michigan Airstream Club 052 and Executive Board shall be governed by the current edition of ROBERT'S RULES OF ORDER NEWLY REVISED except when they conflict with the Constitution, Bylaws, or Policy of this Michigan Airstream Club 052.
- Sec. 2 The order of business may be:
- A. Opening Ceremony
 - B. Invocation (Non-Sectarian)
 - C. Pledge of Allegiance (The United States Pledge of Allegiance may be omitted at all WBCCI rallies, events, and functions held outside the United States).
 - D. Roll Call
 - E. Approval of Minutes
 - F. Reports of Officers and Committees
 - G. Special Orders
 - H. Unfinished Business
 - I. New Business
 - J. Announcements
 - K. Adjournment

ARTICLE II
COMMITTEES

- Sec. 1 Standing Committees shall be:
- A. Budget
 - B. Constitution and Bylaws
 - C. Hospitality
 - D. Membership
 - E. Publicity
 - F. Public Relations/Social Media
 - G. Webmaster

The President shall appoint and be an ex-officio member of all committees except the Nominating Committee.

- Sec. 2 All Standing Committees shall consist of a Chair and as many members as deemed necessary by the President. Chairs of Standing Committees shall report at each meeting of the Executive Board.

Standing Committees: General Duties

- A. Budget: In cooperation with the incoming and outgoing Treasurer of the Michigan Airstream Club 052, prepare for the Executive Board a budget projecting the Local Club's income and expenditures for the next year.
- B. Constitution and Bylaws: Conduct a continuing review and study of the Local Club and the International Constitution and Bylaws and to make recommendations for any amendments or additions deemed desirable and in the best interest of the Club.
- C. Hospitality: Receive and make welcome guests and new members at Local Club functions. Recommend ways to meet and greet all Local Club members and guests at rallies and/or seasonal functions.
- D. Membership: Be the Local Club's contact for prospective new members and explain the purpose and objectives of the Wally Byam Caravan Club International. Extend invitations to prospective members to attend a rally or meeting when making application for membership. Coordinate with the Treasurer to ensure having an accurate list of paid-up members, and to assist the Treasurer, as needed, in following up on all members who have not paid their International or Michigan Airstream Club 052 dues by the due date for their membership year.
- E. Public Relations: Maintain communications with the International and Region Public Relations Committees for maintaining a continuing program of public relations between WBCCI and communities being exposed to rallies and caravans. Also, make use of social media as a

Sec. 3 Special Committees may be appointed by the President as required.

ARTICLE III
GUESTS

- Sec. 1 A guest (or guests) sponsored and invited by a member in good standing and using the member's trailer or motorhome or staying in a non-RV facility such as a cabin, motel room, etc., may attend activities of the Michigan Airstream Club 052. Members sponsoring such a guest shall pay one extra rally fee exclusive of the parking fee.
- Sec. 2 A member in good standing in this Michigan Airstream Club 052 may sponsor and invite a non-member Airstream recreational vehicle owner, as a prospective member, to attend rallies and other activities of the Michigan Airstream Club 052.
- Sec. 3 Members in good standing in the International Club may attend activities of the Michigan Airstream Club 052 provided that such members, and where required, shall have made prior reservation.

Sec. 4 The Michigan Airstream Club 052, once each calendar year, may host a rally or caravan or combination thereof with a recreation vehicle club not chartered by the Wally Byam Caravan Club International, Inc., It may conduct, twice each calendar year, (but not more than 50% of the rallies and caravans conducted by that Michigan Airstream Club 052 in any calendar year) a buddy rally and/or caravan. Each member of the Michigan Airstream Club 052 may invite no more than one non-member recreation vehicle family.

The family is invited to the buddy rally or caravan to introduce them to the WBCCI “Way of Life” and the Michigan Airstream Club 052 members in the hope they might decide to purchase an Airstream and join WBCCI. A buddy rally is not intended to be used by current or past WBCCI members to attend a WBCCI rally in their non-Airstream vehicles.

ARTICLE IV **NOMINATING COMMITTEE**

Sec. 1 The Executive Board shall, not less than ninety (90) days prior to the Michigan Airstream Club 052’s annual business meeting, appoint a three-member Nominating Committee, after having obtained the prior acceptance for office of each nominee if elected, shall place in nomination one candidate for each office to be filled by election. A written report submit to the Executive Board shall include the names of all candidates considered and the President shall distribute the report to the membership not less than fifteen (15) days before the business meeting. Additional candidates who have previously consented to accept the office if elected, may self-nominate, or be placed in nomination from the floor of said meeting. No seconds are required for any nomination.

ARTICLE V **DUTIES OF OFFICERS**

Sec. 1 The President shall:

- Preside at all meetings of the Michigan Airstream Club 052 and Executive Board
- Enforce the Constitution and Bylaws
- Appoint all standing committees and the Parliamentarian.
- Have such powers and duties as normally pertain to the principal executive officer.

Sec. 2 The 1st Vice President shall:

- Attend all business meetings of the Michigan Airstream Club 052 and the Executive Board.
- Shall assist the President.
- Assume the duties of the President in the President's absence.

Sec. 3 The 2nd Vice President shall:

- Attend all business meetings of the Michigan Airstream Club 052 and the Executive Board.
- Assist the President and the First Vice President.
- Assume the duties of the First Vice President in the absence of said officer.

- Assume the duties of the President in the case of the absence of the President and the First Vice President.
- Perform the duties as assigned by the Executive Board.

