



Meeting Book - November 17, 2022 IBT Meeting

Agenda

1.0 Call to Order		Eric McHenry
1.1 Opening Ceremonies (waived for virtual meetings)		
2.0 Roll Call	Approval	Terri Warren
3.0 Approval of Minutes	Approval	Terri Warren
3.1 MINUTES of the 8-18-22 IBT - 4	Approval	Terri Warren
4.0 Officer Reports	Informational	
4.1 Presidents Report		Eric McHenry
November 17 Presidents Report - 8	Informational	McHenry
4.2 Other Officer Reports		
4.2.1 Strategic Meeting May 2023 Draft - 9	Discussion	O'Donnell
4.3 Corporate Manager Report		Lori Plummer
11-02-2022 CM Report 2.pdf - 11		
5.0 Committee Reports and Actions (as needed)		
5.1 Quarterly Financial Update	Approval	Matt Hackney
2022-2023 1st Quarter Financial Report.pdf - 13		
5.2 Leadership Recruitment Special Committee Report	Discussion	Mona Heath
The members have spoken with their affirmation of Motions #1 and #2 at the July 18, 2022 Delegates Meeting, providing the impetus and opportunity to "be bold" with the creation of a Special Committee to research, develop and recommend adoption of a recruiting process for Executive Council members.		
Under the current working title of Leadership Recruitment the core focus is: Of the Members; By the Members; and For the Members. I've reached out to prospective participants on the committee from our general membership, with their responses being positive and enthusiastic. Once the Committee members are confirmed, we will immediately begin the work of defining the Methodology; Recruiting Process (to include a standardized Resume template); Goals; and Benchmarks.		
2022-30 Heath Nominations Standing Committee Transition.pdf -		

5.3 Vintage Airstream Intra-Club update	Informational	Lynn Talsma
5.3.1 VAC Report November 22 IBT.pdf - 37		
5.4 Historical Standing Committee Update	Informational	Joe Peplinski
5.4.1 WBCCI Historical Committee Report 2022-11-17 - 48		
6.0 Special Orders		
7.0 Unfinished Business		
8.0. Member Comment on non-Agenda Items	Informational	
9.0 Consent Items		
9.0 Ratify electronic voting on two August 18th IBT meeting	Ratify electronic voting on two August 18th IBT meeting	
9.0.1 Various Policy Changes		Tom Smithson/Approval
Approval-Metadata 7.2.1.pdf - 59		
Approval-37042-Signatures.pdf - 61		
9.0.2 Constitutional Delegates Voting		Tom Smithson/Approval
Approval-Metadata 7.2.2.pdf - 75		
Approval-37045-Signatures.pdf - 76		
9.1 Removal of reference to Delegate responsibilities for Foreign Local Clubs		Tom Smithson/Approval
2022-4 Smithson Removal of reference to Delegate responsibilities for Foreign Local Clubs - 82		
9.2 Clarification of Role of Executive Council in Discipline of Corporate Manager		Tom Smithson/Approval
2022-6 Smithson Clarification of Role of Executive Council in Discipline of Corporate Manager.pdf - 85		
9.3 Common Cents for Kids Program with the WBCCI Foundation		Tom Smithson/Approval
2022-9 Smithson Common Cents for Kids Program with the WBCCI Foundation.pdf - 87		
9.4 Future Streamers Flag		Millie O'Donnell/Approval
2022-2 O'Donnell Future Streamers Flag.pdf - 89		
9.5 National Event Rallies Logo and Pennant		Kate Coast/Approval
2022-12 Coast National Event Rallies Logo and Pennant.pdf - 91		
9.6 Region 11 Logo & Flag Motion		Steven Parr/Approval
2022-13 Parr Region 11 Logo & Flag Motion.pdf - 97		
10.0 New Business		
10.1 Provide for Increased Travel Reimbursement Rates		Matt Hackney/Approval

2022-7 Hackney Provide for Increased Travel Reimbursement Rates.pdf - 100		oval
10.2 Increase Request for Region 11 Travel Budget for Club Visits within Region		Matt Hackney/Approval
2022-31 Hackney Increase Request for Region 11 Travel Budget for Club Visits within Region.pdf - 103		
10.3 Increase Request for WBCCI Region 10 Travel Budget for Club Visits within Region		Kathy Geese/Approval
2022-10 Geese Increase Request for WBCCI Region 10 Travel Budget for Club Visits within Region.pdf - 109		
10.4 Limitation of elected Officer position		Tom Smithson/Approval
2022-8 Smithson Limitation of elected Officer position.pdf - 158		
10.5 Dues Collection Revision		Tom Smithson/Approval
2022-3 Smithson Dues Collection Revision.pdf - 160		
10.6 Region Officers Installation		Tom Smithson/Approval
2022-5 Smithson Region Officers Installation.pdf - 162		
10.7 National Event Badges and Airstream Numbers		Kate Coast/Approval
2022-11 Coast National Event Badges and Airstream Numbers.pdf - 164		
11.0 Region Business / Announcements Sharing of what's worked, issues, opportunities and/or learnings, plus future ideas.	Informational	Region Presidents
12.0 Adjournment		Eric McHenry

**MINUTES of the
INTERNATIONAL BOARD OF TRUSTEES MEETING
WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.
Virtual Meeting
August 18, 2022**

This virtual meeting was held online via a broadcast Zoom meeting. Any other recording, transmittal, or re-transmittal of this International Board of Trustees Meeting was not authorized. Any violation of this policy may be subject to legal and/or disciplinary measures. The proprietary rights of our Corporation and our members need to be respected.

1.0 The virtual meeting of the Wally Byam Caravan Club International, Inc. Board of Trustees (IBT) meeting was called to order by International President Eric McHenry on Thursday, August 18, 2022, at 11 AM. (ET).

Opening ceremonies are waived for virtual meetings.

2.0 Terri Warren, International Recording Secretary, called the roll (albeit a bit late):

International President Eric McHenry Present
Executive Council 1st Vice President Per Hamnqvist Present
Executive Council member Karen Fisher Present
Executive Council member Millie O'Donnell Present
International Recording Secretary Terri Warren Present
International Treasurer Matt Hackney Present
Immediate Past President Tye Mott Present
Region 1 President Bard Fuller Present
Region 2 President R.J. Marquette Absent
Region 3 President Christine Baum Present
Region 4 President Brad Briggs Present
Region 5 President Artie Martin Present
Region 6 President Larry Madden Absent
Region 7 President Ginger Slattery Present
Region 8 President Greg Vadner Present
Region 9 President Nancy Fitzgerald Present
Region 10 President Kathy Geese Present
Region 11 President Steven Parr Present
Region 12 President LaVerne McHenry Present
Parliamentarian (non-voting) Joanne Miller Present
Corporate Manager (non-voting) Lori Plummer Present
Trustee (non-voting) Justin Humphreys Absent

Gary Russo, First Vice President of Region 2, was present and seated as the representative for Region 2 in place of Region 2 President RJ Marquette.

Janelle Heavener, 1st Vice President of Region 6, was present and seated as the representative for Region 6 in place of Region 6 President Larry Madden. However, later in the meeting, Mr. Madden was able to join the Zoom meeting.

A quorum (10 are required) was present.

3.0 Approval of Minutes

3.1 The Minutes of the July 30, 2022, IBT Hybrid Meeting in Fryeburg, ME, were approved as distributed. There were no corrections to the minutes.

3.2 The August 3, 2022, Executive Council (EC) Minutes were presented as information for the IBT members.

3.3 The Logo of Stella Sisters, approved by the EC at the August 3 meeting, was also presented as information for IBT members.

4.0 Officer Reports

4.1.1 and 4.1.2 Reports from IBT President Eric McHenry

These reports can be found on Board Effects, the Library heading, under IBT.

4.1.3 Board Portal Update

Amy Scheiderman from Board Effect presented the Getting Started Guide for Board Effect, both the Web Portal and Mobile App.

4.2 Reports from other Officers. These reports were all deferred

4.3 Corporate Manager Report

Corporate Manager Lori Plummer presented reports pertaining to the International Rally, including IR Timeline, Proposed Committee Reorganization, and headquarters IR Planning Goals. She also reported that we have 8,924 memberships with significant growth in Intra-Club enrollments since online joining was made available. Nine hundred thirty-five rigs attended the IR Rally in Fryeburg, with 1754 people attending. Thirty-three percent of those who registered initially canceled, and approximately 10.8% of the overall membership attended the Rally. There are 577 rigs registered for the 2023 IR in Rock Springs, WY.

5.0 Committee Reports

5.1 Adoption of the 2022-2023 budget, deferred from the July 30, 2022, IBT meeting and previously ratified by the EC, was on the table for discussion and adoption.

5.1.1 Treasurer Matt Hackney moved that the IBT ratify the decision of the Executive Council to approve the 2022-2023 budget. No second was required. Discussion followed with topics that included Region Officer Travel Expenses and some additional accounting fees attributed to IRS handling of Caravan expenses, among others. The 2022-2023 Budget was approved without objection.

On the topic of budget, EC member Karen Fisher moved that \$500 be added to the budget to cover the cost of Board Effect accounts for Region Vice Presidents. Brad Briggs, Region 4 President, seconded the motion. The motion was approved without objection.

5.2 Caravan Committee Chair John Becker presented an update on the status of caravans, including specific reports on short caravans, third-party caravans, banking in the US and Canada, and the need for more caravan leaders.

5.3 Constitution and Bylaws (CBL) Committee chair Tom Smithson had an uneven internet connection, and President McHenry decided to defer his motion discussions and voting on the motions. Motions regarding Various Policy Changes (**5.3.1**) and Constitutional Delegates Voting (**5.3.2**) will be submitted for an online vote by members of the IBT. President McHenry will work on the process for online voting, assisted by CBL Chair Tom Smithson and Parliamentarian Joanne Miller.

6.0 Special Orders. There were no special orders

7.0 Unfinished Business

7.1 EC member Millie O'Donnell presented a motion to establish Intra-Club Light groups for people with special interests. Examples include fly fishing or bird watching. These groups would be distinguished from Intra-Clubs by their lack of ability to establish a treasury, require officers or constitutions. A friendly amendment was made to rename these organizations Interest Groups to distinguish them from Intra-Clubs more clearly. Ms. O'Donnell accepted this friendly amendment.

EC member Karen Fisher seconded the motion. Discussion followed.

The motion, with the friendly amendment regarding the name change in place, was approved without objection.

7.2 EC Vice President Per Hamnqvist presented a report on fine-tuning the Standing Committees. He is working on this project with EC member Karen Fisher. He is seeking help from IBT members for this project. Discussion followed.

8.0 Member Comment on non-Agenda Items. There were no member comments.

9.0 New Business

9.1 Region 10 President La Verne McHenry made a motion to grant a Provisional Charter to an Intra-Club to be called Pride Streamers. The objectives of the Pride Streamers are to connect and support LGBTQ+ members and their supporters, to organize and conduct events and rallies, and to establish an electronic forum for sharing information, fielding questions, and coordinating events and rallies.

EC Vice President Per Hamnqvist seconded the motion. Discussion followed about this Intra-Club and the impact of Intra-Clubs and Interest Groups in WCCCI, in general. It was agreed that this topic would be discussed at the Ohio IBT meeting in May.

The motion to grant this Provisional Charter was approved without objection.

10.0 Region Business and Announcements

Region presidents presented information about the goings-on within their regions.

11.0 Adjournment

The meeting was adjourned at 1:13 PM ET by President Eric McHenry.

Terri Warren

International Recording Secretary

Presidents Report to IBT
Eric McHenry
November 17, 2022

Topics:

- Process to identify CBL Chair and Parliamentarian
 - Will formally be appointed by 2023/2025 President
 - How (and when) do we start cross-training?
 - How do we handle the transition?
- Status of BoardEffect / needs?
 - Ability to login
 - Certainty of email “getting through”
 - Other features (calendar, etc)
 - Support (HQ vs. BoardEffect support)
- Campfire Chat(s)
 - Lots of positive feedback
 - Just under 200 attendees
 - Schedule of next is in BoardEffect calendar.
- Interest Groups
 - Lots of interest
 - How to manage
 - Flyfishing, EV, Touring Coaches, Birding, Photography
- Consent Agenda process
 - Goals
 - Process (Joanne)

Rough Agenda for May 2023 Strategic Offsite
Wednesday May 10th – Friday May 12th,
Jackson Center, OH

Objectives:

- Identify “State of ACI” membership numbers, demographics, areas of concern, financials
- Reaching membership more efficiently (hearing them and listening)
- Identify things we can stop doing, do differently, do better
- Communication plan to membership
- Rough budget outline Financial strength, budget realities

Key dates / pre-work

- Membership-wide survey completed by March 2023
- Survey of IBT+ by April 2023 (key priorities, etc)

Tuesday, May 9th

- Travel day
- Team dinner

Wednesday, May 10th

- AM (8AM to noon):
 - Welcome by and introduction to facilitator
 - Presentation of goals
 - Agree on goals, general discussion
 - Discuss membership, leadership survey results
 - Discuss how to put survey results in to play
- PM: (1PM-5PM):
 - Breakout sessions on listening and learning (skill building)
 - Homework plan (individual research on Thursdays “new ideas”)

Thursday, May 11th

- AM (8AM – noon)
 - Debrief from Wednesday Discuss new thoughts, ideas, etc.
 - Capital projects (HQ infrastructure, software, etc). Assign costs, prioritize
 - Budget implications of top opportunities
 -
 - 1PM – 5PM Airstream execs join us
 - Top Airstream, Inc priorities
 - Airstream customer demographics, RV industry trends
 - Shared opportunities
 - Near-term projects we may wish to start together
- Dinner

Friday, May 12th (8AM – noon)

- Bring it all together: top priorities, initiatives, timeframes, owners
- Budget realities
- Feedback on Strategy Session
- Communications plan to membership, leaders

Friday May 12th (1PM – tbd)

- Travel afternoon if desired

Corporate Managers Report

11-02-2022

Membership info as of 11/02/2022

- 9,218 memberships – 21-year high
 - Maintaining an average of 49.74 new members per week
- 2023 Renewal
 - 6,603 calendar members need to be renewed
 - Renewal campaign launched September 6th
 - Campaign includes emails, social posts, postcards, mailed reminders to paper preferred members, and calling all life members
 - 3,264 (49%) have renewed as of 11/01/2022
- Intra-Club Support
 - Since the launch of supporting Intra-Club in June of 2022
 - 731 joins processed
 - 506 renewals

Other HQ Highlights

- Deb Sailor's Retirement
 - Her last day is November 4th
 - Training Corey is going great
 - Some of Deb's duties have been reassigned
- Abenity Discount Program
 - Set-up is complete
 - Launched to members via email on November 1st
- Officer Toolbox Updates
 - Added request for certificate of insurance form
 - Added procedure to report new officer
 - Added IBT meeting material process
 - Developed Pet Policy for events
- Club emails
 - Working on timeline and implementation
- Placeholder Emails
 - Developing a way to mechanically change placeholder emails, so they are easier to purge out of the list.
- Content Calendar
 - Kristy, Corey, Deb and I are working on a content calendar to keep our members informed.

General Rally Information

- Campaign to bring venues to us for rallies launched.
 - Airstreamclub.org/rally was developed for anyone to share their rally information with us
 - Rally site ad developed and shared

2023 – Rock Springs

- 881 registrations as of 11/02/2022 – ahead of

2024 - Sedalia

- No updates

2025

- Narrowing Locations

2026

- Looking for a list of locations by the first part of 2023

Lori Plummer
Corporate Manager

1Q 2022 - 2023 Financials

November 17, 2022

Financial Results for the first quarter are on forecast. Income is on forecast at \$1,085,693. Excluding International Rally Income, club Income was \$509,010. This includes member dues, which met our forecast at \$301,100. New memberships are on forecast and ahead of a great year, last year. We are now in our slow quarter for new members, but in a good position looking toward spring. Expenses are on forecast at \$470, 143. Travel expenses are still less than 8% of year end forecast.

We continue to look at new memberships in light of high fuel costs and high interest rates. We see no indication of a downturn at this time.

Respectfully submitted by,

Matt Hackney
International Treasurer

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.
IBT MOTION

Motion / Item Number: 2022-30

Meeting Location and Date: Virtual - November 17, 2022

Motion Maker: Mona Heath

Title: Nominations Standing Committee Transition

Summary:

A motion to modify WBCCI Bylaws and Policy to remove Nominations Standing Committee and replace with Policy which defines on-going Leadership Recruitment Process.

Motion:

I move that:

***WBCCI Bylaws Article III Committees:**

***Section 1, Paragraph P Nominations** be deleted in its entirety; that new **Paragraph R Recruitment Oversight** be inserted and that remaining paragraphs be renumbered;

***Section 3 Paragraph C** be amended to remove Nominations Committees and Section 8;

***Section 9** be deleted in its entirety and the remaining sections be renumbered, and that

***WBCCI Bylaws Article VIII BOARD OF TRUSTEES AND EXECUTIVE COUNCIL**

***Section 3** be amended to delete Nominations Standing Committee; revise **Paragraph 1, Sections a and b**; revise **Paragraph 2**;

***WBCCI Policy 3.11 Standing Committees - General Duties, Paragraph P Nominations** be deleted in its entirety; that new **Paragraph R Recruitment Oversight** be inserted and the remaining paragraphs be renumbered;

***WBCCI Policy 8.6.1 Executive Council and International Officers, Paragraph A, sub-paragraph C** be deleted in its entirety, and that

***Policy 8.6.2 Leadership Candidacy Process** be added

REQUIRED Attachments (for Policy, Bylaws and/or Constitutional Amendments):

- **Exhibit 1: Redlined Current Blue Book text**
- **Exhibit 2: Proposed (new) Blue Book text**

SECONDED BY: _____

Purpose / Impact(s): The purpose of this change is to update the process by which members are encouraged to serve on the Executive Council and International Board of Trustees (IBT).

Background: At the July 2022 Delegates Meeting, changes were approved to the structure of the Executive Council and IBT. Removal of the Nominations Standing Committee and replacement with an on-going Leadership Recruitment Process will support the new structure. More importantly, this change will create a path which empowers ANY CLUB MEMBER who feels that they can contribute to the Executive Council to submit a universal Statement of Candidacy, empowering our members to participate in an election process based on the candidate(s) strengths.

Financial Impact: Minimal, to be managed through annual Club budgeting process.

PROVISO: If approved, the Statement of Candidacy, IBT Organizational Chart and FAQs shall be immediately posted to the Members Only section of the Club website. Additionally, all Club members shall be notified of the new process via email and on Club social media platforms.

ATTACHMENTS

- 1) **Current WBCCI By-Laws & Policy (redlined)**
- 2) **Proposed WBCCI By-Laws & Policy**

EXHIBIT 1: Current WBCCI By-Laws & Policy

BY-LAWS

ARTICLE III COMMITTEES

Sec. 1 The Standing Committees shall be: (07/30/22)

- | | |
|-----------------------------------|------------------------------------|
| A. Budget | K. Lifetime Membership Fund |
| B. Caravan | L. Long Range Planning |
| C. Constitution and Bylaws | M. Marketing |
| D. Ethics and Grievance | N. Membership |
| E. Family and Youth | O. National Rallies |
| F. Historical | P. Nominations |
| G. Information Technology | Q.P. Planning Guides |
| H. International Rally | R.Q. Publications |
| I. Int'l Rally Site | S.R. Recruitment Oversight |
| J. International Relations | S. Technical |

Sec. 2 The chairs of all standing committees, except the International Rally, International Rally Site, Lifetime Membership Fund, Long Range Planning, and Budget, shall be appointed by the International President and approved by the Executive Council. (7/19/21)

A. Each appointed committee chair will serve for one year and may be reappointed by the incoming International President.

B. A standing committee will undertake no program unless approved by the Executive Council and funding for such program included in the annual budget.

C. The President shall fill, by appointment, any vacancy in the chair position occurring by reason of death or resignation. (1/20/17)

Sec. 3 All Standing Committees, unless otherwise stated in this Article, shall have a minimum of two additional members selected from the membership by the committee chair. (7/24/21)

A. Names and contact information of the committee chairs shall be in the WBCCI directory and website to allow members to contact the chairs directly and volunteer for any committee based upon their interest, experience or expertise.

B. The chair may also invite members to serve on their committee and in the event of a vacancy occurring by reason of death or resignation the chair shall advertise the opening and select a replacement member.

C. This section does not apply to the International Rally Site, International Rally, and Long Range Planning Committees, and Nominations Committees as their composition is defined in Sec. 4, Sec. 5, and Sec. 7. and Sec. 8. (7/24/21)

Sec. 4 The members of the International Rally Committee shall be the President, the 1st Vice President, the 2nd Vice President, the 3rd Vice President, the Recording Secretary and the Treasurer. (6/22/92)

Sec. 5 The members of the International Rally Site Committee shall be appointed to serve for a period of four years.

A. Terms shall be staggered so that only a single member will be appointed each year.

B. The incoming International 3rd Vice President shall appoint a member to serve.

C. The incoming International President shall select a member of the committee to serve as chair.

D. In the event of a vacancy occurring by reason of death or resignation the chair shall advertise the opening and select a replacement member to serve the remainder of the four-year term. (6/25/15)

Sec. 6 The members of the Lifetime Membership Fund Committee shall be the International 3rd Vice President elected in the odd-numbered year who shall serve a two-year term as Committee Chair. A minimum of two additional members shall be selected from the Region Presidents, Vice Presidents or the membership by the committee chair. Costs of administration are to be charged against the lifetime membership fund with approval of the IBT. (6/25/15)

Sec. 7 The members of the Long-Range Planning Committee shall be the International 3rd Vice President elected in the even-numbered year who shall serve a two-year term as Committee Chair. Two members shall be current Region Officers. Two additional members shall be appointed from among the club membership. In addition, the International President and International 1st Vice President will be ex-officio members of this committee. (7/19/21)

Sec. 8 The members of the Budget Committee shall be the International 1st Vice President, who shall serve as Committee Chair, the International President, the remaining International Vice Presidents, the International Treasurer, the International Treasurer nominee, and the Corporate Manager. The Chair will call an annual meeting prior to the International Rally. (1/20/17)

~~**Sec. 9** The Nominations Committee: Shall consist of ten (10) members: The Immediate International Past President, the International 2nd and 3rd VP's, the Corporate Manager and 6 Region 1st VP's. (7/24/21)~~

~~—— **A.** The Chair will be the Past International President with the Corporate Manager as Vice Chair (both non-voting positions). They and the remaining committee members shall be announced by the International President with the approval of the Executive Committee.~~

~~—— **B.** The Region 1st VP's will serve a two-year term. The method of selection is described below.~~

~~—— **1.** A single 1st VP member will come from each of the following Region pairs: Regions 1 & 3, Regions 2 & 4, Regions 5 & 7, Regions 6 & 8, Regions 9 & 11 and Regions 10 & 12.~~

~~—— **2.** The term of an appointee will be two (2) years except in the initial round of appointments. Initial appointments from Regions 1 & 3, 5 & 7, and 9 & 11 will only serve one year for the start of a rotation cycle. This two-year cycle will provide continuity on the committee.~~

~~—— **3.** At the end of a two-year appointment the 1st VP of the other Region in the pair will be appointed to serve. (7/24/21)~~

Sec. 109 All standing committee chairs will submit a half-year report to the IBT's annual business meetings by December 1 and May 1 of each year.

A. With the exception of the Budget Committee, no reports are required for the IBT meeting following the International Rally.

B. The reports will be published on the website WBCCI website in a downloadable format and sent electronically to all members of the IBT prior to the mid-winter and annual business meetings.

C. The chairs of the standing committees or committee member may be at the meetings to answer any questions arising from the report by either the IBT or the members in attendance.

D. The reports need not be read aloud at the meetings. Members of the committee shall have the privilege of submitting a minority report on issues of concern. (1/14/16)

Sec. 110 Special committees may be appointed by the President for the purpose of carrying out projects not within the purview of a standing committee.

Sec. 1211 The President shall appoint a Parliamentarian who shall serve as the principal advisor and consultant to the President on all matters of parliamentary procedure. The Parliamentarian shall attend all delegates meetings; all board of

trustees meetings, and upon request of the President, the Executive Council meetings. (1/19/96)

Sec. 1312 All Standing Committees, or special committees appointed by the President, may conduct the business of the committee electronically. This includes the use of, but not limited to, teleconferencing, video conferencing, or any other appropriate means of electronic communication. (1/11/18)

Sec. 1413 The Executive Council may meet through electronic communication as long as a quorum is present and all members may simultaneously hear one another and participate during the meeting. (1/21/21)

Sec. 1514 The Executive Council may transact any business deleted to it by the Constitution by mail (postal or electronic). (1/21/21)
(See Policy 3.11, Standing Committees - General Duties)

BYLAWS ARTICLE VIII BOARD OF TRUSTEES AND EXECUTIVE COUNCIL

Sec. 3 Election of Executive Council Members

The Executive Council members will be elected by the Club Members through an electronic or mail in ballot election organized by Headquarters of WBCCI. Names of **all candidates who submit a Statement of Candidacy (SoC) pursuant to Policy 8.6.2 will be put forward for a vote by WBCCI membership. nominees will be put forward by the Nominations Standing Committee.**

1. Vacancies which occur during the term of Executive Council members may be filled by:

a. ~~A~~ Candidates from the tenth or eleventh position of the most recent Executive Council election would be the succession plan to fill the vacancy or vacancies. If neither is available, the candidate(s) with the next highest vote tally would be asked to fulfill the term. ~~recommended by the Nominations Committee to the IBT for consideration and with a two thirds (2/3) vote by the Board of Trustees will serve until the next election cycle;~~

b. If no candidates from the most recent Executive Council election are available to serve, an announcement of special election will be made by Headquarters along with a request for submission of SoC from ~~by the Club membership from nominees proposed by the Nominations Standing Committee to fulfill the remaining term.~~ Timeline for submission of SoC should be no more than two (2) weeks, with the election voting to run for 15 days.

2. Executive Council members may serve on the Council for only ~~six (6) years three terms.~~ The exception is the Immediate Past International President who may serve on the Council for a maximum of eight (8) years.

POLICY 3.11 Standing Committees - General Duties

from Article III, Bylaws

The duties of the Standing Committees shall be as follows:

A. Budget Prepare and present to the incoming Board of Trustees, at its first meeting each fiscal year, budgets for the general fund and each future International Rally for which a location has been announced. The general fund budget shall project the Club's income and expenditures for that fiscal year and shall provide for funding of all usual and special club activities. It shall also allocate to each of the Standing Committees such funds, as the Budget Committee deems necessary for the efficient operation of each committee's program. Each International Rally budget shall show for each line of the original budget, any revisions to the budget, and the amount expended to the date. The budgets are to be based upon information provided by the Executive and Standing Committees, Region Presidents and the Corporate Manager concerning fiscal implications for the year. (1/20/17)

B. Caravan Foster a continuing interest in National, Region, Local Club and Intra-club Caravans; administer and approve National, Region and Intra-club caravan programs; develop and maintain the Caravan Handbook as a guide for the caravan program of the International Club; establish and conduct an annual training program for Caravan Leaders and Caravan participants; assign the dates and times for caravan arrivals at International Rallies; coordinate the itineraries of National Caravans with the dates and locations of National rallies thus affording participants in National Caravans the opportunity to attend and support such rallies; and encourage, assist in arranging, and approve caravans in fraternal countries where Airstream has a significant presence (see paragraph J). (01/23/20)

C. Constitution and Bylaws Conduct a continuing review and study of the International Club Constitution and Bylaws and recommend amendments deemed desirable or necessary; conduct a continuing review and study of the Constitution and Bylaws of all Local Clubs and of all International Board of Trustees authorized Intra-clubs, and if any be found to be deficient or in violation of the Constitution and Bylaws of the International Club report such deficiency or violation, if not corrected, with recommendations to the Executive Committee of the International Club; receive and review proposals for amendments to the International Constitution and provide a written report to Headquarters containing the recommendations of the Standing Committee with regard to such proposed amendments. (1/19/96)

D. Ethics and Grievance Investigate, assess and adjudicate all grievance complaints made by members and others at the International Club level; make recommendations to the Executive Committee and to the Board of Trustees regarding ethics and grievance matters; and advise and assist regions and Local Clubs in handling grievance complaints at the region and Local Club level, when requested to do so. (1/11/18)

E. Family/Youth Develop an effective continuing program and structure to encourage Family/Youth participation in Local Club, Region and International Rally and Caravan

functions; to ensure that regular Family/Youth columns appear in the Blue Beret and in Region and Local Club bulletins; embrace electronic and social media communications with youth and their parents, promote activities which utilize social media, electronic communications and outdoor activities, solicit and share best practice activities and communications from, among and to Local Clubs of the club, and to members and their children. (7/5/16)

F. Historical To preserve and share Club history as follows: (6/24/20)

1. Maintain a continuing history of the Club which includes acquiring, cataloging, curating, and preserving historical items, and where appropriate, convert them to an electronic format for security and ease of sharing with Club members.

2. Share that history of the Club with the membership by writing or soliciting articles to share the Club history and providing them for inclusion in Club publications.

3. Make select historical items available to the membership electronically.

4. Research membership numbers to be considered for Heritage Number status and nominate deserving numbers to the IBT with supporting rationale.

5. Authenticate Heritage Airstreams that are owned by Club members. The committee shall maintain a list of authenticated Heritage Airstreams.

6. Loan items from the Club archives to Airstream Inc., WBCCI Regions, Local Clubs, and Intra-Clubs, and other organizations for display or research purposes.

7. Donate items from the Club archives to Airstream Inc. that have more relevance to Airstream history than to Club history.

8. Maintain a detailed list of items loaned and donated from the Club archives.

9. Dispose of items from the Club archives that have no significant relevance to Club or Airstream history.

G. Information Technology Provide technology assistance, as required, for new technology initiatives and projects. Provide technical support and assistance, as needed, to Region and Club/Local Club members for corporate-approved technology projects and systems. Provide assistance, as needed, to the corporate manager and Executive Committee during development of WBCCI technology strategy and implementation plans. Assist with technology rollouts and training as required. (7/27/19)

H. International Rally Plan and execute the current International Rally.

I. International Rally Site Formulate the basic requirements for an International Rally Site; seek, investigate and evaluate potential sites, and provide a list of qualified sites, including details of their evaluation, and proposals from potential International Rally sites to the International 3rd Vice President. The committee shall also place on file at Headquarters their findings as they become available. The committee shall seek input from members in all 12 Regions regarding potential sites and update the basic requirements and site evaluations, based on discussion with the International Rally Committee. The committee will report to and assist the International 3rd Vice President for the purpose of selecting an International Rally site pursuant to Article XVI of the

Bylaws. In addition, the committee will continue to provide assistance to other members of the Executive Committee, with issues or needs related to site selection and related negotiations of contractual arrangements. Any contract generated will be filed with the site evaluations for future reference. (6/25/15)

J. International Relations Promote the WBCCI Airstream owners lifestyle by encouraging the formation of Local Clubs and caravans in fraternal countries where Airstream has a significant presence and maintain communications with these Local Clubs and assist in arranging caravans as world conditions permit. (1/14/16)

K. Lifetime Membership Fund Administer the Lifetime Membership Fund; meet at least once per year at the call of the Chair of the Standing Committee; to review on an annual basis the financial status and the viability of the Lifetime Membership Fund and make recommendations to the Board of Trustees for adjustments to the one-time fee for Lifetime International Dues. (1/23/15)

L. Long Range Planning Develop and maintain a Mission, Vision, and Long-Range Plan for the WBCCI. This committee shall propose changes, consistent with the Long-Range Plan. Members of this committee shall be dedicated to long term improvements which increase value for the membership, enhance the ability of the club to attract and retain new members, and improve club operations and governance. (7/19/21)

M. Marketing Understanding and communicating with our WBCCI members across all digital and print platforms is crucial to keeping them informed and engaged with the Club. Working in tandem with the Marketing Communications Manager, the Marketing Committee is responsible for the following general strategies and tasks: (7/19/21)

1. Assemble a team of Club members to work under the direction of Headquarters' Marketing Communications Manager to help carry out promotions, programs, and goals.
2. Educate local clubs and members about the tools and importance of consistent messaging across all communication platforms. Focus should be on current and prospective Club members, extending to any media or communications developed by Regions and Local Clubs.
3. Encourage and share best practices with other Club members on use of electronic platforms to build robust, engaging social media platforms (i.e., Facebook, Twitter, Instagram) for current and future Club members.
4. Recognize, communicate, and recommend new approaches for any gaps seen in communications needs, especially the broad, Club-based media intended for new and current members.
5. Inform HQ of member-benefit wants, needs and emerging opportunities for partnership with leading RV-related brands and services.
6. Distribute marketing material as directed and needed.
7. Attend electronic meetings with Marketing Communications Manager.
8. The International Membership Standing Committee Chair shall be a participative member of the Marketing Committee. (7/19/21)

N. Membership Develop and implement a membership program that: (6/22/18)

1. Engages new members through the development and implementation of a comprehensive onboarding plan for use by members, Local Club and Region Membership Chairs.

2. Ensures the Membership Manual, located on the WBCCI website, is updated to align with current plans, membership messaging and recruiting. (7/20/19)

3. Encourages present members to retain their membership by encouraging participation in rallies, caravans and courtesy parking. Success shall be measured by year-over-year decrease in non-renewal rates.

4. Inspires non-member owners of recreational vehicles manufactured by Airstream, Inc. to become members.

5. Develops and presents training seminars which support the WBCCI brand direction and promotional materials as defined by the International Marketing Standing Committee.

6. Offers inspiration, encouragement and assistance to the membership committees of the Local Clubs and Regions.

7. Serves as a participative member of the International Marketing Standing Committee.

O. National Event Rallies Promote, coordinate, and develop new and existing National Event Rallies. Administer and approve National, Region and Intra-Club National Event programs; make presentations on approved programs as necessary. Assist sponsors with registration, itineraries, partnerships, marketing & social media, budget, and event reports. Coordinate with National Caravans for joint caravan/event opportunities. Review and prepare summary report from the Financial Reports received from the sponsors of each event/rally and present such reports to the International Board of Trustees annual meeting (7/30/22)

~~**P. Nominations** The Nominations Committee shall consider the willingness and ability of each qualified candidate to accept the responsibilities and perform the duties of an International Office. Only the Committee will present candidates to the membership. (7/24/21)~~

~~1. Candidates should only be proposed to, and announced by the Committee. They may be proposed by the Club Membership, the International Board of Trustees, any member of the Nominations Committee or by self-proposal to the Committee. The Committee should use, but are not limited to, all of the resources of WBCCI, e.g., Blue Beret, Website, Social Media, etc. in searching for candidates.~~

~~2. The names of all candidates submitted for consideration by the Committee shall be accompanied by a candidate's resume and statements of experience in WBCCI and willingness to serve in the office they seek. All documents shall be sent to Headquarters to be forwarded to the Nominations Committee by November 15 in the year preceding the election, but no later than February 10 of the election year.~~

~~3. The Nominations Committee shall meet a minimum of once a year. All Committee meetings, including the ones to meet with and consider the candidates, will be virtual.~~

~~4. The names of all candidates certified by the Nominations Committee shall be submitted to Headquarters by March 1 of each year for publication of the candidates' names and resumes including WBCCI experience in the April Blue Beret. Their resumes and any vision statements provided by the candidates, shall also be posted on the airstreamclub.org website. (7/24/21)~~

Q.P Planning Guides Initiate and maintain a program to assist Local Clubs in the planning and setting of annual goals; gather and share information on successful activities. Create and maintain a Planning Checklist and Local Club Planning information which will help the officers of Local Clubs in planning and conducting successful activities. In addition, prepare and provide Local Club Officer training information which may be utilized by Regions to inform and assist incoming Local Club officers. (7/5/16) NOTE: Effective after the 2015-16 Local Club President's term has expired for the opportunity to complete a Local Club Merit Application and processing.

