## Trustee Responsibilities

## Part One

As an elected member of the Executive Board, you are expected to

- Attend Business, General Membership, and Executive Board Meetings.
- Arrange for a proxy in case of an absence.
- Become familiar with the NorCal constitution, bylaws, and appropriate leadership guides.

As trustee, you are expected to

- Ensure that decisions of the Executive Board meet governance requirements
- Chair or serve on committees
- Accept special assignments as requested by the President

The information above is from the Bylaws of the Northern California Airstream Club. Other documents provide more detail.

## Part Two

In addition to the items in Part One, you are expected to

• Suggest improvements of this document to the Constitution and Bylaws Chair. *Revised August*, 2019