

OAC Board Meeting (Zoom)  
Feb. 20, 2023

Present: President Chris Wagner, 1st V.P Janet Schober, Treasurer Stacey Rovinelli, Secretary Norma Massier, Directors: Buzz & Lynn Blick, Bryan & Michelle Stewart, Cindy Muir  
Membership Chair John Roll, Rally Coordinator Mike Burnett, Webmaster Bob Crummett,  
Newsletter Chair Rhonda Levine, Membership Outreach Mark Babcock

Absent: 2nd VP Ruby Troncin, Director Brenda Leppo, Past President Carol Dion, Newsletter  
Publisher Geoff Cox

The meeting was called to order by President Chris Wagner. A quorum of officers was present.

Chris explained that this special meeting of the Board was called to discuss development of our Pet Policy, Registration Policies, and issues surrounding the use of MailChimp as our mail distribution vendor.

**Pet Policy:** Chris, Janet and Ruby had worked together to develop a Pet Policy based on a recommendation from International. After input from others they decided to recommend to the Board that we adopt the verbiage as sent from International. A motion was approved to accept their recommendation. The general membership will be notified of the new policy via newsletter, website e-mail, and our Facebook group. The Rally Handbook will also be updated to reflect the policy. See last page of minutes for policies.

**MailChimp:** John Roll had previously distributed notification from MailChimp that due to the size of our mailings (709 members) we would now be charged a monthly fee for the service effective March 10. John noted that though there are quirks with this system all such services have issues. Other alternatives to MailChimp had been explained in John's e-mail of Feb. 10th. No obvious benefit to switching vendors was identified. Norma moved and Janet seconded a motion to continue with Mail Chimp. The motion passed. As a non-profit organization we are eligible for a 15% discount. Stacey will send a copy of our most recent tax form to Mail Chimp which verifies our non-profit status.

**Registration Policies:** Janet had previously distributed data from the current Jotform registrations. Feedback from our membership demonstrated issues that we need to address. Janet noted that only 9% of registrations were taken by hosts registering for their own rallies and that only 17% of registrations were from hosts signing up for a 'bonus' or 'thank you for hosting' rally. 74-77% of registrations were available for general membership registration. There did not appear to be any blatant abuse of the process though it was noted that: a) there were a few instances of members registering for a bonus rally when they were not qualified to do so i.e. not a host, b) there were some instances of people signing up before the advertised 8 a.m. time to register, c) there was an instance of a member using a 'bonus' rally to sign up a non-host. Bob noted that some of these issues are not new but may be amplified because of the number of rallies and the number of members in our Club. He started opening rallies at 12 a.m. on the date for general registration and was already receiving Jotform notifications by 4 a.m. that people were signing up. Mark Babcock noted that we could think of the issues we are seeing as a positive thing because we have been successful in attracting new membership and successful in having so many rallies available and that the Club is experiencing growing pains. The Board believed that we should not take any punitive action against those who did not adhere to the previously established process for rally registration but that we should do more to inform membership via general e-mail, Rally Handbook, website, etc. as to Board approved policy. A proposal to change the bonus rally from two to one for every rally a

member hosts is being considered for the following year. Michelle voiced concern that this might dis-incentivize people from agreeing to be a host. Stacey noted that it wasn't hosts who were signing up early on the general membership day. It was thought we should emphasize that hosts are not to share their code with anyone else. Bryan suggested that we should change the time of opening general registration to 12 noon. Cindy suggested that we should continue to encourage members to become hosts via newsletter and year end meeting, etc. The Board approved the following Registration Policy as outlined by Janet:

## **REGISTRATION POLICY**

**Rally registration will take place online via the Oregon Airstream Club website. OAC members and affiliates will be emailed via Mail Chimp two weeks in advance of registration with specific information on the registration timeline. Registration for rallies will open starting at 12:00 p.m. (noon) Pacific Time on registration day and individual rally registration will be initiated sequentially based on the rally schedule.**

**Hosts/co-hosts will pre-register for the rallies they are hosting in advance of open registration. Beginning in 2024, as a thank you, hosts/co-hosts will be allowed to register for one additional rally the day before registration opens to our full membership.**

**Only host/co-host registrations will be accepted before general registration and host/co-host thank you registrations can ONLY be used to register 'self' and cannot be used to register others.**

**To register online go to:**

- <https://airstreamclub.org/oregon>
- Scroll down and click on orange "Oregon Airstream Club Events" button.
- Rallies will be displayed in date order
- Click on any rally to view event web page
- When registration is open a "Register Online Here" button will appear
- Complete the online registration form including type of payment. You'll have the option to pay by credit card (via PayPal) or by check.

**Preferred payment method is PayPal. A PayPal account is not required. If you pay for your registrations by check, please mail it directly to the OAC treasurer, not the rally host. After you register online you will be able to pay for multiple rallies with one check. Enclose a note with your check detailing your rally registrations.**

**We will have a few rallies that will be confirmed and booked after the printed version of the rally handbooks is distributed. Members will receive email notification with the details for these rallies and they will also be added to the website for registration.**

**Some rallies are very popular and fill quickly so don't delay. If the rally you want is full, please contact the host and ask to be placed on the waitlist. Often people on the waitlist secure spots, so don't be discouraged. We have provided the phone number and email of each rally host/co-host, feel free to reach out to them with questions or concerns.**

## **CANCELLATION POLICY**

**We get it, life happens, and things come up. For greatest clarity, here is the OAC rally cancellation policy.**

**If you cancel your registration for a rally and your cancellation causes OAC to incur any cost (full or partial), you will be responsible for paying that cost.**

**Each rally host will know the specific cancellation policies for each rally venue, and they are available to assist you in the event you need to cancel.**

**If you need to cancel, please do so as soon as possible so the rally host can work with those on the waitlist to fill your spot.**

**Please don't give your spot to someone else, on your own, as there are other members on the waitlist for that rally and the rally host will coordinate.**

**Our treasurer will be in contact with you for any refund.**

## **PET POLICY**

**All pets must be on a 6-foot, non-retractable leash when outside the Airstream. Always check collars and leashes to ensure they fit correctly and are working properly. A size appropriate pet containment system can be used at the campsite. Pets are not permitted in the buildings or outside dining areas during a meal except for working service animals. Well-mannered dogs are welcome to play and exercise in designated dog parks. Always clean up after your pet and make sure your pet has an ID tag.**

As there was no further business the meeting was adjourned.

Date of next Board meeting: April 25th. Time TBA.

Respectfully submitted,  
Norma Massier  
OAC Secretary  
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