

Minutes of the International Board of Trustees  
Wally Byam Caravan Club International, Inc  
Virtual Meeting  
August 22, 2024

This meeting was held online via Zoom.

**1.0 Call to Order**

The International Board of Trustees meeting was called to order by President McHenry at 11 am EDT. Opening ceremonies are waived for this virtual meeting.

Full meeting information can be found at [airstreamclub.org/IBT](http://airstreamclub.org/IBT). This includes a video of the meeting and assorted attachments such as Standing Committee reports, etc.

**2.0 Roll Call**

International Secretary Terri Warren called the roll:

President Eric McHenry	Present
Vice President Millie O'Donnell	Present
Interim Finance Director Alan Rabb	Present
Secretary Terri Warren	Present
EC Member John Becker	Present
EC Member Jim Cocke	Present
EC Member Kendall Felder	Present
EC Member Kathy Geese	Present
EC Member Jenifer Schnettler	Present
Past President Mona Watts	Present
Region 1 President Mike Giunta	Present
Region 2 President Gary Russo	Present
Region 3 President Robert Ealy	Present
Region 4 President Fred Kiehl	Present
Region 5 President John Deegan	Absent
Region 6 President Jan Heavener	Present
Region 7 President Chris Olsson	Present
Region 8 President Rick Everson	Absent
Region 9 President Tracy Elkins	Present
Region 10 President Florence Tramoni	Present
Region 11 President John Holly	Present
Region 12 President Shawn Blom	Present
Parliamentarian Lori Grassi	Present
Executive Director Lori Tilton	Present

1<sup>st</sup> Vice President Region 8, Ed O'Connor, was seated in the absence of Rick Everson.  
1<sup>st</sup> Vice President Region 5, Susan Bishop, was seated in the absence of John Deegan.

A quorum - 12 are required - was present for the conduct of the meeting.

**3. Approval of Minutes** from the May, 2024, IBT meeting

Four corrections made were announced by Secretary Terri Warren and one correction was requested from Region 7 President, Chris Olsson. The minutes are accepted as corrected.

**4. Officer Reports**

4.1 President's Report.

President McHenry welcomed new IBT members, discussed the strategy session for 2025 and the switch to Zoom. The complete report can be found on pages 20-21 of the Meeting Book in BoardEffect for today's meeting. Big Red Numbers were chosen for incoming presidents that desired one. They are as follows:

New Big Red Numbers for Region 1, Michael Giunta, is 283

New Big Red Numbers for Region 3, Bob Ealy, is 229

New Big Red Numbers for Region 11, John Holly, is 216

4.2 Other Executive Council Reports

EC Member Jeni Schnettler reported on the progress of the 707-building remodel with a projected move-in date in November, 2024.

EC Member Kathy Geese reported on the progress of the Harvest Host partnership, with 350 courtesy parking hosts on board. Proposed September 16, 2024. probable start date and a booth will be hosted in Sedalia.

International Secretary's Report on electronic votes that have happened since the last IBT meeting

Electronic motion votes taken since the May IBT meeting:

**Motion / Item Number:** 2024-20

**Meeting Location and Date:** Electronic, Voting closed August 16, 2024.

**Motion Maker:** Brad Briggs, CBL Chair

**Title:** Place the start date of the IBT Term of Office in one place in the bylaws and tie the region officers' and region board members' terms to their Region President's.

The motion is introduced by the Constitution & Bylaws committee

**Voting approved: 17**

EC Member, John Becker

Region 10 President, Shawn Blom  
Region 3 President, Robert Ealy  
Region 9 President, Tracy Elkins  
Region 8 President, Rick Everson  
EC Member, Kendall Felder  
EC Member, Kathy Geese  
Region 1 President, Michael Giunta  
Region 6 President, Jan Heavener  
Region 11 President, John Holly  
EC Member, Marcia Howes  
Region 8 President, Fred Kiehl  
Region 7 President, Christopher Olsson  
Vice President, Millie O'Donnell  
Region 2 President, Gary Russo  
EC Member, Jenifer Schnettler  
Region 10 President, Florence Tramoni

**Voting denied: 4**

Past-President, Mona Heath (revised via voice request from abstained)  
EC Member, Jim Cocke  
Vice President, Millie O'Donnell (revised via voice request from yes)  
Secretary, Terri Warren

**The motion passes with 17 yes, and 4 no.**

**Motion / Item Number:** [2024-19](#)

**Meeting Location and Date:** [Electronic, Voting closed July 10, 2024](#)

**Motion Maker:** Mr. Jim Cocke

**Title:** Charter for the Streaming Musicians Intraclub

**Summary:** This motion provides a written record of the request for approval of a new intraclub formed for Airstream Club International members interested in music, and for their logo and flag.

