

BOONDOCKERS AIRSTREAM CLUB

BYLAWS

ARTICLE I PARLIAMENTARY AUTHORITY

- Sec. 1 **Meeting Governance:** Parliamentary procedures for all meetings of the Intra-Club and Executive Board shall be governed by the current edition of *Robert's Rules of Order Newly Revised* except when they conflict with the Constitution, Bylaws, or Policy of this Intra-Club.
- Sec. 2 **Agenda:** The order of business may be
- A. Opening Ceremonies
 - B. Roll Call
 - C. Approval of Minutes
 - D. Reports of Officers and Committees
 - E. Unfinished Business
 - F. New Business
 - G. Announcements
 - H. Adjournment

ARTICLE II COMMITTEES

- Sec. 1 **Standing:** Standing Committees shall be:
- A. Events (Rallies, Caravans)
 - B. Public Relations/Social Media
 - C. Webmaster

The President shall appoint and be an ex-officio member of all committees except the Nominating Committee.

- Sec. 2 **Composition and Expectation:** All Standing Committees shall consist of a Chair and as many members as deemed necessary by the President. Chairs of Standing Committees shall report at each meeting of the Executive Board.

- Sec. 3 **Duties:** Standing Committee's General Duties

1. Membership Be the Intra-Club's contact for prospective new members and explain the purpose and objectives of the Wally Byam Caravan Club International. Extend invitations to prospective members to attend a rally or meeting when making an application for membership. Coordinate with the Treasurer to ensure having an accurate list of paid-up memberships and to assist the Treasurer, as needed, in following up on all members who have not paid their International or Intra-Club for their membership year.
2. Public Relations/Social Media Maintain communications with the International and Region Public Relations Committees for maintaining a continuing program of public relations between WBCCI and communities being exposed to rallies and caravans.

BOONDOCKERS AIRSTREAM CLUB

Also, make use of Social Media as a means of communicating with the Intra-Club membership and manages the social media accounts for the Intra-Club

3. **Webmaster** Responsible for the public image of the Intra-Club related to Internet-based mediums like a website. Creates, updates, and maintains the Intra-Club website . The Webmaster works with the Public Relations/Social Media Chair as necessary to maintain the website and Social Media sites.

Sec. 4 **Other Committees:** Special Committees may be appointed as necessary to conduct business, the Executive Board may, from time to time, authorize the creation of ad hoc Committee(s) and appoint members to fulfill the duties of the Committee.

ARTICLE III GUESTS

Sec. 1 **Invited Guests:** A guest (or guests) sponsored and invited by a member in good standing and using the member's trailer or motorhome or staying in a non-RV facility such as a cabin, motel room, etc., may attend activities of the Intra-Club. Members sponsoring such a guest shall pay one extra rally fee exclusive of the parking fee.

Sec. 2 **Non-Member Airstream Owner Guest:** A member in good standing in this Intra-Club may sponsor and invite a non-member Airstream recreational vehicle owner, as a prospective member, to attend rallies and other activities of the Intra-Club.

Sec. 3 **International Club Members:** Members of the International Club in good standing can attend Intra-Club activities provided they have made and paid for the necessary reservations.

Sec. 4 **Buddy Rallies or Caravans:** The Intra-Club, once each calendar year, may host a rally, caravan, or combination thereof with a recreation vehicle club not chartered by the Wally Byam Caravan Club International, Inc. It may conduct twice each calendar year (but not more than 50% of the rallies and caravans led by that Intra-Club in any calendar year) a buddy rally and/or caravan. Each Intra-Club member may invite no more than one non-member recreation vehicle family.

Sec. 5 **Prospective Members:** The guest/family is invited to the buddy rally or caravan to introduce them to the WBCCI "Way of Life" and the Intra-Club members in the hope they might decide to purchase an Airstream and join WBCCI. A buddy rally is not intended to be used by current or past WBCCI members to attend a WBCCI rally in their non-Airstream vehicles.

ARTICLE IV NOMINATING COMMITTEE

Sec. 1 **Nominating Committee Creation:** The Executive Board shall appoint a three-member Nominating Committee not less than ninety (90) days before the Intra-Club's annual business meeting. This committee shall solicit Intra-Club members to volunteer to stand for any open leadership positions. The Committee should also encourage self-nomination for any position. After obtaining prior acceptance from each potential candidate, all names for any office shall be nominated. A written report will be submitted to the Executive Board. The President shall

BOONDOCKERS AIRSTREAM CLUB

distribute the report to the membership not less than twenty (20) days before an election. The election may be by electronic ballot, mail ballot, or at the business meeting.