R.Q Publications Serve as the content coordinator of club publications, in either print or electronic form. Club publications shall include the Blue Beret and other publications, authorized by the Executive Committee. As content coordinator, obtain assistance from the general membership, standing committees, the Corporate Manager and the Executive Committee in obtaining feature articles, photos, letters and other information which provide information, entertainment, and provide a service to the membership. (1/21/21)

R. Recruitment Oversight In partnership with Club Headquarters develop an on-going leadership recruitment process for Executive Council candidates. The process should be an engaging, repeatable and consistent multi-media marketing plan inviting any WBCCI members to become a candidate for potential election to the Council. In addition, respond to and/or refer questions from potential candidates as well as provide assistance in the maintenance of FAQs.

S. Technical Distribute technical information to all club members via the Blue Beret and electronic medium to help them maintain their Airstreams. Provide information to club members through seminars at the International Convention/Rally and any Regional rallies where it would be practical. An appointed WBCCI Safety Officer position will report to this committee chair. (7/15/12)

8.6.1 Executive Council and International Officers (8/18/22)

from Article VIII, Bylaws

A. Following the Election of the Executive Council Members, the current International President will call a special virtual Reorganization Meeting of the International Board of Trustees (IBT) for the election of the next term's Executive Officers.

a. The IBT will include the newly elected Executive Council Members, the continuing Region Presidents and the incoming Region Presidents.

b. This meeting will be held within 30 days of the completion of this election.

~~c. The Nominations Committee will, at the same time as the meeting is called, provide the names of the elected Executive Council Members who have expressed an interest in being elected to one of the Executive Officer positions.~~

B. The Board Secretary will provide to all members of the International Board of Trustees the complete resumes of each Executive Council Member who has expressed an interest in being considered for an Officer position as well as the position they are interested in.

a. At the meeting each position will be voted on electronically by the members of the IBT by secret ballot.

b. The results of the election will be provided by the Secretary to the IBT.

C. The newly elected Officers will take office on August 1, at the start of the WBCCI fiscal year

Policy 8.6.2 Leadership Candidacy Process All WBCCI members interested in serving on the Executive Council may submit a Statement of Candidacy (SoC) using a standard on-line template. All SoC submitted shall be accepted and posted without edit.

a. The SoC shall be available on the Club website and must be submitted by no later than April 1 of the election year.

b. Club Headquarters will immediately notify the candidate via an auto-reply email that the SoC has been received and will be posted to the Club website for membership visibility within two (2) business days.

c. All SoC received prior to 11:59 pm eastern time on April 1 of the election year will be posted in the Members-Only section of the Club website, shared with membership via email-blasts, social media, and in the May issue of the Blue Beret Magazine.

d. The election voting period will run from June 1 to June 15.

e. The Corporate Manager will provide the newly seated Council with the names of those members who are eligible, having served a minimum two years on the IBT, to be considered for election to an Executive Officer role. The results of the Officer election will be communicated to Club members using digital platforms and in the August Blue Beret.

f. In the event that two (2) candidates receive the same number of votes in the ninth position, there would be an immediate run-off election between those two candidates to determine the ninth and tenth position. The run-off election will run from July 1 to July 15.

g. Final Executive Council results will be available within 48 hours of the close of the election.

h. Should a candidate withdraw at any time prior to distribution of the ballot Club Headquarters will notify WBCCI membership of the withdrawal, immediately remove the SoC from the website and adjust the ballot accordingly.

i. Should a candidate withdraw after membership voting has taken place, the candidate with the tenth highest voting rank shall be elected to the Executive Council.

j. The SoC template for the upcoming term will be available on-line June 1 of the prior year.

k. Frequently Asked Questions (FAQs) will be maintained on the Club website

EXHIBIT 2: Proposed By-Laws & Policy

BY-LAWS

ARTICLE III COMMITTEES

Sec. 1 The Standing Committees shall be: (07/30/22)

- | | |
|-----------------------------------|------------------------------------|
| A. Budget | K. Lifetime Membership Fund |
| B. Caravan | L. Long Range Planning |
| C. Constitution and Bylaws | M. Marketing |
| D. Ethics and Grievance | N. Membership |
| E. Family and Youth | O. National Rallies |
| F. Historical | P. Planning Guides |
| G. Information Technology | Q. Publications |
| H. International Rally | R. Recruitment Oversight |
| I. Int'l Rally Site | S. Technical |
| J. International Relations | |

Sec. 2 The chairs of all standing committees, except the International Rally, International Rally Site, Lifetime Membership Fund, Long Range Planning, and Budget, shall be appointed by the International President and approved by the Executive Council. (7/19/21)

- A.** Each appointed committee chair will serve for one year and may be reappointed by the incoming International President.
- B.** A standing committee will undertake no program unless approved by the Executive Council and funding for such program included in the annual budget.
- C.** The President shall fill, by appointment, any vacancy in the chair position occurring by reason of death or resignation. (1/20/17)

Sec. 3 All Standing Committees, unless otherwise stated in this Article, shall have a minimum of two additional members selected from the membership by the committee chair. (7/24/21)

- A.** Names and contact information of the committee chairs shall be in the WBCCI directory and website to allow members to contact the chairs directly and volunteer for any committee based upon their interest, experience or expertise.
- B.** The chair may also invite members to serve on their committee and in the event of a vacancy occurring by reason of death or resignation the chair shall advertise the opening and select a replacement member.
- C.** This section does not apply to the International Rally Site, International Rally, Long Range Planning Committees as their composition is defined in Sec. 4, Sec. 5 and Sec. 7. (7/24/21)

Sec. 4 The members of the International Rally Committee shall be the President, the 1st Vice President, the 2nd Vice President, the 3rd Vice President, the Recording Secretary and the Treasurer. (6/22/92)

Sec. 5 The members of the International Rally Site Committee shall be appointed to serve for a period of four years.

A. Terms shall be staggered so that only a single member will be appointed each year.

B. The incoming International 3rd Vice President shall appoint a member to serve.

C. The incoming International President shall select a member of the committee to serve as chair.

D. In the event of a vacancy occurring by reason of death or resignation the chair shall advertise the opening and select a replacement member to serve the remainder of the four-year term. (6/25/15)

Sec. 6 The members of the Lifetime Membership Fund Committee shall be the International 3rd Vice President elected in the odd-numbered year who shall serve a two-year term as Committee Chair. A minimum of two additional members shall be selected from the Region Presidents, Vice Presidents or the membership by the committee chair. Costs of administration are to be charged against the lifetime membership fund with approval of the IBT. (6/25/15)

Sec. 7 The members of the Long-Range Planning Committee shall be the International 3rd Vice President elected in the even-numbered year who shall serve a two-year term as Committee Chair. Two members shall be current Region Officers. Two additional members shall be appointed from among the club membership. In addition, the International President and International 1st Vice President will be ex-officio members of this committee. (7/19/21)

Sec. 8 The members of the Budget Committee shall be the International 1st Vice President, who shall serve as Committee Chair, the International President, the remaining International Vice Presidents, the International Treasurer, the International Treasurer nominee, and the Corporate Manager. The Chair will call an annual meeting prior to the International Rally. (1/20/17)

Sec. 9 All standing committee chairs will submit a half-year report to the IBT's annual business meetings by December 1 and May 1 of each year.

A. With the exception of the Budget Committee, no reports are required for the IBT meeting following the International Rally.

B. The reports will be published on the website WBCCI website in a downloadable format and sent electronically to all members of the IBT prior to the mid-winter and annual business meetings.

C. The chairs of the standing committees or committee member may be at the meetings to answer any questions arising from the report by either the IBT or the members in attendance.

D. The reports need not be read aloud at the meetings. Members of the committee shall have the privilege of submitting a minority report on issues of concern. (1/14/16)

Sec. 10 Special committees may be appointed by the President for the purpose of carrying out projects not within the purview of a standing committee.

Sec. 11 The President shall appoint a Parliamentarian who shall serve as the principal advisor and consultant to the President on all matters of parliamentary procedure. The Parliamentarian shall attend all delegates meetings; all board of trustees meetings, and upon request of the President, the Executive Council meetings. (1/19/96)

Sec. 12 All Standing Committees, or special committees appointed by the President, may conduct the business of the committee electronically. This includes the use of, but not limited to, teleconferencing, video conferencing, or any other appropriate means of electronic communication. (1/11/18)

Sec. 13 The Executive Council may meet through electronic communication as long as a quorum is present and all members may simultaneously hear one another and participate during the meeting. (1/21/21)

Sec. 14 The Executive Council may transact any business deleted to it by the Constitution by mail (postal or electronic). (1/21/21)
(See Policy 3.11, Standing Committees - General Duties)

BYLAWS ARTICLE VIII BOARD OF TRUSTEES AND EXECUTIVE COUNCIL

Sec. 3 Election of Executive Council Members

The Executive Council members will be elected by the Club Members through an electronic or mail in ballot election organized by Headquarters of WBCCI. Names of all candidates who submit a Statement of Candidacy (SoC) pursuant to Policy 8.6.2 will be put forward for a vote by WBCCI membership.

1. Vacancies which occur during the term of Executive Council members may be filled by:

a. Candidates from the tenth or eleventh position of the most recent Executive Council election would be the succession plan to fill the vacancy or vacancies. If neither is available, the candidate(s) with the next highest vote tally would be asked to fulfill the term;

b. If no candidates from the most recent Executive Council election are available to serve, an announcement of special election will be made by Headquarters along with a request for submission of SoC from the Club membership to fulfill the remaining term. Timeline for submission of SoC should be no more than two (2) weeks, with the election voting to run for 15 days.

2. Executive Council members may serve on the Council for only six (6) years. The exception is the Immediate Past International President who may serve on the Council for a maximum of eight (8) years.

POLICY 3.11 Standing Committees - General Duties

from Article III, Bylaws

The duties of the Standing Committees shall be as follows:

A. Budget Prepare and present to the incoming Board of Trustees, at its first meeting each fiscal year, budgets for the general fund and each future International Rally for which a location has been announced. The general fund budget shall project the Club's income and expenditures for that fiscal year and shall provide for funding of all usual and special club activities. It shall also allocate to each of the Standing Committees such funds, as the Budget Committee deems necessary for the efficient operation of each committee's program. Each International Rally budget shall show for each line of the original budget, any revisions to the budget, and the amount expended to the date. The budgets are to be based upon information provided by the Executive and Standing Committees, Region Presidents and the Corporate Manager concerning fiscal implications for the year. (1/20/17)

B. Caravan Foster a continuing interest in National, Region, Local Club and Intra-club Caravans; administer and approve National, Region and Intra-club caravan programs; develop and maintain the Caravan Handbook as a guide for the caravan program of the International Club; establish and conduct an annual training program for Caravan Leaders and Caravan participants; assign the dates and times for caravan arrivals at International Rallies; coordinate the itineraries of National Caravans with the dates and locations of National rallies thus affording participants in National Caravans the opportunity to attend and support such rallies; and encourage, assist in arranging, and approve caravans in fraternal countries where Airstream has a significant presence (see paragraph J). (01/23/20)

C. Constitution and Bylaws Conduct a continuing review and study of the International Club Constitution and Bylaws and recommend amendments deemed desirable or necessary; conduct a continuing review and study of the Constitution and Bylaws of all Local Clubs and of all International Board of Trustees authorized Intra-clubs, and if any be found to be deficient or in violation of the Constitution and Bylaws of the International Club report such deficiency or violation, if not corrected, with recommendations to the Executive Committee of the International Club; receive and review proposals for amendments to the International Constitution and provide a written report to Headquarters containing the recommendations of the Standing Committee with regard to such proposed amendments. (1/19/96)

D. Ethics and Grievance Investigate, assess and adjudicate all grievance complaints made by members and others at the International Club level; make recommendations to the Executive Committee and to the Board of Trustees regarding ethics and grievance matters; and advise and assist regions and Local Clubs in handling grievance complaints at the region and Local Club level, when requested to do so. (1/11/18)

E. Family/Youth Develop an effective continuing program and structure to encourage Family/Youth participation in Local Club, Region and International Rally and Caravan functions; to ensure that regular Family/Youth columns appear in the Blue Beret and in Region and Local Club bulletins; embrace electronic and social media communications with youth and their parents, promote activities which utilize social media, electronic communications and outdoor activities, solicit and share best practice activities and communications from, among and to Local Clubs of the club, and to members and their children. (7/5/16)

F. Historical To preserve and share Club history as follows: (6/24/20)

1. Maintain a continuing history of the Club which includes acquiring, cataloging, curating, and preserving historical items, and where appropriate, convert them to an electronic format for security and ease of sharing with Club members.

2. Share that history of the Club with the membership by writing or soliciting articles to share the Club history and providing them for inclusion in Club publications.

3. Make select historical items available to the membership electronically.

4. Research membership numbers to be considered for Heritage Number status and nominate deserving numbers to the IBT with supporting rationale.

5. Authenticate Heritage Airstreams that are owned by Club members. The committee shall maintain a list of authenticated Heritage Airstreams.

6. Loan items from the Club archives to Airstream Inc., WBCCI Regions, Local Clubs, and Intra-Clubs, and other organizations for display or research purposes.

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1. Engages new members through the development and implementation of a comprehensive onboarding plan for use by members, Local Club and Region Membership Chairs.

2. Ensures the Membership Manual, located on the WBCCI website, is updated to align with current plans, membership messaging and recruiting. (7/20/19)

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which provide information, entertainment, and provide a service to the membership.
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8.6.1 Executive Council and International Officers (8/18/22) from Article VIII, Bylaws

A. Following the Election of the Executive Council Members, the current International President will call a special virtual Reorganization Meeting of the International Board of Trustees (IBT) for the election of the next term's Executive Officers.

a. The IBT will include the newly elected Executive Council Members, the continuing Region Presidents and the incoming Region Presidents.

b. This meeting will be held within 30 days of the completion of this election.

B. The Board Secretary will provide to all members of the International Board of Trustees the complete resumes of each Executive Council Member who has expressed an interest in being considered for an Officer position as well as the position they are interested in.

a. At the meeting each position will be voted on electronically by the members of the IBT by secret ballot.

b. The results of the election will be provided by the Secretary to the IBT.

C. The newly elected Officers will take office on August 1, at the start of the WBCCI fiscal year

Policy 8.6.2 Leadership Candidacy Process All WBCCI members interested in serving on the Executive Council may submit a Statement of Candidacy (SoC) using a standard on-line template. All SoC submitted shall be accepted and posted without edit.

a. The SoC shall be available on the Club website and must be submitted by no later than April 1 of the election year.

b. Club Headquarters will immediately notify the candidate via an auto-reply email that the SoC has been received and will be posted to the Club website for membership visibility within two (2) business days.

c. All SoC received prior to 11:59 pm eastern time on April 1 of the election year will be posted in the Members-Only section of the Club website, shared with membership via email-blasts, social media, and in the May issue of the Blue Beret Magazine.

d. The election voting period will run from June 1 to June 15.

e. The Corporate Manager will provide the newly seated Council with the names of those members who are eligible, having served a minimum two years on the IBT, to be considered for election to an Executive Officer role. The results of the Officer election will be communicated to Club members using digital platforms and in the August Blue Beret.

f. In the event that two (2) candidates receive the same number of votes in the ninth position, there would be an immediate run-off election between those two candidates to determine the ninth and tenth position. The run-off election will run from July 1 to July 15.

g. Final Executive Council results will be available within 48 hours of the close of the election.

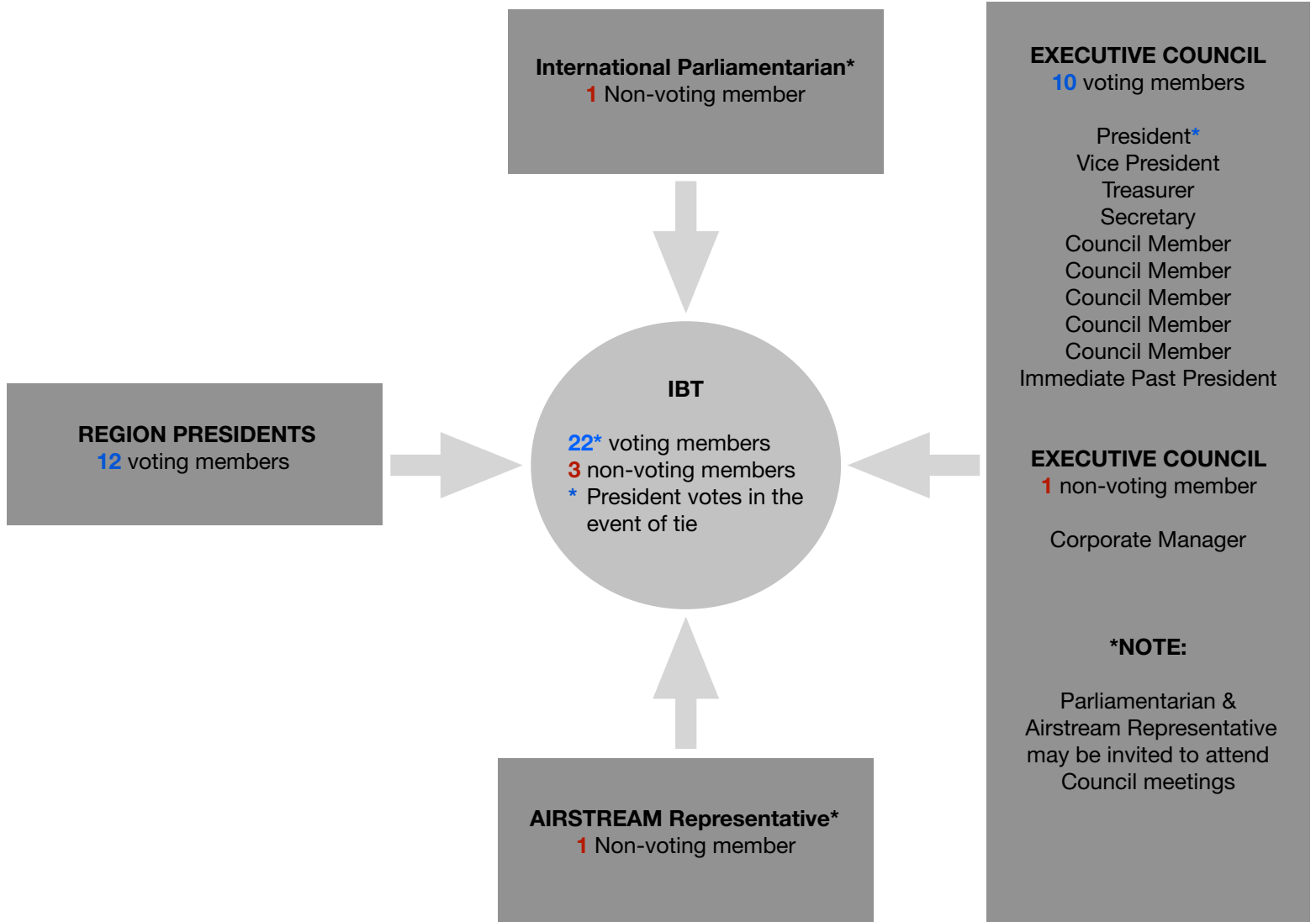
h. Should a candidate withdraw at any time prior to distribution of the ballot Club Headquarters will notify WBCCI membership of the withdrawal, immediately remove the SoC from the website and adjust the ballot accordingly.

i. Should a candidate withdraw after membership voting has taken place, the candidate with the tenth highest voting rank shall be elected to the Executive Council.

j. The SoC template for the upcoming term will be available on-line June 1 of the prior year.

k. Frequently Asked Questions (FAQs) will be maintained on the Club website

INTERNATIONAL BOARD OF TRUSTEES ORGANIZATION STRUCTURE



FOR CANDIDACY IN ELECTION YEAR: 2023
TERM OF OFFICE: August 1, 2023 through July 31, 2025

*Submission of a Statement of Candidacy indicates a desire of the candidate to serve a two (2) year term on the Executive Council. Once voted onto the Executive Council (Council) by the members of the WBCCI, there are two paths available to serve on the International Board of Trustees (IBT):

(a) Serving as one of nine (9) members of the Council where the candidate will contribute to the leadership of the Club. After completion of the candidates initial two year term and upon being elected a subsequent term, the candidate would then be eligible to be considered for an Executive Officer position or to continue as member of the Council; or

(b) Election to one of four Executive Officer positions (President, Vice President, Treasurer, Secretary) by the 22 voting members of the IBT. In order to be considered for one of these four positions the candidate will need to have served two (2) years on the IBT.

*Candidate acknowledges that all submissions will be posted in the Members-Only section of the Club website, shared with membership via email blasts, on social media and published in the May issue of the Blue Beret Magazine. **INITIALS:**

*Please submit your Statement of Candidacy by no later than **11:59pm eastern time on April 1st** of the election year. The Executive Council election voting period will run from June 1 - June 15.

STATEMENT OF CANDIDACY

NAME:

BIG RED #:

Our members may wish to learn more about you, or ask some additional questions regarding your candidacy. Please indicate your preferred method of contact:

EMAIL:

PHONE: **include hours of availability & time zone*

1. Please tell us a little about yourself, most importantly why you are interested in serving on the Council.
2. What is your passion for the Club?
3. What has inspired you to commit to a two (2) year term on the Council?
4. What areas of expertise would you bring to the Council, and ultimately our membership? (E.g. Strategic Planning, Financial Management, Marketing, Leadership, etc.)
5. If you have served, or are serving on one or more professional, recreational, city/county/state, charitable or other volunteer board(s), how would you bring those experiences to the members of the Council and how do you envision positioning the Club for continued and sustainable growth?

6. What accomplishments related to a project, board, business life, or other activity achieved a positive change?
7. Where would you go to learn more about an alternative perspective presented to you, and from whom would you gather the information?
8. What strategies have you used to build consensus with those who held differing viewpoints?
9. Describe how you would create and ensure an inclusive environment.
10. What do you feel is the single greatest opportunity for our Club? How would you work with the Council to expand the opportunity?
11. What do you see as the single greatest challenge for the Club? What steps would you take to course correct the challenge?
12. Have you served two (2) years on the IBT as a Region President or Executive Council member?

Yes

No

NOTE: Auto-response from Club HQ will include:

**Acknowledgement of receipt and notification that SoC will be posted on Members-Only Section of the Club website within two (2) business days;*

**WBCCI Code of Ethics; and*

**Reminder that contact information contained on the Club website is confidential and not to be used to campaigning purposes.*

Vintage Airstream Club

Report to IBT Fall 2022



Treasurer's Report

VAC is financially solvent, meeting all expenses without difficulty.

Current cash balance is \$24399.30

VAC Treasurer's report submitted

Growth and Membership report

We continue to recruit new members, both regular and associate. Associate membership is defined as a WBCCI member whose Airstream is less than 25 years old.

Any member of WBCCI can join the VAC.

Year to date membership in good standing number 493 including 140 new members and excluding 167 late members.

VAC Business

The VAC holds regularly scheduled board meetings via Zoom approximately once a month. Annual business meeting, including officer elections, was held during International.

All officer positions, committee chair positions and region rep positions are currently filled.

VAC hosts informational talks via Zoom on topics of interest for members

VAC is prepared for C & BL review this year

VAC Membership Dues Collection

VAC Membership dues collection is now integrated with ACI dues collection.

Considerable effort by several key individuals at ACI headquarters, WBCCI leadership, and VAC leaders resulted in the termination of separate dues collection by the VAC, and shifted VAC dues collection to ACI.

Members of the VAC can now view their membership status, and pay all of their dues via the ACI membership portal.

VAC Membership Database

VAC Membership Database, separate from ACI, continues to be maintained by the VAC Membership Chairman.

This database can search and report on many different data points including trailer year and model. Several of these reports are 1 touch and send messages to requestors via integration with the VAC membership email account.

Searching for VAC members via ACI member portal is now also available.

VACtivities

The VAC is host to many rallies and other gatherings.

Link to the VAC events page:

<https://vintageairstreamclub.com/events/>

The VAC leadership believes inclusion is key to our continued success and welcomes all members of the WBCCI to almost all VAC events and activities.

Y'all come, let's have some fun!

VAC Goals

Implement electronic ballot for annual elections

Live stream annual business meeting- oh geez,

Continue to improve vintage parking at International. Specifically, we want to showcase the beautiful vintage trailers up front, and limit the more modern trailers toward the rear of the parking area. Open house visiting will be easier if vintage trailers are gathered closer together.

Thank you

The VAC appreciates all the support we receive from our parent organization, ACI.

Thank you for helping us transition our dues payment, allowing us to showcase vintage design during the open house and joining us for our dance and other activities. Oh, and the parade, what fun!

We feel very much included in this family of campers, and we will continue to be inclusive of all WBCCI members in our intra-club

Vintage Airstream Club

Income Statement

January 1 - October 15, 2022

	TOTAL
Revenue	
Program Income	0.00
Membership Dues	7,898.00
Merchandise Sales	1,129.00
Total Program Income	9,027.00
VAC Blue Skies Rally Fees	0.00
VAC Rally Meal Revenue	1,070.00
VAC Rendezvous Fees	730.00
Total Revenue	\$10,827.00
Cost of Goods Sold	
Cost of Goods Sold	0.00
Merchandise	915.55
Total Cost of Goods Sold	915.55
Total Cost of Goods Sold	\$915.55
GROSS PROFIT	\$9,911.45
Expenditures	
Computer & Software Costs	331.05
Concourse d'Elegance	1,141.22
International Rally Expenses	9,680.11
Membership	607.56
PayPal Fees	269.32
Postage & Shipping	86.49
Travel Expense	344.47
Uncategorized Expenditure	15.00
VAC rendezvous	1,239.50
Total Expenditures	\$13,714.72
NET OPERATING REVENUE	\$ -3,803.27
Net Income (Loss)	\$ -3,803.27

Vintage Airstream Club

Balance Sheet

As of October 15, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Cash	24,399.30
Total Bank Accounts	\$24,399.30
Other Current Assets	
Advance for President	0.00
Merchandise Inventory	2,063.87
Undeposited Funds	0.00
Total Other Current Assets	\$2,063.87
Total Current Assets	\$26,463.17
Fixed Assets	
Computer	2,431.19
Total Fixed Assets	\$2,431.19
Other Assets	
Film Archives	301.43
Total Other Assets	\$301.43
TOTAL ASSETS	\$29,195.79
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Refunds Owed	120.00
Total Other Current Liabilities	\$120.00
Total Current Liabilities	\$120.00
Total Liabilities	\$120.00
Equity	
Opening Balance Equity	0.00
Retained Earnings	32,879.06
Current Year Net Income (Loss)	-3,803.27
Total Equity	\$29,075.79
TOTAL LIABILITIES AND EQUITY	\$29,195.79

WBCCI Historical Committee Report

For the November 17, 2022 IBT Meeting

Joe Peplinski #702/#6768

Chair, WBCCI Historical Standing Committee

Historical Committee Members

- Joe Peplinski #702/#6768, Chair (*owns a Heritage Airstream*)
- Damon Beals #4827 (*owns a vintage Airstream*)
- Karen Fisher #155/#248 (*owns a vintage Airstream*)
- Scott Goranson #8671 (*owns a Heritage Airstream*)
- David Gulley #7505/#12540 (*owns 4 Heritage Airstreams and numerous other vintage Airstreams*)
- Ken Johansen #221/#1818 (*owns a vintage Airstream*)
- Lorrie Robertson #702/#6768 (*owns a Heritage Airstream*)
- Martis Tipton #31114 (*previously owned a vintage Airstream*)

This is an engaged and enthusiastic team!!!

Most committee members currently own two or more Airstreams!

Historical Committee Duties per WBCCI Policy 3.11 Standing Committees – General Duties, Subsection F. Historical *(Simplified)*

1. **Maintain Club history** by acquiring, cataloging, curating, and preserving historical items including converting them to electronic format for security and ease of sharing
2. **Share Club history** by writing or soliciting articles for Club publications
3. Make historical items available to the membership electronically
4. Recommend potential Heritage Numbers to the IBT
5. Authenticate Heritage Airstreams owned by Club members
- 6/7/8/9. Loan, donate, and dispose of items from the WBCCI Archives

Historical Committee Budget

- The traditional Historical Committee annual budget has been \$1000
 - Most often used for “acid-free” archival supplies, such as sheet protectors, file folders, file boxes, and related items
 - Also used to purchase a “slide capable” flatbed scanner in the past
 - The WBCCI HQ printer does not meet Historical Committee scanner needs
 - A more expensive “book scanner” may need to be purchased in the future to digitize Membership Directories, Blue Beret Magazines, and/or Caravanner Newspapers
 - Budget usage varies by year from <\$100 to nearly \$1000 based upon needs
- The approved 2022-23 Historical Committee budget is again \$1000
 - So far, only \$74.90 used to renew a 6-month subscription to Newspapers.com that is used for historical article research

Historical Committee Current Initiatives *(Highlights)*

1. Solicit and process donations of historical items from Club members
(in support of the Standing Committee Restructure Proposal)
 - a. Physical photos and documents *(Leads: David & Ken)*
 - This is critical for items from long-time members that may have joined in the 1970s+/-
 - b. Electronic photos and documents *(Leads: Martis & Damon)*
 - This is critical for 2000s+ era digital items that may never have existed “on paper”
2. Obtain server space for storage *(and backup)* of electronic historical items *(Leads: Martis & Damon)*
 - Work with WBCCI HQ and IT Committee, etc. to obtain space
 - Required before we solicit for electronic photo and document donations and/or begin to digitize historical items in the WBCCI Archives
 - Ready to plan a “scanner party” to digitize items when we have server space
3. Obtain space on the WBCCI Website for the sharing *(and donation)* of electronic historical items *(Leads: Martis & Damon)*
 - Work with WBCCI HQ and IT Committee, etc. to obtain space

Historical Committee Current Initiatives *(Highlights)*

4. Investigate if/how/when Airstream Inc., might provide physical storage and working space for WBCCI physical Archive materials *(Lead: Joe)*
 - WBCCI HQ does not have enough physical space to meet Historical Committee needs
5. Develop a backup capability to manage Heritage Numbers and Heritage Airstreams within the Historical Committee *(Leads: Joe & David)*
 - Ideally, all Heritage resource materials would be stored on the WBCCI server
6. Develop a motion to refine the Historical Committee Duties in WBCCI Policy *(Lead: Karen)*
 - In support of the Standing Committee Restructure Proposal
7. Write and solicit historical articles and presentations *(Leads: Joe & Lorrie)*

Initiative 1: Solicit for Donations to the Archives

- In support of the *Standing Committee Restructure Proposal*
- Want to address both physical and electronic donations
 - Physical Donations (*i.e., paper photos/documents, audio and video tapes, and maybe an occasional artifact*)
 - Receive/process at the home of a committee member due to logistics and space constraints
 - Electronic Donations (*i.e., digital photos and documents*)
 - Critical to allow us to begin capturing recent Club history (*especially the last 10 years*)
 - Per **Initiative 2**, we need electronic storage space (*i.e., server space*) before we can solicit and begin receiving electronic items
 - Implement an electronic interface for donation of electronic items (*e.g., web page, email, etc.*)
- When above issues are resolved, we will solicit on all viable mediums
 - Blue Beret, WBCCI Website, and Social Media (*e.g., Facebook, etc.*)

Initiative 4: Physical Archive Storage Space

- Current WBCCI Physical Archives
 - Two closets in the WBCCI Conference Room (*plus overflow*)
 - The two coat closets are full, wall to wall, floor to ceiling →→→→
 - Overflow in plastic bins under the counter in the Conference Room
 - Starting to overflow further on top of this counter
 - There is limited space to spread out when working with physical Archive materials
 - Either for processing of new donations or for organizing and cataloging existing Archive contents
 - New employee cubicles have reduced the limited open space that was available outside the conference room
 - Historical Committee work at HQ must be scheduled
 - Office work may preclude the use of the existing open space
 - Officer visits to HQ are becoming more frequent and usually preclude use of the Conference Room



WBCCI History Closets

Initiative 4: WBCCI Archival Space at Airstream

- Airstream is open to providing us our own storage room for WBCCI Archive materials within their Archives
 - Space would have same environmental controls (*i.e., temp, humidity*) as their own Archives
 - WBCCI would retain ownership of our Archive materials
 - Access would be limited to selected WBCCI members and Airstream personnel
 - Open space would be available for sorting, classifying, and scanning
 - WBCCI would have to sign a legal agreement (*details TBD*)
 - Currently unknown if we would be charged a fee for using this space (\$\$\$)
- WBCCI would still be responsible for managing “our” Archives
 - Airstream does not have the personnel to manage the WBCCI Archives for us
 - We would be responsible to doing our own historical lookups, etc.
 - We would still need to provide our own acid-free archival materials (*boxes, folders, etc.*) and might need to provide the storage racks (\$\$\$)
- What does the IBT need to be able to support/approve this initiative?



Airstream Archive Example

Initiative 6: Historical Committee Revised Duties

- **Karen Fisher** will present a motion to make these refinements to **WBCCI Policy**
- **Revise WBCCI Policy 3.11 Standing Committees – General Duties Subsection F. Historical** to read as follows (*the significant changes or additions are underlined*)

F. Historical To preserve and share Club history as follows:

1. Preserve Club History

- a. Solicit, acquire, catalog, curate, and preserve historical items in both physical and electronic formats.
- b. Convert physical items to an electronic format for security, ease of sharing, and long-term preservation.
- c. When appropriate, loan or donate items from the Club archives to other non-profit organizations.
- d. When appropriate, dispose of items that have no significance to Club history.

2. Share Club History

- a. Write or solicit historical articles for inclusion in Club publications.
- b. Develop, deliver, and solicit historical presentations to be shared at Club activities.
- c. Make select historical items available to Club members electronically.

3. Manage Heritage Designations

- a. Recommend potential Heritage Numbers to the IBT with supporting rationale.
- b. Authenticate Heritage Airstreams owned by Club members.