**Motion:** I move that the International Board of Trustees approve a new Intra-club called Streaming Musicians and approve the corresponding logo and flag.

**Seconded by:** **EC Member, Jeni Schnettler**

**Voting approved: 19**

**Voting denied: 0**

EC Member, John Becker  
Region 10 President, Shawn Blom  
Region 3 President, Christine Baum  
Region 9 President, Nancy Fitzgerald  
EC Member, Kendall Felder  
Past-President, Mona Heath  
EC Member, Jim Cocke

Vice President, Millie O'Donnell  
Secretary, Terri Warren  
EC Member, Kathy Geese  
Region 6 President, Jan Heavener  
Region 11 President, Steven Parr  
EC Member, Marcia Howes  
Region 8 President, Fred Kiehl  
Region 7 President, Ginger Slattery  
Region 2 President, Gary Russo  
EC Member, Jenifer Schnettler  
Region 10 President, Florence Tramoni  
Past-President, Mona Watts

**The motion passes with 19 approved and none denied**

4.3 Executive Director's Report

ED Lori Tilton presented her report that includes 9,773 members now and highlights from upcoming rallies. The entire report can be found on pages 29 and 30 of the BoardEffect meeting book for this meeting.

**5.0 Committee Reports**

5.1 Finance Committee and Finance Director's Report

The Finance Director's report can be found on pages 31-39 in BoardEffect meeting book for this meeting.

5.2 Standing Committee Reports

None

5.3 Special Committee Reports

None

**6.0 Special Orders**

None

**7.0 Unfinished Business**

None

**8.0 Member Comment on Non-agenda Items**

None

**9.0 Consent Items**

9.1 Financial Policies

**Motion / Item Number: 2024-21**

**Meeting Location and Date:** Virtual, August 22, 2024

**Motion Maker:** Alan D. Rabb, Finance Director, and Shawn Blom, Region 12 President

**Title:** Updates to the Bylaws Article XVI Financial Management to reflect current practices

This motion is introduced by the Finance Committee.

Region 9 President, Tracy Elkins, objects to Motion 2024-21. The motion is removed from consent items and moves to include this in new business. VP President Millie O'Donnell seconds the motion. This consent item is moved to new business.

## 9.2 Financial Policies

**Motion / Item Number:** 2024-22

**Meeting Location and Date:** Virtual August 22, 2024

**Motion Maker:** Alan D. Rabb, Interim Treasurer, Shawn Blom, Region 12 President

**Title:** Updates to Policy 16.6.1 through 16.6.3 Financial Management and Policy 3.11 Standing Committees, Section E Finance

The motion is introduced by the Finance Committee.

**The motion passes without objection and is adopted**

## 10.0 New Business

**Motion / Item Number:** 2024-21

**Meeting Location and Date:** Virtual August 22, 2024

**Motion Maker:** Alan D. Rabb, Finance Director, and Shawn Blom, Region 12 President

**Title:** Updates to the Bylaws Article XVI Financial Management to reflect current practices

This motion is introduced by the Finance Committee.

Region 9 President, Tracy Elkins, proposes an amendment to this motion. Amendment seconded by Vice President Millie O'Donnell

I move to amend motion 2024-21, Updates to the Bylaws Article XVI Financial Management to reflect current practices, by:

- 1) Striking the proposed changes to Bylaws Section 3 in its entirety and replacing it with language that gives approval of the charity from the IBT and states the current criteria for choosing a charity:  
Subsection 3, as amended, would now read:

Charitable Donations During the International Rally: The International Rally Committee may donate to a charity in the host community. The committee will choose one charity that has a significant and enduring impact on the local community where the Rally takes place. The Executive Director will update the IBT with the charity selection and request their approval and

2) Adding a new policy that describes the decision process.