ARTICLE V DUTIES OF OFFICERS

- Sec. 1 The President shall:
- Preside at all Intra-Club and Executive Board meetings.
 - Enforce the Constitution and Bylaws.
 - Appoint the Parliamentarian.
 - Have such powers and duties as typically pertain to the principal Executive Officer.
 - Sign all contracts made by the club and approve all bills for payment.
- Sec. 2 The Vice President shall:
- Attend all Intra-Club business meetings and the Executive Board.
 - Shall assist the President.
 - Assume the duties of the President in the President's absence.
- Sec. 3 The Secretary shall:
- Record and preserve the minutes of all official meetings of the Intra-Club and the Executive Board and share copies with the members of the Executive Board not more than fifteen days following each meeting.
 - Record the attendance of the officers at each meeting and advise the presiding officer if a quorum is present.
 - Issue notices of all meetings of the Intra-Club and the Executive Board as prescribed in Article VI, Sec. 1 and 2 and Article VIII, Sec. 2, of the Constitution and Article XI, Sec.1, of the Bylaws.
 - Have custody of all documents, periodicals, and correspondence of the club.
 - Make a detailed report, at the Annual Meeting, including accomplishments of the previous year.
 - Coordinate with the Treasurer to maintain an accurate roster of paid-up Unit members.
- Sec. 4 The Treasurer shall:
- Maintain the financial records of the Intra-Club and receive all monies, as prescribed in International Policy 16.6.1, Financial Management, Items K - M and Policy 16.6.2, Financial Data Guidelines, and promptly deposit them in the bank chosen by the Executive Board.
 - Notify members of the expiration of dues and direct the members to the Headquarters website to renew their International, Club, and Intra-Club dues. They should also maintain an up-to-date roster of paid-up members. Changes to this roster shall be shared with the Secretary.
 - Submit a full written report of finances to the Executive Board at each meeting. Each year, a committee selected by the incoming President will audit the books and accounts. Before retirement, all books, monies, and property of the Intra-Club shall be delivered promptly to the incoming Treasurer.
- Sec. 5 The Trustees shall:
- Attend all Intra-Club meetings and the Executive Board.

BOONDOCKERS AIRSTREAM CLUB

- Accept special assignments as directed by the President. Additional duties may be to chair or be members of committees.

Sec. 6 The Past President shall:

- Be a member of the Executive Board.
- Serves a one-year term.
- Function in an advisory role for the Club President and Executive Board to ensure the continuity of Club functions.

ARTICLE VI MEETING TYPE

Sec. 1 **Electronic Meetings:** An electronic meeting can be arranged for any business meeting of the Intra-Club or the Executive Board, provided the membership and Board are notified. The notification should include all relevant information for the membership and Board participation and be conducted as outlined in Article VI of the Constitution.

Sec. 2 **Electronic Meeting Quorum:** Any electronic meeting will meet the quorums established in the Intra-Club's Constitution, Article VI.

ARTICLE VII DUES

Sec. 1 **Setting of Dues:** The annual Intra-Club dues of Regular and Affiliate members shall be set by the Executive Board. The fiscal year shall be the calendar year.

Sec. 2 **Failure to Pay Dues:** A member who fails to pay the required International and Intra-Club dues may not be included in the Annual Membership Directory for the following year. For members who joined before August 1, 2021, the dues must be paid and receipted by the Intra-Club or International on or before December 31. Those who joined after August 1, 2021, must pay the dues by their anniversary date. Membership will be terminated if the dues are not paid by the applicable deadline.

ARTICLE VIII CODE OF ETHICS

Sec. 1 **Code of Ethics:** All members shall abide by the following Code of Ethics:

- A. **Conduct:** To be ever mindful of our responsibility to Wally Byam Caravan Club International, Inc., and through conduct, indicate to the public that membership in this organization is an assurance of our courtesy on the road and goodwill to all peoples and countries.
- B. **Discourse:** To be ever mindful of what we say or print with respect to the effect on others of our diverse membership to avoid disharmony and ill feelings among club members of various ethnicities, religious beliefs, or orientations and to dedicate ourselves to the work of cementing together the members of WBCCI in bonds of good fellowship and mutual understanding.

BOONDOCKERS AIRSTREAM CLUB

- C. **Enthusiasm:** To conduct ourselves in a manner that inspires others engaged in recreational vehicle travel to fully appreciate the intent and meaning of this code.
- D. **Tidiness:** To maintain our campsites in an orderly manner and leave them the same way or better.

ARTICLE IX LIABILITY

- Sec. 1 **Officer Liability Exemption:** Neither the Intra-Club nor its officers are responsible for the loss of or damage to property or injury to or death of a person on the premises of any Intra-Club function. This freedom from responsibility for loss or damage to property applies regardless of whether that property has been received by any member or officer or left on the premises.
- Sec 2 **Liability Insurance Requirement:** The Intra-Club's parent organization, WBCCI, provides liability insurance for sanctioned Intra-Club rallies, caravans, and functions. A Certificate of Liability Insurance is available, defining coverage and liability limits upon request from WBCCI headquarters. Publishing events is necessary to ensure they are considered sanctioned activities of the Intra-Club. WBCCI liability insurance applies only to sanctioned activities.

ARTICLE X POLICY

- Sec. 1 **Policies:** Policy consistent with the Constitution and Bylaws of the Intra-Club and with the Constitution, Bylaws, and Policy of the Wally Byam Caravan Club International, Inc., containing additional provisions for the government of the Intra-Club may be adopted by the Executive Board.

ARTICLE XI AMENDMENTS

- Sec. 1 **Bylaw Amendments:** These Bylaws may be amended at any business meeting of the Executive Board by a two-thirds vote, provided the proposed amendment has been submitted to all members of the Executive Board in writing ten (10) days before such meeting.
- Sec. 2 **Amendment Effective Date:** Such amendments shall become effective upon adoption.

ARTICLE XII MERGER, CONSOLIDATION, OR DISSOLUTION OF THIS UNIT/CLUB/INTRA-CLUB

- Sec. 1 **Changing Club Charter:** In the event the members of this Intra-Club deem it desirable to merge with another Intra-Club, or to consolidate with one or more Intra-Clubs, or for the Intra-Club to dissolve, the members shall, through the President of this Intra-Club, follow the appropriate procedures as prescribed in ARTICLE VII, Sec.1 through 6 of the Bylaws of the International Club. These procedures are in accordance with Section 501 (c) 7 of the Internal Revenue Service Code.

BOONDOCKERS AIRSTREAM CLUB

This Bylaws, as last amended, was adopted by the membership on:

June 18, 2024 at Jackson Center, OH, USA (via vote in online EB meeting)
(Date) (City, State/Province)