

Greater St. Louis Airstream Club Bylaws

ARTICLE I PARLIAMENTARY AUTHORITY

- Sec. 1 **Meeting Governance:** Parliamentary procedures for all meetings of the Greater St. Louis Airstream Club (GSLAC) and Executive Board shall be governed by the current edition of *Robert's Rules of Order Newly Revised* except when they conflict with the Constitution, Bylaws, or Policy of this Greater St. Louis Airstream Club.
- Sec. 2 **Agenda:** The order of business may be:
- A. Opening Ceremonies
 - i. Invocation (Non-Sectarian)
 - ii. Pledge of Allegiance (The United States Pledge of Allegiance may be omitted at all WBCCI rallies, events, and functions held outside the United States).
 - B. Roll Call
 - C. Approval of Minutes
 - D. Reports of Officers and Committees
 - E. Special Orders
 - F. Unfinished Business
 - G. New Business
 - H. Announcements
 - I. Adjournment

ARTICLE II COMMITTEES

- Sec. 1 **Standing:** Standing Committees shall be:
- A. Budget
 - B. Caravan
 - C. Constitution and Bylaws
 - D. Ethics and Grievance
 - E. Family/Youth
 - F. Membership
- Sec. 2 **Composition and Expectation:** All Standing Committees shall consist of a Chair and as many members as deemed necessary by the President. Chairs of Standing Committees shall report at each meeting of the Executive Board.
- Sec. 3 **Duties:** Standing Committee's General Duties
- 1. Budget- In cooperation with the incoming and outgoing Greater St. Louis Airstream Club Treasurer, prepare a budget for the Executive Board projecting the Greater St. Louis Airstream Club's income and expenditures for the following year.
 - 2. Caravan- Plan, organize, and obtain leaders for Club caravans that are operated or conducted for the GSLAC within the scope of the WBCCI Caravan Handbook, as well as for Club members who travel together to International, Regional or other WBCCI

events. Coordinate GSLAC caravan matters with appropriate Region and International Caravan Committees.

3. Constitution and Bylaws- Conduct a continuing review and study of the Greater St. Louis Airstream Club and the International Constitution and Bylaws and recommend any amendments or additions deemed desirable and in the best interest of the Greater St. Louis Airstream Club.
4. Ethics and Grievance- Investigate and assess all grievances or complaints made by members and others according to Article V of the WBCCI Bylaws and make recommendations to the Greater St. Louis Airstream Club Executive Board.
5. Family/Youth- Plan programs to encourage the participation of family/youth at Greater St. Louis Airstream Club functions and to be the liaison person between the Greater St. Louis Airstream Club and International Family/Youth Standing Committee.
6. Membership- Be the Greater St. Louis Airstream Club's contact for prospective new members and explain the purpose and objectives of the Wally Byam Caravan Club International. Extend invitations to prospective members to attend a rally or meeting when making an application for membership. Coordinate with the Treasurer to ensure having an accurate list of paid-up memberships and to assist the Treasurer, as needed, in following up on all members who have not paid their International or Greater St. Louis Airstream Club for their membership year.

Sec. 4 **Other Committees:** Special Committees may be appointed by the President as required.

ARTICLE III GUESTS

Sec. 1 **Invited Guests:** A guest (or guests) sponsored and invited by a member and using the member's trailer or motorhome or staying in a non-RV facility such as a cabin, motel room, etc., may attend activities of the Greater St. Louis Airstream Club. Members sponsoring such a guest shall pay one extra rally fee exclusive of the parking fee.

Sec. 2 **Non-Member Airstream Owner Guest:** A member in this Greater St. Louis Airstream Club may sponsor and invite a non-member Airstream recreational vehicle owner, as a prospective member, to attend rallies and other activities of the Greater St. Louis Airstream Club.

Sec. 3 **International Club Members:** Members of the International Club can attend Greater St. Louis Airstream Club activities provided they have made and paid for the necessary reservations.

Sec. 4 **Buddy Rallies or Caravans:** The Greater St. Louis Airstream Club, once each calendar year, may host a rally, caravan, or combination thereof with a recreation vehicle club not chartered by the Wally Byam Caravan Club International, Inc. It may conduct twice each calendar year (but not more than 50% of the rallies and caravans led by that Greater St. Louis Airstream Club in any calendar year) a buddy rally and/or caravan. Each Greater St. Louis Airstream Club member may invite no more than one non-member recreation vehicle family.

