



National Event Rally

Requirements and Application Form

The National Event Rally Committee is available to help with all aspects of the event/rally - setting up on-line registrations, payment systems, publicity, social media, sponsorships, event planning, etc.

This form will allow you to save your information and continue it later. Please let us know if you have questions by emailing WeRallyTogether@gmail.com.

Section 1: Requirements

1. The NER must be planned, sponsored, and conducted by one or more local club(s), Region(s), or Headquarters and held in conjunction with, or in the vicinity, of a well-known annual or periodic festival, event, celebration, or place of historic significance or natural beauty. It may be in support of a community or non-profit organization and may focus or celebrate the history or lifestyle of Airstream travel and/or WBCCI.
2. Host applicants should have prior experience in holding a rally or event as they seek endorsement from the sponsoring organization.
3. Evaluation criteria include venue or theme selection, financial viability, group and optional activities available, communications and marketing capabilities, and the host's capability for managing and organizing a rally or event.
4. Must have space for at least 20 Airstreams, including compensated sites for hosts or volunteers

5. Must open to all club member participants for registration at the same time.
6. Hosts should utilize bank accounts set up through their sponsor or WBCCI, provide online registration, and collect electronic payments. The host is responsible for the bookkeeping and accounting practices including keeping NER accounts separate from other club/region accounts, internal controls, keeping clear records, and for completing a final report within 90 days following the completion of the NER.
7. Liability insurance coverage under the "blanket policy" of the WBCCI will apply to existing authorized events and to events as may be authorized by the Executive Committee or the International Board of Trustees. If a vendor requires a Certificate of Insurance (COI) it will be provided upon request. Please contact WBCCI Headquarters or submit online using [this link](#).

Section 2: Application

National Event Rally Type *

- New National Event Rally
- Reactivated National Event Rally
- Recurring
- One time
- Support of a community or non-profit organization

If this is a reactivation, what is the number of years that it was held?

Theme Description

Describe how the NER meets the requirement e.g. A celebration of Yellowstone National Park

National Event Rally Name *

Location

Name of campground or venue

Street Address

Beginning date of Rally *

Month Day Year

End date of Rally

Month Day Year

Rally/Event Description *

General description of the rally/event including as much detail as available

Registration & Payment Details

Registration deadlines, deposits, cancellation, & refund policies

Special Considerations or Limitations?

Total Sites Available *

Total sites available. Please detail # of E/W/S/Boondock and # provided to host/co-host/volunteers

If Registration exceeds available Sites, how will you manage excess registrations?

Describe if excess registrants will reapply next year, be put on a waiting list, and how they will be contacted.

Sponsoring organization's contact information *

Region/club President & email/phone number

Name of National Event Rally Host *

Host's Email *

example@example.com

Host's experience for managing and organizing club events

Detail any experience with online registrations & payments, budget/finance, communications, etc.

Co-host and Volunteers

Host's phone number

Section 3: Budget Estimates

Campsite Fee

Campsite Fee?

Paid as part of rally fee

Paid directly to Campground

Meal & Food Fee?

Describe any meal/food costs included in rally fee. Please show child rates if offered.

Group or Optional Activity Fees?

Describe each group fee included in rally fee or optional activity fee paid by participant

Facility, Equipment, or Utilities Fees?

Describe any fee attributed to the rally fee or amortized equipment costs

Administrative Expenses?

Describe any costs directly or prorated fee attributed to the rally

Contingency?

Estimated amount of contingency budgeted

National Event Rally Fee

Total Rally Fee \$ per participant/Airstream *

Disposition of any excess fees?

NER Fund Loan needed?

Request for loan to pay advance contracts. Reimbursement due within 90 days of end of rally.

Disposition of any excess fees *

Returned to Participant

Retained by club for next year's event

Returned to Club/Region

Donated to non-profit or community organization