The new Policy, as amended, would read:

Policy 16.3.1 Approval of the Charity for the International Rally from Article XVI, Bylaws The Executive Director will update the IBT on the charity selection for the International Rally and arrange for an electronic vote of the IBT for approval. The voting ballot will be open for 48 hours and pass by a simple majority of the votes cast.

Amendment was accepted as friendly by motion maker, Interim Finance Director, Alan Rabb.

Vice President, Millie O'Donnell objects to the amendment and a vote was held.

Results of the roll call vote on the amendment proposed by Region 9 President Tracy Elkins is as follows:

Region 10 President, Florence Tramoni:	Yes
Region 9 President, Tracy Elkins:	Yes
Region 8 1 <sup>st</sup> VP President, Ed O'Connor	No
EC Member, Jenifer Schnettler	No
Region 6 President, Jan Heavener	No
EC Member, John Becker	Yes
Secretary, Terri Warren	No
Vice President, Millie O'Donnell	No
EC Member, Jim Cocke	No
Region 2 President, Gary Russo	Yes
Region 11 President, John Holly	No
EC Member, Marcia Howes	No
EC Member, Kendall Felder	No
Region 4 President, Fred Kiehl	Yes
EC Member, Kathy Geese	No
Region 1 President, Michael Giunta	No
Region 7 President, Chris Olsson	No
Past President, Mona Watts	No
Region 3 President, Bob Ealy	No
Region 12 President, Shawn Bloom	No

Region 5 1<sup>st</sup> Vice President, Susan Bishop No

**The amendment from President Elkins fails with 5 Yes, 16 No**

**The original motion 2024-21 passes without objection and is adopted**

10.1 Fiscal Year

**Motion / Item Number:** 2024-23

**Meeting Location and Date:** Virtual August 22, 2024

**Motion Maker:** Alan Rabb, Finance Director

**Title:** Change of Fiscal Year

This motion is introduced by the Finance Committee.

**This motion passes without objection and is adopted**

10.2 Dues Increase

**Motion / Item Number:** 2024-24

**Meeting Location and Date:** Virtual August 22, 2024

**Motion Maker:** Alan D. Rabb, Finance Director

**Title:** Increase membership annual dues from \$75 to \$99 and updates regarding dues policy.

This is introduced by the Finance Committee.

Region 12 President, Shawn Blom, proposed the following amendment:

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**Motion:** I move to amend Policy 4.12.2, International Dues, to increase the annual dues from \$75 to \$99, effective at the start of the January 1, 2025, dues cycle, and to recalculate the annuity tables to coincide with the dues increase. I further move that effective January 1, 2026, a convenience fee equal to the credit card processing fee(s) for dues be charged back to members and that the Club absorb bank draft/ACH/Electronic check fees, and to revise Policy 4.12.3 Lifetime Membership, Section B to account for membership anniversary renewal dates, as stated in Exhibit 1.

Motion maker, Interim Finance Director, Alan Rabb accepts the amendment as friendly.

The reading of the impact statement of this motion is waived due to the thorough financial committee report given. The amended motion received an objection for consent by Region 11 President, John Holly, and a roll call vote was taken:

Past President, Mona Watts	Yes
Secretary, Terri Warren	Yes
Region 3 President, Bob Ealy	Yes
EC Member, Jenifer Schnettler	Yes
Vice President, Millie O'Donnell	Yes
Region 4 President, Fred Kiehl	Yes
Region 7 President, Chris Olsson	Yes
EC Member, Marcia Howes	Yes
Region 6 President, Jan Heavener	Yes
EC Member, Kendall Felder	Yes
Region 9 President, Tracy Elkins:	Yes
Region 11 President, John Holly	No
EC Member, Jim Cocke	Yes
Region 2 President, Gary Russo	No
Region 5 1 <sup>st</sup> Vice President, Susan Bishop	Yes
Region 10 President, Florence Tramoni:	Yes
Region 8 1 <sup>st</sup> Vice President, President Ed O'Connor	Yes
Region 1 President, Michael Giunta	No
Region 12 President, Shawn Bloom	Yes
EC Member, John Becker	Yes
EC Member, Kathy Geese	Yes

**The motion as amended passes with a vote of Yes 18, No 3 and is adopted.**

**10.3** Tramoni removal of officer

**Motion / Item Number:** 2024-25

**Meeting Location and Date:** Virtual August 22, 20

**Motion Maker:** Florence Tramoni

**Title:** Procedure to Remove International Officers and Executive Council Members and alignment with the procedure for Region Officers Removal.

