

**EAST TENNESSEE AIRSTREAM CLUB**  
**of the**  
**WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.**

**CONSTITUTION**  
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**ARTICLE I**  
**NAME OF ORGANIZATION**

Sec. 1 This organization is a chartered Unit of the Wally Byam Caravan Club International, Inc. and shall be known as the East Tennessee Airstream Club of the Wally Byam Caravan Club International, Inc.

**ARTICLE II**  
**OBJECTIVES**

Sec. 1 The objectives of this non-profit organization shall be:

- To furnish encouragement and assistance in the development of the Club and thus afford fraternization for recreational vehicle owners.
- To encourage safe driving and assist in improving the general welfare of the recreational vehicle public through assistance and active participation of all its members in building a strong organization for the betterment of good will toward recreational vehicle travel.
- To coordinate with and participate in the interests and activities of the International and the Region.
- To cooperate with other organizations and clubs within our sphere which are seeking to elevate the standards and ethics of the various groups.
- To disseminate information of an advisory and educational nature which will be of value to its members and the public.
- To study, advise and recommend legislation which is in the interest of the recreational vehicle public and oppose all legislation which is discriminatory and injurious to the recreational vehicle public.
- To encourage government and private agencies to provide more and better recreational vehicle parks and facilities.

**ARTICLE III**  
**MEMBERSHIP QUALIFICATIONS**

Sec. 1 An adult who owns a hard-sided recreational vehicle manufactured by Airstream, Inc. shall be eligible for membership.

Sec. 2 There are two classes of membership in this Club; Regular and Affiliate Members.

Sec. 3 An applicant for membership in this Club must submit an application in writing and, upon the payment of International and Club dues, shall be a Regular Member of the Club.

Sec. 4 Regular Members who have sold their recreational vehicle manufactured by Airstream, Inc., may, upon request, retain their membership as Regular Members of this Club pursuant to the provisions of Article VI, Sec. 2, of the International Constitution. Such Regular Members shall possess all the rights and privileges of the International Club, including full voting rights in all elections and on all questions.

Sec. 5 Any member of Wally Byam Airstream Club may become an Affiliate member in this Club by an application to the Membership Chair and upon acceptance shall possess all the rights and privileges of the Club except:

- The right to hold office in the Club.
- The right to vote, through the Affiliated Club, in the selection or election of officers in the Club, or Region or on any amendment to the Club Constitution.

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- The right to vote on the dissolution of the Club, consolidation of the Club with one or more Local Clubs, or the merger of the Club with another.

Sec. 6 Applicants for Affiliate membership in this Club must submit dues and show evidence of membership in the International Club.

Sec. 7 Failure to pay either Club or International dues will automatically terminate membership in the Club.

Sec. 8 An owner of an Airstream and his/her spouse/partner who join the Club as Regular Members will have one vote per person in the election of officers at the Local and International levels as well as amendments to their respective Constitutions.

A co-owner, defined as one of two WBCCI members who own a single Airstream recreational vehicle and where each pays International and Club dues, shall be deemed to include the spouses or partners of each co-owner. Each shall have all the rights and privileges of membership, including voting,

**ARTICLE IV**  
**OFFICERS AND THEIR ELECTION**

Sec. 1 The officers of the Club shall be Regular members of the Club and shall consist of:

- President
- First Vice President
- Corresponding Secretary
- Recording Secretary
- Treasurer
- Four (4) Trustees (usually two to four)

Sec. 2 The Officers shall be elected at the annual business meeting. They shall be installed and assume office at the same meeting. An officer, except for Trustees, shall serve in office for a term of one year or until a successor is elected, but in no case shall an officer be eligible to serve more than two consecutive terms in the same office except the Recording Secretary, Corresponding Secretary or Treasurer provided they are duly nominated and elected for each term of office.

Sec. 3 The Trustees shall be elected at the annual business meeting, each for a term of two years, commencing with their election, but arranged so that only one-half such Trustees terms expire in any one year. No Trustee shall serve more than one two-year term consecutively.

