Minutes of the
Virtually held meeting of
International Board of Trustees, Wally Byam Caravan Club International, Inc.
February 22, 2024

1. Call to Order

The WBCCI Board of Trustees (IBT) meeting was called to order by International President Eric McHenry on February 22, 2024, at 11:15 am EST.

2.0 Roll Call

Terri Warren, International Recording Secretary, called the roll:

President Eric McHenry	Present
Vice President Millie O'Donnell	Present
EC member John Becker	Present
EC member Jim Cocke	Present
EC member Kathy Geese	Present
EC member Marcia Howes	Present
EC member Jenifer Schnettler	Present
EC member Kendall Felder	Present
Secretary Terri Warren	Present
Immediate Past President Tye Mott	Present
Region 1 President Bard Fuller	Present
Region 2 President Gary Russo	Present
Region 3 President Christine Baum **	Present
Region 4 President Fred Kiehl	Present
Region 5 President Artie Martin	Present
Region 6 President Jan Heavener	Present
Region 7 President Ginger Slattery	Present
Region 8 President Rick Everson	Present
Region 9 President Nancy Fitzgerald	Present

Region 10 President Florence Tramoni	Present
Region 11 President Steven Parr	Present
Region 12 President Abe Hernandez **	Present
Parliamentarian Lori Grassi	Present
Corporate Manager Lori Plummer	Present

A quorum (12 are required) was present for the conduct of the meeting.
Alan Rabb, Finance Committee member, CBL Chair Brad Briggs, Ethics and Grievance Chair Debbie Hammer, and Historical Committee Chair Joe Peplinski joined the meeting as guests.

**Bob Ealy, 1st Vice President of Region 3 is seated in the absence of Region 3 President Christine Baum. Shawn Bloom, 1st Vice President of Region 12, is seated in the absence of Region 12 President Abe Hernandez.

3.0 Approval of Minutes

3.1 Minutes of the November 2023 IBT meeting had two corrections. The minutes were approved as corrected and can be found in the meeting minutes file in Board Effect (BE).

4.0 Officer Reports

4.1 Presidents Report.

President McHenry presented the President's Report. Our newest EC member, Kendall Felder, was introduced and welcomed. The President's Report can be found beginning on page 11 of the November meeting book in BE. Highlights of the report include the departure of Justin Humphries from Airstream Inc., strategy session, website refresh, MailChimp automation, and confidentiality.

4.2 Other Executive Council Reports

EC Member Marcia Howes gave an update on the "Dealer Playbook," a project to guide the ACI/Airstream Dealer relationships. The working team is Ms. Howes, EC Members Jim Cocke, and Kathy Geese. They have decided on a "light" version of the playbook for ease of working with dealers. She will be sending out surveys to seek opinions on various aspects of working with Airstream dealers. Please respond to these surveys.

4.2.1 EC Member Jenifer Schnettler presented an update on the RV Park Feasibility study. She and her committee did a video meeting with Advanced Outdoor Solutions to work on a preliminary draft of questions to be included in the feasibility study for an RV Park near the HQ offices. Draft to be available next week. More to come at the strategy meeting.

International Secretary Terri Warren presents the results of electronic votes that occurred between the November 2023 IBT meeting and February 2024 IBT meetings:

Electronic Voting Results November, 2023 IBT - February 2024 IBT

Motion / Item Number: 2024-01
Meeting Location and Date: Electronic - January 19, 2024
Motion Maker: Nancy Fitzgerald, Region 9 President
Title: Title: Region 9 Texas Gulf Coast Unit #103
Summary:
1. The proposed Texas Gulf Coast Unit local club flag revision meets the terms of Article XIII, Use of Club Name and Emblem
2. The dimensions of the Texas Gulf Coast Unit local club flag revision meet the dimensions of thirty-six inches by sixty inches.
Motion: I move that in accordance with WBCCI Bylaws, Article XIII, Use of Club Name and Emblem, Sec. 8, and WBCCI Policy 16.6.9 Flags and Pennants, the Texas Gulf Coast Unit revised club flag for the Texas Gulf Coast Unit #103 be approved.
SECONDED BY: Jim Cocke
Background: Texas Gulf Coast Unit #103 membership approved a revised flag design at their membership meeting on December 9, 2023.
Financial Impact: None

