

IDAHO AIRSTREAM CLUB BYLAWS

ARTICLE I PARLIAMENTARY AUTHORITY

- Sec. 1 Parliamentary procedures for all meetings of the Idaho Airstream Club and Executive Board shall be governed by the current edition of ROBERT'S RULES OF ORDER NEWLY REVISED except when they are in conflict with the Constitution, Bylaws, or Policy of this Club.
- Sec. 2 The order of business may be:
- A. Opening Ceremonies
 - Invocation (Non-Sectarian)
 - Pledge of Allegiance
 - (The United States Pledge of Allegiance may be omitted at all WBCCI rallies, events, and functions held outside the United States.)
 - B. Roll Call (to determine a quorum)
 - C. Approval of Minutes
 - D. Reports of Officers and Committees
 - E. Unfinished Business
 - F. New Business
 - G. Announcements
 - H. Adjournment

ARTICLE II COMMITTEES

- Sec. 1 Standing Committees shall be:
- A. Budget
 - B. Rally
 - C. Caravan
 - D. Constitution and Bylaws
 - E. Ethics and Grievance
 - F. Historical
 - G. Legislative
 - H. Membership
 - I. Webmaster
 - J. Newsletter
 - K. Social Media

The President shall appoint and be an ex-officio member of all committees except the Nominating Committee.

Sec. 2 All Standing Committees may consist of a Chair and as many members as deemed necessary by the President. Chairs of Standing Committees shall report at each meeting of the Executive Board.

Standing Committees General Duties:

- A. Budget: In cooperation with the incoming and outgoing Treasurer of the Club, prepare for the Executive Board a budget projecting the Idaho Club's income and expenditures for the next year.
- B. Rally: Plan, organize, and obtain leaders for Idaho Club rallies that are operated or conducted for the Club within the scope of the Rally Guidelines.
- C. Caravan: Develop a Caravan program and coordinate Club caravan matters with appropriate Region and International Caravan Committees.
- D. Constitution and Bylaws: Conduct a continuing review and study of the Idaho Club and the International Constitution and Bylaws and make recommendations for any amendments or additions deemed desirable and in the best interest of the Club.
- E. Ethics and Grievance: Investigate and assess all grievances or complaints made by members and others according to Article V of the WBCCI Bylaws and make recommendations to the Idaho Club Executive Board.
- F. Historical: Record events, including written and pictorial material, associated with the Idaho Club's activities and maintain historical records.
- G. Legislative: Study, advise and recommend legislation in the interest of the Idaho Club and its members. Recommend opposition to all legislation which is discriminatory and injurious to the interest of the Idaho Club and its members.
- H. Membership: Be the Idaho Club's contact for prospective new members and explain the purpose and objectives of the Wally Byam Caravan Club International. Extend invitations to prospective members to attend a rally or meeting when making application for membership. Coordinate with the Treasurer to ensure an accurate list of paid-up members. Assist the Treasurer, as needed, in following up on all members who have not paid their International or Idaho Club dues for their membership year. Share the membership roster monthly with the Secretary and Newsletter Editor.
- I. Webmaster: Maintain the Idaho Airstream Club website. Coordinate with Region 10 and International personnel regarding website format and content.
- J. Newsletter: Collect items of interest to Idaho Club members. Publish in a newsletter on a schedule set by the Executive Board.

K. Social Media: Communicate with Region and International Public Relations Committees. Use Social Media outlets to keep Idaho Club members informed.

Sec. 3 Special Committees may be appointed by the President as required.

ARTICLE III GUESTS

Sec. 1 A guest (or guests) sponsored and invited by a member in good standing and using the member's trailer or motorhome or staying in a non-RV facility such as a cabin, motel room, etc., may attend activities of the Idaho Club. Members sponsoring such a guest shall pay one extra rally fee exclusive of the parking fee.

Sec. 2 A member in good standing in the Idaho Club may sponsor and invite a non-member Airstream recreational vehicle owner, as a prospective member, to attend rallies and other activities of the Club.

Sec. 3 Members in good standing in the International Club may attend activities of the Idaho Club provided that such members, and where required, shall have made prior reservation.

Sec. 4 The Idaho Club, once each calendar year, may host a rally or caravan or combination thereof with a recreation vehicle club not chartered by the Wally Byam Caravan Club International, Inc. It may conduct, twice each calendar year, (but not more than 50% of the rallies and caravans conducted by that Club in any calendar year) a buddy rally and/or caravan. Each member of the Idaho Club may invite no more than one non-member recreation vehicle family.

The family is invited to the buddy rally or caravan to introduce them to the WBCCI "Way of Life" and the Idaho Club members in the hope they might decide to purchase an Airstream and join WBCCI. A buddy rally is not intended to be used by current or past WBCCI members to attend a WBCCI rally in their non-Airstream vehicles.

ARTICLE IV NOMINATING COMMITTEE

Sec. 1 The Executive Board shall, not less than ninety (90) days prior to the Idaho Club's annual Fall business meeting, appoint a three-member Nominating Committee. This committee shall solicit members of the Idaho Club to volunteer to stand for any open leadership positions. The Committee should also encourage self nomination for any position. After having obtained prior acceptance from each potential candidate, all names for any office shall be placed in nomination. A written report will be submitted to the Executive Board. The President shall distribute the report to the membership not

less than twenty (20) days before an election. The election may be by electronic ballot, mail ballot or at the business meeting.

