



**Airstream Club International**  
803 East Pike Street, Jackson Center, OH 45334  
Phone: (937) 596-5211

**66th Annual International Rally**  
Rock Springs, Wyoming



**Exhibitor Display Days/Hours:**

**Sun -Tues, June 25-27, 2023      9 a.m. - 4 p.m.**  
**Wed, June 28, 2023                      9 a.m. - 2:30 p.m.**  
**Thurs - Fri, June 29-30, 2023      9 a.m. - 4 p.m.**

In June 2023, the Wally Byam Airstream Club, also known as Airstream Club International (ACI), anticipates more than 2500 members and guests will arrive in their Airstream trailers and motorhomes for the 66th Annual International Rally. The Club invites you to be among the exhibitors and services displayed during the world's largest annual gathering of Airstream owners. We appreciate and value every exhibitor and service provider and again offer you the best sales opportunity we can. We will continue to offer our booth space at a minimal cost. Come join us for a successful and exciting rally in Rock Springs, Wyoming!

**EXHIBITOR AGREEMENT**

The Exhibitor understands this application becomes a contract upon receipt of electronic approval from the International Rally Committee and/or its designee. ACI reserves the right to decline or reject any Exhibitor for any reason at any time without liability. The Exhibitor agrees to abide by the Rules and Regulations (attached) governing the 66th International Rally.

The Exhibitor further agrees to the following:

1. ACI will take all reasonable precautions to protect the Exhibitor's property, but will not be responsible for loss or damage. The Exhibitor agrees to save the exhibit hall owner, employees and show management and their agents and employees free and harmless of and from all claims, demands, damages and liability of whatsoever kind and character asserted by the person or persons on account of any loss or damage to the property, or injury or death of any persons occurring upon or about the leased premises arising out of the use of leased premises by the Exhibitor. Exhibitors shall carry and maintain insurance during the show, including move-in/move-out days at their own cost and expense. Personal injury and property damage insurance coverage under policies of general public liability, auto and workers compensation with limits of at least \$1,000,000 combined single limit for bodily injury and property damage are required. Exhibitor must provide a certificate of insurance naming ACI, including affiliates, officers, directors, employees, and agents as additional insured with this contract.

2. Exhibitor will be responsible for acquiring and abiding by all state and local permits and payment of applicable taxes
  - a. Register with Wyoming Revenue Services **BEFORE** the event:
    - Temporary Business Operations: <https://drive.google.com/file/d/1wCiECYpzkQXVZTEcf-U-2t9AmW2ACY9e/view>
    - Permanent Business Operations in Wyoming:  
[https://drive.google.com/file/d/1E8j7s2p3t6N7w0rNHZU60v\\_qwUU1\\_nLT/view](https://drive.google.com/file/d/1E8j7s2p3t6N7w0rNHZU60v_qwUU1_nLT/view)
  - b. Collect 5% sales tax on retail sales of tangible property while at the event. This rate is subject to change. Exhibitors will be notified.
  - c. File collected taxes after the event under Sales & Use Tax Returns at <https://revenue.wyo.gov/divisions/excise-tax/excise-tax-forms>
3. Exhibit spaces are 10' x 10' or multiples thereof – limit 2 spaces per exhibitor (additional spaces may be available depending on capacity and prior approval from Exhibitor Chair). Each exhibit space will be furnished with one table, two chairs, and pipe & drape. Exhibitor is responsible for providing tablecloth(s) and table-to-floor covering. Additional tables and chairs may be requested on the contract application at a cost of \$30 per table and \$5 per chair. Outside Exhibit spaces can also be made available to Exhibitors. Cost of exterior space is the same as an interior booth. If the exterior space is an Airstream and will be occupied after exhibition hours, the RV parking charge\* must also be paid unless the exhibitor is a member of ACI and registered for the Rally. Display and/or occupancy of a non-Airstream vehicle outside the Exhibition Hall is at the discretion of the Exhibitor Chair. Every effort will be made to supply power, water, and pump outs, but cannot be guaranteed unless the RV is in the official RV or member parking areas. Please direct all requests to Rich Collins, Exhibitor Chair, Phone – (802) 384-6862 or email – [luvairstream@gmail.com](mailto:luvairstream@gmail.com).
4. \*\*Each Exhibitor must purchase Day Pass(es) or Rally pass(es) to attend any other Rally events unless otherwise registered for the rally. Day Passes are \$25 per person per day. Rally passes are \$125 per person. Youth (13-17), Child (4-12) and Child (3 and under) rates are available. Day or Rally passes are only required to attend other rally events such as seminars, entertainment, etc. and are not required to enter Exhibit Area.