YES, 18 NO, 0
Yes: O'Donnell, Becker, Cocke, Geese, Howes, Schnetler, Felder, Warren, Fuller, Russo, Baum, Kiehl, Martin, Heavener, Slattery, Parr, Fitzgerald, Tramoni

Motion / Item Number: 2023-50
Meeting Location and Date: November 30, 2023 - Virtual
Motion Maker: Steven Parr
Title: Region 11, Wyoming Unit 119
Summary: Approve Logo/Flag for Wyoming Unit 119
Motion: I move that, per WBCCI Bylaws, Article XIII, Use of Club Name and Emblem, Sec 8 and Policy, 16.6.9, Flags and Pennants, Section A, Item 5, that the International Board of Trustees approve the attached image as the Logo and also Flag for Wyoming Unit 119 use in any appropriate application.
SECONDED BY: Terri Warren
Background: The members of the Wyoming Unit approved this logo/flag design.
Financial Impact: There is no financial impact to WBCCI.

YES, 17 NO, 0
Yes: O'Donnell, Becker, Cocke, Geese, Howes, Schnetler, Felder, Warren, Russo, Baum, Kiehl, Martin, Heavener, Slattery, Parr, Fitzgerald, Tramoni

4.3 Executive Director Report

ED Lori Plummer's report can be found beginning on page 19 of the November meeting book in BE. Highlights include current membership, HQ highlights, building remodel estimates, membership directory, RV show, banking guidelines, Airstream cooking update, additional project updates, Stripe, Sedalia and York updates, and an extensive presentation and video of the 2026 IR site, Minot, ND.

5.0 Committee Reports

5.1 Interim Treasurer Millie O'Donnell and Finance Committee member Alan Rabb presented a comprehensive quarterly financial update. The financial update can be found beginning on page 31 of the November meeting book in BE.

5.2 EC Member John Becker presented a Caravan Committee Report, which can be found beginning on page 38 of the November meeting book in BE. Additional items include EC approval of a European caravan for 2025 and a Grapes and Grains caravan to Niagara Falls.

5.3 Ethics and Grievance Chair Debbie Hammer presented her report, which can be found at the beginning of page 43 of the November meeting book in BE. She presented proposed amendments to the policies, including timing changes for filing a grievance and presentation of the grievance committee finding. A new Jotform has been developed for the submission of complaints. She also discussed the need for and benefit of mediation in many cases of interpersonal difficulty. Her full report can be found beginning on page 43 of the November meeting book in BE.

5.4 The Historical Committee written report was presented on page 48 of the November meeting book in BE.

6.0 Special Orders.

There are no special orders.

7.0 Unfinished Business.

There was no unfinished business.

8.0 Member Comment on Non-Agenda Items.

There were three members' comments on non-agenda items. One inquired about the use of IR profits, which Lori Plummer answered—the second pertained to whether the term Finance Director applied only to International or local roles. CBL clarified only International. The third inquired about the privacy policy in place for the use of contact information for members. This is being clarified currently.

9.0 Consent Items

Motion Number: 2024-02

Meeting locations and Date: Virtual, February 22, 2024

Motion Maker: Joe Peplinski

Title: Revise Heritage Number Policy

Summary: This motion revises the Heritage Number Policy to allow an Airstream Number to be designated as a Heritage Number based upon historically significant personal contributions to the club. One incongruent reference to the "Executive Committee" within the current Heritage

Motion: I move that WBCCI Policy 16.6.10, Airstream Numbers, Part E, Sec. 1 Heritage Numbers, subsection B be amended and a new subsection B, ii be inserted, and the remaining subsection re-lettered to allow for Heritage Numbers based upon historically significant personal contributions as stated in Exhibit 1.

No second is required as the motion came from a committee.

Further details of this motion can be found beginning on page 50 of the BE's November meeting book.

Vote: The motion passed without objection.

10.0 New Business

10.1: Motion / Item Number: 2024-03

Meeting Location and Date: Virtual, February 22, 2024

Motion Maker: Brad Briggs, CBL Chair

Title: Housekeeping motion to remove reference to Delegates Meeting and ensure member participation.