Historical Committee Current Needs Summary

1. **Server Space** *(Leads: Martis & Damon)*

- In support of Historical Committee **Initiatives 1b and 2**
- To store electronic historical items with appropriate backup for security

2. **Web Site Space** *(Leads: Martis & Damon)*

- To share electronic historical items with Club members per **Initiative 3**
 - Behind the login password
- To solicit and receive electronic historical items from Club members per **Initiative 3**
 - Ideally not behind the password

3. **Physical Storage and Working Space** *(Lead: Joe)*

- Per **Initiative 4**, working with Airstream, Inc. to find a possible solution for us that includes both secure storage space as well as working space to process physical archive materials



For Approval: Item 5.3.1 Various Policy Changes (August 18th, 2022 IBT)

Title: Committee_C_ Action Item A r2 - Various Policy.pdf
Filename: Committee_C_ Action Item A r2 - Various Policy.pdf
File created: 18-AUG-2022 03:49:28 PM
File Last Modified: 19-AUG-2022 10:32:08 AM
Location: Resource Library / Documents needing approval
Approval Requested: 19-AUG-2022 10:31:38 AM

Results: Approved: 15 Denied: 0, Abstained: 0

Approved By:

Karen Fisher on 8/25/2022 3:01PM EDT Eastern Time (US & Canada)
Nancy Fitzgerald on 8/19/2022 1:50PM EDT Eastern Time (US & Canada)
Bard Fuller on 8/22/2022 3:43PM EDT Eastern Time (US & Canada)
Kathy Geese on 8/23/2022 9:38PM PDT Pacific Time (US & Canada)
Matt Hackney on 8/25/2022 9:17PM EDT Eastern Time (US & Canada)
Larry Madden on 8/21/2022 7:53AM EDT Eastern Time (US & Canada)
RJ Marquette on 8/23/2022 8:23PM EDT Eastern Time (US & Canada)
Arthur Martin on 8/23/2022 7:45PM EDT Eastern Time (US & Canada)
LaVerne McHenry on 8/24/2022 7:43AM PDT Pacific Time (US & Canada)
Millie O'Donnell on 8/19/2022 1:31PM EDT Eastern Time (US & Canada) Steven
Parr on 8/19/2022 10:59AM EDT Eastern Time (US & Canada)
Virginia (Ginger) Slattery on 8/19/2022 4:13PM EDT Eastern Time (US & Canada)
Greg Vadner on 8/20/2022 7:42AM EDT Eastern Time (US & Canada)
Terri Warren on 8/19/2022 10:49AM EDT Eastern Time (US & Canada)

Denied By:

Abstained By

Comments

Karen Fisher

Nancy Fitzgerald

Bard Fuller

Kathy Geese

Matt Hackney

Larry Madden

RJ Marquette

Arthur Martin

Eric McHenry

LaVerne McHenry

Millie O'Donnell

Steven Parr

Virginia (Ginger) Slattery

Under 10.1.1 Item E- Shouldn't Executive Committee be changed to Executive Council? That was passed in Fryeburg.

Greg Vadner

Terri Warren

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.
IBT MOTION

Motion / Item Number: A r2

Meeting Location and Date: Virtual - August 18, 2022

Motion Maker: Tom Smithson

Title: Policy housekeeping motion to address significant Bylaw changes by the IBT.

Summary: This motion is written as a housekeeping motion to clarify WBCCI Policy as related to the Bylaw changes in restructuring Article III, Standing Committees, and Article VIII, Board of Trustees and Executive Council , to reflect the new Executive Council and its responsibilities. :

Motion: I move that **WBCCI Policy 8.6.1 International Board of Trustees** (from Article VIII, Bylaws) be deleted entirely and a new Policy 8.6.1 be inserted.

That in **WBCCI Policy 9.6.1 REGION OPERATIONS, Part D. Guidelines for Qualifications and Requirements of the Region President's Position. Item 2, subitems f and p** (From Article IX, Bylaws) be deleted and **Item 2** be re-lettered.

That **Policy10.1.1. Duties of International President, Part B** (From Bylaws Article X, Duties of International Officers) be deleted in its entirety and insert a new **Policy10.1.1. Duties of International President, Part B**. Further, in **Part E, Demonstrate Planning Responsibilities** delete **Item 1** and renumber the remaining **Items**.

In **WBCCI Policy 16.6.3 Financial Disbursements**, (From Article XVI, Bylaws, Financial Management) delete **Part H, and I**, insert a new **Part H & I**.

Also, in **Part J, Office Personnel, Item 1, Sub-Item c**, strike “including travel to and from the IBT meetings just preceding and following the International Rally”.

In **Part K, Procedures, Part 3** delete **Items b, c, d, and e** in their entirety and put in a new **Part K, Procedures, Part 3 Items b, c, and d**.

That in **WBCCI Policy 16.6.4, Rallies** delete in their entirety **Part D, National Rallies** and **F, International Rallies** and insert a new **Policy 16.6.4, Part D, National Events Rallies and F, International Rallies**.

That in **Policy 16.6.6 Intra-Clubs**, change the name of the Policy to **Intra-Clubs and Special Interest Groups** delete **Parts C, D and E** in their entirety and insert new **Parts C, D, E and F**.

Further, that in **Policy 16.6.8, Badge Standard Items, Part D, Badge Color Coding, Item 2** delete all references to 1st, 2nd, and 3rd Vice Presidents.

Also, that in **Policy 16.6.10, Airstream Numbers, Part A, Item 2** be deleted in its entirety and a new **Policy 16.6.10, Airstream Numbers, Part A, Item 2** be inserted.

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.
IBT MOTION

Further, Delete in its entirety **Policy 17.4.1 Constitutional Delegates Meeting Attendance**

REQUIRED Attachments (for Policy, Bylaws and/or Constitutional Amendments):

- **Exhibit 1: Redlined Current Blue Book text**
- **Exhibit 2: Proposed (new) Blue Book text**

SECONDED BY: _____

Purpose / Impact(s): The purpose of this motion is to adjust the language of WBCCI Policies to reflect the restructured Executive Council as well as reflect changes in the planning and administration of the WBCCI International Rally. The impact of the new Policies is to reflect the new structure for the Executive Council and Headquarters' responsibilities for the Rally.

Background: The Policies being altered by this motion reflect the previous structure of the Executive Committee of WBCCI as well as past practices regarding the International Rally. The new structure of the Executive Council and Headquarters taking full responsibility for planning and administering the International Rally require these changes in Policy language or actions.

Financial Impact:

ATTACHMENTS

Exhibit 1:-

~~Policy 8.6.1 International Board of Trustees~~_____

~~from Article VIII, Bylaws~~

- A. ~~Special Board of Trustees Meetings—When the President deems it necessary to call a special meeting of the Board of Trustees; They shall have authority to authorize the Headquarters office to pay all the expenses of the Board members, other than meals, on behalf of the Club. Those on expense accounts and Airstream employees are not included. These expenses are to cover transportation, room and parking costs if traveling with an RV.~~
- B. ~~Term of Office—The term of the members of the International Board of Trustees shall be extended so that each retiring member shall be an exofficio member of the Board of Trustees for the purpose of completing the pending rally following installation of the next succeeding Board of Trustees and terminating one (1) week following installation. (7/5/65)~~
- C. ~~The minutes of the Board of Trustees Meetings will be distributed to all Board Members, Standing Committee Chairs, 1st and 2nd Region Vice Presidents, and International Past Presidents receiving the Blue Book inserts within sixty (60) days except the minutes for the IBT meeting prior to the start of the International Rally will be distributed within ten (10) days. In addition, all correspondence normally distributed to Region Presidents will also be forwarded to the 1st and 2nd Region Vice Presidents. All nominees and announced candidates for the International Board of Trustees will be placed on the distribution list for all the above correspondence and minutes. (1/14/16)~~

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.
IBT MOTION

- ~~D. All retiring board members of the International Board of Trustees shall be provided with a copy of the minutes of the meeting held prior to their retirement. (7/5/75)~~
- ~~E. The minutes of the Board of Trustees meetings shall show the results of votes taken. All votes of the IBT shall be by Roll Call vote, except when a request for Unanimous Consent is approved. The minutes shall show the names of those members voting in favor; the names voting against; and those abstaining from voting. Roll call voting by IBT members shall be in a random order sequence. (1/10/14)~~

9.6.1 REGION OPERATIONS

D. Guidelines for Qualifications and Requirements of the Region President's Position.

2.

- ~~f. Assist Local Club officers and delegates to understand items to be considered at the Constitutional Delegates' Meeting. (7/24/21)~~
- ~~p. Act as the Delegate for Members at Large residing in their Region at the Constitutional Delegates Meeting. Report the votes of the Members at Large in their Region on International voting issues that have come before the membership per Bylaws, Article XVII, Delegates Meeting and Voting.~~

Policy 10.1.1, Duties of International President (7/24/21)

B. Demonstrate strong leadership ability:

- ~~1. Lead by example with a commitment to transparency among the leadership team and with members;~~
- ~~2. Establish strong effective working relationship with the Corporate Manager and Headquarters staff;~~
- ~~3. Serve as Chair during meetings of the Executive Committee, International Board of Trustees, and International Rally Planning Committee, as well as meetings to settle Grievances submitted at the International level;~~
- ~~4. Mentor International Vice Presidents, ensuring they are aware of, and performing, all responsibilities which will culminate in their successful year as International President;~~
- ~~5. Be a problem solver, leveraging appropriate resources and individuals to reach mutually agreeable solutions which serve to elevate Club operations and member satisfaction;~~
- ~~6. Foster team atmosphere among WBCCI leadership for con with consensus inuity for members and rallies;~~
- ~~7. Encourage monthly Executive Committee discussion and other WBCCI leadership discussion using teleconferencing or Zoom meetings;~~
- ~~8. Be responsive to the efforts of the Long Range Planning Committee in establishing his/her Presidential goals and provide input to the work of the committee.~~
- ~~9. Gather input and deliver annual review to Corporate Manager.A. Demonstrate planning responsibilities:~~

E. Demonstrate planning responsibilities:

- ~~1. Select site locations for the Mid-Winter IBT Meeting and the International Rally to be held during the President's term of office;~~
- ~~2. Identify and align personal Presidential goals with Executive Committee;~~

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.
IBT MOTION

3. Review current International Standing Committee Chairs with Executive Committee; identify and make changes as needed;
4. Establish mentorship/leadership responsibilities between the Executive Committee, and International Standing Committee Chairs and Region Presidents.
5. Develop the visitation schedule for the President and other members of the Executive Committee that provides coverage of all Region, State/Province and National Rallies.

Policy 16.6.3 Financial Disbursements

~~H. International Officers (President, 1st, 2nd and 3rd Vice Presidents, Secretary and Treasurer) and Immediate Past President and appointed officers will be reimbursed based on the budget approved by the IBT for the fiscal year for attendance at official WBCCI activities and Airstream activities where deemed necessary by the International President.~~

- ~~1. No more than one (1) member of the Executive Committee may be reimbursed for travel to the same rally unless their attendance is specifically requested by the President of WBCCI.~~
- ~~2. Reimbursement cannot exceed the approved budgeted amount. Claims will be submitted directly to Headquarters within 90 days of travel.~~

~~I. International Officer and Immediate Past President reimbursement includes the budgeted amount which includes one-way travel expenses to Mid-Winter Board of Trustee meetings based on a budget submitted to the Treasurer prior to beginning of International rally, for approval of the Executive Committee at the IBT meeting at the end of the International Rally.~~

- ~~1. Claims will be submitted directly to Headquarters.~~
- ~~2. Travel expenses to and from the International Rally are not reimbursable for International Officers or Immediate Past International President.~~
- ~~3. Parliamentarian, Standing and Special Committee Chairs travel expenses shall be paid when specifically approved as a budget item that has been submitted to the Treasurer prior to beginning of International Rally, for approval by the Executive Committee at the IBT meeting at the end of the International Rally.~~
- ~~4. Claims will be submitted directly to Headquarters.~~
- ~~5. Travel expenses to and from the International Rally are not reimbursable for appointed positions.~~

J. Office Personnel

4. All reasonable expenses of WBCCI office personnel who travel at the request of the President will be reimbursed from budgeted funds as follows:
5. General Funds up to Two Thousand Five Hundred Dollars (\$2,500.00) as approved by the President when on general club business.
6. International Rally Fund as authorized when on International Rally business; and
7. International Board Travel Funds when on IBT business. ~~including travel to and from the IBT meetings just preceding and following the International~~

K. Procedures

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.
IBT MOTION

3. The remaining funds shall be withdrawn as necessary for general operating expenses of the Club, including:

- b. ~~The President is authorized to approve the refund of dues paid between July 1 and November 15 when requested by a Local Club for a member, due to health or death. Requests made by December 31 will receive a full refund of all the dues paid. Requests made by June 30 will receive a refund of one half the dues paid and requests made after June 30 will receive no refund. (6/25/15)~~
- c. ~~The President is authorized to approve payment from the General Fund of expenditures incurred during the International Rally for the Annual Local Club President's Appreciation Dinner, the Constitutional Delegates meeting, and International Board of Trustee's Meetings. (7/24/21)~~
- d. ~~Expenditures incurred in conjunction with the International Rally for the Annual Local Club Presidents' Appreciation Dinner and Gifts, the Constitutional Delegates' Seminar and Meeting, and International Board of Trustees' Seminars and Meetings, including but not limited to printing costs, room rental, etc., shall be paid from the General Funds of the club. (7/24/21)~~
- e. ~~Expenditures incurred in conjunction with the Mid-Winter International Board of Trustees' Seminar and Meeting, including but not limited to printing costs, room rental, etc. shall be paid from the General Funds of the club. (7/5/16)~~

16.6.4 Rallies

~~D. National Rallies National Rallies planned, sponsored and conducted by one or more local clubs or a Region and held in conjunction with, or in the vicinity of, a well known annual or periodic National, State, Provincial, County, Parish, City, or Town celebration, festival or event. National Rallies may also focus or celebrate the history or lifestyle of Airstream travel, WBCCI or the country or area in which it is being held. The sponsor(s) of an established National Rally shall comply with the requirements as described in the application form located on the WBCCI website. (01/23/20)~~

~~The sponsor(s) of a proposed first time or new National Rally and the sponsor(s) proposing to reactivate a discontinued National Rally shall forward to Headquarters, for the attention of the National Rally Standing Committee, a completed RALLY REPORT/APPLICATION form with a request that the proposed National Rally be authorized by the International Executive Committee. (01/23/20)~~

~~Upon the completion of a National Rally, the sponsor(s) shall forward a written financial report, using the instructions in the National Rally Financial Report form located on the WBCCI website, to the Headquarters for record purposes and for the use of the National Rally Standing Committee in providing a financial report to each member of the International Board of Trustees. (7/20/19)~~

~~F. International Rallies Planned and supervised by the International Rally Committee for the IBT meetings and enjoyment of all members of WBCCI and held on a date(s) and site designated by the International President with the approval of the Executive Committee and Board of Trustees each calendar year. (1/10/14)~~

- 1. ~~Contracts: The Rally Committee is authorized to engage the services of an attorney in the area of the rally site to review and advise on contracts for local facilities, services and material required for the rally. (1/28/11)~~
- 2. ~~Contracts for International Rallies: (01/23/20)~~

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.
IBT MOTION

- ~~1. Contracts shall be based on a reasonable fee for the facilities or a set fee multiplied by the number of Local Clubs on site. This should be a realistic number of Local Clubs estimated to be on site based on current trends and the number attending preceding years' International Rallies.~~
- ~~2. No officer or employee of WBCCI shall contract for, or expend, more than \$20,000 for International Rally expenses prior to January 1 of the year of the International Rally. This limit is to include registration forms, contractual deposits (other than site deposits), promotional items, travel to future rally sites, and moving cargo trailer(s). Any International Rally expenses that would exceed this amount must first be approved by the current Executive Committee.~~
- ~~3. The Rally Committee shall publish a detailed financial report of the International Rally at the second meeting of the IBT following the rally. (6/27/14)~~
- ~~4. Planning and supervision: The planning and the supervision of the annual International Rally shall be the responsibility of the International Rally Committee. If there is a change in the Presidency, the International Rally Committee shall select a Rally Master to continue the plans for the next International Rally; said Rally Master shall work closely with, and be subordinate to, the Rally Committee. (1/10/14)~~
- ~~5. Income from International Rally: Fees (see Article XVI of Bylaws, Page 31) when any member, committee member or officer collects funds for or on behalf of the WBCCI, such funds shall be deposited in the proper account of the WBCCI. (1/28/11)~~
- ~~6. Publicity: All publicity and news releases regarding International and National Rallies shall originate from the respective Publicity Chairs after approval of the respective Rally Committees. Any prepared Publicity kits will be made available electronically to all Local Clubs. (1/10/14)~~

Policy 16.6.6 Intra-Clubs

- ~~C. Intra-clubs shall provide an annual written "State of the Intra-club" report to the International Board of Trustees at the scheduled IBT meeting at the International Rally. The annual report shall be submitted to Headquarters by the published deadline date and include: a summary of Intra-club activities, membership strength, financial report and a general statement as to the "health" of the Intra-club. (7/20/19)~~
- ~~D. Intra-clubs shall provide Headquarters, on or before November 15, a written list of the Intra-club's elected or appointed officers for publication in the Annual Membership Directory of the International Club. Intra-club articles or notices of interest to the membership of the International Club may be published in the *Blue Beret*. (1/17/97)~~
- ~~E. Intra-clubs presently authorized: (01/23/20)~~
 - ~~1. Amateur Radio—~~
 - ~~2. Classic Airstream~~
 - ~~3. Independent Airstreamers (1/21/21)~~
 - ~~4. Vintage Airstream (25 years or older)—~~

Policy 16.6.8 Badge Standard Items

- D. Badge Color Coding - Color coded badges are authorized for wear as follows:**

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.
IBT MOTION

1. Royal Blue and Gold - International President and Past Presidents and spouse/partner of each.
2. Royal Blue and White - Present and Past International ~~1st, 2nd, and 3rd Vice Presidents~~, Corporate Managers, Recording Secretaries, Treasurers, Parliamentarians and the spouse/partner of each. No other titles are authorized for this badge.

Policy 16.6.10, Airstream Numbers (7/19/21)

- A. Airstream Number Range Definitions: Airstream Numbers in various ranges shall be assigned in accordance with the following restrictions unless an exception in Policy 16.6.10, Item B applies:
 2. ~~100 Series (101-199): Assigned to International President International Officers in the Vice President to President track as follows:~~
 - a. ~~The newly elected International President 3rd Vice President will be assigned the lowest available Airstream Number in the 100 series, if desired by the member.~~
 - b. ~~Upon completion of service as International President that number will be retired from future reissue. (If the member retains their original Airstream Number, that Number will be retired from future reissue.)~~

Exhibit 2:

Policy 8.6.1 Executive Council and International Officers
from Article VIII, Bylaws

- A. Following the Election of the Executive Council Members the current International President will call a special virtual Reorganization Meeting of the International Board of Trustees (IBT) for the election of the next term's Executive Officers.
 - a. The IBT will include the newly elected Executive Council Members, the continuing Region Presidents and the incoming Region Presidents .
 - b. This meeting will be held within 30 days of the completion of the election.
 - c. The Nominations Committee will, at the same time as the meeting is called, provide the names of the elected Executive Council Members who have expressed an interest in being elected to one of the Executive Officer positions.
- B. The Board Secretary will provide to all members of the International Board of Trustees the complete resumes of each Executive Council Member who has expressed an interest in being considered for an Officer position as well as the position they are interested in.
 - a. At the meeting each position will be voted on electronically by the members of the IBT by secret ballot.
 - b. The results of the election will be provided by the Secretary to the IBT.
- C. The newly elected Officers will take office on August 1, at the start of the WBCCI fiscal year.

Policy 9.6.1 REGION OPERATIONS, Part D. Guidelines for Qualifications and Requirements of the Region President's Position. Item 2, subitems f and p are deleted as there is no longer a Constitutional Delegates Meeting

Policy 10.1.1. Duties of International President (7/24/21)

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.
IBT MOTION

B. Demonstrate strong leadership ability:

1. Lead by example with a commitment to transparency among the leadership team and with members;
2. Establish strong effective working relationship with the Corporate Manager and Headquarters Staff;
3. Serve as Chair during meetings of the Executive Council, and International Board of Trustees, as well as meetings to settle Grievances submitted at the International level;
4. Mentor Executive Council Members, ensuring they are aware of, and performing, all responsibilities which will culminate in their successful term in office.
5. Be a problem-solver, leveraging appropriate resources and individuals to reach mutually agreeable solutions which serve to elevate Club operations and member satisfaction;
6. Foster team atmosphere among WBCCI leadership for continuity;
7. Lead Executive Council discussions and other WBCCI leadership discussions using teleconferencing or Zoom meetings as needed;
8. Work closely with Executive Council Members in Long-Range Planning for WBCCI and ensure implementation of mutually agreed upon goals.
9. Gather input and deliver annual review to Corporate Manager.

E. Demonstrate planning responsibilities:

1. Identify and align personal Presidential goals with Executive Committee;
2. Review current International Standing Committee Chairs with Executive Committee; identify and make changes as needed
3. Establish mentorship/leadership responsibilities between the Executive Committee, and International Standing Committee Chairs and Region Presidents.
4. Develop the visitation schedule for the President and other members of the Executive Committee that provides coverage of all Region, State/Province and National Rallies.

Policy 16.6.3 Financial Disbursements

H. Executive Council Members and Immediate Past President travel expenses will be reimbursed based on the budget approved by the IBT for the fiscal year for attendance at official WBCCI activities and Airstream activities where deemed necessary by the International President.

1. No more than one (1) member of the Executive Council may be reimbursed for travel to the same rally unless their attendance is specifically requested by the International President.
2. Reimbursement cannot exceed the approved budgeted amount. Claims will be submitted directly to Headquarters within 90 days of travel.

I. Executive Council and Immediate Past President reimbursement includes the budgeted amount which includes two-way travel expenses to any in-person Board of Trustee Meetings based on a budget submitted by the Treasurer prior to the beginning of the first IBT Meeting of the fiscal year and approved by the Executive Council and adopted by the Board of Trustees. .

1. Claims will be submitted directly to Headquarters.

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.
IBT MOTION

2. Travel expenses to and from the International Rally are not reimbursable for Executive Council Members, the Immediate Past International President or Region Officers.
3. Parliamentarian, Standing and Special Committee Chairs travel expenses shall be paid when specifically approved as a budget item and approved by the Executive Council and the IBT.
4. Claims will be submitted directly to Headquarters.
5. Travel expenses to and from the International Rally are not reimbursable for appointed positions.

J. Office Personnel

1. c. International Board Travel Funds when on IBT business.

K. Procedures

3. The remaining funds shall be withdrawn as necessary for general operating expenses of the Club, including:

- b. Headquarters is authorized to approve the refund of dues paid, when requested by a member, due to health or death. Requests made within six (6) months of the member's anniversary date will receive a full refund of all dues paid. Requests made beyond this date will receive a refund of one-half the dues paid.
- c. The President is authorized to approve budgeted expenditures from the General Fund for the Annual Local Club Presidents' Appreciation Dinner.
- d. Expenditures incurred in conjunction with the International Rally for the Annual Local Club Presidents' Appreciation Dinner and Gifts, including, but not limited to, printing costs, room rental, etc., shall be paid from the General Funds of the Club.

POLICY 16.6.4 Rallies

D. National Event Rallies National Event Rallies are planned, sponsored, and conducted by one or more local clubs, Regions, or Headquarters and held in conjunction with, or in the vicinity of, a well-known annual or periodic festival, event, celebration, or places of historic significance or natural beauty. National Event Rallies may also be held in support of a community or non-profit organization and may also focus or celebrate the history or lifestyle of Airstream travel and/or WBCCI.

National Event Rallies may be recurring or one-time events.

The sponsor(s) of an established National Event Rally shall comply with the requirements as described in the application form located on the WBCCI website.

The sponsor(s) of a proposed new, first-time, or reactivation of a discontinued National Event Rally shall forward a completed National Event Rally Application to the Committee Chair at least six months in advance of the proposed event date.

The Committee Chair will coordinate with the event sponsor(s) to submit the proposed National Event Rally to be authorized by the National Event Rallies Chair. Upon the completion of a National Event Rally, the sponsor(s) shall forward a written financial report, using the instructions in the National Event Rallies Financial Report form located on the WBCCI website, to the Committee Chair and Headquarters for record purposes and for providing a financial report to each member of the International Board of Trustees.

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.
IBT MOTION

F. International Rallies, under the direction of the Executive Council are planned and supported by International Headquarters for the enjoyment of all members of WBCCI and held on a date(s) and site(s) selected by Headquarters with the approval of the Executive Council and Board of Trustees each calendar year.

1. Contracts: Headquarters is authorized to engage the services of an attorney in the area of the rally site to review and advise on contracts for local facilities, services and material required for the rally.
2. Contracts for International Rallies: (01/23/20)
 - a. Contracts shall be based on a reasonable fee for the facilities or a set fee multiplied by the number of members. This should be a realistic number of members estimated to be on site based on current trends and the number attending preceding years' International Rallies.
 - b. No officer or employee of WBCCI shall contract for, or expend, more than \$20,000 for International Rally more than 18 months prior to the start of any International Rally. This limit is to include registration forms, contractual deposits (other than site deposits), promotional items, travel to future rally sites, and moving cargo container(s). Any International Rally expenses that would exceed this amount must first be approved by the current Executive Council.
3. Headquarters shall publish a detailed financial report of the International Rally at the second quarterly meeting of the IBT following the rally.
4. Planning and Supervision: The planning and supervision of the annual International Rally shall be the responsibility of Headquarters.
5. Income from International Rally: Fees (see Bylaws Article XVI) when any member, committee member or officer collects funds for or on behalf of the WBCCI, such funds shall be deposited in the proper account of the WBCCI.
6. Publicity: All publicity and news releases regarding the International Rally shall originate from Headquarters. Any prepared Publicity Kits will be made available electronically to all Local Clubs by Headquarters.

Policy 16.6.6 Intra-Clubs and Special Interest Groups

- C. Intra-Clubs shall provide an annual written "State of the Intra-Club" report to the International Board of Trustees at its fourth quarterly meeting. The annual report shall be submitted to Headquarters by the published deadline date and include: a summary of Intra-Club activities, membership strength, financial report and a general statement as to the "health" of the Intra-Club.
- D. Intra-Clubs shall provide Headquarters, on or before December 31st, a written list of the Intra-Club's elected or appointed officers for publication in the Annual Membership Directory of the International Club. Intra-Club articles or notices of interest to the membership of the International Club may be published in the *Blue Beret*.
- E. Intra-Clubs presently authorized:
 - a. Amateur Radio
 - b. Classic Airstream
 - c. Independent Airstreamers (Indy Streamers)
 - d. Vintage Airstream (25 years or older)
 - e. Future Streamers
 - f. Grapes and Grain
 - g. Boondockers
 - h. Stella's Sisters

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.
IBT MOTION

Policy 16.6.8 Badge Standard Items

E. Badge Color Coding - Color coded badges are authorized for wear as follows:

2. Royal Blue and White - Present and Past International Vice Presidents, Corporate Manager and staff, Recording Secretaries, Treasurers, Parliamentarians and the spouse/partner of each. No other titles are authorized for this badge.

Policy 16.6.10 Airstream Numbers

A. Airstream Number Range Definitions: Airstream Numbers in various ranges shall be assigned in accordance with the following restrictions unless an exception in Policy 16.6.10, Item B applies:

2. 100 Series (101-199): Assigned to the International President:
 - a. The newly elected International President will be assigned, if desired, the lowest available Airstream Number in the 100 series.
 - b. Upon completion of service as International President that number will be retired from future reissue. (If the member retains his/her original Airstream Number, that Number will be retired from future reissue.)

Motion:

- **Reviewed by (Constitution and Bylaws Committee):**
- **Reviewed by (Parliamentarian):**

Motion Resolution (Office Use Only – check one):

- Adopted
- Defeated
- Amended
- Referred
- Postponed
- Tabled (cannot be postponed beyond session)
- Withdrawn (will lie on table only until end of present session)

Christine Baum

Brad Briggs

Karen Fisher - 2nd VP

Nancy Fitzgerald

Bard Fuller

Kathy Geese

Matt Hackney

Per Hamnqvist

Justin Humphreys

Larry Madden

RJ Marquette

Arthur Martin

Eric McHenry

LaVerne McHenry

Joanne Miller

Tye Mott

Millie O'Connell

Steven Parr

Lori Plummer

Virginia (Ginger) Slattery - R7 President

Greg Vadner
Approved on 8/20/2022 8:23PM EDT

Terri Warren - Board Secretary
Approved on 8/23/2022 10:45PM EDT

Approved on 8/19/2022 3:03PM EDT

Approved on 8/19/2022 7:50PM EDT

Approved on 8/22/2022 3:43PM EDT

Approved on 8/23/2022 9:38PM PDT

Approved on 8/19/2022 9:37PM EDT

Approved on 8/19/2022 10:59AM EDT

Approved on 8/19/2022 4:53PM EDT



For Approval: Item 5.3.2 Constitutional Delegates Voting (August 18th, 2022 IBT)

Title: Committee_C_ Action Item B - Constitutional Delegates Voting.pdf
Filename: Committee_C_ Action Item B - Constitutional Delegates Voting.pdf
File created: 18-AUG-2022 03:49:28 PM
File Last Modified: 19-AUG-2022 10:37:28 AM
Location: Resource Library / Documents needing approval
Approval Requested: 19-AUG-2022 10:37:11 AM

Results: Approved: 7 Denied: 0, Abstained: 0

Approved By:

- Nancy Fitzgerald on 8/19/2022 1:51PM EDT Eastern Time (US & Canada)
- Millie O'Donnell on 8/19/2022 1:32PM EDT Eastern Time (US & Canada) Steven Parr on 8/19/2022 11:00AM EDT Eastern Time (US & Canada)
- Virginia (Ginger) Slattery on 8/19/2022 4:15PM EDT Eastern Time (US & Canada)
- Greg Vadner on 8/20/2022 7:42AM EDT Eastern Time (US & Canada)
- Terri Warren on 8/19/2022 10:50AM EDT Eastern Time (US & Canada)

Denied By:

Abstained By

Comments

- Nancy Fitzgerald
- Eric McHenry
- Millie O'Donnell
- Steven Parr
- Virginia (Ginger) Slattery
- Greg Vadner
- Terri Warren

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.
IBT MOTION

Motion / Item Number: [Action Item B](#)

Meeting Location and Date: [Virtual - August 18, 2022](#)

Motion Maker: Tom Smithson

Title: Removal of **Bylaws Article XVII, Constitutional Delegates Voting**

Summary: The passage of Constitutional Amendment # 1 at the Fryeburg Constitutional Delegates Meeting makes this Article moot; therefore, it needs to be deleted from the WBCCI Bylaws.

:

Motion: I move that **WBCCI Bylaws Article XVII, Constitutional Delegates Voting** be deleted in its entirety from the WBCCI Bylaws and the remaining Articles be renumbered.

REQUIRED Attachments (for Policy, Bylaws and/or Constitutional Amendments):

- **Exhibit 1: Redlined Current Blue Book text**
- **Exhibit 2: Proposed (new) Blue Book text**

SECONDED BY: _____

Purpose / Impact(s): The purpose of this motion is to remove unnecessary language from the WBCCI Bylaws. Voting on all future Amendments will be by electronic or mail in ballot by the members of WBCCI, not by a Delegate.

Background: In the past each Local Club would send a Delegate to a Constitutional Delegates Meeting to cast the Club's actual vote on the amendments being considered. Passage of Constitutional Amendment #1 at the Fryeburg International Rally providing for direct voting by each member on any future amendments makes this Article moot.

Financial Impact: There is no financial impact to WBCCI

ATTACHMENTS

Exhibit 1:

~~**Article XVII** CONSTITUTIONAL DELEGATE VOTING (7/24/21)~~

~~**Sec. 1** ——— The Delegates Meeting may meet through electronic communication as long as a quorum is present and all members may simultaneously hear one another and~~

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.
IBT MOTION

~~participate during the meeting. This electronic meeting must be approved by the IBT (6/9/22)~~

~~**Sec. 2** — The Delegate and Alternate representing a Local Club shall present to the presiding officers, or an appointed representative, immediately before the Constitutional Delegates Meeting, a form or letter certifying they are duly selected and stating the number of International dues paying members in their Local Club.~~

~~**Sec. 3** — The Delegate to the meeting shall report the votes cast by the Local Club on the Constitutional amendments as determined by a vote of the Regular Members voting at a regular or special meeting called for that purpose.~~

~~A Local Club may also allow voting by electronic mail, regular mail or facsimile for Regular Members unable to attend said meetings.~~

~~Votes shall be expressed as the number of votes for or against, and the total votes cast by a Local Club shall not exceed total entitled Regular Member vote count of that Local Club.~~

~~If a Local Club uses a voting method other than a regular or special meeting to obtain members' votes, it shall take steps to ensure the accuracy and validity of the vote.~~

~~*Votes from those not in attendance at the meeting at which voting is done must be received by the Local Club no later than two (2) days before the start of the meeting at which the vote is to be taken.*~~

~~*These votes must be kept confidential and not announced until voting at the meeting has taken place. Each Member at Large shall vote electronically or by mail ballot, when requested of Headquarters.*~~

~~The International Recording Secretary, in the presence of any other International Officer, shall tabulate voting results of Members at Large.~~

~~The International Recording Secretary shall separate the votes by the Region of residence of the Member at Large.~~

~~The International Recording Secretary shall submit voting results for each Region to the respective Region President who shall then act as a Delegate to report the actual vote of the Members at Large from their Region for all Constitutional votes.~~

~~In the event there is an amendment to a Constitutional motion, the Region Presidents shall vote as they believe their Members at Large would vote.~~

~~**Sec. 4** — At the Constitutional Delegates Meeting, all voting, except voting on procedural matters, shall be conducted by Roll Call of the Local Clubs with each Delegate casting the number of votes to which that Local Club is entitled.~~

- ~~A. A Roll Call may be dispensed with when there is no objection to Unanimous Consent. If there is an objection, a roll call is required.~~
- ~~B. A two thirds (2/3) majority of the votes cast is required for approval of any Constitutional amendment.~~
- ~~C. Voting on procedural matters shall be as the Delegate sees fit, voting one vote per Local Club. Each Region President, acting as a Delegate for their Members at Large, shall also have one vote.~~

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.
IBT MOTION

Exhibit 2:

NA

Motion:

- **Reviewed by (Constitution and Bylaws Committee):**
- **Reviewed by (Parliamentarian):**

Motion Resolution (Office Use Only – check one):

- Adopted
- Defeated
- Amended
- Referred
- Postponed
- Tabled (cannot be postponed beyond session)
- Withdrawn (will lie on table only until end of present session)

Christine Baum

Brad Briggs

Karen Fisher - 2nd VP

Nancy Fitzgerald

Bard Fuller

Kathy Geese

Matt Hackney

Per Hamnqvist

Justin Humphreys

Larry Madden

RJ Marquette

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Eric McHenry

LaVerne McHenry

Joanne Miller

Tye Mott

Millie O'Connell

Steven Parr

Lori Plummer

Virginia (Ginger) Slattery - R7 President

Greg Vadner
Approved on 8/20/2022 7:42AM EDT

Terri Warren - Board Secretary
Approved on 8/19/2022 10:50AM EDT

Approved on 8/19/2022 7:43AM PDT

Approved on 8/19/2022 1:51PM EDT

Approved on 8/19/2022 1:32PM EDT

Approved on 8/19/2022 11:00AM EDT

Approved on 8/19/2022 4:15PM EDT

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.
IBT MOTION

Motion / Item Number: 2022-4

Meeting Location and Date: Virtual - November 17, 2022

Motion Maker: Tom Smithson

Title: Removal of reference to Delegate responsibilities for Foreign Local Clubs

Summary: With the removal of Delegates Meeting from the International Rally the language dealing with Delegate responsibility for foreign Local Clubs is no longer necessary. This motion removes the language from the WBCCI Bylaws.