**EXHIBITOR PRESENTATIONS** — If interested in providing an exceptional learning experience for our attendees refer to [www.airstreamclub.org/Rally2023/presentations](http://www.airstreamclub.org/Rally2023/presentations). Please note, all product-specific presentations are a paid opportunity.

**EXHIBITOR ADVERTISING** — The May issue of the Club's Blue Beret Magazine is distributed to all Club members. **Registered Exhibitors with approved contracts by April 1 will be listed without cost in this issue.** Information includes business name and a brief description of products and services.

**SPONSORSHIP** — For additional opportunities including digital marketing, on-site signage, attendee engagement and name-in-title sponsorships, contact Kristy Yonyon at [kyonyon@airstreamclub.org](mailto:kyonyon@airstreamclub.org) or 937-596-5211.

# Exhibitor Contract Application

**COMPLETED CONTRACT APPLICATION FORM IS DUE BY APRIL 29, 2023**

The **Airstream Club International (ACI)** agrees to reserve exhibit space at the **66th International Rally** for the undersigned in accordance with the Exhibitor Rules and Regulations.

- The Exhibitor listed below agrees to exhibit from (**check all days you will be exhibiting:**)
  - 9 a.m. - 4:00 p.m. Sunday, June 25 @ \$40.00
  - 9 a.m. - 4:00 p.m. Monday, June 26 @ \$40.00
  - 9 a.m. - 4:00 p.m. Tuesday, June 27 @ \$40.00
  - 9 a.m. - 2:30 p.m. Wednesday, June 28 @ \$35.00
  - 9 a.m. - 4:00 p.m. Thursday, June 29 @ \$40.00
  - 9 a.m. - 4:00 p.m. Friday, June 30 @ \$40.00

Booth Subtotal: \$ \_\_\_\_\_

Any deviations from these dates and times must be approved in advance by the Exhibitor Chair.

- 10' x 10' Booth. Indicate # of booths requested **Limit 2 spaces per exhibitor** \_\_\_\_\_ X \$ \_\_\_\_\_ \$ \_\_\_\_\_  
 (Additional booths may become available based on capacity) # Booth Subtotal Booth Total

**TABLES & CHAIRS** – One table and two chairs are included with **each** booth space reserved. You may choose to pay for additional tables and chairs:

- Additional Table(s) \_\_\_\_\_ X \$30 \$ \_\_\_\_\_
  - Additional Chair(s) \_\_\_\_\_ X \$5 \$ \_\_\_\_\_
- = \$ \_\_\_\_\_  
 Additional Table(s) & Chair(s) Total

**ELECTRICAL**  Check here if you require electric at your booth location. **It is exhibitor's responsibility to provide extension cords to run to perimeter power boxes.** \_\_\_\_\_ NO CHARGE  
 Indicate amps required here: \_\_\_\_\_ amps

*Additional utilities including water or hard-line internet installation are not available in Exhibition Area. Please make arrangements accordingly. Exhibitors are responsible for running their own connection to the power source.*

**\*\*NOTE: Day or Rally passes are only required to attend other Rally events, and are not required to enter Exhibit Area. Unless authorized by the Exhibitor Chair, each exhibitor may staff a maximum of of four (4) staff/persons at no additional cost in the booth.**