Sec. 4 An officer who advances to an office pursuant to the provisions of Sec. 5 of this ARTICLE shall not be deemed to have served a full term in such office unless said service is for a period of greater than one-half (1/2) the term of such office.

Sec. 5 In the event of the death or resignation of the President or the death, advancement or resignation of a Vice President, or an officer's inability to fulfill the duties of office, the 1st Vice President shall advance. All other vacancies on the Executive Board, except that of the Immediate Past President, shall be filled by a 50% vote of the Executive Board.

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**ARTICLE V**  
**EXECUTIVE BOARD**

- Sec. 1 The Executive Board shall consist of all of the Club officers plus the immediate Past President of the Club.
- Sec. 2 The Executive Board shall be the administrative body of the Club and shall define the policies of and have full administrative authority in all matters pertaining to the Club, and exercise general control and supervision of all officers and committees.
- Sec. 3 The President or any two members of the Board may call a business meeting of the Executive Board at any time deemed necessary.
- Sec. 4 A quorum of the Executive Board shall consist of 50% of its members.

**ARTICLE VI**  
**CLUB BUSINESS MEETINGS**

- Sec. 1 The annual business meeting of the Club shall be held during the months of May and September. Additional business meetings may be held during any rally of the Club, and also may be called at any time by a majority vote of the Executive Board. The date, time, location and purpose of all Club business meetings shall be announced to the members in writing at least 10 days prior to the meeting. A quorum for conducting business at any business meeting shall be not less than 15% percent of regular members.
- Sec. 2 All Regular Members, including spouse or partner, voting at the annual or additional business meetings of this organization, shall each have one vote. Co-owners, including spouse or partner who pay International and Club dues to this Club as provided for in Article III, Sec. 8, shall each have one vote.
- Sec. 3 Ballots submitted by email, regular mail or facsimile may also be accepted from Regular Members unable to attend regular or special business meetings. The President and Recording Secretary shall ensure no member casts more than one ballot. Votes allowed in this manner should be received by the Club no later than two (2) days before the regular or special meeting at which a vote is to be taken. These votes must be kept confidential until voting at a meeting has taken place. Such ballots also count as a part of the quorum for such a business meeting.

**ARTICLE VII**  
**BYLAWS**

- Sec. 1 Bylaws consistent with this Constitution and with the Constitution, Bylaws and Policy of the Wally Byam Caravan Club International, Inc., embodying additional provisions for the government of the Club may be adopted by the Executive Board.

**ARTICLE VIII**  
**AMENDMENTS**

- Sec. 1 Proposed amendments to this Constitution shall be submitted to the Executive Board in writing. The Executive Board shall submit all such amendments to the members for their consideration.
- Sec. 2 Any Article or Section of this Constitution may be amended by a two-thirds vote of the members present and voting at a business meeting of the Club or a special meeting called for that purpose providing in

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either case, a notice containing the proposed amendment or amendments has been delivered by first-class mail or electronically to each member of the Club at least ten (10) days prior to the meeting. Provision for balloting may follow Article VI, Sec. 3, of this Constitution.

Sec. 3 All amendments to this Constitution shall become effective upon adoption.

This Constitution, as last amended, was adopted by the membership on \_\_\_\_\_ at \_\_\_\_\_  
(Date) (City, State, or Province)

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Original Constitution adopted December 11, 1976 at Alcoa, TN.  
Amended and effective December 14, 1996 at Knoxville, TN  
Further amended and effective May 3, 1997, at Kodak, TN  
Further amended and effective September 24, 2005 at Crossville, TN Further amended and effective  
September 6, 2008 at Walland, TN  
Further amended and effective September 19, 2009 at Walland, TN  
Further amended and effective September 18, 2010 at Walland, TN  
Further amended and effective May 11, 2013 at Baileyton, TN  
Further amended and effective September 27, 2014 at Baileyton, TN  
Further amended and effective December 6, 2014 at Oak Ridge, TN  
Further amended and effective May 18, 2019 at Williamsburg, KY  
Further amended and effective September 12, 2020 at Sevierville, TN  
Further amended and effective November 9th, 2022 at Maryville, TN