:

Motion: I move that **Bylaws Article VI CLUB ORGANIZATION, Sec. 6, Part D** be deleted in its entirety and the remainder of **Sec. 6** be re-lettered.

REQUIRED Attachments (for Policy, Bylaws and/or Constitutional Amendments):

- **Exhibit 1: Redlined Current Blue Book text**
- **Exhibit 2: Proposed (new) Blue Book text**

SECONDED BY: _____

Purpose / Impact(s): This motion removes unnecessary language from WBCCI Bylaws.

Background: Prior to the discontinuance of Delegates Meetings foreign Local Clubs who were unable to send a delegate the meeting were represented by the Chair of the International Standing Committee. With the discontinuance of Delegates Meetings this responsibility is no longer necessary.

Financial Impact: There is no financial impact to WBCCI.

ATTACHMENTS

Exhibit 1:

~~Article VI, CLUB ORGANIZATION, Sec. 6, Part D~~

- ~~D. If no delegate from an overseas Local Club is available to be present at a Constitutional Delegates Meeting, the Chair of the WBCCI Standing Committee for International Relations shall, if requested by that Local Club, designate a Delegate if voting preferences were given. The Corporate Manager and/or this Standing Committee Chair will provide representation at IBT meetings; however, the International President will provide their vote if the Local Club so requests. (7/24/21)~~

IBT MOTION

Exhibit 2:

Article VI, CLUB ORGANIZATION, Sec. 6 (Re-Lettered)

Sec. 6 Members and proposed members wishing to form a Local Club of the International Club outside of the countries of Canada, Mexico and the United States shall adhere to the following additional guidelines: (1/14/16)

- A. All communications to and from the International Club, its headquarters, officers and committees shall be in the English language.
- B. Initial requests for the formation of this category of Local Clubs shall be made directly to Headquarters, and the WBCCI Executive Committee has the authority to grant such provisional charters. The Granting of actual charters will continue to be the authority of the IBT. Thereafter, coordination to/from these Local Clubs will be the responsibility of the Standing Committee Chair for International Relations, and these Local Clubs will be provided with that contact information.
- C. WBCCI is a US Ohio-based non-profit corporation. Depending on the availability of liability insurance through WBCCI and the requirements of the US Revenue Service, each Local Club may be required to furnish a minimum liability insurance policy in the amount of one million dollars (\$1,000,000 in US currency and continue to keep current) naming the WBCCI as the insured before any charter can be given and retained. Each Local Club may be required to be organized as a not for profit or tax-exempt corporation or organization under the laws of their respective country and shall provide proof of good standing to Headquarters at that time of incorporation and any subsequent change of status. Legal review may be required. All international WBCCI dues paid shall be in US Funds. (1/14/16)
- D. These Local Clubs will be considered as an official part of the WBCCI Club, subject to all appropriate rules and regulations as determined by the IBT. Members will be considered as regular members of the WBCCI and enjoy the privileges of membership, but likewise be governed by the regulations of the Club including their own WBCCI approved Local Club constitution and bylaws.
- E. If requested by any one of these Local Clubs, the IBT may authorize special considerations to that Local Club and/or its members in such matters as travel in Canada and/or the United States, etc., which may differ from rules governing Local Clubs/members residing within the North American continent as appropriate. An additional postal charge will be added to individual dues unless the Local Club chooses to opt out of mailings.
- F. Every member is encouraged to fly the flag of their nation and those of WBCCI and to observe international flag protocol if traveling in other nations..

Motion:

- **Reviewed by (Constitution and Bylaws Committee):**
- **Reviewed by (Parliamentarian):**

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

IBT MOTION

Motion Resolution (Office Use Only – check one):

- Adopted
- Defeated
- Amended
- Referred
- Postponed
- Tabled (cannot be postponed beyond session)
- Withdrawn (will lie on table only until end of present session)

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.
IBT MOTION

Motion / Item Number: 2022-6

Meeting Location and Date: Virtual - November 17, 2022

Motion Maker: Tom Smithson

Title: Clarification of Role of Executive Council in Discipline of Corporate Manager

Summary: This motion clarifies the role of the Executive Council and International President in any disciplinary action taken against the Corporate Manager. Past language indicated all International Vice Presidents, however, there is only a Vice President now.

Motion: I move that **Bylaws Article XI, DUTIES OF CORPORATE MANAGER, Sec 2**, be deleted in its entirety and a new **Article XI Duties of Corporate Manager, Sec. 2** be inserted.

REQUIRED Attachments (for Policy, Bylaws and/or Constitutional Amendments):

- **Exhibit 1: Redlined Current Blue Book text**
- **Exhibit 2: Proposed (new) Blue Book text**

SECONDED BY: _____

Purpose / Impact(s): The change of the structure of the new Executive Council and removal of two International Vice Presidents require clarification of the responsible parties for any disciplinary action against the Corporate Manager. This motion clarifies the language.

Background: Current language of Article XI Duties of Corporate Manager, Sec. 2, delegates the International President and Vice Presidents as the body to decide any disciplinary action, but we no longer have a second or third Vice President. The new Executive Council has replaced these Officers and should take on the responsibility.

Financial Impact: There is no financial impact to WBCCI.

ATTACHMENTS

Exhibit 1:

Article XI Duties of Corporate Manager,

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

IBT MOTION

~~Sec. 2 The duties of this position shall be performed in accordance with the duties specified in the Executive Committee's Document, Human Resources Manual. Authority to permanently remove this employee rests solely with the International Board of Trustees. This does not preclude this employee's immediate supervisor, the International President, in concordance with the Vice Presidents, from taking disciplinary or suspension action under the authority granted by Article X, Sec. 4 of the WBCCI Constitution pending International Board of Trustees resolution. (7/27/19)~~

Exhibit 2:

Article XI Duties of Corporate Manager,

Sec. 2 The duties of this position shall be performed in accordance with the duties specified in the Executive Council's Document, Human Resources Manual. Authority to permanently remove this employee rests solely with the International Board of Trustees. This does not preclude this employee's immediate supervisor, the International President, in concordance with the Executive Council, from taking disciplinary or suspension action under the authority granted by Article IX, Sec. 4 of the WBCCI Constitution pending International Board of Trustees resolution.

Motion:

- **Reviewed by (Constitution and Bylaws Committee):**
- **Reviewed by (Parliamentarian):**

Motion Resolution (Office Use Only – check one):

- Adopted
- Defeated
- Amended
- Referred
- Postponed
- Tabled (cannot be postponed beyond session)
- Withdrawn (will lie on table only until end of present session)

Motion / Item Number: 2022-9

Meeting Location and Date: Virtual - November 17, 2022

Motion Maker: Tom Smithson

Title: Common Cents for Kids Program with the WBCCI Foundation

Summary: With the transfer of the Common Cents for Kids Fund to the WBCCI Foundation, a 501 C (3) organization, and the Foundations taking over this charitable program makes this Policy moot. This motion removes the language from WBCCI Policy.

Motion: I move that in **WBCCI Policy 16.6.1 Financial Management , Part B, Identified Funds, Item 3, Common Cents For Kids Fund**, be deleted in its entirety.

REQUIRED Attachments (for Policy, Bylaws and/or Constitutional Amendments):

- **Exhibit 1: Redlined Current Blue Book text**
- **Exhibit 2: Proposed (new) Blue Book text**

SECONDED BY: _____

Purpose / Impact(s): The purpose and impact of this motion is remove the Common Cents for Kids Fund language since the WBCCI Foundation took over handling and collection of the program's funds and the disbursement of the funds.

Background: The Common Cents for Kids Fund was originally set up as a charitable program for kids associated with the annual WBCCI International Rally and the monies collected as well as the fund itself were handled by WBCCI Headquarters. Contributors to the fund received no tax advantage as WBCCI is not a 501 C (7) organization. The WBCCI Foundation is a separate 501 C (3) and funds donated to it are a non-taxable event. The Foundation will handle the program and provides grant monies to the identified charitable recipient at the International Rally.

Financial Impact: There is no financial Impact to WBCCI

ATTACHMENTS

Exhibit 1:

WBCCI Policy 16.6.1 Financial Management, Part B, Identified Funds, Item 3, Common Cents For Kids Fund

~~3. Common Cents for Kids Fund will accumulate residual contributions from the Youth Charity Projects for any excess over \$6,000 collected in a given year. This fund will serve as a reservoir from which to access funds for years in which youth collections do not reach the \$6,000 limit. Interest from this fund shall accrue to this fund. Withdrawals from this fund will be authorized by the Family and Youth Standing Committee Chair and two members of the committee present. (7/5/02~~

Exhibit 2:

Motion:

- **Reviewed by (Constitution and Bylaws Committee):**
- **Reviewed by (Parliamentarian):**

Motion Resolution (Office Use Only – check one):

- Adopted
- Defeated
- Amended
- Referred
- Postponed
- Tabled (cannot be postponed beyond session)
- Withdrawn (will lie on table only until end of present session)

WALLY BYAM CARAVAN CLUB INTERNATIONAL,
INC.

Motion / Item Number: 2022-2

Meeting Location and Date: Virtual – November 17, 2022

Motion Maker: Millie O'Donnell

Title: Future Streamers flag

Motion

Summary: Approve Flag for Future Streamers Intra-Club

Motion: I move that, per WBCCI Bylaws, Article XIII, Use of Club Name and Emblem, Sec 7B and Policy, 16.6.9, Flags and Pennants, that the International Board of Trustees approve the attached image as the flag for the Future Streamers Intra-club use in any appropriate application.

SECONDED BY: _____

Purpose / Impact(s): Provides a flag to identify the Future Streamers Intra-club. Currently, the Future Streamers Intra-Club does have an approved logo.

Background:

The logo was previously submitted

Financial Impact:

None.

ATTACHMENTS

WALLY BYAM CARAVAN CLUB INTERNATIONAL,
INC.

Exhibit 1: Flag Design



Motion:

- **Reviewed by (Constitution and Bylaws Committee):**
- **Reviewed by (Parliamentarian):**

Motion Resolution (Office Use Only – check one):

- Adopted
- Defeated
- Amended
- Referred
- Postponed
- Tabled (cannot be postponed beyond session)
- Withdrawn (will lie on table only until end of present session)

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.
IBT MOTION

Motion / Item Number: 2022-12

Meeting Location and Date: Virtual – November 17, 2022

Motion Maker: Kate Coast, National Event Rallies Chairperson

Title: National Event Rallies Logo and Pennant

Summary: Approve a National Event Rallies Logo and amend Blue Book Policies to reflect changes to Flags and Pennants.

Motion: I move that, per WBCCI Bylaws, Article XIII, Use of Club Name and Emblem, Sec 8 and Policy, 16.6.9, Flags and Pennants, that the International Board of Trustees approve the attached images, Exhibit 3 as the logo for the National Event Rallies and Exhibit 4 as the official pennant for use in any appropriate application.

Further, WBCCI Policy 16.6.9 Flags and Pennants, Item B. 2. Approved Pennants: reflect a new item e. be inserted.

REQUIRED Attachments (for Policy, Bylaws and/or Constitutional Amendments):

- **Exhibit 1: Current Blue Book text with redline, where appropriate**
- **Exhibit 2: Proposed (new) Blue Book text**
- **Exhibit 3: Proposed National Event Rallies logo**
- **Exhibit 4: Proposed National Event Rallies pennant**

SECONDED BY: _____

Purpose / Impact(s): Provides a standard logo to identify National Event Rallies to be used in communications, on official pennants and merchandise. Individual National Event Rallies may have their own event/rally-specific logo. The National Event Rally Host Pennant may be flown by the sponsor during each event/rally to indicate as point-of-contact.

Background:

National Event Rallies is a WBCCI program that is updating many of it's program elements to meet its stated goals of increased member benefits, improved status equal to National Caravans, and grow partnership opportunities.

The National Event Rallies program has not had an approved logo or pennant. These additions to the program would be equal to the National Caravan program.

The proposed **rectangular pennant of 24" x 36"** meets the dimensions allowable in the WBCCI Blue Book Policy 16.6.9 Flags and Pennants of 24" (hoist) by 36" (fly), whereas an official flag is 36" (hoist) by 60" (fly).

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.
IBT MOTION

Typically, pennants are thought to be triangular, but numerous examples of rectangular and other shape pennants exist. A triangular shape would exclude our desired wording identifying Air-stream Club International and National Event Rally.

Financial Impact:

It will be necessary for the Club to purchase and have in stock National Event Rally Host Pennants to be purchased by Region or Club sponsor or the by the individual National Event Rally. The estimated cost is approximately \$85 per pennant.

ATTACHMENTS

**Exhibit 1: Current Blue Book text with redlined text, where appropriate
WBCCI Policy 16.6.9 Flags and Pennants**

B. The official flags and the approved pennants of the Wally Byam Caravan Club International, Inc. are as follows:

1. Official Flags:
 - a. WBCCI (General Membership)
 - b. Local Club Officers (President, Vice Presidents, Secretaries, Treasurer, Director/Trustee, Newsletter Editor)
 - c. Local Club Past Officers
 - d. Region Officers (President, Vice Presidents)
 - e. Region Past Presidents
 - f. Region Past Vice Presidents
 - g. International Officers (President, Vice Presidents, Recording Secretary, Treasurer)
 - h. International Past President
 - i. International Past Vice President
 - j. International Past Recording Secretary
 - k. International Past Treasurer
 - l. Local Clubs, Intra-Clubs and Region flags, those which are approved by the Executive Committee or International Board of Trustees
2. Approved Pennants: (01/23/20)
 - a. Caravan Leader
 - b. Past Presidents
 - c. Vintage Airstream Club
 - d. WBCCI
3. Members are encouraged to display National, State or Provincial flags and approved WBCCI flags in accordance with flag rules of the country in which the flags are flown.
4. Members who have been elected to an office in the International Club or an Intra- club shall, upon retirement or resignation from such office, be eligible to fly and display an official approved Past Officer's flag.
5. Local Club Officer who has served as a Local Club President for more than one term may be issued a "Blue Star" in lieu of an additional Past President's Flag.

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

IBT MOTION

- a. This “Blue Star” is to be sewn on the outer white stripe, centered.
- b. Subsequent Blue Stars will be sewn above and below the original Star.
- c. In those cases where the partner has served as the President of a Local Club, additional “Blue Stars” may be added.
- d. The size of the “Blue Star” shall be four inches in size and shall be issued by HQ WBCCI.

Exhibit 2: Proposed (new) Blue Book text

WBCCI Policy 16.6.9 Flags and Pennants

B. The official flags and the approved pennants of the Wally Byam Caravan Club International, Inc. are as follows:

1. Official Flags:
 - a. WBCCI (General Membership)
 - b. Local Club Officers (President, Vice Presidents, Secretaries, Treasurer, Director/Trustee, Newsletter Editor)
 - c. Local Club Past Officers
 - d. Region Officers (President, Vice Presidents)
 - e. Region Past Presidents
 - f. Region Past Vice Presidents
 - g. International Officers (President, Vice Presidents, Recording Secretary, Treasurer)
 - h. International Past President
 - i. International Past Vice President
 - j. International Past Recording Secretary
 - k. International Past Treasurer
 - l. Local Clubs, Intra-Clubs and Region flags, those which are approved by the Executive Committee or International Board of Trustees
2. Approved Pennants: (01/23/20)
 - a. Caravan Leader
 - b. Past Presidents
 - c. Vintage Airstream Club
 - d. WBCCI
 - e. National Event Rally Host
3. Members are encouraged to display National, State or Provincial flags and approved WBCCI flags in accordance with flag rules of the country in which the flags are flown.
4. Members who have been elected to an office in the International Club or an Intra- club shall, upon retirement or resignation from such office, be eligible to fly and display an official approved Past Officer’s flag.
5. Local Club Officer who has served as a Local Club President for more than one term may be issued a “Blue Star” in lieu of an additional Past President’s Flag.

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

IBT MOTION

- a. This “Blue Star” is to be sewn on the outer white stripe, centered.
- b. Subsequent Blue Stars will be sewn above and below the original Star.
- c. In those cases where the partner has served as the President of a Local Club, additional “Blue Stars” may be added.
- d. The size of the “Blue Star” shall be four inches in size and shall be issued by HQ WBCCI.

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.
IBT MOTION

Exhibit 3: Proposed National Event Rallies logo



WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.
IBT MOTION

Exhibit 4: Proposed National Event Rallies Host Pennant



Motion:

A. Reviewed by (Constitution and Bylaws Committee):

B. Reviewed by (Parliamentarian):

Motion Resolution (Office Use Only – check one):

- Adopted
- Defeated
- Amended
- Referred
- Postponed
- Tabled (cannot be postponed beyond session)
- Withdrawn (will lie on table only until end of present session)

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.
IBT MOTION

Motion / Item Number: 2022-13

Meeting Location and Date: Virtual – November 17, 2022

Motion Maker: Steven Parr

Title: Region 11 Logo & Flag Motion

Summary: Approve Logo and Flag for Region 11

Motion: I move that, per WBCCI Bylaws, Article XIII, Use of Club Name and Emblem, Sec 8 and Policy, 16.6.9, Flags and Pennants, that the International Board of Trustees approve the attached image(s) as the Logo and Flag for Region 11 use in any appropriate application.

SECONDED BY: _____

Purpose / Impact(s): Provides a Logo & Flag to identify Region 11. Currently, Region 11 does not have an approved Logo or Flag.

Background:

None.

Financial Impact:

None.

ATTACHMENTS

Exhibit 1: Logo Design

Exhibit 2: Flag Design

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.
IBT MOTION



Motion:

- **Reviewed by (Constitution and Bylaws Committee):**
- **Reviewed by (Parliamentarian):**

Motion Resolution (Office Use Only – check one):

- Adopted
- Defeated
- Amended
- Referred
- Postponed
- Tabled (cannot be postponed beyond session)
- Withdrawn (will lie on table only until end of present session)

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.
IBT MOTION



Motion:

- **Reviewed by (Constitution and Bylaws Committee):**
- **Reviewed by (Parliamentarian):**

Motion Resolution (Office Use Only – check one):

- Adopted
- Defeated
- Amended
- Referred
- Postponed
- Tabled (cannot be postponed beyond session)

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.
IBT MOTION

Motion / Item Number: 2022-7

Meeting Location and Date: Virtual - November 17, 2022

Motion Maker: Matt Hackney, International Treasurer

Title: Provide for Increased Travel Reimbursement Rates

Summary: The high price of fuel in some parts of North America could exceed the IRS Mileage Rate (currently at \$0.625/mile). This motion would add an alternate means of calculating actual costs for reimbursement. This motion would also increase the camping reimbursement rate to reflect current costs.

Motion: I move that **WBCCI Policy 16.6.3, Financial Disbursement, Part B, Sec. 1**, be revised to increase the allowable rates for mileage by adding the following sentence **“If actual costs exceed the IRS mileage allowance using the standard rate, the actual fuel cost (receipts required) may be added to the depreciation allowance rate specified by the IRS to provide a basis for mileage reimbursement.”**

Further that WBCCI Policy 16.6.3, Financial Disbursement, Part B, Sub Sec. 1, sub items a and b, delete the dollar amount of twenty dollars (\$20) and insert thirty dollars (\$30).

REQUIRED Attachments (for Policy, Bylaws and/or Constitutional Amendments):

- **Exhibit 1: Redlined Current Blue Book text**
- **Exhibit 2: Proposed (new) Blue Book text**

SECONDED BY: _____

Purpose / Impact(s): The purpose of the travel budget is to ensure officers of the club can conduct business as required under club policy and bylaws, without incurring significant personal expense. These changes would allow consideration of actual fuel costs in reimbursement as well as update the overnight parking rate more consistent with current camping costs. This change would not change the requirement that disbursements not exceed the budgeted amount without approval of the IBT. As always, officers on travel are expected to keep costs at the lowest reasonable level

Background: Travel costs have increased more quickly than prices in general. The cost of fuel in some parts of the US and Canada is much higher than the continental average. Additionally, the overnight parking rate has not increased in many years **and is not reflective of current rates.**

Financial Impact: This change will not impact budgeted costs. Any increased costs would require approval by the IBT in the form of a change to an approved budget, or approval of future budgets.

IBT MOTION

ATTACHMENTS

Exhibit 1:

WBCCI Policy 16.6.3, Financial Disbursement, Part B, Sub Sec. 1

- B.** Allowable expenses include the following and are to be supported with receipts, except mileage:
1. Mileage when traveling by trailer or motorhome up to the mileage rate allowed by the U.S. Federal Government's Internal Revenue Service, for business travel.

WBCCI Policy 16.6.3, Financial Disbursement, Part B, Sub Sec. 3

3. Overnight parking fees:
 - a. The budgeted amount covering in route overnight expenses shall be an average of twenty dollars (\$20.00) per night for each three hundred (300) miles traveled.
 - b. The amount of reimbursement shall be the receipted expense or an average of twenty dollars (\$20.00) per night, whichever is the lesser amount.

Exhibit 2:

WBCCI Policy 16.6.3, Financial Disbursement, Part B, Sub Sec. 1

- B.** Allowable expenses include the following and are to be supported with receipts, except mileage:

Mileage when traveling by trailer or motorhome up to the mileage rate allowed by the U.S. Federal Government's Internal Revenue Service, for business travel. If actual costs exceed the IRS mileage allowance using the standard rate, the actual fuel cost (receipts required) may be added to the depreciation allowance rate specified by the IRS to provide a basis for mileage reimbursement."

- 1.

WBCCI Policy 16.6.3, Financial Disbursement, Part B, Sub Sec. 3, sub items a and b.

3. Overnight parking fees:
 - a. The budgeted amount covering in route overnight expenses shall be an average of thirty dollars (\$30.00) per night for each three hundred (300) miles traveled.
 - b. The amount of reimbursement shall be the receipted expense or an average of thirty dollars (\$30.00) per night, whichever is the lesser amount.

Motion:

- Reviewed by (Constitution and Bylaws Committee):
- Reviewed by (Parliamentarian):

Motion Resolution (Office Use Only – check one):

- Adopted

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

IBT MOTION

- Defeated
- Amended
- Referred
- Postponed
- Tabled (cannot be postponed beyond session)
- Withdrawn (will lie on table only until end of present session)

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.
IBT MOTION

Motion / Item Number: 2022-31

Meeting Location and Date: Virtual - November 17, 2022

Motion Maker: Matt Hackney, International Treasurer

Title: Increase Request for Region 11 Travel Budget for Club Visits within Region

Summary: Increase the 2022-2023 Travel Budget for Region 11 to provide for visiting local clubs within the Region, to the amount requested by the Region 11 President.

Motion: I move that the 2022 - 2023 Budget be revised to increase the amount in account 68000 - Region Officer Club Visits within Region, Sub Account 68011a - Region 11 be increased from \$3,730 to \$5,577 as requested by the Region 11 President. This increases Account 68000 from \$35,057 to \$36,904.

SECONDED BY: _____

Purpose / Impact(s): The Region 11 President has provided an estimate of travel expenses for visiting local clubs within Region 11 which exceeds the amount originally budgeted for this sub-account.

Background: Forecasts for travel by Region Officers for visiting local clubs within their region have historically been inaccurate and underspent. In 2021-2022, Account 68000 spent only 34% of budget, underspending by \$19,824. A zero based budgeting process, requiring specific forecasts from each Region President will be implemented for 2023 - 2024 to address this historic inaccuracy.

Financial Impact: This increase of \$1,847 will increase the forecast Net Loss for the year from \$363 to \$2,210.

ATTACHMENTS

Exhibit 1: Approved 2022 - 2023 Travel Budget

Exhibit 2: Proposed 2022 - 2023 Travel Budget

Motion:

- Reviewed by (Constitution and Bylaws Committee):
- Reviewed by (Parliamentarian):

Motion Resolution (Office Use Only – check one):

- Adopted
- Defeated
- Amended
- Referred

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

IBT MOTION

- Postponed
- Tabled (cannot be postponed beyond session)
- Withdrawn (will lie on table only until end of present session)

	2019-2020 Actual	Memb. Count	2020-2021 Actual	Memb. Count	2020-2021 Actual	Memb. Count	2021-2022 Budget	Memb. Count	2021-2022 Variance	2021-2022 % of Budget	2021-2022 EST EOY	2021-2022 Actual + EST =	Memb. Count	2022-2023 Budget
Officers Expense														
67500 International Officers Assigned Travel														
67500a · International President	\$ 2,783		\$ 96		\$ 96		\$ 3,600		\$ (3,504)	2.67%	\$ -	\$ 96		
67500b · International 1st VP	\$ 3,973		\$ 11		\$ 11		\$ 2,500		\$ (2,489)	0.44%	\$ -	\$ 11		
67500c · International 2nd VP	\$ 858		\$ 11		\$ 11		\$ 2,500		\$ (2,489)	0.44%	\$ -	\$ 11		
67500d · International 3rd VP	\$ 1,451		\$ 96		\$ 96		\$ 2,600		\$ (2,504)	3.69%	\$ -	\$ 96		
67500e · International Rec Secretary	\$ 886		\$ 96		\$ 96		\$ 2,600		\$ (2,504)	3.69%	\$ -	\$ 96		
67500f · International Treasurer	\$ 221		\$ 96		\$ 96		\$ 2,600		\$ (2,504)	3.69%	\$ -	\$ 96		
500 International Officers Assigned Travel Total	\$ 10,172		\$ 406		\$ 406		\$ 16,400		\$ (15,994)	2.48%	\$ -	\$ 406		
67550 Intl Officers IBT Meeting Travel														
67550a · International President	\$ 600		\$ -		\$ -		\$ 950		\$ (950)	0.00%	\$ -	\$ -		\$ 3,322
67550b · International 1st VP	\$ 586		\$ -		\$ -		\$ 1,024		\$ (1,024)	0.00%	\$ -	\$ -		\$ 1,183
67550c · International 2nd VP	\$ 682		\$ -		\$ -		\$ 2,044		\$ (2,044)	0.00%	\$ -	\$ -		\$ 296
67550d · International 3rd VP	\$ 975		\$ -		\$ -		\$ 1,133		\$ (1,133)	0.00%	\$ -	\$ -		\$ 1,554
67550e · International Rec Secretary	\$ 542		\$ -		\$ -		\$ 3,846		\$ (3,846)	0.00%	\$ -	\$ -		\$ 3,314
67550f · International Treasurer	\$ 637		\$ -		\$ -		\$ 848		\$ (848)	0.00%	\$ -	\$ -		\$ 697
67550 Intl Officers IBT Meeting Travel Total	\$ 4,021		\$ -		\$ -		\$ 9,845		\$ (9,845)	0.00%	\$ -	\$ -		\$ 10,366
67600 Other Board Members Assigned Travel														
67610a · International Parliamentarian	\$ -		\$ -		\$ -		\$ 150		\$ (150)	0.00%	\$ 150	\$ 150		\$ 0
67610b · International Past President	\$ 49		\$ 96		\$ 96		\$ 100		\$ (4)	96.00%	\$ 96	\$ 192		\$ -
67600 Other Board Members Total	\$ 49		\$ 96		\$ 96		\$ 250		\$ (154)	38.40%	\$ 246	\$ 342		\$ -
67650 Other Officer IBT Meeting Travel														
67650a · International Parliamentarian	\$ 891		\$ -		\$ -		\$ 1,715		\$ (1,715)	0.00%	\$ -	\$ -		\$ 1,638
67650b · International Past President	\$ 586		\$ -		\$ -		\$ 1,706		\$ (1,706)	0.00%	\$ -	\$ -		\$ 541
67650 Other Bd Mbr Board Travel Total	\$ 1,477		\$ -		\$ -		\$ 3,421		\$ (3,421)	0.00%	\$ -	\$ -		\$ 2,178
68000 Region Officers - Club Visits in Region														
68001a · Region 1			\$ 123		\$ 123		\$ 741		\$ (618)	16.60%	\$ 618	\$ 741		\$ 800
68002a · Region 2			\$ 78		\$ 78		\$ 2,858		\$ (2,780)	2.73%	\$ 2,780	\$ 2,858		\$ 3,310
68003a · Region 3			\$ 123		\$ 123		\$ 6,577		\$ (6,454)	1.87%	\$ 6,454	\$ 6,577		\$ 7,561
68004a · Region 4			\$ 707		\$ 707		\$ 2,057		\$ (1,350)	34.37%	\$ 1,350	\$ 2,057		\$ 2,342
68005a · Region 5			\$ 240		\$ 240		\$ 1,054		\$ (814)	22.77%	\$ 814	\$ 1,054		\$ 1,122
68006a · Region 6			\$ 34		\$ 34		\$ 2,438		\$ (2,404)	1.39%	\$ 2,404	\$ 2,438		\$ 2,784
68007a · Region 7			\$ 772		\$ 772		\$ 974		\$ (202)	79.26%	\$ 202	\$ 974		\$ 2,878
68008a · Region 8			\$ 1,400		\$ 1,400		\$ 1,400		\$ -	100.00%	\$ -	\$ 1,400		\$ 1,581
68009a · Region 9			\$ 118		\$ 118		\$ 1,973		\$ (1,855)	5.98%	\$ 1,855	\$ 1,973		\$ 2,187
68010a · Region 10			\$ 1,262		\$ 1,262		\$ 2,716		\$ (1,454)	46.47%	\$ 1,454	\$ 2,716		\$ 3,317
68011a · Region 11			\$ 2,288		\$ 2,288		\$ 2,288		\$ -	100.00%	\$ -	\$ 2,288		\$ 3,730
68012a · Region 12			\$ 557		\$ 557		\$ 3,044		\$ (2,487)	18.30%	\$ 2,487	\$ 3,044		\$ 3,445
620 Region Officers - TOTAL	\$ 13,585		\$ 7,702		\$ 7,702		\$ 28,120		\$ (20,418)	27.39%	\$ 20,418	\$ 28,120		\$ 35,057

	2019-2020 Actual	Memb. Count	2020-2021 Actual	Memb. Count	2020-2021 Actual	Memb. Count	2021-2022 Budget	Memb. Count	2021-2022 Variance	2021-2022 % of Budget	2021-2022 EST EOY	2021-2022 Actual + EST =	Memb. Count	2022-2023 Budget
68500 Region IBT Meeting Travel														
68501 · Region 1 President			\$ -		\$ -		\$ 2,052		\$ (2,052)	0.00%	\$ -	\$ -		\$976
68502 · Region 2 President			\$ -		\$ -		\$ 1,637		\$ (1,637)	0.00%	\$ -	\$ -		\$700
68503 · Region 3 President			\$ 266		\$ 266		\$ 934		\$ (668)	28.48%	\$ -	\$ 266		\$751
68504 · Region 4 President			\$ 1,872		\$ 1,872		\$ 1,872		\$ -	100.00%	\$ -	\$ 1,872		\$144
68505 · Region 5 President			\$ -		\$ -		\$ 1,607		\$ (1,607)	0.00%	\$ -	\$ -		\$170
68506 · Region 6 President			\$ -		\$ -		\$ 1,246		\$ (1,246)	0.00%	\$ -	\$ -		\$1,153
68507 · Region 7 President			\$ 2,119		\$ 2,119		\$ 2,207		\$ (88)	96.01%	\$ -	\$ 2,119		\$809
68508 · Region 8 President			\$ -		\$ -		\$ 2,100		\$ (2,100)	0.00%	\$ -	\$ -		\$743
68509 · Region 9 President			\$ -		\$ -		\$ 1,971		\$ (1,971)	0.00%	\$ -	\$ -		\$1,453
685010 · Region 10 President			\$ -		\$ -		\$ 4,227		\$ (4,227)	0.00%	\$ -	\$ -		\$3,271
685011 · Region 11 President			\$ -		\$ -		\$ 2,677		\$ (2,677)	0.00%	\$ -	\$ -		\$2,624
685012 · Region 12 President			\$ 854		\$ 854		\$ 3,737		\$ (2,883)	22.85%	\$ -	\$ 854		\$3,290
630 Region IBT Meeting Travel TOTAL	\$ 19,529		\$ 5,111		\$ 5,111		\$ 26,267		\$ (21,156)	19.46%	\$ -	\$ 5,111		\$ 16,083
69000 Standing & Special Committee	\$ 500													
Historical	\$ 16		\$ -		\$ -		\$ 1,000		\$ (1,000)	0.00%	\$ 1,000	\$ 1,000		\$ 1,000
ITC			\$ 288		\$ 288		\$ 2,000		\$ (1,712)	14.40%	\$ 1,712	\$ 2,000		\$ 2,000
69000 Standing & Special Committee TOTAL	\$ 516		\$ 288		\$ 288		\$ 3,000		\$ (2,712)	9.60%	\$ 2,712	\$ 3,000		\$ 3,000
69500 Committee IBT Meeting Travel	\$ 3,025													
Constitution & Bylaws			\$ -		\$ -		\$ 3,840		\$ (3,840)	0.00%	\$ -	\$ -		\$ 3,197
69500 Committee Board Travel TOTAL			\$ -		\$ -		\$ 3,840		\$ (3,840)	0.00%	\$ -	\$ -		\$ 3,197
Total Officers Expense	\$ 52,891		\$ 13,603		\$ 13,603		\$ 91,143		\$ (77,540)	14.92%	\$ 23,376	\$ 36,979		\$ 69,881
Est. Unused Travel														
TOTAL EXPENSE	\$ 937,728		\$ 1,173,993		\$ 1,682,952		\$ 1,392,950		\$ (218,957)	84.28%	\$ 593,813	\$ 1,374,426		\$984,271
NET PROFIT/LOSS	\$ (72,048)		\$ 381,008		\$ 641,052		\$ 31,205		\$ 1,119,006			171,553		-\$363
*This is a cash budget does not include deprece w/o interest income														