**DAY PASS(ES)** – attach list of name(s) and date(s) for each pass requested. \_\_\_\_\_ X \$30 \$ \_\_\_\_\_

**RALLY PASS(ES)** – attach list of name(s) for each pass requested. \_\_\_\_\_ X \$125 \$ \_\_\_\_\_

**Please submit names by June 1<sup>st</sup> to allow time for badges to be printed.**

= \$ \_\_\_\_\_  
 Extra Day/Rally Pass(es) Total

**BOOTH PERSONNEL**

**Please submit names by June 1<sup>st</sup> to allow time for badges to be printed.**

1. \_\_\_\_\_ 2. \_\_\_\_\_
3. \_\_\_\_\_ 4. \_\_\_\_\_

THE PRODUCT OR SERVICE TO BE OFFERED IN OUR EXHIBIT IS: \_\_\_\_\_

**Only those items listed above may be sold at the rally. All products sold and displayed must be legal in the State of Wyoming and family oriented. Include reference and pictures of product to be sold if available.**

\*RV PARKING

RV Parking for Exhibitors is available at a rate of \$425 (**Fri 6/23-Fri 6/30**). Please complete and submit the attached RV Parking Form with the Exhibitor Contract Application and all parking fees. Add \$50 for additional nights before Friday, June 23. For extended stays beyond Friday, June 30, contact the Sweetwater Events Complex.

_____	X \$425.00	\$ _____
# RV Sites		
_____	X \$50.00	\$ _____
# Additional Nights	=	\$ _____
		<i>RV Parking Total</i>

MORNING COFFEE SPONSORS

Each Exhibitor can sponsor morning coffee in the Exhibitor display area. A sign indicating the sponsor of the coffee will be posted each day. Cost to sponsor coffee is \$150.

I am interested in sponsoring coffee one morning. \$ \_\_\_\_\_  
 If you have a preferred date to sponsor coffee, list date(s) here: \_\_\_\_\_ *Morning Coffee Total*

The undersigned Exhibitor agrees to follow all rules and information as specified above and in the attached Rules and Regulations and Exhibitor Contract Application. An email confirmation of approval will be sent promptly by ACI; however, final approval and acceptance of payment are contingent upon receipt of a Certificate of Insurance within 30 days of approval. If an application is not approved, the exhibitor booth fee will be returned. **Exhibitors whose applications are received after April 29 or without payment are not guaranteed space at the rally.**

EXHIBITOR \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_ WEBSITE \_\_\_\_\_

REPRESENTATIVE NAME \_\_\_\_\_ TITLE \_\_\_\_\_ BRN \_\_\_\_\_

CONTRACT AND PAYMENT REMITTANCE

Email completed contract application and Certificate of Insurance to [rally@airstreamclub.org](mailto:rally@airstreamclub.org). Contact Barb Langston, ACI Headquarters at (937) 596-5211 with credit card payment information. Or mail completed contract application and check or money order made payable to:

- Airstream Club International, PO Box 612, Jackson Center, OH 45334-0612

For additional information contact: Rich Collins, Exhibitor Chair, Phone 802-384-6862 or Email [luvairstream@gmail.com](mailto:luvairstream@gmail.com)

Total Summary from above:

<i>Booth Fee</i>	\$ _____
<i>Additional Tables and/or Chairs</i>	\$ _____
<i>Day or Rally Passes</i>	\$ _____
<i>RV Parking</i>	\$ _____
<i>Morning Coffee Sponsorship</i>	\$ _____
<b>GRAND TOTAL</b>	<b>\$ _____</b>

Signature \_\_\_\_\_

Date \_\_\_\_\_

# ACI Exhibitor Rules & Regulations



The following rules and regulations apply to all parties under Exhibitor contract during the 66th International Rally in Rock Springs, Wyoming.

