

Meeting Minutes
NorCal Airstream Club
12/11/2021
Black Oak RV Park, Tuolumne, CA

Board Members

Present: John Bibby, Bob Verdegaal, Jim Christie, Billie Verdegaal, Dean Davison, Carmen Ortiz, Carole Echols, Janet Motta, Gail Crutchfield (back-up Secretary for Carrie Bell), Hedda Smithson (Parliamentarian/CBL Chair).

Absent: Carrie Bell, Ray Bell

Also present are incoming 2022 Board Members Tary Salinger (Trustee), Mark Winchell (Trustee), and José Ortiz (Treasurer).

Proceedings:

Meeting called to order at 9:03 AM by John Bibby

Roll call: Gail Crutchfield

Meeting minutes from 11/06/2021 board meeting at Jessie's Grove Winery were already approved and distributed to membership on November 20th, 2021 via e-mail blast.

Reports of Officers/Committees

Treasurer Report: Janet Motta

Account Summary as of 11/30/2021

Business checking account	\$13,554.48
Outstanding checks	\$. -200.00
Checking balance.	\$13,354.48
PayPal	0.00
12 month featured CD	\$12,030.23
Total estimated assets.	\$25,384.21

The October Treasurer Report was not included in the November meeting minutes so they are being included here:

Account Summary as of 10/31/20

Business checking account	\$19,824.65
Outstanding checks.	\$. -200.00
Checking balance	\$19,624.65
PayPal	\$ 0.00
12 month featured CD	\$12,030.23
Total estimated assets	\$31,654.88

Membership Report as of 12/11/2021: Marget Williams

180 Unit/Life members

32 Affiliates

212 Total members

Unfinished Business

NorCal Governing Documents Update: Hedda Smithson

The NorCal Board unanimously adopted a motion at last meeting to amend our governing documents to align with recent changes by HQ. The proposed Constitutional amendment required membership approval. An electronic ballot was sent to all members. There were 61 votes in favor and 0 votes opposed. The constitution will be amended and posted on the NorCal website.

Status of PayPal replacement: Carmen Ortiz

Converge may take at least six months to be available to the local clubs. The reality is that it is unknown at this time when it will happen.

Some clubs are already using Square. The fees are 2.9% and \$.30 per transaction. The Board may want to consider using it until we can get on with Converge sometime next year. As with PayPal, the fees are paid by members, not the club.

Recommendation is to use checks until Converge is ready.

Rally "Fun Fund": Billie Verdegaal

Motion #1 Billie Verdegaal moves that a Fun Fund be established to be requested by rally hosts to fund activities and prizes to enhance the rallies using excess rally funds, up to \$150.00.

Dean Davison seconds. Motion is adopted unanimously.

New Business

Proposed NorCal Budget for the 2022 Calendar Year: Janet Motta

Income	
125 unit and life members @\$5	\$625.00
20 late renewals @\$5	100.00
20 new members @\$5.	100.00
20 affiliate members @\$5.	100.00
Total Income.	\$925.00

Expenses	
President's Fund	\$400.00
Membership.	25.00
Treasurer.	135.00
Sunshine.	25.00
Directory Software (approved 3/7/20) Deferred to a future date)	
JotForm.	200.00
Miscellaneous.	120.00
Total Expenses.	\$905.00

There will be a budget committee report given in April, August, and December. The report will compare this budget to the status at that time.

Motion #2 Jim Christie moves that the proposed budget for 2022 be adopted/approved.

Carmen Ortiz seconds. Motion is adopted unanimously.

Microsoft Excel Software for Mac to facilitate work of the Treasurer: José Ortiz

Requires a motion and second to authorize the purchase of Microsoft Excel for Mac software to facilitate the work of the incoming treasurer. It is a one-time cost of \$162.70 (tax included).

Motion #3 Carmen Ortiz moves that the Board approves \$162.70 for the Treasurer to purchase Excel for Mac to be used in Treasurer duties. Billie Verdegaal seconds. Motion is adopted unanimously.

Motion #4 Janet Motta moves to establish a second checking account for rallies. Bob Verdegaal seconds. A short discussion followed. Motion adopted unanimously.

Motion #5 Janet Motta moves that the Board approve the Treasurer to purchase the Quicken Annual Financial Program.

Motion #6 Dean Davison moves that we table the Motion #5 Re: finance software purchase until actual cost can be reported. Jim Christie seconds. Motion is adopted unanimously.

The Board unanimously agrees that if the Treasurer can find appropriate financial software for \$50 or less, to proceed with the purchase without further board approval. This expense will be charged to the Treasurer line item in the 2022 budget. If cost is over \$50, an amended Motion #5 can be adopted via email vote, so that software can be purchased on or before the new year.

Announcements

John Bibby reported that the silent auction raised \$2880 for Fisher House.

Meeting adjourned 9:34 AM

Minutes submitted by Gail Crutchfield, back-up secretary for Carrie Bell.