	2019-2020 Actual	Memb. Count	2020-2021 Actual	Memb. Count	2020-2021 Actual	Memb. Count	2021-2022 Budget	Memb. Count	2021-2022 Variance	2021-2022 % of Budget	2021-2022 EST EOY	2021-2022 Actual + EST =	Memb. Count	2022-2023 Budget
Officers Expense														
67500 International Officers Assigned Travel														
67500a · International President	\$ 2,783		\$ 96		\$ 96		\$ 3,600		\$ (3,504)	2.67%	\$ -	\$ 96		
67500b · International 1st VP	\$ 3,973		\$ 11		\$ 11		\$ 2,500		\$ (2,489)	0.44%	\$ -	\$ 11		
67500c · International 2nd VP	\$ 858		\$ 11		\$ 11		\$ 2,500		\$ (2,489)	0.44%	\$ -	\$ 11		
67500d · International 3rd VP	\$ 1,451		\$ 96		\$ 96		\$ 2,600		\$ (2,504)	3.69%	\$ -	\$ 96		
67500e · International Rec Secretary	\$ 886		\$ 96		\$ 96		\$ 2,600		\$ (2,504)	3.69%	\$ -	\$ 96		
67500f · International Treasurer	\$ 221		\$ 96		\$ 96		\$ 2,600		\$ (2,504)	3.69%	\$ -	\$ 96		
500 International Officers Assigned Travel Total	\$ 10,172		\$ 406		\$ 406		\$ 16,400		\$ (15,994)	2.48%	\$ -	\$ 406		
67550 Intl Officers IBT Meeting Travel														
67550a · International President	\$ 600		\$ -		\$ -		\$ 950		\$ (950)	0.00%	\$ -	\$ -		\$ 3,322
67550b · International 1st VP	\$ 586		\$ -		\$ -		\$ 1,024		\$ (1,024)	0.00%	\$ -	\$ -		\$ 1,183
67550c · International 2nd VP	\$ 682		\$ -		\$ -		\$ 2,044		\$ (2,044)	0.00%	\$ -	\$ -		\$ 296
67550d · International 3rd VP	\$ 975		\$ -		\$ -		\$ 1,133		\$ (1,133)	0.00%	\$ -	\$ -		\$ 1,554
67550e · International Rec Secretary	\$ 542		\$ -		\$ -		\$ 3,846		\$ (3,846)	0.00%	\$ -	\$ -		\$ 3,314
67550f · International Treasurer	\$ 637		\$ -		\$ -		\$ 848		\$ (848)	0.00%	\$ -	\$ -		\$ 697
67550 Intl Officers IBT Meeting Travel Total	\$ 4,021		\$ -		\$ -		\$ 9,845		\$ (9,845)	0.00%	\$ -	\$ -		\$ 10,366
67600 Other Board Members Assigned Travel														
67610a · International Parliamentarian	\$ -		\$ -		\$ -		\$ 150		\$ (150)	0.00%	\$ 150	\$ 150		\$0
67610b · International Past President	\$ 49		\$ 96		\$ 96		\$ 100		\$ (4)	96.00%	\$ 96	\$ 192		\$ -
67600 Other Board Members Total	\$ 49		\$ 96		\$ 96		\$ 250		\$ (154)	38.40%	\$ 246	\$ 342		\$ -
67650 Other Officer IBT Meeting Travel														
67650a · International Parliamentarian	\$ 891		\$ -		\$ -		\$ 1,715		\$ (1,715)	0.00%	\$ -	\$ -		\$ 1,638
67650b · International Past President	\$ 586		\$ -		\$ -		\$ 1,706		\$ (1,706)	0.00%	\$ -	\$ -		\$ 541
67650 Other Bd Mbr Board Travel Total	\$ 1,477		\$ -		\$ -		\$ 3,421		\$ (3,421)	0.00%	\$ -	\$ -		\$ 2,178
68000 Region Officers - Club Visits in Region														
68001a · Region 1			\$ 123		\$ 123		\$ 741		\$ (618)	16.60%	\$ 618	\$ 741		\$ 800
68002a · Region 2			\$ 78		\$ 78		\$ 2,858		\$ (2,780)	2.73%	\$ 2,780	\$ 2,858		\$ 3,310
68003a · Region 3			\$ 123		\$ 123		\$ 6,577		\$ (6,454)	1.87%	\$ 6,454	\$ 6,577		\$ 7,561
68004a · Region 4			\$ 707		\$ 707		\$ 2,057		\$ (1,350)	34.37%	\$ 1,350	\$ 2,057		\$ 2,342
68005a · Region 5			\$ 240		\$ 240		\$ 1,054		\$ (814)	22.77%	\$ 814	\$ 1,054		\$ 1,122
68006a · Region 6			\$ 34		\$ 34		\$ 2,438		\$ (2,404)	1.39%	\$ 2,404	\$ 2,438		\$ 2,784
68007a · Region 7			\$ 772		\$ 772		\$ 974		\$ (202)	79.26%	\$ 202	\$ 974		\$ 2,878
68008a · Region 8			\$ 1,400		\$ 1,400		\$ 1,400		\$ -	100.00%	\$ -	\$ 1,400		\$ 1,581
68009a · Region 9			\$ 118		\$ 118		\$ 1,973		\$ (1,855)	5.98%	\$ 1,855	\$ 1,973		\$ 2,187
68010a · Region 10			\$ 1,262		\$ 1,262		\$ 2,716		\$ (1,454)	46.47%	\$ 1,454	\$ 2,716		\$ 3,317
68011a · Region 11			\$ 2,288		\$ 2,288		\$ 2,288		\$ -	100.00%	\$ -	\$ 2,288		\$ 5,577
68012a · Region 12			\$ 557		\$ 557		\$ 3,044		\$ (2,487)	18.30%	\$ 2,487	\$ 3,044		\$ 3,445
620 Region Officers - TOTAL	\$ 13,585		\$ 7,702		\$ 7,702		\$ 28,120		\$ (20,418)	27.39%	\$ 20,418	\$ 28,120		\$ 36,904

	2019-2020 Actual	Memb. Count	2020-2021 Actual	Memb. Count	2020-2021 Actual	Memb. Count	2021-2022 Budget	Memb. Count	2021-2022 Variance	2021-2022 % of Budget	2021-2022 EST EOY	2021-2022 Actual + EST =	Memb. Count	2022-2023 Budget
68500 Region IBT Meeting Travel														
68501 · Region 1 President			\$ -		\$ -		\$ 2,052		\$ (2,052)	0.00%	\$ -	\$ -		\$ 976
68502 · Region 2 President			\$ -		\$ -		\$ 1,637		\$ (1,637)	0.00%	\$ -	\$ -		\$ 700
68503 · Region 3 President			\$ 266		\$ 266		\$ 934		\$ (668)	28.48%	\$ -	\$ 266		\$ 751
68504 · Region 4 President			\$ 1,872		\$ 1,872		\$ 1,872		\$ -	100.00%	\$ -	\$ 1,872		\$ 144
68505 · Region 5 President			\$ -		\$ -		\$ 1,607		\$ (1,607)	0.00%	\$ -	\$ -		\$ 170
68506 · Region 6 President			\$ -		\$ -		\$ 1,246		\$ (1,246)	0.00%	\$ -	\$ -		\$ 1,153
68507 · Region 7 President			\$ 2,119		\$ 2,119		\$ 2,207		\$ (88)	96.01%	\$ -	\$ 2,119		\$ 809
68508 · Region 8 President			\$ -		\$ -		\$ 2,100		\$ (2,100)	0.00%	\$ -	\$ -		\$ 743
68509 · Region 9 President			\$ -		\$ -		\$ 1,971		\$ (1,971)	0.00%	\$ -	\$ -		\$ 1,453
685010 · Region 10 President			\$ -		\$ -		\$ 4,227		\$ (4,227)	0.00%	\$ -	\$ -		\$ 3,271
685011 · Region 11 President			\$ -		\$ -		\$ 2,677		\$ (2,677)	0.00%	\$ -	\$ -		\$ 2,624
685012 · Region 12 President			\$ 854		\$ 854		\$ 3,737		\$ (2,883)	22.85%	\$ -	\$ 854		\$ 3,290
630 Region IBT Meeting Travel TOTAL	\$ 19,529		\$ 5,111		\$ 5,111		\$ 26,267		\$ (21,156)	19.46%	\$ -	\$ 5,111		\$ 16,083
69000 Standing & Special Committee	\$ 500													
Historical	\$ 16		\$ -		\$ -		\$ 1,000		\$ (1,000)	0.00%	\$ 1,000	\$ 1,000		\$ 1,000
ITC			\$ 288		\$ 288		\$ 2,000		\$ (1,712)	14.40%	\$ 1,712	\$ 2,000		\$ 2,000
69000 Standing & Special Committee TOTAL	\$ 516		\$ 288		\$ 288		\$ 3,000		\$ (2,712)	9.60%	\$ 2,712	\$ 3,000		\$ 3,000
69500 Committee IBT Meeting Travel	\$ 3,025													
Constitution & Bylaws			\$ -		\$ -		\$ 3,840		\$ (3,840)	0.00%	\$ -	\$ -		\$ 3,197
69500 Committee Board Travel TOTAL			\$ -		\$ -		\$ 3,840		\$ (3,840)	0.00%	\$ -	\$ -		\$ 3,197
Total Officers Expense	\$ 52,891		\$ 13,603		\$ 13,603		\$ 91,143		\$ (77,540)	14.92%	\$ 23,376	\$ 36,979		\$ 71,728
Est. Unused Travel														
TOTAL EXPENSE	\$ 937,728		\$ 1,173,993		\$ 1,682,952		\$ 1,392,950		\$ (218,957)	84.28%	\$ 593,813	\$ 1,374,426		\$ 986,118
NET PROFIT/LOSS	\$ (72,048)		\$ 381,008		\$ 641,052		\$ 31,205		\$ 1,119,006			171,553		\$ -2,210
*This is a cash budget does not include deprece w/o interest income														

IBT MOTION

Motion / Item Number: 2022-10

Meeting Location and Date: Virtual - November 17, 2022

Motion Maker: Kathy Geese, Region 10 President

Title: Increase Request for WBCCI Region 10 Travel Budget for Club Visits within Region

Summary: Increase the 2022-2023 WBCCI Travel Budget for Region 10 to provide for visiting local clubs to the amount documented and requested by the Region 10 President.

Motion: I move that the 2022 - 2023 Budget be revised to increase the amount in account 68000 Region Officer Club Visits within Region, Sub Account 68010a by \$1882 from \$3317 to \$5199 to reflect actual expenditures required to fulfill the Region Executive Committee Duties. as described in Article IX Regions, Sec.5

REQUIRED Attachments (for Policy, Bylaws and/or Constitutional Amendments):

- Exhibit 1: Redlined Current Blue Book text
- Exhibit 2: Proposed (new) Blue Book text

SECONDED BY: _____

Purpose / Impact(s): Increase travel budget for visiting local clubs within WBCCI Region 10 to reflect actual cost of travel.

Background:

WBCCI Region 10 has 7 active local clubs in our Region which encompasses the largest geographic Region in all of the Airstream Club International/WBCCI regions. The region covers 5 US states, three provinces, and 2 territories: Alaska, Washington, Oregon, Idaho, Montana, British Columbia, Alberta, Saskatchewan, Yukon Territories, and the Northwest Territories. The Canadian border was closed due to COVID in 2020 and, combined with Canada's restriction of travel between provinces, the previous President, a Canadian resident, was prohibited from visiting the majority of clubs in WBCCI Region 10 and subsequently, underutilized his budget for 2020-2021 and 2021-2022. Travel to visit every local club this fall for installation rallies (two clubs traditionally combine so six rallies) based on current allowances total \$4228.89 versus a budget of \$3317. In addition, budget does not allow for Pacific Northwest and Canadian higher fuel prices and average camping fees which resulted in an additional \$970 expense for a total out of pocket in 2022-2023 of \$1882 to fulfill the duties as specified in the WBCCI bylaws.

Financial Impact: Increase of forecasted Region President travel budget total by \$1882

IBT MOTION

ATTACHMENTS

Exhibit 1: Region 10 WBCCI Travel per By-Laws Job Requirement 2022-2023

Exhibit 2: Region Officer Travel Approved Budget

Exhibit 3: WBCCI 2022-2023 Budget

Exhibit 4: WBCCI Bylaws (Article IX Regions, Sec.5)

Motion:

- **Reviewed by (Constitution and Bylaws Committee):**
- **Reviewed by (Parliamentarian):**

Motion Resolution (Office Use Only – check one):

- Adopted
- Defeated
- Amended
- Referred
- Postponed
- Tabled (cannot be postponed beyond session)
- Withdrawn (will lie on table only until end of present session)

REGION 10 TRAVEL BUDGET AUGUST 1, 2022 - JULY 31ST, 2023 per allowed expenses								
		Budget \$	SOURCE					
ACT 68010A	\$	3,317.00	ACI					
REGION TRAVEL								
Club	From	To	Total Mileage	Purpose	Camping Fee	Rally Fee	Rally Group Meals	
ID	Olympia, WA	Homedale, ID	\$ 545.00	Travel to ID Installation Rally	\$ 20.00			
				Installation Rally		\$ 130.00	\$ 40.00	
	Homedale, ID	Olympia, WA	\$ 545.00	Return to Olympia	\$ 20.00			
BC	Olympia, WA	Lone Butte, BC	\$ 426.00	Travel to BC Installation Rally	\$ 20.00			
				Installation Rally		\$ 144.90		
	Lone Butte, BC	Olympia, WA	\$ 426.00	Return to Olympia	\$ 20.00			
AB/SK/MT	Olympia, WA	Essex, MT	\$ 662.00	Travel to AB/SK/MT Installation Rally	\$ 40.00	\$ 345.16		
				Installation Rally				
	Essex, MT	Olympia, WA	\$ 662.00	Return to Olympia	\$ 40.00			
INW	Olympia, WA	Troy, MT	\$ 460.00	Travel to INW Installation Rally	\$ 20.00			
				Installation Rally		\$ 180.20	\$ 86.00	
	Troy, MT	Olympia, WA	\$ 460.00	Return to Olympia	\$ 20.00			
WA	Olympia, WA	Olympia, WA	\$ 15.00	Washington Installation Rally				
OR	Olympia, WA	Culver, OR	\$ 276.00	Oregon Installation		\$ 112.00	\$ 40.00	
	Culver, OR	Olympia, WA	\$ 276.00	Return to Olympia				
			\$ 4,753.00					
				Totals	\$ 180.00	\$ 912.26	\$ 166.00	
				Total Mileage Allowance at .625	\$ 2,970.63			
				TOTAL USING BUDGET GUIDELINES	\$ 4,228.89			
	Out of Pocket due to expenses exceeding budgeted allowance							
	* COLA Fuel Additional Dol	\$ 800.00						
	*COLA Camping	\$ 170.00			Total Shortfall from Budget	\$ 911.89		
		https://www.insure.com/cost-of-living-by-state.html			Total COLA	\$ 970.00		
		https://gasprices.aaa.com/state-gas-price-averages/			Total Shortfall	\$ 1,881.89		
		1.443877551						

2021/2022 Region Officer Travel					2022 / 2023 Region Officer Travel						
REGION	MILES	0.55	CAMPING	TOTAL	REGION	MILES	0.625	CAMPING	TOTAL		
REGION 1	607.9	\$669	\$41	\$709	REGION 1	607.9	\$760	\$41	\$800		
REGION 2	2514.3	\$2,766	\$168	\$2,933	REGION 2	2514.3	\$3,143	\$168	\$3,310		
REGION 3	5742.5	\$6,317	\$383	\$6,700	REGION 3	5742.5	\$7,178	\$383	\$7,561		
REGION 4	1778.9	\$1,957	\$119	\$2,075	REGION 4	1778.9	\$2,224	\$119	\$2,342		
REGION 5	852.2	\$937	\$57	\$994	REGION 5	852.2	\$1,065	\$57	\$1,122		
REGION 6	2114.2	\$2,326	\$141	\$2,467	REGION 6	2114.2	\$2,643	\$141	\$2,784		
REGION 7	812.9	\$894	\$54	\$948	REGION 7	812.9	\$1,016	\$54	\$1,070		
REGION 8	1200.5	\$1,321	\$80	\$1,401	REGION 8	1200.5	\$1,501	\$80	\$1,581		
REGION 9	1661.2	\$1,827	\$111	\$1,938	REGION 9	1661.2	\$2,077	\$111	\$2,187		
REGION 10	2346	\$2,581	\$156	\$2,737	REGION 10	2346	\$2,933	\$156	\$3,089	* Correction	\$3,317
REGION 11	1938.7	\$2,133	\$129	\$2,262	REGION 11	1938.7	\$2,423	\$129	\$2,553		
REGION 12	2616.4	\$2,878	\$174	\$3,052	REGION 12	2616.4	\$3,271	\$174	\$3,445		
TOTAL Region Travel Expense				\$28,217	TOTAL Region Travel Expense				\$31,845		

	2019-2020 Actual 2019 Memb	Memb. Count	2020-2021 Actual 2020 Memb	Memb. Count	2020-2021 Actual 2020 Memb	Memb. Count	2021-2022 Budget	Memb. Count	2021-2022 Variance	2021-2022 % of Budget	2021-2022 EST EOY	2021-2022 Actual + EST = EST EOY	Memb. Count	2022-2023 Budget
INCOME														
40000+ Club Income														
410000 Membership Dues														
41100 New Member Dues	\$ 103,022	1353	\$ 148,054	1701	\$ 134,925	1799	\$ 134,550	1,794	\$ 375	100.28%	\$ 45,825	\$ 180,750	2,494	\$ 187,200
41105 AANW Pilot			\$ 11,255	160	\$ 12,525	167	\$ 15,000	200	\$ (2,475)	83.50%	\$ 4,125	\$ 16,650	195	\$ 14,625
									\$ -					
Total 41100 New Members	\$ 103,022	1,353	\$ 159,311	1,861	\$ 147,450	1,966	\$ 149,550	1,994	\$ (2,100)	98.60%	\$ 49,950	\$ 197,400	2,691	\$ 201,825
41200 International Renewals	\$ 377,520	5,809	\$ 412,733	5,489	\$ 432,735	5,346	\$ 512,969	6,840	\$ (80,234)	84.36%	\$ 18,525	\$ 451,260	6,932	\$ 519,912
41300 Lifetime Members	\$ 13,585	301	\$ 15,370	318	\$ 18,315	351	\$ 15,150	303	\$ 3,165	120.89%	\$ -	\$ 18,315	333	\$ 17,316
41400 Member at Large	\$ 8,640	378	\$ 7,770	417	\$ 8,775	585	\$ 5,865	391	\$ 2,910	149.62%	\$ -	\$ 8,775	599	\$ 8,985
Total Membership Dues	502,767	7,839	595,184	8,085	607,275	8,248	683,534	9,528	\$ (76,259)	88.84%	\$ 72,600	\$ 675,750	10,555	\$ 748,038
OTHER INCOME														
42000 Membership Promo/Airstream	\$ 7,920		\$ 7,920		\$ 5,940		\$ 7,920		\$ (1,980)	91.67%	\$ 1,980	\$ 7,920		\$ 7,920
44000 Merchandise Sales	\$ 6,175		\$ 17,971		\$ 9,372		\$ 10,500		\$ (1,128)	122.42%	\$ 2,000	\$ 11,372		\$ 12,000
44500 Lifemember Discounts					\$ 201						\$ -	\$ 201		
45000 Caravan Support	\$ 191,837		\$ 363,643		\$ 902,116		\$ 25,000		\$ 877,116	222.42%	\$ (877,116)	\$ 25,000		\$ 25,000
46000 Blue Beret Advertising														
46100 - Airstream	\$ 40,080		\$ 40,080		\$ 30,060		\$ 40,800		\$ (10,740)	98.24%	\$ 10,740	\$ 40,800		\$ 40,800
46200 - Premier Partner Packages	\$ 95,487		\$ 93,473		\$ 70,824		\$ 95,000		\$ (24,176)	70.61%	\$ 17,000	\$ 87,824		\$ 100,000
46300 - Advertisers / Classifieds	\$ 5,708		\$ 3,608		\$ 6,504		\$ 4,500		\$ 2,004	388.67%	\$ -	\$ 6,504		\$ 5,000
46400 - Annual Directory	\$ 2,450		\$ 1,666		\$ 881		\$ 1,500		\$ (619)	110.00%	\$ -	\$ 881		\$ 1,250
46500 - Subscriptions/ Firstclass	\$ 779		\$ 237		\$ 176		\$ 250		\$ (74)	218.80%	\$ -	\$ 176		\$ 200
Total Blue Beret	\$ 144,504		\$ 139,044		\$ 108,445		\$ 142,050		\$ (33,605)	76.34%	\$ 27,740	\$ 136,185		\$ 147,250
47100 Interest Income	\$ 13,780		\$ 5,308		\$ 11		\$ 5,000		\$ (4,989)	0.22%	\$ -	\$ 11		\$ 1,000
47300 Miscellaneous Income	\$ 1,500		\$ 5,816		\$ 2,634		\$ 4,300		\$ (1,666)	61.26%	\$ -	\$ 2,634		\$ 1,900
47400 IR Admin Fees	\$ 250		\$ 6,050		\$ 6,250		\$ 5,000		\$ 1,250	125.00%	\$ 1,250	\$ 7,500		\$ 45,000
50000 International Rally	\$ (378)		\$ 419,294		\$ 684,750		\$ 545,051		\$ 139,899	125.63%	\$ -	\$ 684,750		\$ -
Total Other Income	\$ 15,152		\$ 436,468		\$ 693,645		\$ 559,351		\$ 134,494	124.01%	\$ 1,250	\$ 694,895		\$ 47,900
Cost of Goods Sold														
Purchases														
59999 Inventory Expense	\$ (2,675)		\$ (5,249)		\$ (2,789)		\$ (4,200)		\$ 1,411	66.40%	\$ (2,353.00)	\$ (5,142)		\$ (4,200)
TOTAL INCOME	\$ 865,680		\$ 1,555,001		\$ 2,324,004		\$ 1,424,155		\$ 900,049	163.18%	\$ (773,899)	\$ 1,545,980		\$ 983,908

Expenses	2019-2020	Memb. Count	2020-2021	Memb. Count	2020-2021	Memb. Count	2021-2022	Memb. Count	2021-2022	2021-2022	2021-2022	2021-2022	Memb. Count	2022-2023 Budget
	Actual		Actual		Actual		Budget		Variance	% of Budget	EST EOY	Actual + EST =		
Publications														
60100 Blue Beret / Directory Production	\$ 113,851		\$ 101,655		\$ 107,937		\$ 115,500		\$ (7,563)	93.45%	\$ 24,000	\$ 131,937		\$ 140,000
60210 Blue Beret / Directory Postage US Bulk	\$ 36,586		\$ 31,656		\$ 38,170		\$ 54,000							
60220 Blue Beret / Directory Postage Europe	\$ 3,942		\$ 4,840		\$ 4,402									
60230 Blue Beret / Directory Postage Canada	\$ 9,189		\$ 9,293		\$ 7,503									
60240 Blue Beret / Directory Postage First Class	\$ 554		\$ 187		\$ 242									
Total Postage	\$ 50,271		\$ 45,976		\$ 50,317		\$ 54,000		\$ (3,683)	85.14%	\$ -	\$ 45,976		\$ 54,000
60300 Blue Beret Publication / Liability	\$ 2,103		\$ 2,173		\$ 2,218		\$ 2,250		\$ (32)	96.58%	\$ -	\$ 2,173		\$ 2,250
Total Publications	\$ 166,225		\$ 149,804		\$ 160,472		\$ 171,750		\$ (11,278)	87.22%	\$ 24,000	\$ 173,804		\$ 196,250
Headquarters Office														
62510 Utilities	\$ 6,394		\$ 6,904		\$ 6,397		\$ 7,500		\$ (1,103)	85.29%	\$ 2,100	\$ 8,497		\$ 9,500
62520 Building Maintenance	\$ 12,128		\$ 16,661		\$ 11,331		\$ 17,500		\$ (6,169)	64.75%	\$ 6,169	\$ 17,500		\$ 17,500
Capital Improvements														
62530 Phone / Internet	\$ 5,448		\$ 6,691		\$ 6,144		\$ 8,400		\$ (2,256)	73.14%	\$ 2,256	\$ 8,400		\$ 9,600
62540 Real Estate Tax	\$ 5,184		\$ 5,265		\$ 5,278		\$ 5,300		\$ (22)	99.58%	\$ -	\$ 5,278		\$ 5,300
62600 Office Supplies & Expense	\$ 8,587		\$ 7,423		\$ 5,636		\$ 8,500		\$ (2,864)	66.31%	\$ 2,800	\$ 8,436		\$ 8,500
62610 Office Equipment	\$ 2,528		\$ 2,584		\$ 1,212		\$ 2,500		\$ (1,288)	48.48%	\$ 1,288	\$ 2,500		\$ 3,500
62620 HQ Tech Support, Software & Subscriptions														
62630 Software & Subscriptions	\$ 15,955		\$ 23,108		\$ 21,914		\$ 20,500		\$ 1,414	106.90%	\$ -	\$ 21,914		\$ 26,750
62640 HQ Tech Support	\$ 7,377		\$ 7,971		\$ 7,082		\$ 6,500		\$ 582	108.95%	\$ 2,500	\$ 9,582		\$ 10,000
62650 Equipment Rental & Maintenance	\$ 13,049		\$ 12,090		\$ 9,829		\$ 12,500		\$ (2,671)	78.63%	\$ 2,671	\$ 12,500		\$ 12,700
62700 Salaries	\$ 187,631		\$ 249,746		\$ 209,709		\$ 270,000		\$ (60,291)	77.67%	\$ 60,291	\$ 270,000		\$ 315,000
62720 Payroll Tax Expense	\$ 16,053		\$ 15,841		\$ 17,237		\$ 25,000		\$ (7,763)	68.95%	\$ 7,763	\$ 25,000		\$ 30,000
62730 Employee Benefits	\$ 26,834		\$ 24,643		\$ 18,613		\$ 35,000		\$ (16,387)	53.18%	\$ 16,387	\$ 35,000		\$ 38,000
62740 Retirement Expense	\$ 7,979		\$ 9,710		\$ 11,695		\$ 13,000		\$ (1,305)	89.96%	\$ -	\$ 11,695		\$ 16,000
62750 Employee Training	\$ 1,163		\$ 1,059		\$ 938		\$ 2,500		\$ (1,562)	37.52%	\$ 1,562	\$ 2,500		\$ 3,500
Corporate Reserve														
Total Headquarters Office	\$ 316,310		\$ 389,696		\$ 333,015		\$ 434,700		\$ (101,685)	76.61%	\$ 105,787	\$ 438,802		\$ 505,850

	2019-2020		2020-2021		2020-2021		2021-2022		2021-2022		2021-2022		2021-2022		Memb. Count	2022-2023 Budget
	Actual	Memb. Count	Actual	Memb. Count	Actual	Memb. Count	Budget	Memb. Count	Variance	% of Budget	EST EOY	Actual + EST =				
General Club Expense																
65100 Membership Promotion & Advertising																
65110 Outside Advertising	\$ 2,850		\$ 2,280		\$ 1,754		\$ 2,280		\$ (526)	76.93%	\$ 526	\$ 2,280				\$ 2,280
65120 Brochures/Materials for Units	\$ 1,217		\$ 7,600		\$ 8,633		\$ 11,500		\$ (2,867)	75.07%	\$ 2,867	\$ 11,500				\$ 11,500
65130 CPC Mailings																
65150 Other Giveaways/Materials			\$ -		\$ -		\$ 250		\$ (250)	0.00%	\$ -	\$ -				\$ -
NEW Member Benefit Program																\$ 10,200
Total 65100 - Member Recruiting/Advertising	\$ 4,067		\$ 9,880		\$ 10,387		\$ 14,030		\$ (3,643)	74.04%	\$ 3,393	\$ 13,780				\$ 23,980
65200 Insurance Premiums	\$ 25,082		\$ 25,889		\$ 25,919		\$ 26,500		\$ (581)	97.81%	\$ -	\$ 25,919				\$ 26,500
65230 Insurance Claims	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -				\$ -
65240 Federal Tax	\$ 6,548		\$ 4,824		\$ 530		\$ 4,500		\$ (3,970)	11.78%	\$ 3,970	\$ 4,500				\$ 4,500
65250 Postage	\$ 7,659		\$ 5,492		\$ 7,638		\$ 8,900		\$ (1,262)	85.83%	\$ 1,262	\$ 8,900				\$ 10,200
65300 Membership Supplies																
65310 Service/Appreciation Awards	\$ 1,525		\$ 495		\$ 35		\$ 2,500		\$ (2,465)	1.41%	\$ 2,465	\$ 2,500				\$ 2,500
65320 Membership Renewals	\$ 3,013		\$ 4,954		\$ 3,553		\$ 3,750		\$ (197)	94.75%	\$ 197	\$ 3,750				\$ 3,750
65330 New Member Packets	\$ 33,964		\$ 47,554		\$ 44,321		\$ 46,022		\$ (1,701)	96.30%	\$ 14,000	\$ 58,321				\$ 61,000
65340 Lifetime Supplies	\$ 183		\$ -		\$ -		\$ 200		\$ (200)	0.00%	\$ -	\$ -				\$ 200
65350 - Club / Region Supplies	\$ -		\$ -		\$ 941		\$ -		\$ 941	0.00%	\$ -	\$ 941				\$ -
Total 65300 - Membership Supplies	\$ 38,685		\$ 53,003		\$ 48,851		\$ 52,472		\$ (3,621)	93.10%	\$ 16,662	\$ 65,513				\$ 67,450
65375 Caravan Expense	\$ 190,904		\$ 363,170		\$ 896,889		\$ 5,000		\$ -		\$ -	\$ 5,000				\$ 7,500
65400 License/Permits			\$ 102		\$ 31		\$ 250		\$ (219)	12.24%	\$ 219	\$ 250				\$ 250
65410 Professional Legal	\$ 23,137		\$ 4,428		\$ 1,398		\$ 4,500		\$ (3,102)	31.07%	\$ 3,102	\$ 4,500				\$ 4,500
65420 Professional Accounting	\$ 3,850		\$ 6,865		\$ 12,470		\$ 6,250		\$ 4,220	199.52%	\$ -	\$ 12,470				\$ 6,500
65430 Travel / Expense	\$ 2,568		\$ 4,522		\$ 2,478		\$ 8,500		\$ (6,022)	29.15%	\$ 6,022	\$ 8,500				\$ 5,000
65440 Banking Fees - Renewals & Joins Exp	\$ 17,159		\$ 28,818		\$ 32,135		\$ 28,500		\$ 3,635	112.75%	\$ 10,000	\$ 42,135				\$ 46,500
65450 Donations	\$ 150		\$ 50		\$ 150		\$ 500		\$ (350)	30.00%	\$ 350	\$ 500				\$ 750
65460 Miscellaneous Expense	\$ 329		\$ 2,461		\$ 2,116		\$ 3,500		\$ (1,384)	60.45%	\$ 1,384	\$ 3,500				\$ 3,500
65500 Officer Appreciation Dinner & Gifts																
65525 Officer Appreciation Dinner			\$ 3,448		\$ -		\$ 3,600		\$ (3,600)	0.00%	\$ 3,600	\$ 3,600				\$ 4,800
65550 Officer Appreciation Gifts	\$ 3,325		\$ 2,040	Qty 150	\$ 2,816	Qty 150	\$ 2,250		\$ 566	125.15%	\$ -	\$ 2,816				\$ 2,250
65575 Officer Training at IR			\$ -		\$ -		\$ 360		\$ (360)	0.00%	\$ 360	\$ 360				\$ 360
Total Officer Appreciation	\$ 3,325		\$ 5,488		\$ 2,816		\$ 6,210		\$ (3,394)	45.34%	\$ 3,960	\$ 6,776				\$ 7,410
65600 Intl. Board/Delegates Mtg																
65610 Mid Winter	\$ 2,024		\$ 11,600		\$ 354		\$ 3,500		\$ (3,146)	10.12%	\$ -	\$ 354				\$ -
65630 IBT Current Board			\$ 3,349		\$ -		\$ 1,600		\$ (1,600)	0.00%	\$ 1,600	\$ 1,600				\$ -
65650 Delegates			\$ 260		\$ -		\$ 1,200		\$ (1,200)	0.00%	\$ 1,200	\$ 1,200				\$ -
65670 IBT Incoming Board			\$ -		\$ -		\$ 1,600		\$ (1,600)	0.00%	\$ 1,600	\$ 1,600				\$ -
NEW 65690 - Officer Expenses																\$ 5,500
65997 Inventory Write Off			\$ 13,976		\$ 354		\$ 7,900		\$ (7,546)	4.48%	\$ 4,400	\$ 4,754				\$ -
Total Meeting Expense	\$ 2,024		\$ 29,185		\$ -		\$ -		\$ -		\$ -	\$ -				\$ 5,500
65998 Int Rally Expenses	\$ 76,815		\$ 76,815		\$ 131,700		\$ 517,845		\$ (386,145)	0.00%	\$ 386,145	\$ 517,845				\$ -
Total General Club Expense	\$ 402,302		\$ 620,890		\$ 1,175,862		\$ 695,357		\$ (411,384)	169.10%	\$ 440,650	\$ 724,841				\$ 212,290