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**ARTICLE I**  
**PARLIAMENTARY AUTHORITY**

- Sec. 1 Parliamentary procedures for all meetings of the Club and Executive Board shall be governed by the current edition of ROBERT'S RULES OF ORDER NEWLY REVISED except when they are in conflict with the Constitution, Bylaws, or Policy of this Club.
- Sec. 2 The order of business may be:
- A. Roll call of Executive Board and determination of a quorum
  - B. Pledge of Allegiance
  - C. Reading and approval of Minutes of previous meeting
  - D. Treasurer's Report
  - E. Reading of Correspondence
  - F. Report of Committee Chairmen
  - G. Unfinished Business
  - H. New Business
  - I. Announcements
  - J. Adjournment

**ARTICLE II**  
**COMMITTEES**

- Sec. 1 Standing Committees shall be:
- A. Budget
  - B. Caravan / Rally / Luncheon
  - C. Constitution / By-Laws / Legislative
  - D. Ethics and Grievance
  - E. Membership
  - F. Publicity / Public Relations / Communication

The President shall appoint and be an ex-officio member of all committees except the Nominating Committee.

- Sec. 2 All Standing Committees may consist of a Chair and as many members as deemed necessary by the President. Chairs of Standing Committees shall report at each meeting of the Executive Board.

**STANDING COMMITTEES**

**General Duties**

1. Budget: In cooperation with the incoming and outgoing Treasurer of the Club, prepare for the Executive Board a budget projecting the Club's income and expenditures for the next year.
2. Caravan / Rally / Luncheon: To plan, organize, and obtain leaders for Club caravan and rallies and luncheons that are operated or conducted for the Club within the scope of the WBCCI Caravan Handbook. To develop an aggressive Club Caravan program and to coordinate club caravan matters with appropriate Region and International Caravan Committee personnel.

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3. Constitution / Bylaws / Legislative: To conduct a continuing review and study of the Club and International Constitution and Bylaws and to make recommendations to any amendments or additions deemed desirable and in the best interest of the Club. To study, advise, and recommend legislation in the interest of the Club and its members; to recommend opposition to all legislation which is discriminatory and injurious to the interest of the Club and its members.
4. Ethics and Grievance: Investigate and assess all grievances or complaints made by members and others according to Article V of the WBCCI Bylaws and make recommendations to the Club Executive Board.
- 5.. Membership: Be the Club contact for prospective new members and explain the purpose and objectives of the Wally Byam Caravan Club International. Extend invitations to prospective members to attend a rally or meeting when making application for membership. Coordinate with the Treasurer to ensure having an accurate list of paid-up members, and to assist the Treasurer, as needed, in following up on all members who have not paid their International or Club, for their membership year.
6. Publicity / Public Relations / Communications: To collect newsworthy items of interest to club members and to publish monthly a newsletter containing past and future events of the Unit, Region and International. To publish yearly a roster in the form and content as directed by the Executive Board. Forward material to Headquarters for publishing in the Blue Beret Directory with respect to the Unit's activities schedule; to maintain communications with the International and Region Public Relations Committees for maintaining a continuing program of public relations between WBCCI and communities being exposed to rallies and caravans.

Sec. 3 Special Committees may be appointed by the President as required.

