



Airstream Club International

MEMBERSHIP – REMINDERS/GUIDELINES

08/09/2023

International New Member Dues

International Dues for new members is \$75 for one year. The membership period is on an anniversary year which is based on 12 months from the member's original join date (Example: If member joined on May 1, 2023, the membership is good until May 1, 2024). HQ will collect one year of Local Club dues.

International Renewal Dues

International Dues for renewals is \$75 per year. The majority of our members expiration date is Jan. 1 with the exception of anyone who has joined since July 1, 2021. The renewal process for members will start roughly 120 days before the expiration date (**Sept. 3, 2023**). HQ will send out notifications reminding members it is time to renew. The member **MUST** be logged into the member-only portal to renew online. **ALL MEMBERS ARE NOW ABLE TO LOGIN AND RENEW ONLINE (Primary AND Partner!)** HQ will collect one year of Local Club dues.

HQ encourages all local clubs to promote **online** renewals due to the efficiency as well as the time and cost savings for the club. Local Clubs are welcome to do renewals the traditional way, but be advised of the lag time with the postal service. Local clubs are welcome to send funds electronically to HQ. When this happens, please notify membership@airstreamclub.org.

Renewal Forms

Paper renewal forms are available by request only. Members can contact HQ at 937-596-5211 to request a paper renewal form. Members can also select their preference of electronic or paper in the member-only portal. If your Local Club knows of members who would prefer paper renewals, please let HQ know ASAP.

Affiliate & Intra-Club Memberships

HQ is collecting Affiliate and Intra-Club dues for clubs. Members can join online anytime or when they are joining or renewing their membership.

Lifetime Membership

Lifetime Memberships **MUST** go through the renewal process. This lets HQ know the Lifetime Member is still active and is in good standing with their Local Club. If we do not receive a renewal for a Lifetime Member, they will **NOT** be renewed.

Member Emails

To access your membership dashboard and the member-only benefits, each member must have a valid email address on file with HQ. This also enables members to vote in the election of International officers and amendments to the constitution. If you don't have an email address, it is simple to create a Gmail account with Google or with your Internet provider. Each member needs to have an **individual email** on file even if you share an email address with your partner. If your current email address is not on file, contact assist@airstreamclub.org or call HQ at 937-596-5211.

Membership Dashboard

Encourage all members to get logged into the [Membership Dashboard](#) on AirstreamClub.org. In the portal, members can update their information, see courtesy parking information, membership directory plus member-only benefits. If a member is having trouble getting logged in, please have them contact HQ via email at assist@airstreamclub.org or call 937-596-5211.

Renewals have been simplified to a financial transaction only. If a member needs to update their information, they need to utilize the membership dashboard.

Local Club, Affiliate Dues & Intra-Club Dues

Local Club, Affiliate dues & Intra-Club dues received by HQ will be paid to the Local Club twice a month. Direct Deposit is the preferred method of paying dues.

Auto-Renewal

Auto-Renewal is now available. Members can select this option online anytime or when they are renewing their membership online. We have changed our payment platform. Anyone who signed up for auto renewal prior to July 31 will need to re-enroll in auto renewal due to the payment platform change. We will be notifying the membership of this change.

Transfers

Members are allowed to transfer Home Clubs once per year. Transfers allow members to find a Home Club that best meets their likes and needs. HQ will inform each Home Club of the transfer. During a mid-year transfer, it is between the member and the Home Clubs to work out the Home Club dues portion of the membership.

Published Membership Directory

Any member who wants to be included in the published membership directory must renew before Dec. 31.

Do Not Publish

Members have the option of not having their contact information published in Club's directories. Do not publish means their name(s), region, local club and Big Red Number will be listed without any contact

information. This is to provide a complete listing of members for our members while at the same time respecting the wishes of those members who do not want their contact information published.

Officer Reporting and Communication Form

This form is used to inform HQ who receives membership information as well as to update the database for officer changes. The highest-ranking officer of the Local Club must submit the form. An Officer must notify HQ of any changes by submitting a new club communication form or email the information to membership@airstreamclub.org This form is located at AirstreamClub.org →Current Members→Member Resources→Officer Toolbox→Official Forms or follow this link to the [Officer Reporting & Communication Form](#).

For changes in your communication list, the highest-ranking officer of the group must submit a new officer reporting and communication form. For single changes of officers or the communication list an email can be sent to membership@airstreamclub.org Region officer reporting forms are due to HQ by Aug. 1 each year and local and intra-clubs should be submitted within 30 days of elections or appointments. Dec. 1 is the deadline to include officers in the published membership directory.

990

U.S. based Local Clubs need to file an annual 990. The deadline for filing varies depending on the Local Club, as well as what type of 990. If you are unsure of your Local Club's deadline, please contact HQ at info@airstreamclub.org Regulations have changed, and an officer from the Local Club must be the one to complete the filing. HQ has step-by-step instructions available to help with this.

Local Club Activities

AirstreamClub.org is now the central database for all events. Local Club officers should be working with the Local Club webmaster to get this information posted to AirstreamClub.org If your webmaster is having issues accessing your Local Club information on the site, contact the Information Technology Committee at ITC@airstreamclub.net