Summary: The motion removes a reference to Delegates from Policy 18.11 as there is no longer a need for Delegates. It also provides all members are advised of any proposed amendments.

Motion: I move that WBCCI Policy 18.1.1, Timeline, and Method for Handling Proposed Amendments to the International Constitution, be amended to reflect the change from delegate voting to member voting on constitutional changes be approved as stated in Exhibit 1.

No second is required as this motion is coming from a committee.

Details of this motion can be found starting on page 53 of the November meeting book on BE.

A vote was called: Immediate Past President Ty Mott objected to the motion.

Vice President Millie O'Donnell	yes
EC member John Becker	yes
EC member Jim Cocke	yes
EC member Kathy Geese	yes

EC member Marcia Howes	yes
EC member Jenifer Schnettler	yes
EC member Kendall Felder	yes
Secretary Terri Warren	yes
Immediate Past President Tye Mott	no
Region 1 President Bard Fuller	yes
Region 2 President Gary Russo	no
Region 3 Vice President Bob Ealy	yes
Region 4 President Fred Kiehl	yes
Region 5 President Artie Martin	yes
Region 6 President Jan Heavener	yes
Region 7 President Ginger Slattery	yes
Region 8 President Rick Everson	yes
Region 9 President Nancy Fitzgerald	no
Region 10 President Florence Tramoni	yes
Region 11 President Steven Parr	yes
Region 12 Vice President Shawn Bloom	yes

Motion 2024-03 passes, 18 yes, 3 no.

10.2: Motion / Item Number: 2024-04

Meeting Location and Date: Virtual, February 22, 2024

Motion Maker: Brad Briggs, CBL Chair

Title: Revision of Region Board Structure and identifying the succession of Region Officers

Summary: This motion revises and clarifies the structure and appointment responsibilities of Region Boards in WBCCI, defines the responsibilities of the appointed Executive Council members, and clarifies the succession of Region Officers.

Motion: I move that WBCCI Bylaws, Article IX, Region, Sec. 2 be amended with a new Part D be inserted and the re-lettering of the remaining Parts of Sec.2, clarifying the structure and appointment responsibilities of Region Boards, defining the responsibilities of the appointed Executive Council members, and clarifying the succession of Region Officers be approved as stated in Exhibit 1.

No second is required as this motion is coming from a committee.

Details of this motion can be found starting on page 57 of the November book on BE.

Region 1 President Artie Martin proposed an amendment to the motion, Bylaws, Article IX, Section 2, letter H, to add the words: “to fill an unexpired term”. This amendment was accepted by the motion make Brad Briggs.

Region 2 President Gary Russo also proposed an amendment to the motion, the amendment was seconded by Past President Ty Mott. Bylaws, Article IX, Section 2, letter H, adding the word “for cause” after the words “can be removed from office by the Region Board”. This amendment was accepted without object.

A vote was called: EC Member John Becker objected.

Vice President Millie O’Donnell	yes
EC member John Becker	no
EC member Jim Cocke	yes
EC member Kathy Geese	yes
EC member Marcia Howes	yes
EC member Jenifer Schnettler	yes
EC member Kendall Felder	yes
Secretary Terri Warren	yes
Immediate Past President Tye Mott	no
Region 1 President Bard Fuller	yes
Region 2 President Gary Russo	yes
Region 3 Vice President Bob Ealy	yes
Region 4 President Fred Kiehl	yes
Region 5 President Artie Martin	yes
Region 6 President Jan Heavener	yes
Region 7 President Ginger Slattery	yes
Region 8 President Rick Everson	yes
Region 9 President Nancy Fitzgerald	yes
Region 10 President Florence Tramoni	yes
Region 11 President Steven Parr	yes

Region 12 Vice President Shawn Bloom	yes

Motion 2024-04 passed. Vote was 19 yes, 2 no.

10.4: Motion / Item Number: 2024-07

Meeting Location and Date: Virtual – February 22, 2024

Motion Maker: Florence Tramoni and Christine Baum

Title: Constitutional Change of the makeup of the WBCCI International Treasurer Position

Summary: This Constitutional change replaces the position of Treasurer with Finance Director and establishes the position as a non-voting officer elected by the IBT from the general membership. Additionally, it standardizes IBT in place of the different names for the International Board of Trustees in these two Articles.