**ARTICLE III**  
**GUESTS**

- Sec. 1 A guest (or guests) sponsored and invited by a member in good standing, and using the member's trailer or motorhome or staying in a non-RV facility such as a cabin, motel room, etc., may attend activities of the Club. Members sponsoring such a guest shall pay one extra rally fee exclusive of the parking fee.
- Sec. 2 A member in good standing in this Club may sponsor and invite a non-member Airstream recreational vehicle owner, as a prospective member, to attend rallies and other activities of the Club.
- Sec. 3 Members in good standing in the International Club may attend activities of the Club provided that such members, and where required, shall have made prior reservation for each attendance.
- Sec. 4 The Club, once each calendar year, may host a rally or caravan or combination thereof with a recreation vehicle club not chartered by the Wally Byam Caravan Club International, Inc., It may conduct, twice each calendar year, (but not more than 50% of the rallies and caravans conducted by that Club in any calendar year) a buddy rally and/or buddy caravan or combination thereof to which each member of the Club may invite not more than one non-member recreation vehicle family.

The family is invited to the buddy rally or caravan to introduce them to the WBCCI "Way of Life" and the Club members in the hope they might decide to purchase an Airstream and join WBCCI. A buddy rally is

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not intended to be used by current or past WBCCI members to attend a WBCCI rally in their non-Airstream vehicles.

**ARTICLE IV**  
**NOMINATING COMMITTEE**

Sec. 1

The Immediate Past President shall be the Chairman of the Nominating Committee. She/he shall, no later than ninety (90) days prior to the Club's Business Meeting, select two (2) additional members and, after having obtained the prior approval or acceptance for office of each nominee if elected, place in nomination one candidate for each office and trustee to be filled by election, and submit a written report to the Executive Board which shall include the names of all candidates considered, and the President shall distribute the report to the membership not less than fifteen (15) days prior to said business meeting. Additional candidates, who have previously consented to accept the office if elected, may be placed in nomination from the floor of said meeting. No seconds are required for nomination.

**ARTICLE V**  
**DUTIES OF OFFICERS**

Sec. 1

The President shall:

- Preside at all meetings of Club and Executive Board.
- Enforce the Constitution and Bylaws.
- Appoint all standing committees and the Parliamentarian.
- Have such powers and duties as normally pertain to the principal Executive Officer.

Sec. 2

The 1st Vice President shall:

- Attend all business meetings of the Club and the Executive Board.
- Shall assist the President.
- Assume the duties of the President in the President's absence.
- The 1st Vice President shall be responsible for planning for the year in which they become president.

Sec. 3

The Corresponding Secretary shall:

- Issue notices of all meetings of the Club and the Executive Board as prescribed in Article VI, Sections 1 and 2, and Article VIII, Section 2, of the Constitution and Article XI, Section 1 of the Bylaws.
- The Corresponding Secretary will write a letter of welcome to new members, a letter of sympathy to the family of a deceased member and notify WBCCI of any deceased member.

Sec. 4

The Recording Secretary shall:

- Record and preserve the minutes of all official meetings of the Club and the Executive Board, and send copies to the members of the Executive Board not more than ten (10) days following each meeting.
- Record the attendance of the Officers and Trustees at each meeting and advise the presiding officer if a quorum is present.

Sec. 5

The Treasurer shall:

- Maintain the financial records of the Club and receive all monies, as prescribed in International **Policy 16.6.1, Financial Management, Items K - M** and **Policy, 16.6.2, Financial Data Guidelines**, and promptly deposit them in the bank chosen by the Executive Board.

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- Notify members of expiration of dues, and direct the members to the Headquarters website to renew their International and Club dues. They should also maintain an up-to-date roster of paid-up members. Changes to this roster shall be shared with the Corresponding Secretary, the Newsletter Editor, and the Membership Chair. In addition, the Membership Chair shall be notified of all members who have not paid their dues by their anniversary date in order that the membership chair might assist the Treasurer in contacting those members to collect their dues.
- Submit a full written report of finances to the Executive Board at each meeting. Each year a committee selected by the incoming President will audit the books and accounts. Before retirement, all books, monies and property of the Club shall be delivered promptly to the incoming Treasurer.

Sec. 6 The duties of the Trustees shall be:

- To attend all meetings of the Club and the Executive Board.
- To accept special assignments as directed by the President. Additional duties may be to chair or be members of committees.