	2019-2020		2020-2021		2020-2021		2021-2022		2021-2022		2021-2022		2021-2022		Memb. Count	2022-2023 Budget
	Actual	Memb. Count	Actual	Memb. Count	Actual	Memb. Count	Budget	Memb. Count	Variance	% of Budget	EST EOY	Actual + EST =				
Officers Expense																
67500 International Officers Assigned Travel																
67500a - International President	\$ 2,783		\$ 96		\$ 96		\$ 3,600		\$ (3,504)	2.67%	\$ -	\$ 96				
67500b - International 1st VP	\$ 3,973		\$ 11		\$ 11		\$ 2,500		\$ (2,489)	0.44%	\$ -	\$ 11				
67500c - International 2nd VP	\$ 858		\$ 11		\$ 11		\$ 2,500		\$ (2,489)	0.44%	\$ -	\$ 11				
67500d - International 3rd VP	\$ 1,451		\$ 96		\$ 96		\$ 2,600		\$ (2,504)	3.69%	\$ -	\$ 96				
67500e - International Rec Secretary	\$ 886		\$ 96		\$ 96		\$ 2,600		\$ (2,504)	3.69%	\$ -	\$ 96				
67500f - International Treasurer	\$ 221		\$ 96		\$ 96		\$ 2,600		\$ (2,504)	3.69%	\$ -	\$ 96				
500 International Officers Assigned Travel Total	\$ 10,172		\$ 406		\$ 406		\$ 16,400		\$ (15,994)	2.48%	\$ -	\$ 406				
67550 Intl Officers IBT Meeting Travel																
67550a - International President	\$ 600		\$ -		\$ -		\$ 950		\$ (950)	0.00%	\$ -	\$ -			\$ 3,322	
67550b - International 1st VP	\$ 586		\$ -		\$ -		\$ 1,024		\$ (1,024)	0.00%	\$ -	\$ -			\$ 1,183	
67550c - International 2nd VP	\$ 682		\$ -		\$ -		\$ 2,044		\$ (2,044)	0.00%	\$ -	\$ -			\$ 296	
67550d - International 3rd VP	\$ 975		\$ -		\$ -		\$ 1,133		\$ (1,133)	0.00%	\$ -	\$ -			\$ 1,554	
67550e - International Rec Secretary	\$ 542		\$ -		\$ -		\$ 3,846		\$ (3,846)	0.00%	\$ -	\$ -			\$ 3,314	
67550f - International Treasurer	\$ 637		\$ -		\$ -		\$ 848		\$ (848)	0.00%	\$ -	\$ -			\$ 697	
67550 Intl Officers IBT Meeting Travel Total	\$ 4,021		\$ -		\$ -		\$ 9,845		\$ (9,845)	0.00%	\$ -	\$ -			\$ 10,366	
67600 Other Board Members Assigned Travel																
67610a - International Parliamentarian	\$ -		\$ -		\$ -		\$ 150		\$ (150)	0.00%	\$ 150	\$ 150			\$ -	\$ 0
67610b - International Past President	\$ 49		\$ 96		\$ 96		\$ 100		\$ (4)	96.00%	\$ 96	\$ 192			\$ -	\$ -
67600 Other Board Members Total	\$ 49		\$ 96		\$ 96		\$ 250		\$ (154)	38.40%	\$ 246	\$ 342			\$ -	\$ -
67650 Other Officer IBT Meeting Travel																
67650a - International Parliamentarian	\$ 891		\$ -		\$ -		\$ 1,715		\$ (1,715)	0.00%	\$ -	\$ -			\$ 1,638	
67650b - International Past President	\$ 586		\$ -		\$ -		\$ 1,706		\$ (1,706)	0.00%	\$ -	\$ -			\$ 541	
67650 Other Bd Mbr Board Travel Total	\$ 1,477		\$ -		\$ -		\$ 3,421		\$ (3,421)	0.00%	\$ -	\$ -			\$ 2,178	
68000 Region Officers - Club Visits in Region																
68001a - Region 1			\$ 123		\$ 123		\$ 741		\$ (618)	16.60%	\$ 618	\$ 741			\$ 800	
68002a - Region 2			\$ 78		\$ 78		\$ 2,858		\$ (2,780)	2.73%	\$ 2,780	\$ 2,858			\$ 3,310	
68003a - Region 3			\$ 123		\$ 123		\$ 6,577		\$ (6,454)	1.87%	\$ 6,454	\$ 6,577			\$ 7,561	
68004a - Region 4			\$ 707		\$ 707		\$ 2,057		\$ (1,350)	34.37%	\$ 1,350	\$ 2,057			\$ 2,342	
68005a - Region 5			\$ 240		\$ 240		\$ 1,054		\$ (814)	22.77%	\$ 814	\$ 1,054			\$ 1,122	
68006a - Region 6			\$ 34		\$ 34		\$ 2,438		\$ (2,404)	1.39%	\$ 2,404	\$ 2,438			\$ 2,784	
68007a - Region 7			\$ 772		\$ 772		\$ 974		\$ (202)	79.26%	\$ 202	\$ 974			\$ 2,878	
68008a - Region 8			\$ 1,400		\$ 1,400		\$ 1,400		\$ -	100.00%	\$ -	\$ 1,400			\$ 1,581	
68009a - Region 9			\$ 118		\$ 118		\$ 1,973		\$ (1,855)	5.98%	\$ 1,855	\$ 1,973			\$ 2,187	
68010a - Region 10			\$ 1,262		\$ 1,262		\$ 2,716		\$ (1,454)	46.47%	\$ 1,454	\$ 2,716			\$ 5,199	
68011a - Region 11			\$ 2,288		\$ 2,288		\$ 2,288		\$ -	100.00%	\$ -	\$ 2,288			\$ 5,577	
68012a - Region 12			\$ 557		\$ 557		\$ 3,044		\$ (2,487)	18.30%	\$ 2,487	\$ 3,044			\$ 3,445	
620 Region Officers - TOTAL	\$ 13,585		\$ 7,702		\$ 7,702		\$ 28,120		\$ (20,418)	27.39%	\$ 20,418	\$ 28,120			\$ 38,786	

	2019-2020		2020-2021		2020-2021		2021-2022		2021-2022		2021-2022		2021-2022		Memb. Count	2022-2023 Budget
	Actual	Memb. Count	Actual	Memb. Count	Actual	Memb. Count	Budget	Memb. Count	Variance	% of Budget	EST EOY	Actual + EST =				
68500 Region IBT Meeting Travel																
68501 - Region 1 President			\$ -		\$ -		\$ 2,052		\$ (2,052)	0.00%	\$ -	\$ -				\$976
68502 - Region 2 President			\$ -		\$ -		\$ 1,637		\$ (1,637)	0.00%	\$ -	\$ -				\$700
68503 - Region 3 President			\$ 266		\$ 266		\$ 934		\$ (668)	28.48%	\$ -	\$ 266				\$751
68504 - Region 4 President			\$ 1,872		\$ 1,872		\$ 1,872		\$ -	100.00%	\$ -	\$ 1,872				\$144
68505 - Region 5 President			\$ -		\$ -		\$ 1,607		\$ (1,607)	0.00%	\$ -	\$ -				\$170
68506 - Region 6 President			\$ -		\$ -		\$ 1,246		\$ (1,246)	0.00%	\$ -	\$ -				\$1,153
68507 - Region 7 President			\$ 2,119		\$ 2,119		\$ 2,207		\$ (88)	96.01%	\$ -	\$ 2,119				\$809
68508 - Region 8 President			\$ -		\$ -		\$ 2,100		\$ (2,100)	0.00%	\$ -	\$ -				\$743
68509 - Region 9 President			\$ -		\$ -		\$ 1,971		\$ (1,971)	0.00%	\$ -	\$ -				\$1,453
685010 - Region 10 President			\$ -		\$ -		\$ 4,227		\$ (4,227)	0.00%	\$ -	\$ -				\$3,271
685011 - Region 11 President			\$ -		\$ -		\$ 2,677		\$ (2,677)	0.00%	\$ -	\$ -				\$2,624
685012 - Region 12 President			\$ 854		\$ 854		\$ 3,737		\$ (2,883)	22.85%	\$ -	\$ 854				\$3,290
630 Region IBT Meeting Travel TOTAL	\$ 19,529		\$ 5,111		\$ 5,111		\$ 26,267		\$ (21,156)	19.46%	\$ -	\$ 5,111				\$ 16,083
69000 Standing & Special Committee	\$ 500															
Historical	\$ 16		\$ -		\$ -		\$ 1,000		\$ (1,000)	0.00%	\$ 1,000	\$ 1,000				\$ 1,000
IIC			\$ 288		\$ 288		\$ 2,000		\$ (1,712)	14.40%	\$ 1,712	\$ 2,000				\$ 2,000
69000 Standing & Special Committee TOTAL	\$ 516		\$ 288		\$ 288		\$ 3,000		\$ (2,712)	9.60%	\$ 2,712	\$ 3,000				\$ 3,000
69500 Committee IBT Meeting Travel	\$ 3,025															
Constitution & Bylaws			\$ -		\$ -		\$ 3,840		\$ (3,840)	0.00%	\$ -	\$ -				\$ 3,197
69500 Committee Board Travel TOTAL			\$ -		\$ -		\$ 3,840		\$ (3,840)	0.00%	\$ -	\$ -				\$ 3,197
Total Officers Expense	\$ 52,891		\$ 13,603		\$ 13,603		\$ 91,143		\$ (77,540)	14.92%	\$ 23,376	\$ 36,979				\$ 73,610
Est. Unused Travel																
TOTAL EXPENSE	\$ 937,728		\$ 1,173,993		\$ 1,682,952		\$ 1,392,950		\$ (218,957)	84.28%	\$ 593,813	\$ 1,374,426				\$988,000
NET PROFIT/LOSS	\$ (72,048)		\$ 381,008		\$ 641,052		\$ 31,205		\$ 1,119,006			171,553				\$-54,092

*This is a cash budget does not include depreca

w/o interest income

2021/2022 Membership Numbers

\$75.00 Dues									
2022 Memberhsips through May 16th, 2022				8,352		Total	Dues	Total	
(Estimated 83% renewal rate)						6932	75.00	\$ 519,912.00	
Less Lifetime Members (losing 6% each year average dues \$52 each)						333	52.00	\$ 17,316.00	
Member at large as of 5/16 - 722 less 17% non renewal						599	15.00	\$ 8,985.00	
				Total Renewals		7864		\$ 546,213.00	
16% Non-Renewal Rate									
						Ave	Weeks	Total	International
New Members - 12 month average 48 a week less AANW						48	52	2496	187,200.00
AANW - 200 over the last 12 months									
							75	195	14,625.00
						Total NEW Members		2691	\$ 201,825.00
						GRAND Total Membership		10,555	\$ 748,038.00

Acct 62620 HQ Software & Expense Website		
Product	Cost	
O365	1,750.00	with E2
Drop Box	2,600.00	
Tsheets	780.00	
Quickbooks	1,500.00	
MailChimp	3,500.00	
Adobe	2,400.00	
Splash	100.00	
SurveyMonkey	1,000.00	
JotForm	500.00	
1Password	525.00	
Pantheon	3,750.00	
Plug Ins (Current Site)	400.00	
Pair Renewal	1,850.00	
FileMaker	1,200.00	
Zoom	1,800.00	
Amazon Blog Hosting	495.00	
Shopify	720.00	
Basecamp	1,000.00	
HootSuite	850.00	
	26,720.00	
Support - E2	10,000.00	
Upward Support	9,600.00	Add to overall cost and depreciate

Acct 62510		Utilities		Average Monthly Charge				
Vendor	Service	Other Info	5/2021 to 4/2022	Months	Monthly Ave.	add 10%	Monthly Budget	Next Years Budget
Republic Service	Trash Removal - 2 Cu Yd Dumpster, emptied every other week	Paperless - AutoPay	\$ 1,899.77	12	\$ 158.31	\$ 15.83	\$ 174.15	\$ 2,089.75
Vectren	Natural Gas	Paperless - AutoPay	\$ 1,849.80	12	\$ 154.15	\$ 15.42	\$ 169.57	\$ 2,034.78
Village of Jackson Center	Water, Sewer, & Electric	Paper - AutoPay	\$ 4,529.58	12	\$ 377.47	\$ 37.75	\$ 415.21	\$ 4,982.54
Acct 62510 Total Utilities								9,107.07
Acct 62520		Building Maintenance						
Vendor	Service	Other Info		Weeks				Next Years Budget
Model Cleaning	Cleaning every other week. Agreed Quote on 10/2018. No end date	Paper - Check	\$ 175.00	26				\$ 4,550.00
Airpark	Snow Removal - WAG	Paper - Check						\$ 3,500.00
Botkins	Backflow/Plumbing/Electric	Paper - Check						\$ 2,000.00
Lochard	HVAC	Paper - Check						\$ 2,000.00
				Treatments				
TruGreen	Lawn Treatment	Paper - Check	\$ 255.00	3				\$ 765.00
				Cuts				
LawnWizard	LawnCare/Grounds	Paper - Check	\$ 65.00	30				\$ 1,950.00
				Weeding				
LawnWizard	LawnCare/Grounds	Paper - Check	\$ 30.00	7				\$ 210.00
				Shrub/Mulch				
LawnWizard	LawnCare/Grounds	Paper - Check						\$ 1,500.00
Acct 62520 Building Maintenance								16,475.00
Acct 62530		Phone/Internet		Average Monthly Charge				
Vendor	Service	Other Info		Months	Monthly Ave.	add for upgrade	Monthly Budget	Next Years Budget
Spectrum	Coax - 100m X 10m, 1 static IP, and WiFi	Paperless - AutoPay	\$ 625.00	12		\$ 75.00	\$ 700.00	\$ 8,400.00
US Mobile	Cell & sims		\$ 100.00	12			\$ 100.00	\$ 1,200.00
Total Acct 62530 Phone/Internet								9,600.00

Acct 62650 Equipment Rental			Average Charges	
Vendor	Service	Other Info	5/2019 to 4/2020	Quarter
MailFinance	Mail Machine Lease from 4/2017 to 7/2022 billed quarterly at \$568.07	EFT	\$ 625.00	4
Copier - US Bank (PerryProTech)	Contract until April of 2024	Paper - Check	\$ 850.00	12
			Total on Acct 62650	

Next Years Budget
\$ 2,500.00
\$ 10,200.00
\$ 12,700.00

Mid-Winter Travel

Jackson Center IBT Calculations		803 E Pike St, Jackson Center, OH 45334							
International Officers - Account #601									
OFFICE	NAME	Winter Address	Miles	Miles x 2	@ .625/mi	Nights Camp	Round Up	@ \$20.00	Total
INT PRESIDENT	Eric McHenry	4839 Kieran Ct Santa Rosa CA	2376	4752	\$2,970.00	15.8	16.0	\$320.00	\$3,321.84
INT 1ST VP	Per Hamnqvist	2 Queens Way, Merrimack, NH 03054	841	1682	\$1,051.25	5.6	6.0	\$120.00	\$1,182.86
INT 2ND VP	Karen Fisher	899 Tanview Drive, Oxford, MI 48371	202	404	\$252.50	1.3	2.0	\$40.00	\$295.85
INT 3RD VP	Millie O'Donnell	503 Avenue C, Hillsboro, TX 76645	1103	2206	\$1,378.75	7.4	8.0	\$160.00	\$1,554.10
INT SECRETARY - INC	Terri Warren	8477 SW 69th Place, Portland, OR, 97223-1343	2370	4740	\$2,962.50	15.8	16.0	\$320.00	\$3,314.30
INT TREASURER - INC	Matt Hackney	52 Wildflower Ct, Young Harris, GA 30582	488	976	\$610.00	3.3	4.0	\$80.00	\$697.25
									\$10,366.20
Jackson Center IBT Calculations									
Other Board Members - Account #611									
OFFICE	NAME	Address	Miles	Miles Allow	@ .625/mi	NIGHTS	Round Up	Rate @ \$20.00	Total
PAST PRES	Tye Mott	7719 Omphalius Road, Colden, NY, 14033	380	760	\$475.00	2.5	3.0	\$60.00	\$540.53
PARLIAMENTARIAN	Joanne Miller	6010 Morton Rd Katy TX	1182	2364	\$1,477.50	7.9	8.0	\$160.00	\$1,637.50
									\$2,178.03
Standing & Committee Chairpersons - Account #650									
OFFICE	NAME	Address	Miles	Miles x2	@ .625/mi	NIGHTS	Round Up	Rate @ \$20.00	Total
CONSTITUTION	Tom Smithson	4033 Main St. Fair Oaks, CA 95628	2277	4554	\$2,846.25	15.2	16.0	\$320.00	\$3,197.43
Jackson Center IBT Calculations									
Region #	NAME	Winter Address	Miles	Miles x 2	@ .625/mi	Nights Camp	Round Up	@ \$20.00	Total
REGION 1	Fuller	36 Panorama Dr., Southington, CT, 06489	701	1402	\$876.25	4.7	5.0	\$100.00	\$976.25
REGION 2	Marquette	308 Preservation Lane, Harwood, MD 20776	496	992	\$620.00	3.3	4.0	\$80.00	\$700.00
REGION 3	Baum	14308 Medley Grove Lane, Doswell, VA, 23047	537	1074	\$671.25	3.6	4.0	\$80.00	\$751.25
REGION 4	Briggs	1659 E. Glenhurst Drive, NW Lancaster, OH 43130	99	198	\$123.75	0.7	1.0	\$20.00	\$143.75
REGION 5	Martin	7 Tee Street, Florence, KY, 41042-1346	120	240	\$150.00	0.8	1.0	\$20.00	\$170.00
REGION 6	Madden	7404 Rye Hill Rd., E., Fort Smith, AR 72916	826	1652	\$1,032.50	5.5	6.0	\$120.00	\$1,152.50
REGION 7	Slattery	200 Surrey Lane, Marquette, MI, 49855	583	1166	\$728.75	3.9	4.0	\$80.00	\$808.75
REGION 8	Vadner	1213 Schumate Chapel Rd., Jefferson City, MO 65109	530	1060	\$662.50	3.5	4.0	\$80.00	\$742.50
REGION 9	Fitzgerald	173 Magnolia, Zavalla, TX, 75980	1050	2100	\$1,312.50	7.0	7.0	\$140.00	\$1,452.50
REGION 10	Geese	8405 Kerbaugh Rd NE, Olympia, WA, 98516-9349	2361	4722	\$2,951.25	15.7	16.0	\$320.00	\$3,271.25
REGION 11	Parr	944 W. Crooked Stick Drive, Casa Grande, AZ, 85122	1891	3782	\$2,363.75	12.6	13.0	\$260.00	\$2,623.75
REGION 12	McHenry	4839 Kieran Ct Santa Rosa CA, 95405	2376	4752	\$2,970.00	15.8	16.0	\$320.00	\$3,290.00
			11570	23140	\$14,463			\$1,620.00	\$16,082.50
								TOTAL IBT Travel	\$31,824.16

2021/2022 Region Officer Travel					2022 / 2023 Region Officer Travel				
REGION	MILES	0.55	CAMPING	TOTAL	REGION	MILES	0.625	CAMPING	TOTAL
REGION 1	607.9	\$669	\$41	\$709	REGION 1	607.9	\$760	\$41	\$800
REGION 2	2514.3	\$2,766	\$168	\$2,933	REGION 2	2514.3	\$3,143	\$168	\$3,310
REGION 3	5742.5	\$6,317	\$383	\$6,700	REGION 3	5742.5	\$7,178	\$383	\$7,561
REGION 4	1778.9	\$1,957	\$119	\$2,075	REGION 4	1778.9	\$2,224	\$119	\$2,342
REGION 5	852.2	\$937	\$57	\$994	REGION 5	852.2	\$1,065	\$57	\$1,122
REGION 6	2114.2	\$2,326	\$141	\$2,467	REGION 6	2114.2	\$2,643	\$141	\$2,784
REGION 7	812.9	\$894	\$54	\$948	REGION 7	812.9	\$1,016	\$54	\$2,878
REGION 8	1200.5	\$1,321	\$80	\$1,401	REGION 8	1200.5	\$1,501	\$80	\$1,581
REGION 9	1661.2	\$1,827	\$111	\$1,938	REGION 9	1661.2	\$2,077	\$111	\$2,187
REGION 10	2346	\$2,581	\$156	\$2,737	REGION 10	3668	\$2,293	\$245	\$3,317
REGION 11	1938.7	\$2,133	\$129	\$2,262	REGION 11	3881	\$4,851	\$259	\$5,577
REGION 12	2616.4	\$2,878	\$174	\$3,052	REGION 12	2616.4	\$3,271	\$174	\$3,445
TOTAL Region Travel Expense				\$28,217	TOTAL Region Travel Expense				\$36,905

Committee Chairs

Standing & Committee Chairpersons				
OFFICE	NAME	MBR #	Notes	Requested
Budget				-
Caravan				
Constitution & Bylaws				
Ethics & Grievance				-
Family & Youth				
Historical			Archival supply	1,000.00
Information Technology				2,000.00
International Rally Site				
International Relations				-
Lifetime Membership				-
Long Range Planning				-
Membership				
National Events				-
Planning Guides				-
Publications				-
Technical				-
			Total for Account #	3,000.00

TABLE OF CONTENTS

ARTICLE I PARLIAMENTARY AUTHORITY3

ARTICLE II CORRESPONDENCE3

ARTICLE III COMMITTEES.....3

ARTICLE IV MEMBERSHIP AND MEMBERSHIP PRIVILEGES (6/24/20).....6

ARTICLE V DISCIPLINARY PROCEDURES8

ARTICLE VI CLUB ORGANIZATION12

ARTICLE VII MERGER, CONSOLIDATION OR DISSOLUTION OF LOCAL CLUBS14

ARTICLE VIII BOARD OF TRUSTEES AND EXECUTIVE COUNCIL (7/30/22)18

ARTICLE IX REGIONS23

ARTICLE X DUTIES OF INTERNATIONAL OFFICERS (7/24/21)27

ARTICLE XI DUTIES OF CORPORATE MANAGER27

ARTICLE XII OFFICIAL PUBLICATIONS28

ARTICLE XIII USE OF CLUB NAME AND EMBLEM (01/23/20).....28

ARTICLE XIV LIABILITY30

ARTICLE XV PUBLIC RELATIONS30

ARTICLE XVI FINANCIAL MANAGEMENT30

ARTICLE XVII AMENDMENTS.....31

ARTICLE I PARLIAMENTARY AUTHORITY

The rules contained in the current edition of "Roberts Rules of Order Newly Revised" shall govern the international club in all cases to which they are applicable and in which they are not inconsistent with the bylaws of the international club. (1/21/94)
[see Policy 1.1 Order of Business]

ARTICLE II CORRESPONDENCE

All international club correspondence shall be addressed to:

Wally Byam Caravan Club International, Inc.
P.O. Box 612
Jackson Center, OH 45334 USA

ARTICLE III COMMITTEES

Sec. 1 The Standing Committees shall be: (07/30/22)

- | | |
|-----------------------------------|------------------------------------|
| A. Budget | K. Lifetime Membership Fund |
| B. Caravan | L. Long Range Planning |
| C. Constitution and Bylaws | M. Marketing |
| D. Ethics and Grievance | N. Membership |
| E. Family and Youth | O. National Event Rallies |
| F. Historical | P. Nominations |
| G. Information Technology | Q. Planning Guides |
| H. International Rally | R. Publications |
| I. Intl. Rally Site | S. Technical |
| J. International Relations | |

Sec. 2 The chairs of all standing committees, except the International Rally, International Rally Site, Lifetime Membership Fund, Long Range Planning, and Budget, shall be appointed by the International President and approved by the Executive Council. (7/19/21)

- A.** Each appointed committee chair will serve for one year and may be reappointed by the incoming International President.
- B.** A standing committee will undertake no program unless approved by the Executive Council and funding for such program included in the annual budget.
- C.** The President shall fill, by appointment, any vacancy in the chair position occurring by reason of death or resignation. (1/20/17)

Sec. 3 All Standing Committees, unless otherwise stated in this Article, shall have a minimum of two additional members selected from the membership by the committee chair. (7/24/21)

- A. Names and contact information of the committee chairs shall be in the WBCCI directory and website to allow members to contact the chairs directly and volunteer for any committee based upon their interest, experience or expertise.
- B. The chair may also invite members to serve on their committee and in the event of a vacancy occurring by reason of death or resignation the chair shall advertise the opening and select a replacement member.
- C. This section does not apply to the International Rally Site, International Rally, Long Range Planning Committee, and Nominations Committees as their composition is defined in Sec. 4, Sec. 5, Sec. 7 and Sec. 8. (7/24/21)

Sec. 4 The members of the International Rally Committee shall be the President, the 1st Vice President, the 2nd Vice President, the 3rd Vice President, the Recording Secretary and the Treasurer. (6/22/92)

Sec. 5 The members of the International Rally Site Committee shall be appointed to serve for a period of four years.

- A. Terms shall be staggered so that only a single member will be appointed each year.
- B. The incoming International 3rd Vice President shall appoint a member to serve.
- C. The incoming International President shall select a member of the committee to serve as chair.
- D. In the event of a vacancy occurring by reason of death or resignation the chair shall advertise the opening and select a replacement member to serve the remainder of the four-year term. (6/25/15)

Sec. 6 The members of the Lifetime Membership Fund Committee shall be the International 3rd Vice President elected in the odd-numbered year who shall serve a two-year term as Committee Chair. A minimum of two additional members shall be selected from the Region Presidents, Vice Presidents or the membership by the committee chair. Costs of administration are to be charged against the lifetime membership fund with approval of the IBT. (6/25/15)

Sec. 7 The members of the Long-Range Planning Committee shall be the International 3rd Vice President elected in the even-numbered year who shall serve a two-year term as Committee Chair. Two members shall be current Region Officers. Two additional members shall be appointed from among the club membership. In addition, the International President and International 1st Vice President will be ex-officio members of this committee. (7/19/21)

Sec. 8 The members of the Budget Committee shall be the International 1st Vice President, who shall serve as Committee Chair, the International President, the remaining International Vice Presidents, the International Treasurer, the International Treasurer nominee, and the Corporate Manager. The Chair will call an annual meeting prior to the International Rally. (1/20/17)

-
- Sec. 9** The Nominations Committee: Shall consist of ten (10) members: The Immediate International Past President, the International 2nd and 3rd VP's, the Corporate Manager and 6 Region 1st VP's. (7/24/21)
- A.** The Chair will be the Past International President with the Corporate Manager as Vice-Chair (both non-voting positions). They and the remaining committee members shall be announced by the International President with the approval of the Executive Council.
 - B.** The Region 1st VP's will serve a two-year term. The method of selection is described below.
 - 1.** A single 1st VP member will come from each of the following Region pairs: Regions 1 & 3 Regions 2 & 4, Regions 5 & 7, Regions 6 & 8, Regions 9 & 11 and Regions 10 & 12.
 - 2.** The term of an appointee will be two (2) years except in the initial round of appointments. Initial appointments from Regions 1 & 3, 5 & 7, and 9 & 11 will only serve one year for the start of a rotation cycle. This two-year cycle will provide continuity on the committee.
 - 3.** At the end of a two-year appointment the 1st VP of the other Region in the pair will be appointed to serve. (7/24/21)
- Sec. 10** All standing committee chairs will submit a half-year report to the IBT's annual business meetings by December 1 and May 1 of each year.
- A.** With the exception of the Budget Committee, no reports are required for the IBT meeting following the International Rally.
 - B.** The reports will be published on the website WBCCI website in a downloadable format and sent electronically to all members of the IBT prior to the mid-winter and annual business meetings.
 - C.** The chairs of the standing committees or committee member may be at the meetings to answer any questions arising from the report by either the IBT or the members in attendance.
 - D.** The reports need not be read aloud at the meetings. Members of the committee shall have the privilege of submitting a minority report on issues of concern. (1/14/16)
- Sec. 11** Special committees may be appointed by the President for the purpose of carrying out projects not within the purview of a standing committee.
- Sec. 12** The President shall appoint a Parliamentarian who shall serve as the principal advisor and consultant to the President on all matters of parliamentary procedure. The Parliamentarian shall attend all board of trustees meetings, and upon request of the President, the Executive Council meetings. (1/19/96)
- Sec. 13** All Standing Committees, or special committees appointed by the President, may conduct the business of the committee electronically. This includes the use of, but not limited to,

teleconferencing, video conferencing, or any other appropriate means of electronic communication. (1/11/18)

Sec. 14 The Executive Council may meet through electronic communication as long as a quorum is present and all members may simultaneously hear one another and participate during the meeting. (1/21/21)

Sec. 15 The Executive Council may transact any business delegated to it by the Constitution by mail (postal or electronic). (1/21/21)

[see Policy 3.11, Standing Committees – General Duties]

ARTICLE IV MEMBERSHIP AND MEMBERSHIP PRIVILEGES (6/24/20)

Sec. 1 Membership in the international club (WBCCI) and any Local Club thereof, is restricted to adults who qualify in accordance with Article VI, Sec 1 of the International Constitution.

Sec. 2 There are two types of memberships in WBCCI, (1) Regular Members (those who have joined a Local Club) and (2) Members at Large (members who have not joined a Local Club).

Sec. 3 An owner and each co-owner and his/her spouse/partner of a recreational vehicle manufactured by Airstream, Inc., upon becoming a Regular Member or Member at Large of the International Club, shall be deemed to possess one vote per person for International Constitutional issues or International Officers. (7/24/21)

An affiliate member and his/her spouse/partner (these are Members who have formed a relationship with a Local Club) shall possess all the rights and privileges of a Regular Member of such Local Club, except the following:

- A.** The right to hold office in the Local Club;
- B.** The right to vote in the election of the Local Club, or Region Officers;
- C.** The right to vote on any amendment to the Local Club Constitution; and
- D.** The right to vote on the dissolution, consolidation or merger of the Local Club with another Local Club. (7/24/21)

Sec. 4 To be eligible to serve as an elected officer of a Local Club, a Region, or the International Club a person must be a Regular Member of the International Club. A Member at Large or Regular Member may serve as an Intra-Club officer.

Sec. 5 No Local Club shall establish, fix or observe a limit as to the number of its members.

Sec. 6 A Local Club shall not establish a class of membership that is not as defined or listed in the International Constitution, Bylaws or Policy.

Sec. 7 A co-owner is defined as one of two WBCCI members that share ownership of a single Airstream recreational vehicle with another member. In the case of co-ownership of a

recreational vehicle manufactured by Airstream, Inc. only those co-owners paying International and Local Club dues or Member at Large fee shall have all the rights and privileges of an International Club member. A co-owner or owner of a recreational vehicle manufactured by Airstream Inc. may only have one membership in the Wally Byam Caravan Club regardless of the number of said recreational vehicles they own in part or wholly.

- Sec. 8** A Regular Member may invite a non-member Airstream recreational vehicle owner, as a prospective member, to attend rallies and other activities of the Local Club, but will not invite the same non-member RV owner(s) to more than one such rally or activity per year.
- Sec. 9** Except as authorized by Sec. 10 and Sec. 11 of this Article, only members of WBCCI traveling in a recreational vehicle manufactured by Airstream, Inc. and their guests, and visitors especially authorized by the Executive Council of WBCCI, may be admitted to any Caravan, rally or National Rally sponsored by an Intra-Club, Local Club, Region, or the International Club. However, members of WBCCI may attend such rallies without their recreational vehicle manufactured by Airstream, Inc. when it is inconvenient or impossible for them to travel in said recreational vehicle. This is provided such members do not attend (for the purpose of this section attend is defined as “to be present at any rally activity”) in any other make of recreational vehicle. The requirements of this section shall not be applicable to members of WBCCI traveling outside the North American continent in caravans organized under the sponsorship of the International Relations Standing Committee.
- Sec. 10** A recreational vehicle, that is not manufactured by Airstream, Inc., shall not be admitted to any Caravan, rally or National Rally sponsored by an Intra-Club, Local Club, Region, or the International Club. A semi or fully self-contained motorized recreational vehicle being used to tow a recreational vehicle manufactured by Airstream, Inc. may be admitted to any activity as described above provided the motorized vehicle is used solely for transportation purposes at a caravan or rally parking site.
- Sec. 11** Special Rally Conditions
- A.** Local Clubs, once each calendar year, may host a rally or caravan or combination thereof with a recreational vehicle club not chartered by the Wally Byam Caravan Club International, Inc., and it may conduct, twice each calendar year, (but not more than 50% of its scheduled rallies and caravans in any calendar year) a buddy rally or a buddy caravan or combination thereof to which each member of the Local Club may invite not more than one non-member recreational vehicle family. The non-member RV family to be invited is intended to be a prospective member, and does not own an Airstream. The family is invited to the buddy rally or caravan to introduce them to the WBCCI “Way of Life” and the Local Club members in the hope the non-member RV family might decide to purchase an Airstream and join the Club. A buddy rally is not intended to be used by current or past WBCCI members to attend a WBCCI rally in their non-Airstream vehicles.

- B. The sponsor(s) of a National, Region, State, Commonwealth or multi Local Club rally may invite non-member owners of recreational vehicles manufactured by Airstream, Inc. to attend such rallies.

Sec. 12 Membership Dues

- A. International membership dues and fees for Members at Large, or for Regular Members, and dues in any Local Club or chartered body may be collected electronically by Headquarters on the WBCCI website, by mail to Headquarters, or through a Local Club Treasurer. International dues collected by the Local Club will be forwarded to Headquarters twice a month. Local Club dues collected by Headquarters will be forwarded to the Local Club twice a month.
- B. Renewals of International dues of Regular Members and Members at Large shall be paid after August 1 for the subsequent calendar year. When dues are not received at Headquarters by December 31, a member may not be listed in the print directory for the following year.
- C. Membership in WBCCI shall be suspended on December 31, if dues are not paid electronically or by mail to Headquarters or to, and receipted by, a Local Club Treasurer on or before December 31. Any membership so suspended may be reinstated anytime within the next 6 months by payment of International dues and any fee and/or Local Club dues for the current year anytime between January 1 and June 30.
- D. New members of WBCCI are adults who qualify for membership pursuant to the provisions of Article VI of the International Constitution, and such adults have not been members of the International Club in the twelve (12) months immediately prior to the date of application for membership or reinstatement.