Motion: I move that WBCCI Constitution Article VII, Board of Trustees, and Article VIII, Executive Council, be amended to replace the position of Treasurer with Finance Director as a non-voting officer, name how this position is seated, and housekeeping use of IBT as stated in Exhibit 1. **Seconded by EC member Jim Cocke.**

Further details about this motion can be found in the November meeting book starting on page 74.

A vote was called: Region 7 President Ginger Slattery objected

Vice President Millie O'Donnell	yes
EC member John Becker	yes
EC member Jim Cocke	yes
EC member Kathy Geese	yes
EC member Marcia Howes	yes
EC member Jeni Schnetler	yes
EC member Kendall Felder	yes
Secretary Terri Warren	yes
Immediate Past President Tye Mott	yes
Region 1 President Bard Fuller	yes
Region 2 President Gary Russo	yes
Region 3 President Christine Baum	

Region 4 President Fred Kiehl	yes
Region 5 President Artie Martin	yes
Region 6 President Jan Heavener	yes
Region 7 President Ginger Slattery	no
Region 8 President Rick Everson	yes
Region 9 President Nancy Fitzgerald	yes
Region 10 President Florence Tramoni	yes
Region 11 President Steven Parr	yes
Region 12 Vice President Shawn Bloom	yes

Motion 2024-07 passed: 19 yes, 1 no

10.3: Motion / Item Number: 2024-05

Meeting Location and Date: Virtual – February 22, 2024

Motion Maker: Terri Warren

Title: Confidentiality and Non-Disclosure and Conflict-of-Interest Agreements and Policies for Leaders and Other Volunteers at the International level.

Summary: These agreements and the corresponding Bylaws amendment and added policy will serve as the officially recognized guidance for club volunteers at the international level on how to handle confidential information about club business and conflict of interest circumstances.

Motion: I move that the proposed Bylaw amendment to Article VIII Board Of Trustees And Executive Council, Section 1, Part 6, and new Policy 20.1 Conduct Policies be adopted as stated in Exhibit 1. Furthermore, the attached agreements for Confidentiality and Non-Disclosure and Conflict-of-Interest Agreements be adopted.

After extensive discussion, this motion was pulled from the agenda.

10.5 McHenry options for Filing Vacant Treasurer position. President McHenry listed three possible options for filling the currently vacant treasurer position beginning on page 80 of the November meeting book on BE. A discussion of the options followed.

Option 3: Constitution and Bylaws Emergency Resolution by IBT to waive CBL Criteria

*Temporary (valid through August 2025)

*Due to emergency, overrides Constitution criteria requiring Treasurer to be selected from the Executive Council. Would recommend being passed by the IBT with a 2/3 vote

*Allows IBT to elect a non-officer individual from the current Finance Committee, etc.

Region 10 President Florence Tramoni moved that the board adopt option 3 of the President's proposed resolution process for filling the Treasurer position. It was seconded by Vice President Millie O'Donnell

Clarification to the motion: This is to be a non-voting position.

EC member Jim Cocke called for the question. Region 9 President Nancy Fitzgerald objected.

Vice President Millie O'Donnell	yes
EC member John Becker	yes
EC member Jim Cocke	yes
EC member Kathy Geese	yes
EC member Marcia Howes	yes
EC member Jenifer Schnettler	yes
EC member Kendall Felder	yes
Secretary Terri Warren	yes
Immediate Past President Tye Mott	no
Region 1 President Bard Fuller	yes
Region 2 President Gary Russo	no
Region 3 President Christine Baum	no
Region 4 President Fred Kiehl	yes
Region 5 President Artie Martin	yes
Region 6 President Jan Heavener	yes
Region 7 President Ginger Slattery	no
Region 8 President Rick Everson	yes
Region 9 President Nancy Fitzgerald	no
Region 10 President Florence Tramoni	yes
Region 11 President Steven Parr	no
Region 12 Vice President Shawn Bloom	yes

A two-thirds majority (14) was necessary to pass this motion.

This floor motion passed. 15 yes, 6 no.

11.0 Region Business/Announcements

All regions reported on activities within their regions.

12.0 The meeting was adjourned at 2:58 PM ET.

Respectfully submitted,
Terri Warren, International Recording Secretary