**ARTICLE VI**  
**MEETING TYPE**

Sec. 1 Any Business Meeting of the Club or the Executive Board may be held as an electronic meeting with a minimum of ten (10) days notification to the membership and Board. Such notification will include all necessary information for participation by the membership and Board.

Sec. 2 Any electronic meeting will meet the quorums established in the Club's Constitution.

**ARTICLE VII**  
**DUES**

Sec. 1 The annual Club dues of Regular and Affiliate members shall be set by the Executive Board.

Sec. 2 A member who fails to pay properly assessed International and Club dues before December 31 may not be listed in the Annual Membership Directory of the International Club for the following year. If the dues are not paid and receipted by the Club or International on or before December 31, for members joining prior to August 1, 2021, or their anniversary date, for those joining after August 1, 2021, the membership will be terminated.

**ARTICLE VIII**  
**CODE OF ETHICS**

Sec. 1 All members shall abide by the following Code of Ethics:

- A. To be ever mindful of our responsibility to Wally Byam Caravan Club International, Inc., and through conduct, indicate to the public that membership in this organization is an



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assurance of our courtesy on the road and elsewhere and good will to all peoples and countries.

- B. To be ever mindful of what we say or print with respect to the effect on others of our diverse membership so as to avoid disharmony and ill feelings among club members of diverse ethnicities, religious beliefs or orientation and to dedicate ourselves to the work of cementing together the members of WBCCI in bonds of good fellowship and mutual understanding.
- C. To conduct ourselves in a manner to inspire others engaged in recreational vehicle travel to a full appreciation of the intent and meaning of this code.
- D. To maintain our camps in an orderly manner and leave them the same way.

**ARTICLE IX**  
**LIABILITY**

- Sec. 1 Neither the Club nor its officers are responsible for the loss of or damage to property or for injury to or death of a person on the premises of any Club function. This freedom from responsibility for loss or damage to property applies regardless of whether that property has been received by any member or officer or left upon the premises.

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**ARTICLE X**  
**POLICY**

- Sec. 1 Policy consistent with the Constitution and Bylaws of the Club and with the Constitution, Bylaws and Policy of the Wally Byam Caravan Club International, Inc., containing additional provisions for the government of the Club may be adopted by the Executive Board or the Club members.

**ARTICLE XI**  
**AMENDMENTS**

- Sec. 1 These Bylaws may be amended at any business meeting of the Executive Board by a two-thirds vote, provided the proposed amendment has been submitted to all members of the Executive Board in writing ten (10) days prior to such meeting.
- Sec. 2 Such amendments shall become effective upon adoption.

**ARTICLE XII**  
**MERGER, CONSOLIDATION OR DISSOLUTION OF THIS CLUB**

- Sec. 1 In the event the members of this Club deem it desirable for this Club to merge with another Club, or for this Club to consolidate with one or more Clubs, or for the Club to dissolve, the members shall, through the President of this Club, follow the appropriate procedures as prescribed in ARTICLE VII, Sec.1 through 6 of the Bylaws of the International Club. These procedures are in accordance with Section 501 (c) 7 of the Internal Revenue Service Code.

\*These Bylaws, as last amended, were adopted by the Board on \_\_\_\_\_ at \_\_\_\_\_  
(Date) (City, State, or Province)

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Original Bylaws adopted December 11, 1976 at Alcoa TN  
Amended December 14, 1996 at Knoxville, TN  
Amended May 18, 2002, at Lake City TN  
Further amended and adopted September 19, 2009 at Walland, TN  
Further amended and adopted September 18, 2010 at Walland, TN  
Further amended and adopted May 11, 2013 at Baileyton, TN  
Further amended and adopted September 27, 2014 at Baileyton, TN  
Further amended and adopted December 6, 2014 at Oak Ridge, TN  
Further amended and effective May 18, 2019 at Williamsburg, KY  
Further amended and effective January 28, 2021 at Winter IBT, FL  
Further amended and effective November 9th, 2022 at Maryville, TN