1. All Exhibitors must submit proof of insurance covering the period they are exhibiting at the 66th International Rally with contract.
2. All coordination of exhibitor activities shall be through the Exhibitor Chair or an authorized member of the Exhibitor Committee.
3. All fees are payable in **US Dollars only**.
4. Unless prior approval is received from the Exhibitor Chair, exhibitor set-up must be completed between 8 a.m. – 5 p.m. on Saturday, June 24, 2023 (applicable to exhibitors opening at 9 a.m. Sunday). No sales, appointment scheduling, or other activity with ACI rally attendees is permitted until Sunday, June 25 at 9:00 a.m. No exceptions.
5. **Exhibitor Display Days/Hours** available are:
  - 9 a.m. - 4:00 p.m. Sunday, June 25 - Tuesday, June 27,
  - 9 a.m. - 2:30 p.m. Wednesday, June 28 and
  - 9 a.m. – 4:00 p.m. Thursday, June 29 - Friday, June 30, 2023.
6. All Exhibitors will be responsible for shipment and acceptance of any freight to or from the rally site. Please use the following shipping address:
  - Sweetwater Events Complex
  - Attn: Airstream Club International / Rich Collins
  - Exhibitor Company Name and Your Name
  - 3320 Yellowstone Rd
  - Rock Springs, WY 82901
7. Only portable signs or other advertising materials may be utilized. No materials may be affixed to walls, floor, or ceiling surfaces.
8. Each booth space will be furnished with one (uncovered) table and two chairs. Additional items may be requested, and appropriate fees paid.
9. Any decorative materials utilized must be flame-proofed, UL rating attached to the item.
10. No food or beverage items may be sold or utilized for promotional purposes without the express written permission of the Exhibitor Chair.
11. A parking area will be provided for Exhibitor automobiles or like transportation. These vehicles must be parked in the designated area. A pass for this purpose will be issued upon request.
12. All display materials must be removed immediately at the end of the contracted **Exhibitor Display Days/Hours**. Exhibitor agrees that an additional clean-up fee may be charged to exhibitor for any materials or trash left in the booth. Dumpsters will be available for exhibitor's use of bulk trash removal.
13. Materials remaining after move-out following the final date of **Exhibitor Display Days/Hours** are subject to an additional clean-up fee.
14. **Exhibitor tear-down may not begin before the ending time defined as Exhibitor Display Days/Hours. All booths must be clear of all items and waste by 10 p.m. Friday, June 30, 2023.**

**SPECIAL NOTES:** Exhibitors must purchase Day Pass(es) or Rally pass(es) to attend Rally events unless otherwise registered for the rally. Day Passes are valid only for the date purchased and are non-transferrable. Rally passes are valid for all events during the rally and are non-transferrable.

**CONTACTS:** Exhibitor Chair – Rich Collins, Phone – (802) 384-6862 or email – [luvairstream@gmail.com](mailto:luvairstream@gmail.com)  
Club Headquarters – (937) 596-5211 or email [rally@airstreamclub.org](mailto:rally@airstreamclub.org)

# RV Parking for Exhibitors

## 66th International Rally

### Rock Springs, Wyoming

Name \_\_\_\_\_

Exhibitor Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone – Business \_\_\_\_\_ Cell \_\_\_\_\_

Email \_\_\_\_\_

IS TRAILER USED FOR STORAGE DURING RALLY? Circle one:                      Yes      or      No

RV License # \_\_\_\_\_ Vehicle License # \_\_\_\_\_

Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_

Exhibitor RV camping is on-site. Rates are \$425 for an eight-night stay (Fri-Fri). Add \$50 for additional nights before Friday, June 23. For extended stays beyond Friday, June 30, contact the Sweetwater Events Complex. Exhibitor camping sites include water and a 50 amp electric hook-up. Pets are permitted in Exhibitor RV Camping Area, if on a leash, and must be cleaned up after.