**Seconded** by EC Member Jenifer Schnettler

**Motion:** As stated in Exhibit 1, I move that WBCCI Bylaws Article VIII Board of Trustees and Executive Council Section 11 Resignations or Removal, subsection 3 and Bylaws Article IX Regions, Section 2, Subsection H, 4 be amended to align the removal process and declare reasons by which such removal may happen.

CBL Chair Brad Briggs moved to amend the motion



**I move to amend motion number 2024-25, Procedure to Remove International Officers and Executive Council Members and alignment with the procedure for Region Officers Removal by:**

Number 1: Striking the language “using the Ethics and Grievance process outlined in Article V” and adding a period ending the sentence after “IBT” in the proposed changes to bylaws, Article VIII, Board of Trustees and Executive Council, Section 11, Resignations or Removal, subsection 3.

Section 3 as amended would read: Any International Officer or Executive Council Member may be removed from office, for cause, by the IBT. The motion to remove an officer requires a two-thirds vote of the IBT.

Number 2: Adding the word “Code” to the list of “Causes for removal”, item #1, after WBCCI.

Item 1 as amended would read: Violating WBCCI Code of Ethics, Constitution, Bylaws, or Policies.

Number 3: Striking the language “using the Ethics and Grievance process outlined in Article V,” and adding a period ending the sentence after “by the Region board,” in proposed changes to bylaws, Article IX, Regions, Section 2, subsection H, subsection 5,

Subsection 5 as amended would read: A Region President or another Region Officer may be removed from office, for cause, by the region board. The motion to remove an officer requires a two-thirds vote of the region board.

Number 4: Striking the amended language to Bylaws Article V in its entirety, which removed the proposed new Item 3, adding the option for a member to be removed from office or elected position.

Amendment was accepted as friendly by motion maker, Florence Tramoni, and second Jenifer Schnettler.

Region 1 President, Michael Giunta, also proposed the following amendment:

I move to amend Bylaws, ARTICLE VIII BOARD OF TRUSTEES AND EXECUTIVE COUNCIL (7/30/22) Sec. 11 Resignations or Removal Cause for Removal item # 4 to read “Disregarding the confidentiality of sensitive WBCCI information that is stated or written as such.”

This motion was accepted as friendly by the maker of the motion and the second, Jeni Schnettler.

**The motion, as amended, passes without objection, and is adopted.**

#### 10.4 Ethics and Grievance

**Motion / Item Number:** 2024-26

**Meeting Location and Date:** Virtual August 22, 2024

**Motion Maker:** Debbie Hammer, Ethics & Grievance Committee Chair

**Title:** Rewrite of the Bylaws Article V Disciplinary Procedures and Introducing a New Online Form for Submission of Complaints.

**This motion was introduced by the Ethics and Grievance Committee.**

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**Motion:** I move that Article V, Disciplinary Procedures, be stricken in its entirety and replaced with a process for expediting the resolution of complaints submitted, removing ambiguous language, and presenting a more logical procedure, as stated in Exhibit 2.

CBL Chair, Brad Briggs, **moved to amend motion 2024-26, Rewrite of the Bylaws Article V Disciplinary Procedures and Introducing a New Online Form for Submission of Complaints., by:**

Striking the amended language in Section 2, Subsection G, Item 3, thus removing the option for a member to be removed from office or elected position.

This motion was accepted as friendly by the motion maker, Debbie Hammer, who approved the amendment prior to the meeting via CBL Chair, Brad Briggs.

Motion 2024-26 was further amended by EC Member, Jim Cocke:

Jim Cocke moved to amend by Sec. 2 Grievance Procedure, A, a, by striking “Airstream Dispute Form,” and replacing it with “WBCCI Complaint form”, and correcting the Jotform link title on the website.

The proposed amendment by Jim Cocke was accepted as friendly by motion maker Brad Briggs, on behalf of the Ethics & Grievance Committee Chair.

**The motion, as amended, passes without objection and is adopted.**

#### 11.0 Region Presidents shared region business and announcements

12.0 The meeting is adjourned at 1 pm EDT

Respectfully submitted by Terri Warren, International Secretary

## 11.0 Region Business/Announcements