[see Policy 4.12.1, Membership, Transfer of Membership dues]

[see Policy 4.12.2, Membership, International Dues]

[see Policy 4.12.3, Membership, Lifetime Membership]

[see Policy 4.12.4, Membership, Membership Stars]

ARTICLE V DISCIPLINARY PROCEDURES

Sec. 1 Grievance Filing

- A. Any member, hereafter referred to as the complainant, may file a grievance alleging that another member has violated any WBCCI Constitution, Bylaws, Policies, or Code of Ethics, or any comparable governing rules of any Region or Local Club of WBCCI, or that the member is guilty of any misconduct at a Local Club, Region or International event. Such complaint shall be filed at the lowest appropriate level, with the Local Club,

Region, or International President. (See Grievance Process located on the WBCCI website.) (7/20/19)

- B.** Complaints resulting from misconduct at a Local Club event should be filed at the Local Club level, Region event at the Region level, and International event at the International level. In every case, the first step will be to attempt a negotiated settlement between parties. All the steps included here shall be followed at all times. (7/22/17)
- C.** Local Clubs and Regions will follow the process outlined in their Bylaws. In the case where Local Club or Region Bylaws do not include a procedure, the process use shall conform with Article V of the International Bylaws. (7/22/17)

Sec. 2 Grievance Procedure

- A.** Complaints shall be filed in writing and shall state the date and location of the alleged violation or misconduct, the facts on which the complaint is based and, if applicable, the particular provision of the rule or regulation which was violated. The complaint must be filed with the Local Club, Region, or International President no later than thirty (30) days after the alleged violation or misconduct occurred or was discovered. The complaint must be signed and dated by the complainant, and include his or her Airstream Number. (7/22/17)
- B.** Upon receipt of the complaint, the Local Club, Region or International President shall review the complaint and determine if it is filed at the appropriate level. The Local Club, Region or International President shall inform the applicable level Grievance Committee that a complaint has been filed and shall forward a copy of the grievance to the International Ethics and Grievance Standing Committee. (In the case where no Grievance Committee exists, one shall be appointed by the President of the appropriate level.) (1/11/18)
- C.** It will be the duty of the Grievance Committee Chair to mail a copy of the complaint by certified mail, return receipt requested, restricted delivery to addressee only, to the accused member, and to notify him or her that any defense which the member may wish to present on his or her behalf, may be presented in the form of a written response, and further, that a hearing before the Committee may be requested by the accused member. Any such demand for a hearing shall be filed in writing with the Chair of the Committee no later than thirty (30) days following the member's receipt of the complaint. The hearing request shall be sent by certified mail, return receipt requested, restricted delivery to addressee only. (7/22/17)
- D.** The Committee will upon receipt of the complaint, handle the matter confidentially. (7/22/17)
- E.** If the accused member demands a hearing, it shall be the duty of the Committee Chair to set the date and place for such a hearing, and notify the accused member and the complainant by certified mail of such time and place. Such hearing may be held by conference call with agreement of all parties. (7/22/17)
- F.** At such a hearing, all relevant testimony, documents or other evidence shall be admitted and considered by the Committee. Upon conclusion of the hearing, the Committee shall

make findings of fact, based upon the above. The Committee's findings, together with its recommendations, shall be reported in writing to the Local Club, Region, or International President. (7/22/17)

- G.** Findings of fact by the Committee shall be based on the complaint, the accused member's response (if any is filed), the testimony presented at the hearing (if any), the written evidence or documents produced and any additional information discovered as the result of the investigation, which may be deemed appropriate by the Committee. (7/22/17)
- H.** The committee's determination may be, but is not limited to: (1) the grievance be dismissed, (2) the member(s) be given a letter of reprimand, (3) the member(s) be suspended from membership in WBCCI for a period of time, or (4) the member(s) be expelled from membership in WBCCI. Suspension from WBCCI by a Local Club requires written approval of their Regions Executive Council. Any expulsion from WBCCI, at any level, requires the approval, in writing, of the International Executive Council. (7/22/17)
- I.** It shall be the responsibility of the appropriate Local Club, Region, or International President to send, by certified mail, return receipt requested, delivery to addressee only, a copy of the Committee's determination to the accused member and the complainant. (7/22/17)

Sec. 3 Appeal Process

- A.** Any member who has been expelled or suspended from membership in the International Club, may at any time within thirty (30) days following such expulsion or suspension, file a written notice of appeal with the International President. Such notice shall state the errors relied upon as grounds for the reversal of the decision on such expulsion or suspension and may contain a demand for a hearing. (7/22/17)
- B.** Upon receipt of a notice of appeal, it shall be the duty of the International President to appoint an appeals board composed of three members of the International Board of Trustees, one of whom he/she shall name as chair. (7/22/17)
- C.** The appeals board, so appointed, shall mail to the complainant a copy of the notice of appeal advising the complainant of the appeal. The appeals board shall obtain the complete record from the original hearing including notices of complaint, accused response, evidence, documents and any record made at the original hearing, including a recording, if available and the written ruling of the prior hearing. (7/22/17)
- D.** The hearing on appeal shall be on the original record made, the complainant and the accused may present argument based on the original record only. No further evidence or witnesses shall be heard. (7/22/17)
- E.** At any such hearing, equal time shall be accorded the accused and the complainant, and each shall be entitled to question the other. (7/22/17)
- F.** Upon conclusion of the hearing, or if no hearing is requested upon receipt of all information provided to the appeals board, the appeals board shall render a judgment, in writing, based upon the written records and the arguments presented at any hearing. Such

judgment may affirm, overrule, or modify any judgment previously taken on the complaint, and such judgment so rendered, shall be final and conclusive. If suspension or expulsion is recommended, the International President will then inform the Region and Local Club Secretaries as well as the Corporate Manager, who will notify the secretaries of all Local Clubs of the name and address of the person expelled. The approval of the International Executive Council shall not be required for suspension or expulsion as determined by the appeals board. (7/22/17)

- G.** Any member expelled or suspended as provided in section 3 hereof who fails to file an appeal within 30 days of the mailing of notice, shall be deemed expelled or suspended as the case may be after the 30 days have expired. If suspension or expulsion is recommended, the International President will then inform the Region and Local Club Secretaries as well as the Corporate Manager, who will notify the secretaries of all Local Clubs of the name and address of the person expelled. (7/22/17)

Sec. 4 The suspension or expulsion of any member, as provided in this article, may be deemed to include, any spouse or significant other of that member. (7/22/17)

Sec. 5 Grievance Conclusion

- A.** The information supplied to, or received by, any fact-finding committee, complainant, or accused, during any investigation, at all levels, shall be strictly confidential. Violating this provision may result in disciplinary action. (7/22/17)
- B.** Upon conclusion of all the steps of the process, including appeal, the applicable President, (Local Club, Region or International,) may report to the assembly, a final decision of the action. All details and evidence of the case shall remain confidential in perpetuity. (7/22/17)

Sec. 6 Expelled members may at any time, after two years following expulsion, file with the office of the Executive Council of WBCCI a written petition for reinstatement. The Executive Council, upon receipt of any such petition, and after conducting inquiries and investigation, as it deems necessary, shall grant or deny the same. The determination of the Executive Council is at its sole and absolute discretion. (7/22/17)

Sec. 7 Subject to the other provisions of this article, any discipline imposed pursuant to this article shall be recognized and enforced by the international, region, and Local Club organizations of WBCCI. No international, region or Local Club organization shall take any action that is inconsistent with any discipline imposed in accordance with this article. (7/22/17)

Sec. 8 Any grievance committee or appeals board shall have the authority to negotiate resolution of any dispute brought pursuant to this article, with or without the approval of the complainant. If the grievance committee or appeals board reaches a negotiated resolution with an accused member, that resolution shall be in writing, shall be signed by the accused member (and any spouse or significant other) and the members of the applicable committee or board, and shall be distributed the same as any determination that would have been made by the applicable committee or board. (7/22/17)

ARTICLE VI CLUB ORGANIZATION

- Sec. 1** Local Clubs may incorporate under the non-profit laws of their respective states and provinces provided that the corporate powers thus acquired do not conflict with the corporate powers granted by the state of Ohio to the Wally Byam Caravan Club International. If so incorporated, such Local Clubs may acquire and hold property, both personal and real, individually or in conjunction with other Local Clubs, and may improve and develop the same for the use and benefit of their members. Such incorporated Local Clubs, as well as any other Local Clubs, may engage in any activities they deem necessary for the benefit and pleasure of their members. (1/19/07)
- Sec. 2** In order for a Local Club to continue to be chartered and supervised by the International Club and to maintain the International Club's tax-exempt status, every five (5) years all Local Clubs and Intra-Clubs shall submit a reviewed, amended or revised Constitution and Bylaws (incorporated Local Clubs may use their incorporation documents as the Local Club constitution) for review by the Constitution and Bylaws Committee. The submission shall be four copies of each or one (1) copy (by electronic mail) to Headquarters. Such Constitution and Bylaws shall not be in conflict with, or be inconsistent with the Constitution, Bylaws or Policy of the International Club. Such Constitution and Bylaws shall include, but not limited to, provisions for: (a) election of officers, (b) regular meetings and quorum of each, (c) a dissolution clause in compliance with federal, state, and provincial laws, (d) a method of amendment. (7/24/21)
- A.** Any Local Club/Club or Intra-Club who is more than five years in arrears in fulfilling this requirement will have their charter suspended by the IBT. (7/20/19)
 - B.** The suspended Local Club/Club or Intra-Club will have 90 days from the date of suspension and notification to submit the required documents. If the documents are not submitted, a Trustee will be appointed by the International President to oversee the dissolution of the Local Club/Club or Intra-Club, following the procedures outlined in Article VII. Members of the Local Club/Club will revert to Member at Large status and have the opportunity to join another functioning Local Club/Club. (7/20/19)
 - C.** If a suspended Local Club or Intra-Club submits Constitution and Bylaws, approved by the Constitution and Bylaws Committee within 90 days, the Executive Council may lift the suspension and reinstate them. The Executive Council will advise the International Board of Trustees of its action at the next scheduled meeting of the International Board of Trustees. (7/20/19)
- Sec. 3** Each Local Club, Region, Intra-Club and National Caravan is required to sign the Sublicense Agreement regarding AIRSTREAM Licensed Property in which they agree to do nothing inconsistent with the terms of that License Agreement. (7/22/17)
- A.** WBCCI grants to the Local Club, Region, Intra-Club and National Caravan a nonexclusive, nontransferable sublicense to use the Licensed Property only with a defined geographic region and only for the purposes of signifying affiliation with the WBCCI in the course of performing club services and in communications consistent with the bylaws, rules and standards of WBCCI. The Local Club, Region, Intra-Club and National Caravan

may not grant further sublicenses. Airstream reserves all rights not specifically granted in this Sublicense Agreement. (7/22/17)

- B. This sublicense is contingent upon a Local Club, Region, Intra-Club and Caravan continuing to be in good standing as determined by WBCCI and satisfying all criteria with respect to the organization, membership, performance and operation established by WBCCI. (7/22/17)
- C. Violation of any terms or conditions of the Sublicense Agreement will result in an automatic suspension of a Local Club, Region, Intra-Club or Caravan by the Executive Council. A Local Club, Region, Intra-Club or Caravan may be re-instated once the term or condition has been satisfied. (7/22/17)

Sec. 4 The International Club shall provide a Local Club [model Constitution and Bylaws](#) for the use of the Local Clubs that is compatible with the constitution, bylaws and policy of the International Club.

Sec. 5 Mail, electronic mail, or facsimile balloting procedures are authorized for all votes to be taken by Local Clubs provided the Local Club Constitution or Bylaws permits such a ballot procedure. If a Local Club elects to use these procedures, it must take steps to ensure the accuracy and validity of the vote. Votes allowed in this manner should also be received at the Local Club no later than two (2) days before the regular or special meeting at which a vote is to be taken. These votes must be kept confidential until voting at a meeting has taken place. (6/26/09)

Sec. 6 Members and proposed members wishing to form a Local Club of the International Club outside of the countries of Canada, Mexico and the United States shall adhere to the following additional guidelines: (1/14/16)

- A. All communications to and from the International Club, its headquarters, officers and committees shall be in the English language.
- B. Initial requests for the formation of this category of Local Clubs shall be made directly to Headquarters, and the WBCCI Executive Council has the authority to grant such provisional charters. The Granting of actual charters will continue to be the authority of the IBT. Thereafter, coordination to/from these Local Clubs will be the responsibility of the Standing Committee Chair for International Relations, and these Local Clubs will be provided with that contact information.
- C. WBCCI is a US Ohio-based non-profit corporation. Depending on the availability of liability insurance through WBCCI and the requirements of the US Revenue Service, each Local Club may be required to furnish a minimum liability insurance policy in the amount of one million dollars (\$1,000,000 in US currency and continue to keep current) naming the WBCCI as the insured before any charter can be given and retained. Each Local Club may be required to be organized as a not for profit or tax-exempt corporation or organization under the laws of their respective country and shall provide proof of good standing to Headquarters at that time of incorporation and any subsequent change of

status. Legal review may be required. All international WBCCI dues paid shall be in US Funds. (1/14/16)

- D.** If no delegate from an overseas Local Club is available to be present at a Constitutional Delegates Meeting, the Chair of the WBCCI Standing Committee for International Relations shall, if requested by that Local Club, designate a Delegate if voting preferences were given. The Corporate Manager and/or this Standing Committee Chair will provide representation at IBT meetings; however, the International President will provide their vote if the Local Club so requests. (7/24/21)
- E.** These Local Clubs will be considered as an official part of the WBCCI Club, subject to all appropriate rules and regulations as determined by the IBT. Members will be considered as regular members of the WBCCI and enjoy the privileges of membership, but likewise be governed by the regulations of the Club including their own WBCCI approved Local Club constitution and bylaws.
- F.** If requested by any one of these Local Clubs, the IBT may authorize special considerations to that Local Club and/or its members in such matters as travel in Canada and/or the United States, etc., which may differ from rules governing Local Clubs/members residing within the North American continent as appropriate. An additional postal charge will be added to individual dues unless the Local Club chooses to opt out of mailings.
- G.** Every member is encouraged to fly the flag of their nation and those of WBCCI and to observe international flag protocol if traveling in other nations.

[see Policy 6.6 Local Clubs]

ARTICLE VII MERGER, CONSOLIDATION OR DISSOLUTION OF LOCAL CLUBS

- Sec. 1** In the case of a Local Club that is unable to obtain officers as required by the Local Club Constitution and/or Bylaws, or is unable to enlist ten (10) members in order to retain the Local Club charter as required by Article XI, Section 3 of the International Constitution, such Local Club may merge with another Local Club, consolidate with one or more Local Clubs, or the Local Club may dissolve. In all cases Local Clubs shall comply with the requirements as listed hereunder. (1/19/07)
- Sec. 2** In the case of a merger of two Local Clubs, one of the Local Clubs will continue as a Local Club of the international club and the other Local Club will lose its independent identity and cease to exist as a Local Club of the international club.
 - A.** The Local Club into which another Local Club wishes to merge shall send, by First Class mail or Email, a copy of the proposal to accept the merger to all regular members of the Local Club at least thirty (30) days prior to a business meeting or a special meeting called for that purpose. A copy of the notice of the proposal shall also be sent to the President of the Region and to Headquarters.
 - B.** A Local Club that proposes relinquishing its independent identity by merging with another Local Club shall send, by First Class mail or Email, a notice of the proposal to

merge to all regular members of the Local Club at least thirty (30) days prior to a business meeting or a special meeting called for that purpose. A copy of the proposal shall also be sent to the President of the region and to Headquarters. The copy to Headquarters shall also include the Local Club charter, an inventory listing of the property, bank accounts and other assets owned by the Local Club including International Club property. The property, funds and other assets of the Local Club shall be held in trust by the International Club and the International President shall appoint a trustee to act on behalf of the International Club. Pending the completion of the merger, the property, funds or assets of the Local Club held in trust shall be disbursed or disposed of as determined by the trustee in consultation with the merging Local Club.

- C. Each Local Club proposal shall be adopted by a two-thirds vote of the international dues paying members of each Local Club voting at a business meeting or the special meeting as listed in the prior notice to members of the Local Club. Copies of the minutes of the meetings of each Local Club shall be sent to the President of the Region and to Headquarters. The trustee, upon determining the requirements for a merger have been met, shall disburse or dispose of the property, funds or assets held in trust as previously determined. The charter of the defunct Local Club shall be kept, for historical purposes, by the Local Club with which it merges. (01/23/20)

Sec. 3

In the case of the consolidation of two or more Local Clubs, each Local Club will discontinue its independent existence as a Local Club of the international club and a new Local Club shall be formed which shall include the international dues paying members of the Local Clubs that have consolidated and the newly formed Local Club shall assume the assets and liabilities of each of the Local Clubs that have consolidated to form the new Local Club. (1/20/95)

- A. Each Local Club wishing to consolidate shall send, by First Class mail or email, a notice of the proposal to consolidate to all regular members of the Local Club at least thirty (30) days prior to a business meeting or a special meeting called for that purpose. Each Local Club shall send a copy of the notice of the proposal to the President of the Region and to Headquarters. The copy of the proposal from each Local Club to Headquarters shall include the Local Club charter and an inventory listing of the property, bank accounts and other assets owned by the Local Club including international club property such as blue books. The property, funds and other assets of each Local Club shall be held in trust by the international club and the International President shall appoint a trustee to act on behalf of the international club. Pending the completion of the consolidation of the Local Clubs, the disbursement or disposal of the property, funds or assets of each Local Club shall be in a manner as determined and as prescribed by the trustee. (6/22/18)
- B. The adoption of the proposal to consolidate shall be by a two-thirds vote of the international dues paying members of each Local Club present and voting at the Local Club business meeting or the special Local Club business meeting listed in the notice of the proposal to consolidate. Each Local Club shall send a copy of the minutes of the meeting at which the proposal was adopted to the President of the region and to Headquarters. (1/20/95)

- C. The newly formed Local Club shall submit, through the President of Region in which the Local Club will function, an application in writing to the International Board of Trustees for the granting of a Local Club Charter. The President of the Region may issue a provisional charter to the new Local Club and such Local Club may elect officers, collect Local Club and International dues and engage in usual Local Club activities, but until issued a permanent Local Club Charter, such Local Club shall not be entitled to vote for International Officers or Constitutional Amendments. (7/24/21)
- D. Upon the granting of a permanent charter to the new Local Club, the property, funds and assets of each Local Club being held in trust shall be assigned to the new Local Club and the charters of the Local Clubs that have consolidated shall be returned to the new Local Club to be kept for historical purposes. (1/20/95)

Sec. 4

In the case of the dissolution of a Local Club, the members paying international dues to such Local Club may become members of another Local Club of each individual members' choice, and a Local Club upon dissolution shall cease to be a Local Club of the international club. (6/22/18)

- A. A Local Club wishing to dissolve shall send, by First Class mail or email, a notice of the proposal for the dissolution of the Local Club to all regular members of the Local Club at least thirty (30) days prior to a business meeting or a special meeting called for that purpose. A copy of the proposal for dissolution shall be sent to the President of the Region and to Headquarters. The copy to Headquarters shall also include the Local Club charter and an inventory listing of the property, bank accounts and other assets owned by the Local Club including international club property such as blue books. The property, funds and assets of the Local Club shall be held in trust by the international club and the International President shall appoint a trustee to act on behalf of the international club pending dissolution of the Local Club. (6/22/18)
- B. A proposal for the dissolution of a Local Club shall be adopted by a two-thirds vote of the international dues paying members of the Local Club voting at the business meeting or the special meeting called for that purpose as listed in the prior notice of the proposal for the dissolution of the Local Club. Local Clubs may use a mail ballot (electronic, email or First Class) to insure they meet their constitutional quorum. A copy of the minutes of the meeting at which the proposal was adopted shall be sent to the President of the Region and to Headquarters. Upon a determination that the requirements for the dissolution of the Local Club have been met, the appointed trustee shall assign the property, funds and assets of the dissolved Local Club as permitted or required by existing federal, state, and provincial laws governing 501(C)(7) non-profit organizations. (1/24/19)
- C. In case a Local Club wishing to dissolve is unable to do so using Part A and B of Sec. 4 (has no officers and/or sufficient members to meet the quorum requirements of its constitution for a business meeting), the following procedure(s) will be used. (1/24/19)
 - 1. The Region President will seek volunteers from the existing Local Club membership to act as President pro tem and Secretary pro tem to conduct a business meeting of the membership to vote on the dissolution of the Local Club following

the protocols listed in Sec. A & B above. The Region President, or his/her representative, shall be in attendance at the meeting. Local Club members in attendance at the meeting to determine dissolution of the Local Club will constitute a quorum. A copy of the Minutes of the meeting, if the proposal is adopted, shall be sent to the Region President and Headquarters. Upon a determination that the requirements for the dissolution of the Local Club have been met, the International President shall appoint a trustee to assign the property, funds and assets of the dissolved Local Club as permitted or required by existing federal, state, and/or provincial laws governing 501(C)(7) non-profit organizations.

2. If there are no Local Club volunteers to oversee the dissolution of the Local Club the Region President will act as the Local Club President with the Region Executive Board acting as the Local Club Board. They will take charge of the Local Club Charter and Local Club property, bank accounts and other assets owned by the Local Club including International Club property.
 - a. The Region Secretary will contact Headquarters for a list of all members of the Local Club and will contact the members by First Class mail or email with a notice of the proposal for dissolution.
 - b. Included in the mailing will be a ballot to be returned either electronically or by First Class mail to the Region Secretary. The ballot will ask members to vote for or against dissolution of the Local Club.
 - c. Within a maximum of 90 days of sending the ballots, within a set time, the Region President, in the presence of the Region Secretary, will count the ballots. If 2/3 of the returned ballots vote for dissolution, the Local Club will be dissolved. Headquarters will be advised the Local Club is dissolved and the Region President will send the Local Club's Charter and other WBCCI property to Headquarters.
 - d. The International President shall appoint a trustee for the Local Club's assets. The trustee shall assign the property, funds and assets of the dissolved Local Club as permitted or required by existing federal, state, and/or provincial laws governing 501(C)(7) non-profit organizations.

Sec. 5 A Local Club incorporated in a state or province may merge with another Local Club or it may consolidate with other Local Clubs or an incorporated Local Club may dissolve. In all cases a Local Club incorporated in a state or province shall comply with the requirements as listed hereunder: (1/20/95)

- A. When an incorporated Local Club wishes to merge with another Local Club or to consolidate with other Local Clubs, an attorney shall be retained by the incorporated Local Club for the preparation of the proper documents and to advise of all the steps necessary to meet the legal requirements of the state or province in which the Local Club is incorporated.

- B. Unincorporated Local Clubs wishing to merge or to consolidate with an incorporated Local Club shall comply with the requirements of sec. 2 or sec. 3 of this article as applicable.
- C. The incorporated Local Club shall notify Headquarters of any proposal to merge with another Local Club or to consolidate with other Local Clubs.

Sec. 6 Dissolution of a Local Club. (6/22/18)

- A. An incorporated Local Club proposing the dissolution of the Local Club shall ensure a trustee is appointed in accordance with the legal requirements of the state or province in which the Local Club is incorporated and an attorney shall be retained to draw up the required documents and to advise the Local Club of the procedures to be followed to complete the dissolution of the Local Club.
- B. The Local Club shall notify International Headquarters of the proposal for the dissolution of the Local Club.
- C. All international club property shall be returned to Headquarters.

ARTICLE VIII BOARD OF TRUSTEES AND EXECUTIVE COUNCIL (7/30/22)

Sec. 1 General Powers

- A. The powers of the Wally Byam Caravan Club shall be exercised, its business and affairs conducted, and its property managed under the direction of the Board of Trustees, except as otherwise provided by the law of the State of Ohio, the Articles of Incorporation, Constitution or these Bylaws. The Board shall have the right and power to perform all lawful acts which may be necessary to manage and control the affairs of the Club and shall have the following specific powers and duties:
 - 1. Support the Club's mission and purpose, and enhance its public standing;
 - 2. Establish strategic directions, approve specific objectives, and develop and strengthen the Club's programs and services;
 - 3. Have supervision over the financial affairs of the Club including the adoption of a budget, designate the bank or other depositories in which funds of the Club are to be deposited, and designate the persons who shall draw funds thereupon. The Board of Trustees shall have supervision over all real and personal property of the Club, including the disposal and distribution thereof in the event of the Dissolution of the International Club or a Local Club thereof, except a Local Club incorporated in another state or province, all within Section 1702.49 of the Ohio Revised Code;
 - 4. Establish and carry out an effective system of governance at the Board level; to include a peer review and evaluation of the Trustees developed by the Executive Council and approved by the International Board of Trustees;
 - 5. Perform any and all other acts that a nonprofit, corporation organized under the laws of the State of Ohio is empowered to do, or which may be necessary, convenient or appropriate in connection with the administration of the Club's affairs

and the carrying out of the Club's duties as set forth in the Articles of Incorporation, Constitution and these Bylaws.

6. Each Board Member, including Ex Officio Members, will annually sign the Board Member Commitment Contract, which outlines expectations for Trustees and sets forth a Code of Conduct for behavior.
7. To prevent the appearance of impropriety or unethical conduct and to avoid the use of undue and inappropriate influence over Staff, Board Members must coordinate staff related contact and interactions with the Corporate Manager, as appropriate.

Sec. 2 Number and Members of the International Board of Trustees

1. The International Board of Trustees shall consist of twenty-two (22) Trustees.
2. Twelve (12) Trustees will be the Region Presidents elected to office by the Club members in each Region of WBCCI.
3. If a Region President is unable to participate in an International Board of Trustees Meeting, the next ranking Region Vice President, in the order 1st and 2nd, shall sit with the Board at that meeting as a voting member representing that Region in all matters coming before the Board.
4. Nine (9) Executive Council members of the Board will be elected by the members of WBCCI. There will also be one designated member, the Immediate Past International President, for a total of ten (10) Executive Council members.
5. The International President, Vice President, Secretary and Treasurer will be elected by the International Board of Trustees from the Executive Council Members.
6. The Airstream Company will be represented on the Board by a non-voting member appointed by the Executive Director of Airstream Inc.
7. The President will appoint a Parliamentarian, a non-voting member, to sit with the Board.
8. The Corporate Manager of the Wally Byam Airstream Club will be a non-voting member of the Board.

Sec. 3 Election of Executive Council Members

The Executive Council members will be elected by the Club Members through an electronic or mail in ballot election organized by Headquarters of WBCCI. Names of nominees will be put forward by the Nominations Standing Committee.

1. Vacancies which occur during the term of Executive Council members may be filled by:
 - a. A candidate recommended by the Nominations Committee to the IBT for consideration and with a two thirds (2/3) vote by the Board of Trustees will serve until the next election cycle;

b. A special election by the Club members from nominees proposed by the Nominations Standing Committee to fill the remaining term.

2. Executive Council members may serve on the Council for only three terms.

Sec. 4 Executive Officers of the Club and Board of Trustees

1. The Executive Officers of the Club shall consist of a President, a Vice President, a Recording Secretary and a Treasurer.
2. Only an Executive Council Member, elected by the members, may serve in these Executive Officer positions.
3. The Executive Officers: President, Vice President, Secretary and Treasurer shall be elected by the Board of Trustees from the Executive Council members.

Sec. 5 Election and Term of Office of Executive Officers

1. The Executive Officers of the Club shall be elected by majority vote of the Board of Trustees from the Executive Council members at a Reorganization Meeting of the IBT following the election of Executive Council Members by the WBCCI membership. The officers will be elected from a list of candidates provided by the Nominations Standing Committee. This election shall be thirty (30) days prior to the first quarterly meeting of the fiscal year of the IBT.
2. A candidate for an Executive Officer position must serve a minimum of one term (2 years) on the IBT (either on the Executive Council or as a Region President) before being considered for an officer position.
3. Each Officer shall hold office until his/her successor is installed, or until he/she resigns or is removed from office.
4. Executive Council Officers are limited to no more than two (2) terms in any officer position.
5. The term of the Immediate Past International President ends on the creation of a new Immediate Past International President or with a maximum of eight (8) years on the Executive Council.
6. If the Immediate Past International President does not wish to continue, or terms out, the Past International Presidents Council will be asked to provide a member until a new Immediate Past International President is available.

Sec. 6 International Board of Trustees Meetings

1. Regular meetings of the Board of Trustees will be held each quarter of the WBCCI's fiscal year at such time and place as the President of the Board may specify.
2. Members will be provided an opportunity to comment on any motion brought before the Board during the discussion of the motion. If the meeting is virtual, provisions will be made to allow for member comments or questions.

3. Special meetings of the Board of Trustees may be called by the President, Vice President, or eleven (11) Trustees, or at the signed request of five hundred (500) members in good standing.
4. The Minutes of the Board of Trustees Meetings will be distributed to all Board Members, the Parliamentarian, Standing Committee Chairs, Region 1st and 2nd Vice Presidents, and Past International Presidents within ten (10) days of any Board Meeting. In addition, all correspondence normally distributed to Region Presidents will be forwarded to the Region 1st and 2nd Vice Presidents. All nominees for the Executive Council positions on the International Board of Trustees will be placed on the distribution list for all the above correspondence and Minutes.
5. All retiring Board Members of the International Board of Trustees shall be provided with a copy of the Minutes of the meeting held prior to their retirement.
6. The Minutes of the Board of Trustees Meetings shall show the results of votes taken. All votes of the IBT shall be by Roll Call vote, except when a request for Unanimous Consent is approved.
7. The Minutes shall show the names of those members voting in favor, the names voting against. Roll call voting by IBT members shall be in a random order sequence.
8. Major policy changes adopted by the Board of Trustees shall be communicated in writing to all Local Club Presidents who shall so inform their members.
9. The Policy file shall be maintained by Headquarters and may be amended by a majority vote of the IBT present and voting at a regular or special meeting called for that purpose.

Sec. 7 Place of Meeting and Electronic Meetings

1. Meetings of the International Board may be held at any place or virtually. If no designation is made, the place of meeting shall be the principal office of WBCCI Inc. in the State of Ohio.
2. Unless prohibited by order of the Trustees, meetings of the Board may be held in person or by any authorized communications equipment or electronic device, provided all persons participating can communicate with each other. Participation in a meeting pursuant to this section constitutes presence at the meeting.

Sec. 8 Notice of Meeting

1. Written notice of the time and place of each Board meeting shall be given to each Trustee either by personal delivery, mail or electronic mail at least thirty (30) days before each meeting, unless circumstances require an immediate or shorter notice. In case of shorter notice it shall not be less than five (5) days.
2. Notice of all meetings of the IBT will be provided to the WBCCI membership on the WBCCI website with date, time and link information, if the meeting is virtual.

3. In order to facilitate distribution of the meeting agenda for any Board Meeting all agenda items should be submitted to Headquarters, thirty (30) days prior to the noticed Meeting.
4. No Bylaws changes, only amendments to policy and routine matters shall be permitted from the floor.

Sec. 9 Quorum and Manner of Action

1. A quorum for transaction of business at any meeting of the International Board of Trustees shall be twelve (12).
2. Changes to the Bylaws require a 2/3 vote in the affirmative of the International Board of Trustees.
3. Changes to the WBCCI Policy requires a majority vote in the affirmative of the International Board of Trustees.
4. Item 2 and 3 above are the conditions required to approve change in any Bylaw or Policy, unless a greater number is required by the Constitution, Articles of Incorporation or these Bylaws.

Sec. 10 Action by Board of Trustees Without Meeting

1. To the extent permitted by Ohio law, any action, which may be authorized or taken at a meeting of the Trustees, may be taken without a meeting with a 2/3, or majority vote in the affirmative, as determined by the WBCCI Constitution, Bylaws, or Policy, and in a writing or writings signed by, a majority of the Trustees. For purposes of this section, a signed writing shall include any original document bearing the signature of a Trustee, a telecopy sent by, and bearing the signature of a Trustee, or an electronic mail transmission created and sent by a Trustee which sets forth his or her name in such a manner so as to logically evidence his/her intent to sign the transmission.
2. Any such writing shall be filed with or entered in the records of the Club.

Sec. 11 Resignations or Removal

1. Any Trustee of the Board may resign at any time by giving written notice to the President or Secretary.
2. A resignation shall take effect at the time specified therein, and unless otherwise specified therein, shall become effective upon receipt. The acceptance of any resignation shall not be necessary to make it effective unless so specified in the resignation.
3. Any Officer of the Board or Council Member may be removed from office, for cause, by a 2/3 vote of the IBT, utilizing the Ethics and Grievance process, (WBCCI Bylaws Article V) if appropriate.

Sec. 12 Executive Council

The Executive Council will be composed of ten (10) members, the International President, Vice President, Secretary, Treasurer, five (5) Executive Council members and the Immediate Past International President. The Corporate Manager will serve as a non-voting member. The President shall not be entitled to vote except when members are equally divided on any question.

1. The Executive Council shall provide administrative supervision of the affairs of the Club between meetings of the Board of Trustees. The Council shall be subject to the orders of the International Board of Trustees, and none of its acts shall modify any action taken by the Board. It shall perform such other duties as specified in the Constitution, Bylaws and Policies of the International Club. It shall be responsible for the preparation of the Club's annual budget and shall submit the same to the Board of Trustees for adoption.
2. The President shall be the Chair of the Executive Council and shall have the power to convene meetings thereof upon giving each member five (5) days prior notice of the date and place of any meeting so convened. Also, upon written request of five (5) members of said Executive Council and after five (5) days' notice, a meeting of the Executive Council can be convened. A quorum of the Executive Council shall be six (6) members.
3. The President shall appoint the Chairs of the Standing Committees and establish the Liaison responsibilities of Executive Council Members with the Chairs of those committees.
4. The Executive Council, working with the International Board of Trustees and membership, shall have the responsibility for Long Range Strategic Planning for WBCCI and make recommendations to the International Board of Trustees for implementation of any proposed changes.
5. The International Club may, upon a nomination by the Executive Council and with the approval of the Board of Trustees, hire an employee who shall be responsible for the administration and general management of the Club. This employee shall operate under the authority of the President and the Board of Trustees in accordance with the job descriptions,
 - a. Executive Council will select, advise, support, evaluate, and fix the compensation of the Corporate Manager;
 - b. Executive Council will monitor the performance of the Corporate Manager to ensure that the Club operates responsibly, ethically, and effectively; and, if needed, replace the Corporate Manager.

ARTICLE IX REGIONS

Sec. 1 The Regions of the Club and their geographic boundaries shall be as follows: (For a list of Local Clubs within a Region, see [WBCCI Website](#)) (1/21/21)

- Region 1 Maine, New Hampshire, Vermont, Massachusetts, Rhode Island, Connecticut in the United States; New Brunswick, Nova Scotia, Newfoundland, Prince Edward Island, and Quebec In Canada. (1/7/89)
- Region 2 New York, New Jersey, Pennsylvania, Maryland, Delaware, Washington DC, and Ontario.
- Region 3 Virginia, North Carolina, South Carolina, Georgia and Florida (except that portion lying in the Central Time Zone).
- Region 4 Michigan, except the Upper Peninsula of Michigan, Ohio and West Virginia. (1/10/14)
- Region 5 Illinois, Indiana and Kentucky.
- Region 6 Tennessee, Alabama, Mississippi, Arkansas, Louisiana, and that portion of Florida lying in the Central Time Zone.
- Region 7 Wisconsin, the Upper Peninsula of Michigan, Minnesota, North Dakota, South Dakota and Manitoba. (1/10/14)
- Region 8 Iowa, Missouri, Nebraska and Kansas.
- Region 9 Oklahoma and Texas (except that portion of Texas lying within the Mountain Time Zone). (6/19/81)
- Region 10 Montana, Idaho, Washington, Oregon, Alaska, British Columbia, Alberta, Saskatchewan, the Yukon Territory and the Northwest Territory of Canada. (1/16/09)
- Region 11 Wyoming, Colorado, Utah, New Mexico, Arizona, Mexico and that portion of Texas lying within the Mountain Time Zone. (6/19/81)
- Region 12 California and Nevada

Sec. 2 The administrative body of each region shall be a region board which shall be composed of its President, 1st Vice President and 2nd Vice President as region officers and the Presidents of all Local Clubs within such region. The President may also appoint the Region’s Immediate Past President, providing he/she is not serving in another elected WBCCI office. (1/28/11)

- A. Each region shall elect as its officers a President, a 1st Vice President and a 2nd Vice President (optional), and such officers shall constitute and be the Executive Council of the Region board. The President shall appoint one person from the region as the region secretary, and may appoint one person from the region as the region treasurer to administer any region funds. The President may also appoint the Region’s Immediate Past President, providing he/she is not serving in another elected WBCCI office, as a member of the Region’s Executive Council.
- B. The term of office shall be two years and service of a partial term greater than one-half of such term shall be deemed as service of a full term in that office by the retiring officer.
 - 1. An officer may not serve consecutive terms, except when any elected officer cannot or does not choose to continue in office, the advancing officer shall complete the

predecessor's term of term office and have the option to run for one additional term in that office.