ARTICLE V DUTIES OF OFFICERS

- Sec. 1 The President shall:
- Preside at all meetings of the Idaho Club and Executive Board.
 - Enforce the Constitution and Bylaws.
 - Appoint all standing committees and the Parliamentarian.
 - Have such powers and duties as normally pertain to the principal Executive Officer.
- Sec. 2 The 1st Vice President shall:
- Attend all business meetings of the Idaho Club and the Executive Board.
 - Assist the President.
 - Assume the duties of the President in the President's absence.
- Sec. 3 The 2nd Vice President shall:
- Attend all business meetings of the Idaho Club and the Executive Board.
 - Assist the President and the 1st Vice President.
 - Assume the duties of the 1st Vice President in the absence of said officer.
 - Assume the duties of the President in the case of the absence of the President and the 1st Vice President.
 - Perform the duties as assigned by the Executive Board.
- Sec. 4 The Secretary shall:
- Issue notices of all meetings of the Idaho Club and the Executive Board as prescribed in Article VI, Sec. 1 and 2 and Article VIII, Sec. 2 of the Constitution and Article XI, Sec.1 of the Bylaws.
 - Prepare an agenda of pending business for use by the presiding officer at each meeting.
 - Coordinate with Membership to maintain an accurate roster of paid-up members of the Idaho Club.
 - Record and preserve the minutes of all official meetings of the Idaho Club and the Executive Board, and mail copies to the members of the Executive Board not more than fifteen (15) days following each meeting.
 - Record the attendance of the officers at each meeting and advise the presiding officer if a quorum is present.
- Sec. 5 The Treasurer shall:
- Maintain the financial records and accounts of the Idaho Club and receive all monies, as prescribed in **International Policy 16.6.1, Financial Management, Items K - M** and **Policy, 16.6.2, Financial Data Guidelines**, and promptly deposit them in the bank chosen by the Executive Board.

- Coordinate with Membership on dues and renewals.
- Submit a full written report of finances to the Executive Board at each meeting.
- Each year a committee selected by the incoming President will audit the books and accounts.
- Before retirement, all books, monies and property of the Idaho Club shall be delivered promptly to the incoming Treasurer.
- Prepare and submit annual Federal Tax forms for the Idaho Airstream Club.

Sec. 6 The Trustees shall:

- Attend all meetings of the Club and the Executive Board.
- Accept special assignments as directed by the President. Additional duties may be to chair or be members of committees.

ARTICLE VI MEETING TYPE

Sec. 1 Any Business Meeting of the Idaho Club or the Executive Board may be held as an electronic meeting with a minimum of ten (10) days notification to the membership and Board. Such notification will include all necessary information for participation by the membership and Board.

Sec. 2 Any electronic meeting will meet the quorums established in the Club's Constitution.

ARTICLE VII DUES

Sec. 1 The annual Idaho Club dues of Regular and Affiliate members shall be set by the Executive Board.

Sec. 2 A member who fails to pay properly assessed International and Idaho Club dues before December 31 may not be listed in the Annual Membership Directory of the International Club for the following year. If the dues are not paid and receipted by the Club or International on or before December 31, for members joining prior to August 1, 2021, or their anniversary date, for those joining after August 1, 2021, the membership will be terminated.

Article VIII CODE OF ETHICS

Sec. 1 All members shall abide by the following Code of Ethics:

- A. To be ever mindful of our responsibility to Wally Byam Caravan Club International, Inc., and through conduct, indicate to the public that membership in

this organization is an assurance of our courtesy on the road and good will to all peoples and countries.

- B. To be ever mindful of what we say or print with respect to the effect on others of our diverse membership so as to avoid disharmony and ill feelings among Club members of diverse ethnicities, religious beliefs or orientation and to dedicate ourselves to the work of cementing together the members of WBCCI in bonds of good fellowship and mutual understanding.
- C. To conduct ourselves in a manner to inspire others engaged in recreational vehicle travel to a full appreciation of the intent and meaning of this code.
- D. To maintain our camps in an orderly manner and leave them the same way.

ARTICLE IX LIABILITY

- Sec. 1 Neither the Idaho Club nor its officers are responsible for the loss of or damage to property or for injury to or death of a person on the premises of any Idaho Club function. This freedom from responsibility for loss or damage to property applies regardless of whether that property has been received by any member or officer or left upon the premises.

ARTICLE X POLICY

- Sec. 1 Policy consistent with the Constitution and Bylaws of the Idaho Club and with the Constitution, Bylaws and Policy of the Wally Byam Caravan Club International, Inc., containing additional provisions for the government of the Idaho Club may be adopted by the Executive Board.

ARTICLE XI AMENDMENTS

- Sec. 1 These Bylaws may be amended at any business meeting of the Executive Board by a two-thirds (2/3) vote, provided the proposed amendment has been submitted to all members of the Executive Board and all active Idaho Club members as well in writing ten (10) days prior to such meeting.
- Sec. 2 Such amendments shall become effective upon adoption.

ARTICLE XII
MERGER, CONSOLIDATION OR DISSOLUTION OF THIS CLUB

Sec. 1 In the event the members of this Idaho Club deem it desirable to merge with another Idaho Club, or to consolidate with one or more Idaho Clubs, or for the Club to dissolve, the members shall, through the President of this Club, follow the appropriate procedures as prescribed in Article VII, Sec.1 through 6 of the Bylaws of the International Club. These procedures are in accordance with Section 501 (c) 7 of the Internal Revenue Service Code.

These Bylaws, as last amended, were adopted by the Board on August 19, 2023 at
(Date)

Picabo, Idaho
(City, State, or Province)