Sec. 4 The Secretary shall:

- Issue notices of all meetings of the Michigan Airstream Club 052 and the Executive Board as prescribed in Article VI, Sec. 1 and 2 and Article VIII, Sec. 2, of the Constitution and Article XI, Sec.1, of the Bylaws.
- Prepare an agenda of pending business for use by the presiding officer at each meeting.
- Coordinate with the Treasurer to maintain an accurate roster of paid-up members of the Unit.
- Record and preserve the minutes of all official meetings of the Michigan Airstream Club 052 and the Executive Board, and mail copies to the members of the Executive Board not more than fifteen days following each meeting.
- Record the attendance of the officers at each meeting and advise the presiding officer if a quorum is present.

Sec. 5 The Treasurer shall:

- Maintain the financial records of the Michigan Airstream Club 052 and receive all monies, as prescribed in International Policy 16.6.1, Financial Management, Items K - M and Policy, 16.6.2, Financial Data Guidelines, and promptly deposit them in the bank chosen by the Executive Board.
- Notify members of expiration of dues and direct the members to the Headquarters website to renew their International and Michigan Airstream Club 052 dues. They should also maintain an up-to-date roster of paid-up members. Changes to this roster shall be shared with the Corresponding Secretary, the Newsletter Editor, and the Membership Chair. In addition, the Membership Chair shall be notified of all members who have not paid their dues by their anniversary date in order that the membership chair might assist the Treasurer in contacting those members to collect their dues.
- Submit a full written report of finances to the Executive Board at each meeting. Each year a committee selected by the incoming President will audit the books and accounts. Before retirement, all books, monies, and property of the Michigan Airstream Club 052 shall be delivered promptly to the incoming Treasurer.

ARTICLE VI **MEETING TYPE**

Sec. 1 Any Business Meeting of the Club or the Executive Board may be held as an electronic meeting with a minimum of ten (10) days notification to the membership and Board. Such notification will include all necessary information for participation by the membership and Board.

Sec. 2 Any electronic meeting will meet the quorums established in the Club's Constitution.

ARTICLE VII **DELEGATES**

- Sec. 1 The Executive Board shall appoint one Delegate and one alternate from among the Regular Members who will attend any Constitutional Delegates Meeting of the Wally Byam Caravan Club International, Inc. An Affiliate Member of this Local Club, who is a Regular Member in the same region may be appointed if the Michigan Airstream Club 052 has no Regular Members attending the Constitutional Delegates Meeting. Any vacancy occurring following such selection shall be filled by appointment by the President. The Delegate should be instructed with respect to the wishes of the Local Club on matters to come before the meeting. The Delegate should also be instructed to vote their conscience should there be any amendment to a Constitutional amendment be presented at the meeting. The President and Secretary shall certify these appointments.

ARTICLE VIII **DUES**

- Sec. 1 The annual Michigan Airstream Club 052 dues of Regular and Affiliate members shall be \$15 per year.
- Sec. 2 A member who fails to pay properly assessed International and Local Club dues in a timely manner may not be listed in the Annual Membership Directory of the International Club for the following year. If the dues are not paid and received by the Michigan Airstream Club 052 or International in a timely manner, the membership will be terminated.

ARTICLE IX **CODE OF ETHICS**

- Sec. 1 All members shall abide by the following Code of Ethics:
- A. To be ever mindful of our responsibility to Wally Byam Caravan Club International, Inc., and through conduct, indicate to the public that membership in this organization is an assurance of our courtesy on the road and good will to all peoples and countries.
 - B. To be ever mindful of what we say or print with respect to the effect on others of our diverse membership, to avoid disharmony and ill feelings among club members of diverse ethnicities, religious beliefs, or orientation and to dedicate ourselves to the work of cementing together the members of WBCCI in bonds of good fellowship and mutual understanding.
 - C. To conduct ourselves in a manner to inspire others engaged in recreational vehicle travel to a full appreciation of the intent and meaning of this code.
 - D. To maintain our camps in an orderly manner and leave them the same way.

ARTICLE X
LIABILITY

Sec. 1 Neither the Local Club nor its officers are responsible for the loss of or damage to property or for injury to or death of a person on the premises of any Michigan Airstream Club 052 function. This freedom from responsibility for loss or damage to property applies regardless of whether that property has been received by any member or officer or left upon the premises.

ARTICLE XI
POLICY

Sec. 1 Policy consistent with the Constitution and Bylaws of the Michigan Airstream Club 052 and with the Constitution, Bylaws and Policy of the Wally Byam Caravan Club International, Inc., containing additional provisions for the government of the Michigan Airstream Club 052 may be adopted by the Executive Board.

ARTICLE XII
AMENDMENTS

Sec. 1 These Bylaws may be amended at any business meeting of the Executive Board by a two-thirds vote, provided the proposed amendment has been submitted to all members of the Executive Board in writing ten (10) days prior to such meeting.

Sec. 2 Such amendments shall become effective upon adoption.

ARTICLE XIII
MERGER, CONSOLIDATION OR DISSOLUTION OF THIS Michigan Airstream Club 052

Sec. 1 In the event the members of this Local Club deem it desirable to merge with another Local Club, or to consolidate with one or more Local Clubs, or for the Club to dissolve, the members shall, through the President of this Michigan Airstream Club 052, follow the appropriate procedures as prescribed in ARTICLE VII, Sec.1 through 6 of the Bylaws of the International Club. These procedures are in accordance with Section 501 (c) 7 of the Internal Revenue Service Code.

These Bylaws, as last amended, were adopted by the Board on _____ at
(Date)

(City, State, or Province)