2. Even-numbered regions shall elect their officers in odd-numbered years and odd-numbered regions shall elect their officers in even-numbered years. (6/22/18)
- C. The treasurer shall maintain the financial records of the region, shall receive all monies and promptly deposit them in the bank previously approved by the Executive Board; shall submit a full written report of finances to the Executive Board at each meeting and before retirement from office, shall have the books and accounts audited by an individual or committee selected by the incoming President. The treasurer shall deliver all books, monies and property of the region promptly to the incoming treasurer. (1/20/95)
- D. In the year in which region officers are elected and installed, the region shall select a nominating committee consisting of at least three members from the region.
1. This committee, with the help of Local Club officers, shall identify and consider all interested and qualified candidates for each position.
 2. The committee shall consider each candidate on the basis of qualifications without regard to the geographic area or Local Club of the candidate.
 3. It shall be the duty of the nominating committee to nominate one candidate for each region office and to submit a written report, including resumes of all candidates considered, to the region Executive Council not later than July 1 of the ensuing year.
 4. The Region President will distribute the report to all Local Club Presidents in the region within 60 days. (6/23/95)
- E. Election of Region Officers
1. Not later than January 31 of the year in which the election is to occur, the Region President shall mail to each Local Club President within the region the official ballot which shall contain the name for each position as listed in the Nominating Committee report. The official ballot, which also contains space for write-in candidates, shall be returned by the date as stated in paragraph 2 below. (1/21/94)
 2. Each Local Club President shall be entitled to cast one vote, based on Local Club instructions, for one candidate for each office for which a vacancy will occur and all votes shall be cast by use of the official ballot.
 - a. All ballots shall be mailed to the region secretary prior to April 25. Ballots postmarked after that date will not be counted.
 - b. All ballots shall be counted by the region secretary in the presence of at least one incumbent region officer(s).
 - c. The candidate for each office receiving a plurality of the votes cast shall be declared elected.
 - d. In the event a tie vote occurs, the Region President shall break such by casting a vote.

3. The results of the election shall be announced promptly and prior to May 5. The Region President shall certify the names of the newly elected officers to Headquarters. (7/5/93)
- F.** The term of office of all region officers shall commence upon the installation of the officers of the international club at the international rally next following their election.
1. Each region officer shall be a regular member of one of the Local Clubs within such officer's region.
 2. Region Presidents shall not hold any other office in the International Club, with the exception of an Intra-Club position. However, a Local Club Officer may continue to do so until he/she becomes Region President. (1/21/21)
- G.** In the event of the death or resignation of the President or the death, advancement or resignation of a Vice President or an officer's inability to fulfill the duties of office, the next ranking Vice President shall advance thereto.
1. When such a vacancy occurs, the Region President shall notify each Local Club President of the vacancy and request each one's assistance in identifying interested and qualified candidates.
 2. The office or offices of Vice President(s) shall be filled by a majority vote of the region board from nominees submitted by the Region Executive Council.
 3. To allow sufficient time for Local Club Presidents to contact their members, such office or offices of Vice President(s) will not be filled in less than sixty (60) days from notification to Local Club Presidents of such vacancy. (1/10/14)

Sec. 3 There shall be no region dues.

Sec. 4 For the purpose of providing a means of geographic representation of the International Board of Trustees, Region Presidents shall, by virtue of their office, become members of the International Board of Trustees.

Sec. 5 Region Presidents or any officer designated by them shall visit all Local Clubs within their respective regions at least once each year. They shall consult with, assist, and advise the officers in their duties. Regions may hold board meetings, rallies, conduct caravans and engage in such other activities as deemed in the best interest of the region and its Local Clubs, provided such activities are not in conflict with the International Constitution, Bylaws, Rules and Regulations.

Sec. 6 In the event a Local Club President is unable to attend a meeting of the region board, the next ranking officer may attend in the place and stead of the absent Local Club President. (1/20/95)

[see Policy 9.6.1 Region Operations]

ARTICLE X DUTIES OF INTERNATIONAL OFFICERS (7/24/21)

Sec. 1 The International President shall preside at all meetings of the Board of Trustees, and the Executive Council; shall enforce the Club Charter, Constitution, Bylaws and Policies; shall apportion Headquarters' office time and services to the various committees, rallies, and other club business; and have such other powers and duties as normally pertain to the principal office holder, as prescribed in the parliamentary authority adopted by the International Club. The President shall not be entitled to vote except when members are equally divided on any question.

[see also Policy 10.1.1]

Sec. 2 The International Vice Presidents shall attend all meetings of the International Club, the Board of Trustees, and Executive Council; and shall assist the President in the conduct of the Club's business.

Sec. 3 The International Recording Secretary shall attend and record the minutes of all meetings of the Board of Trustees, and the Executive Council; advise the President as to whether or not a quorum is present; and shall deliver the minutes to Headquarters within fifteen days after each meeting for publication on the WBCCI website.

Sec. 4 The Treasurer shall, working with the Corporate Manager and Headquarters, be responsible for the receipt, disbursement, investment, accounting, and reporting of all funds of the International Club, within the budget approved by the Board of Trustees, and as prescribed in the International Bylaws and Policies. This responsibility includes financial statements and reports as prescribed in the International Bylaws and Policies, and interim reports as may be further directed by the Executive Board and the Board of Trustees. The Treasurer, or a deputy, (normally the Corporate Manager), shall sign all checks. The Treasurer shall attend all meetings of the Board of Trustees, and the Executive Council. When the Treasurer considers it necessary, he/she may cross-fund within the budget to a limit of 5% of the annual budget with the approval of the Executive Council. Funds, which are not budgeted, shall not be transferred to the budget or expended without the prior approval of the Board of Trustees. At the end of the Treasurer's term of office, the incoming President will arrange to have the financial books audited.

ARTICLE XI DUTIES OF CORPORATE MANAGER

Sec. 1 Pursuant to the provisions of Article X, Section 4 of the International Constitution, the Corporate Manager, under the authority of the Board of Trustees and the supervision of the International President, shall perform the duties listed in the WBCCI Employee Handbook. (1/21/21)

Sec. 2 The duties of this position shall be performed in accordance with the duties specified in the Executive Council's Document, Human Resources Manual. Authority to permanently remove this employee rests solely with the International Board of Trustees. This does not preclude this employee's immediate supervisor, the International President, in concordance with the Vice

Presidents, from taking disciplinary or suspension action under the authority granted by Article X, Sec. 4 of the WBCCI Constitution pending International Board of Trustees resolution. (7/27/19)

Sec. 3 The Executive Council may, with the approval of the International Board of Trustees, confer the appropriate executive title on the employee responsible for the administration and general management of the international club. (7/5/93)

ARTICLE XII OFFICIAL PUBLICATIONS

Sec. 1 The Board of Trustees may publish or cause to be published certain documents, which shall be designated official publications of the international club. At present, the *Blue Beret* and annual membership directory are the official club publications. (1/20/95)

Sec. 2 The control and sale of all advertising space shall be the responsibility of the Corporate Manager operating under written procedures. (1/20/17)

Sec. 3 The Executive Council shall specify the overall format of the *Blue Beret* and the Annual Membership Directory. (1/20/17)

Sec. 4 The Executive Council shall formulate procedures pertaining to the allocation of space to each facet of the *Blue Beret*.

[see Policy 12.4.1 Club Publications]

ARTICLE XIII USE OF CLUB NAME AND EMBLEM (01/23/20)

Sec. 1 The official emblem of the Wally Byam Caravan Club International (WBCCI) is one of the three 1 3/4” disk options as shown in 1, 2 or 3 below:



Option 1: Heritage WBCCI Emblem. Available for continued use by Local Clubs, Intra-Clubs and Caravans. This includes, but is not limited to, new member badges, Region, Local Club and Club merchandise, etc.



Option 2: Wally Byam Airstream Club. Available for continued use by Regions, Local Clubs, Intra-Clubs and Caravans. This includes, but is not limited to, new member badges, Region, Local Club, and Club merchandise, etc.



Option 3: Airstream Club International. This emblem is available for use for all marketing, electronic and general membership applications, Regions, Local Clubs, Intra-Clubs and Caravans. This includes, but is not limited to, new member badges, Region, Local Club, Club merchandise, etc.

- Sec. 2** The official emblem for WBCCI lifetime members is a duplicate of any of the above shown disks surrounded by a 1/4" gold strip imprinted in large black letters with the words "life" at the top center and "member" at the bottom center. The overall dimension of the life emblem and insignia is no smaller than 1 3/4".
- Sec. 3** A Blue Beret with any of the three approved caravanner insignia of the style approved by the International Board of Trustees shall be the official headgear and may be worn for formal or casual wear by any member in good standing.
- Sec. 4** All Local Clubs may design their own badge, unique to their Local Club, or use a standard badge available through Headquarters. Each badge shall contain at the minimum one of the official emblems of the International Club with a minimum dimension of 1 3/4 inches as described in Sec. 1 of Article XIII. In addition, it shall contain the name of the Local Club and the name of the member. If a member holds a current elected position in the Local Club or a Region, that should be designated on the badge. Past elected offices can be designated on the badge. Any badge designed by a Local Club shall be submitted for approval by the International Board of Trustees or Executive Council.
- Sec. 5** Uses of the club name and emblems:
- A.** Any member in good standing of the International Club and their dependent children and such other children who may accompany them shall be entitled to wear any of the described emblems and other insignia as may from time to time be adopted by the International Board of Trustees.
 - B.** Neither the name, emblems nor the annual membership directory of the International Club shall be used for any purpose other than that authorized by the International Board of Trustees.
 - C.** All stationery and publications of the various Regions and Local Clubs shall use the name, emblem(s) as prescribed by the International Board of Trustees.
- Sec. 6** The official club emblems, as described in Article XIII, Sec. 1 and Sec. 4, shall serve as identification of the wearer of a Local Club designed badge or WBCCI provided badge as a member of WBCCI for entry to any Local Club, Region, or International sponsored event. In addition, such badges, bearing one of the club emblems, may be used as identification on any club sponsored caravan.
- Sec. 7** An Intra-Club or a Local Club or a Region may use the emblems of the International Club provided the Intra-Club, the Local Club or the Region is in good standing in the International Club.
- A.** A person shall be entitled to wear the emblem(s) of the International Club provided such person is a member in good standing in the International Club.
 - B.** A member, or an Intra-Club, or a Local Club, or a Region shall not design and use printed material, or a flag or pennant, or a decal or plaque or any other item or material using the name, or emblems of the Wally Byam Caravan Club International, Inc. without the prior written approval of the International Board of Trustees.

- C. Upon the resignation, or the suspension, or the expulsion of a member, such member shall be deemed to have forfeited all rights to use the name, or emblems of the International Club.
- D. Upon the suspension or the revocation of the charter of a Local Club or the suspension or revocation of the authorization of an Intra-Club such a Local Club or Intra-Club shall be deemed to have forfeited all rights to use the name, or emblems of the International Club.

Sec. 8 All Local Clubs may use as a part of their marketing or Local Club paraphernalia any WBCCI approved logo. Logos may be approved by the Executive Council or International Board of Trustees. These approved Local Club logos are not the same as the Official WBCCI emblems (Bylaws Article III, Use of Club Name and Emblem, Sec. 1). These logos may not be used in lieu of the official WBCCI insignia or emblem on the official identification badge of WBCCI as described in Article XIII, Sec. 1, 2 and 4. (6/24/20)

ARTICLE XIV LIABILITY

Neither the club nor its officers shall be responsible for the loss of, or damage to, property; or for the injury to, or death of, a person on the premises of any club rally, or any other club function, this freedom from responsibility for the loss or damage to property shall apply regardless of whether such property shall be received by any member or officer, or left on the premises of said rally or other club function.

ARTICLE XV PUBLIC RELATIONS

The International President, the Region Presidents and the Local Club Presidents, or any members specially designated by any of them, may confer the title "Honorary Caravanner" upon any person not a member of the WBCCI. The International President, or any person specially designated by him/her for that purpose, may confer the title "Honorary Member" upon any person not a member of WBCCI. The titles, "Honorary Caravanner" and "Honorary Member" confer none of the privileges of membership other than the privilege of wearing the beret.

ARTICLE XVI FINANCIAL MANAGEMENT

- Sec. 1** Conflict of Interest Policy: No transactions or arrangements will be entered into that would result in a violation of the [Conflict of Interest Policy](#). All officers or directors/trustees are required to read and comply with this policy. (1/16/09)
- Sec. 2** Income from International Rally fees may be deposited in a checking account in the name of "Wally Byam Caravan Club International, Inc. Rally fund" at a reputable bank in the city closest to the International Rally site of that year. All indebtedness contracted in that area relative to the International Rally may be paid from this account. (7/5/10)
- Sec. 3** Advance funds for an international rally shall be created by the transfer of funds from the general fund of the international club as authorized by the International President. At the financial close of an international rally, the funds advanced shall be repaid to the general fund

of the international club and any balance remaining in the funds of an international rally after the repayment of the advanced rally funds shall be transferred to the general fund of the international club. Any deficit to the fund of an international rally shall be paid from the general fund of the international club. (1/19/96)

- Sec. 4** The International Rally Committee may make a donation to the host community. This donation is in addition to those given to various local or national organizations by club groups such as, community service and Family and Youth Committee. Any donation from a religious service collection will be the responsibility of the collectors. (See Policy, 16.6.4, Rallies, Sec F, Item 22 for documentation of donations.) (6/24/20)
- Sec. 5** The International Rally Committee shall prepare and distribute a detailed report of the International Rally no later than December 1st following the International Rally. (1/23/10)
- Sec. 6** A motion presented to the IBT that may have cost implications beyond the usual clerical expenses shall be accompanied by a financial impact statement setting forth the estimated costs of implementing such motion. This should be an annual cost impact with a 5-year projection. (7/5/09)

See the following Policies:

- 16.6.1 Financial Management
- 16.6.2 Financial Data Guidelines
- 16.6.3 Financial Disbursement

ARTICLE XVII AMENDMENTS

- Sec. 1** These Bylaws may be amended by two-thirds (2/3) vote of the Board of Trustees present and voting at a regular or special meeting called for that purpose provided the proposed amendment shall have been submitted to all members of the Board of Trustees in writing five (5) days prior to such meeting. Notice of proposed amendments may be given in less than five (5) days, however, a nine-tenths (9/10) vote of the board shall be required for adoption. (7/5/93)
- Sec. 2** Such amendments shall become effective upon adoption, unless otherwise provided. (1/20/90)

These Bylaws adopted August 18, 2022 by vote of the Board of Trustees virtual meeting.

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.
IBT MOTION

Motion / Item Number: 2022-8

Meeting Location and Date: Virtual - November 17, 2022

Motion Maker: Tom Smithson

Title: Limitation of elected Officer position

Summary: This motion clarifies that in any WBCCI entity an elected Officer is limited to serving in only one elected position at any one time.

:

Motion: I move that WBCCI Policy 6.6.1, Local Clubs Part B, be deleted in its entirety and a new WBCCI Policy 6.6.1, Local Clubs Part B, be inserted.

REQUIRED Attachments (for Policy, Bylaws and/or Constitutional Amendments):

- **Exhibit 1: Redlined Current Blue Book text**
- **Exhibit 2: Proposed (new) Blue Book text**

SECONDED BY: _____

Purpose / Impact(s): The purpose of this motion is to insure that WBCCI entities do not have elected officers serving in more than one office at one time. For example, the President cannot also serve as the Treasurer, etc.

Background: Normally a WBCCI entity will elect separate members for each Officer position as called for in their Constitution and Bylaws (CBL) and if there is a vacancy the same CBL provides a mechanism for election or appointment of a replacement. The possibility for a conflict of interest is significant when a member takes on more than one elected position at the same time. This has occurred in the past and this motion is designed to deal with the issue.

Financial Impact: There is no Financial Impact to WBCCI.

ATTACHMENTS

Exhibit 1:

WBCCI Policy 6.6.1, Local Clubs, Part B

- B. ~~Local Club Officers No regular member shall be elected or appointed as an officer of a Local Club unless they are a Regular Member or Provisional member of the Local Club. (6/27/14)~~

Exhibit 2:

WBCCI Policy 6.6.1, Local Clubs, Part B

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

IBT MOTION

- B. Local Club Officers No member shall be elected or appointed as an officer of a Local Club unless they are a Regular Member or Provisional Member of the Local Club. In addition, no member elected as an Officer in any WBCCI entity shall serve in more than one Officer position at a time.

Motion:

- **Reviewed by (Constitution and Bylaws Committee):**
- **Reviewed by (Parliamentarian):**

Motion Resolution (Office Use Only – check one):

- Adopted
- Defeated
- Amended
- Referred
- Postponed
- Tabled (cannot be postponed beyond session)
- Withdrawn (will lie on table only until end of present session)

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

IBT MOTION

Motion / Item Number: 2022-3

Meeting Location and Date: Virtual - November 17, 2022

Motion Maker: Tom Smithson

Title: Dues Collection Revision

Summary: This motion clarifies the manner of Dues collection for International, Local Club, Intra-Club and Affiliate Dues of WBCCI Members. It establishes that all such Dues will be collected electronically or by mail through Headquarters and removes the responsibility for Dues collection from any entity treasurer.

:

Motion: I move **Bylaws Article IV MEMBERSHIP AND MEMBERSHIP PRIVILEGES, Sec. 12, Part A**, be deleted in its entirety and a new **Article IV, Sec. 12, Part A** be inserted.

REQUIRED Attachments (for Policy, Bylaws and/or Constitutional Amendments):

- **Exhibit 1: Redlined Current Blue Book text**
- **Exhibit 2: Proposed (new) Blue Book text**

SECONDED BY: _____

Purpose / Impact(s): This motion moves the responsibility for all Dues collection in WBCCI to Headquarters with twice monthly distribution by Headquarters to those entities whose Dues have been collected. The principle impact of this motion is to simplify the responsibilities of a Local Club Treasurer as well as introduce a common level of efficiency into the process of Dues collection. Also, because of the ability of the Member to make payment of all Intra-Club and Affiliate Dues in one place, it makes Dues payment(s) much simpler.

Background: In the past Dues were collected by Local Clubs and forwarded to Headquarters with the Local Club Treasurer having full responsibility for collection. In recent years we have moved to Members being able to pay online or by mail directly to Headquarters for International Dues and fees and Local Club Dues. More recently, Headquarters has moved to electronic deposit of all entities Dues to their respective accounts. This has created a very efficient system for all. The most recent changes from Headquarters in allowing Members to pay not only their Local Club Dues, but any Intra-Club and Affiliate Dues in “one stop shopping” has further simplified the process.

Financial Impact: There is no financial impact on WBCCI beyond budgeted financial fees by their bank.

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.
IBT MOTION

ATTACHMENTS

Exhibit 1:

~~Sec. 12—Membership Dues~~

- ~~A. International membership dues and fees for Members at Large, or for Regular Members, and dues in any Local Club or chartered body may be collected electronically by Headquarters on the WBCCI website, by mail to Headquarters, or through a Local Club Treasurer. International dues collected by the Local Club will be forwarded to Headquarters twice a month. Local Club dues collected by Headquarters will be forwarded to the Local Club twice a month.~~

Exhibit 2:

Sec. 12 Membership Dues

- A. International Membership Dues and fees for Members at Large, or Regular Members, and Dues in any Local Club or chartered body will be collected electronically by Headquarters on the WBCCI website, or by mail to Headquarters. Local Club, Inter-Club and Affiliate Club Dues collected by Headquarters will be forwarded electronically to the respective entities twice a month.

Motion:

- **Reviewed by (Constitution and Bylaws Committee):**
- **Reviewed by (Parliamentarian):**

Motion Resolution (Office Use Only – check one):

- Adopted
- Defeated
- Amended
- Referred
- Postponed
- Tabled (cannot be postponed beyond session)
- Withdrawn (will lie on table only until end of present session)

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.
IBT MOTION

Motion / Item Number: 2022-5

Meeting Location and Date: Virtual - November 17, 2022

Motion Maker: Tom Smithson

Title: Region Officers Installation

Summary: This motion clarifies the date of installation of new Region Officers to coincide with the installation of the International Officers, August 1, the start of the WBCCI fiscal year, and removes the installation from the International Rally.

Motion: I move that **Bylaws Article IX Regions, Sec. 2, Part F** be deleted in its entirety and a new **Article IX Regions, Sec. 2, Part F** be inserted.

REQUIRED Attachments (for Policy, Bylaws and/or Constitutional Amendments):

- **Exhibit 1: Redlined Current Blue Book text**
- **Exhibit 2: Proposed (new) Blue Book text**

SECONDED BY: _____

Purpose / Impact(s): This motion clarifies the installation date of newly elected Region Officers and ties it to the installation of the International Officers on August 1, the start of the WBCCI fiscal year, and the first International Board of Trustees Meeting of the fiscal year.

Background: In the past Region Officers took office during the annual International Rally, but with the movement of the International Board of Trustees (IBT) Meetings to quarterly meetings, and not occurring at the International Rally, this motion synchronizes the installation to the IBT schedule.

Financial Impact: There is no financial impact to WBCCI.

ATTACHMENTS

Exhibit 1:

Article IX, Regions, Sec. 2, Part F

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

IBT MOTION

~~F. The term of office of all region officers shall commence upon the installation of the officers of the international club at the international rally next following their election.~~

- ~~1. Each region officer shall be a regular member of one of the Local Clubs within such officer's region.~~
- ~~2. Region Presidents shall not hold any other office in the International Club, with the exception of an Intra-Club position. However, a Local Club Officer may continue to do so until he/she becomes Region President. (1/21/21)~~

Exhibit 2:

Article IX, Regions, Sec. 2, Part F

F. The term of office of all newly elected Region Officers shall commence August 1, the start of the WBCCI fiscal year, in the year of their election.

1. Each Region Officer shall be a regular member of one of the Local Clubs within such Officer's Region.
2. *Region Presidents shall not hold any other office in the International Club, with the exception of an Intra-Club position. However, a Local Club Officer may continue to do so until he/she becomes Region President. (1/21/21)*

Motion:

- Reviewed by (Constitution and Bylaws Committee):
- Reviewed by (Parliamentarian):

Motion Resolution (Office Use Only – check one):

- Adopted
- Defeated
- Amended
- Referred
- Postponed
- Tabled (cannot be postponed beyond session)
- Withdrawn (will lie on table only until end of present session)

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.
IBT MOTION

Motion / Item Number: 2022-11

Meeting Location and Date: Virtual – November 17, 2022

Motion Maker: Kate Coast, National Event Rallies Chairperson

Title: National Event Badges and Airstream Numbers

Summary: Amend Blue Book Policies to reflect changes to Name Badges and Airstream Numbers.

Motion: I move that WBCCI Policy 16.6.8 Badge Standard Items, Item D. Badge Color Coding, be amended to reflect a new Item 10. be inserted.

Further, WBCCI Policy 16.6.10 Airstream Numbers, Item A. Airstream Number Range Definitions: item 7. 900 Series (900-999) be deleted and new item 7. be inserted.

REQUIRED Attachments (for Policy, Bylaws and/or Constitutional Amendments):

- **Exhibit 1: Current Blue Book text with redline, where appropriate**
- **Exhibit 2: Proposed (new) Blue Book text**

SECONDED BY: _____

Purpose / Impact(s): A color coded badge and Airstream Big Red Number range for National Event Rallies will provide recognition to volunteer hosts and spouse/partners meeting requirements identified in the WBCCI policies.

Background:

National Event Rallies is a WBCCI program that is updating many of its program elements to meet its stated goals of increased member benefits, improved status equal to National Caravans, and grow partnership opportunities.

The National Event Rallies program has not had a color coded badge or a dedicated series of Big Red Numbers. These additions to the program would be equal to the National Caravan program.

Financial Impact:

None.

ATTACHMENTS

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.
IBT MOTION

Exhibit 1: Current Blue Book text

16.6.8 Badge Standard Items (1/21/21)

Name Badges

A new member of WBCCI will be issued, by Headquarters at the time of joining, a standard membership badge as described on the WBCCI website bearing an official emblem and insignia of WBCCI of the member's choice. The official badges and titles authorized are listed below in Sec. D. No other deviation aside from badges provided under Article XIII will be recognized unless authorized by the Board of Trustees. Further, no items such as stickers, emblems, insignias or symbols, either permanent or temporary, should be affixed to the face of any WBCCI badge in such a way as to obscure the official emblem and insignia of WBCCI. The approved circular Life Member decal is the singular exception. Further detailed explanation of types of name badges and authorized use is as follows:

- A. Board of Trustees - Official badges bearing the words "Board of Trustees" shall be worn by all members of that body so designated by the Constitution. This badge is to be worn only while serving as a member of the Board of Trustees.

- B. International Officers - Official badges bearing the words "International Officer" shall be worn by all International Officers so designated by the Constitution.

- C. International - Official badges bearing the word "International" shall be worn by spouses/partners of members of the Board of Trustees, the Parliamentarian, Chairs of all Standing Committees, Past International Officers, Corporate Manager, and Past Trustees.

- D. Badge Color Coding - Color coded badges are authorized for wear as follows:
 - 1. Royal Blue and Gold - International President and Past Presidents and spouse/partner of each.
 - 2. Royal Blue and White - Present and Past International Vice Presidents, Corporate Managers and staff, Recording Secretaries, Treasurers, Parliamentarians and the spouse/partner of each. No other titles are authorized for this badge. (8/18/22)
 - 3. Green and White - Present and Past Airstream executives who have served or are now serving on the Board of Trustees and the spouse/partner of each. Titles currently authorized for use on this badge are Trustee and Past Trustee.
 - 4. Red and Silver - Present and Past Region Presidents and spouse/partner of each.
 - 5. Red and White - Region Vice Presidents, Secretary and Treasurer and spouse/partner of each.
 - 6. Orange and White - All International Standing Committee Chairs and spouse/partner of each.
 - 7. White and Light Blue - Present and Past Local Club Presidents and the spouse/partner of each.
 - 8. White and Light Green - Caravan Leaders, Assistant Caravan Leaders and spouse/partner of each. This badge to be worn by Caravan Leaders, Assistant Caravan Leaders and spouses/partners of numbered National, Region and Overseas Caravans from the date of

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.
IBT MOTION

approval of the caravan, and thereafter, with the annual review and approval of the Caravan Standing Committee Chair. The badge will be issued by the Caravan Standing Committee Chair in accordance with the above.

9. White - All other Club members.

WBCCI POLICY 16.6.10 Airstream Numbers (7/19/21)

A. Airstream Number Range Definitions: Airstream Numbers in various ranges shall be assigned in accordance with the following restrictions unless an exception in Policy 16.6.10, Item B applies:

1. Sub 100 Series (1-100): Assigned at the sole discretion of Airstream, Inc.
2. 100 Series (101-199): Assigned to International Officers in the Vice President to President track as follows:
 - a. The newly elected International 3rd Vice President will be assigned the lowest available Airstream Number in the 100 series, if desired by the member.
 - b. Upon completion of service as International President that number will be retired from future reissue. (If the member retains their original Airstream Number, that Number will be retired from future reissue.)
3. 200 thru 400 Series (200-499): Are available to Region Presidents, International Recording Secretaries, and International Treasurers, if desired by the member, as follows:
 - a. Numbers for Region Presidents, International Recording Secretary and International Treasurer shall be selected from the available numbers in the prescribed series for those elected positions.
 - b. The order of the selection, in the presence of the IBT, shall be the International Recording Secretary, then the International Treasurer. The names of the eligible Region Presidents shall be drawn to establish the order of selection.
 - c. The newly elected Region Presidents shall select from the available Airstream Numbers in the 200-299 series, unless sufficient numbers in the series are not available, in that case the available numbers in the 300 (300-399) series shall be used. A Region President taking office mid-year and wanting a 200-299 series number may select one from the available numbers. They do not have to wait for an IBT Meeting.
 - d. The newly elected International Recording Secretary and International Treasurer shall select from the available Airstream Numbers in the 400 (400-499) series.
4. Airstream Numbers in the 500-600 (500-699) series shall be held for future use.
5. 700 Series (700-799): Available to be selected, in the presence of the IBT, by members who have served a minimum of three years as Standing Committee Chair, and have completed their third report. If there is more than one Standing Committee Chair who desires to change their Airstream Number, selection order will be determined by a drawing of their names.
6. 800 Series (800-899): Available to be selected by WBCCI National Caravan Leaders who have led a minimum of five (5) National Caravans and as recommended to the IBT by the National Caravan Standing Committee Chair. If there is more than one eligible leader, the number selection will be based on a drawing of their names to determine order of selection.
7. ~~900 Series (900-999): Reserved for future IBT decision.~~
8. 1000 Plus Series (1000-32000+): Available to be assigned to any WBCCI member.

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

IBT MOTION

9. Airstream Numbers in the 100 through 999 series shall only be assigned to members actively holding the qualifying position and shall not be assigned retroactively after the member no longer holds the qualifying position. The only exceptions to this are found in Policy 16.6.10, Item B.

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.
IBT MOTION

Exhibit 2: Proposed (new) Blue Book text

WBCCI Policy 16.6.8 Badge Standard Items (1/21/21)

Name Badges

A new member of WBCCI will be issued, by Headquarters at the time of joining, a standard membership badge as described on the WBCCI website bearing an official emblem and insignia of WBCCI of the member's choice. The official badges and titles authorized are listed below in Sec. D. No other deviation aside from badges provided under Article XIII will be recognized unless authorized by the Board of Trustees. Further, no items such as stickers, emblems, insignias or symbols, either permanent or temporary, should be affixed to the face of any WBCCI badge in such a way as to obscure the official emblem and insignia of WBCCI. The approved circular Life Member decal is the singular exception. Further detailed explanation of types of name badges and authorized use is as follows:

- A. Board of Trustees - Official badges bearing the words "Board of Trustees" shall be worn by all members of that body so designated by the Constitution. This badge is to be worn only while serving as a member of the Board of Trustees.

- B. International Officers - Official badges bearing the words "International Officer" shall be worn by all International Officers so designated by the Constitution.

- C. International - Official badges bearing the word "International" shall be worn by spouses/partners of members of the Board of Trustees, the Parliamentarian, Chairs of all Standing Committees, Past International Officers, Corporate Manager, and Past Trustees.

- D. Badge Color Coding - Color coded badges are authorized for wear as follows:
 - 1. Royal Blue and Gold - International President and Past Presidents and spouse/partner of each.
 - 2. Royal Blue and White - Present and Past International 1st, 2nd, and 3rd Vice Presidents, Corporate Managers, Recording Secretaries, Treasurers, Parliamentarians and the spouse/partner of each. No other titles are authorized for this badge.
 - 3. Green and White - Present and Past Airstream executives who have served or are now serving on the Board of Trustees and the spouse/partner of each. Titles currently authorized for use on this badge are Trustee and Past Trustee.
 - 4. Red and Silver - Present and Past Region Presidents and spouse/partner of each.
 - 5. Red and White - Region Vice Presidents, Secretary and Treasurer and spouse/partner of each.
 - 6. Orange and White - All International Standing Committee Chairs and spouse/partner of each.
 - 7. White and Light Blue - Present and Past Local Club Presidents and the spouse/partner of each.
 - 8. White and Light Green - Caravan Leaders, Assistant Caravan Leaders and spouse/partner of each. This badge to be worn by Caravan Leaders, Assistant Caravan Leaders and spouses/partners of numbered National, Region and Overseas Caravans from the date of approval of the caravan, and thereafter, with the annual review and approval of the Caravan Standing Committee Chair. The badge will be issued by the Caravan Standing Committee Chair in accordance with the above.
 - 9. White - All other Club members.

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.
IBT MOTION

10. White and Dark Orange - National Event Rally Host and spouse/partner. This badge to be worn by National Event Rally host and spouses/partners of official National Event Rallies from the date of approval of the event/rally and thereafter, with the annual review and approval of the National Event Rallies Standing Committee Chair. The badge will be issued by the National Event Rallies Standing Committee Chair in accordance with the above.

WBCCI Policy 16.6.10 Airstream Numbers (7/19/21)

A. Airstream Number Range Definitions: Airstream Numbers in various ranges shall be assigned in accordance with the following restrictions unless an exception in Policy 16.6.10, Item B applies:

1. Sub 100 Series (1-100): Assigned at the sole discretion of Airstream, Inc.
2. 100 Series (101-199): Assigned to International Officers in the Vice President to President track as follows:
 - a. The newly elected International 3rd Vice President will be assigned the lowest available Airstream Number in the 100 series, if desired by the member.
 - b. Upon completion of service as International President that number will be retired from future reissue. (If the member retains their original Airstream Number, that Number will be retired from future reissue.)
3. 200 thru 400 Series (200-499): Are available to Region Presidents, International Recording Secretaries, and International Treasurers, if desired by the member, as follows:
 - a. Numbers for Region Presidents, International Recording Secretary and International Treasurer shall be selected from the available numbers in the prescribed series for those elected positions.
 - b. The order of the selection, in the presence of the IBT, shall be the International Recording Secretary, then the International Treasurer. The names of the eligible Region Presidents shall be drawn to establish the order of selection.
 - c. The newly elected Region Presidents shall select from the available Airstream Numbers in the 200-299 series, unless sufficient numbers in the series are not available, in that case the available numbers in the 300 (300-399) series shall be used. A Region President taking office mid-year and wanting a 200-299 series number may select one from the available numbers. They do not have to wait for an IBT Meeting. d. The newly elected International Recording Secretary and International Treasurer shall select from the available Airstream Numbers in the 400 (400-499) series.
4. Airstream Numbers in the 500-600 (500-699) series shall be held for future use.
5. 700 Series (700-799): Available to be selected, in the presence of the IBT, by members who have served a minimum of three years as Standing Committee Chair, and have completed their third report. If there is more than one Standing Committee Chair who desires to change their Airstream Number, selection order will be determined by a drawing of their names.
6. 800 Series (800-899): Available to be selected by WBCCI National Caravan Leaders who have led a minimum of five (5) National Caravans and as recommended to the IBT by the National Caravan Standing Committee Chair. If there is more than one eligible leader, the number selection will be based on a drawing of their names to determine order of selection.
7. 900 Series (900-999): Available to be selected by WBCCI National Event Rally hosts who have held a minimum of five (5) National Event Rallies and as recommended to the IBT by the National Event Rally Standing Committee Chair. If there is more than one eligible host,

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.
IBT MOTION

the number selection will be based on a drawing of their names to determine order of selection.

8. 1000 Plus Series (1000-32000+): Available to be assigned to any WBCCI member.
9. Airstream Numbers in the 100 through 999 series shall only be assigned to members actively holding the qualifying position and shall not be assigned retroactively after the member no longer holds the qualifying position. The only exceptions to this are found in Policy 16.6.10, Item B.

Motion:

- **Reviewed by (Constitution and Bylaws Committee):**
- **Reviewed by (Parliamentarian):**

Motion Resolution (Office Use Only – check one):

- Adopted
- Defeated
- Amended
- Referred
- Postponed
- Tabled (cannot be postponed beyond session)
- Withdrawn (will lie on table only until end of present session)