Sec. 5 **Prospective Members:** The guest/family is invited to the buddy rally or caravan to introduce them to the WBCCI "Way of Life" and the Greater St. Louis Airstream Club members in the

hope they might decide to purchase an Airstream and join WBCCI. *A buddy rally is not intended to be used by current or past WBCCI members to attend a WBCCI rally in their non-Airstream vehicles.*

ARTICLE IV REMOVAL OF OFFICERS

- Sec. 1 **Absences Limited:** Any member of the executive board who misses three (3) consecutive board meetings without an excuse shall be subject to removal for cause from the board. Members of the board wishing for an excused absence from a meeting of the board should inform the president or the recording secretary in advance of the anticipated absence. The board will manage the vacancy in accordance with article IV of this club's constitution.

ARTICLE V NOMINATING COMMITTEE

- Sec. 1 **Nominating Committee Creation:** The Executive Board shall appoint a three-member Nominating Committee not less than ninety (90) days before the Club's annual business meeting. This committee shall solicit Greater St. Louis Airstream Club members to volunteer to stand for any open leadership positions. The Committee should also encourage self-nomination for any position. After obtaining prior acceptance from each potential candidate, all names for any office shall be nominated. A written report will be submitted to the Executive Board. The President shall distribute the report to the membership not less than twenty (20) days before an election. The election may be by electronic ballot, mail ballot, or at the business meeting.

ARTICLE VI DUTIES OF OFFICERS

- Sec. 1 The President shall:
- Preside at all Greater St. Louis Airstream Club and Executive Board meetings.
 - Enforce the Constitution and Bylaws.
 - Make a detailed report at the Annual Business Meeting to include the previous year's accomplishments. Appoint all standing committees and a Club Parliamentarian.
 - Prepare an agenda of pending business for each meeting.
 - Notify International Headquarters upon the death of a Club member or spouse.
 - Prepare and publish, or arrange for preparation and publication, of the Club's newsletter, including notices of all business meetings of the Club.
 - Submit an Inventory of Club Property for inclusion in the September or October Business meeting minutes.
 - Have such powers and duties as typically pertain to the principal Executive Officer.
 - The presiding officer will vote only in the event of a tie vote among the board members.
- Sec. 2 The 1st Vice President shall:
- Attend all Greater St. Louis Airstream Club business meetings and the Executive Board.
 - Shall assist the President.
 - Assume the duties of the President in the President's absence.
 - Develop a program for the Presidential year, reserving sites and obtaining Hosts for all scheduled activities.

- Sec. 3 The 2nd Vice President shall:

- Attend all Greater St. Louis Airstream Club business meetings and the Executive Board.
- Assist the President and the First Vice President.
- Assume the duties of the First Vice President in the absence of said officer.
- Assume the President's duties in the absence of the President and the First Vice President.
- Perform the duties as assigned by the Executive Board.

Sec. 4 The 3rd Vice President shall:

- Attend all Greater St. Louis Airstream Club business meetings and the Executive Board.
- Assist the President, First and Second Vice Presidents.
- Assume the duties of the Second Vice President in the absence of said officer.
- Assume the President's duties in the absence of the President and the First and Second Vice Presidents.
- Perform the duties as assigned by the Executive Board.

Sec. 5 The Corresponding Secretary shall:

- Issue notices of all meetings of the Greater St. Louis Airstream Club and the Executive Board as prescribed in Article VI, Sec. 1 and 2 and Article VIII, Sec. 2, of the Constitution and Article XI, Sec.1, of the Bylaws.
- Prepare an agenda of pending business for the presiding officer at each meeting.
- Coordinate with the Treasurer to maintain an accurate roster of paid-up Unit members.

Sec. 6 The Recording Secretary shall:

- Record and preserve the minutes of all official meetings of the Greater St. Louis Airstream Club and the Executive Board, and mail copies to the members of the Executive Board not more than fifteen days following each meeting.
- Record the attendance of the officers at each meeting and advise the presiding officer if a quorum is present.

Sec. 7 The Treasurer shall:

- Maintain the financial records of the Greater St. Louis Airstream Club and receive all monies, as prescribed in International Policies for Financial Management and Financial Data Guidelines, and promptly deposit them in the bank chosen by the Executive Board.
- Notify members of the expiration of dues and direct the members to the Headquarters website to renew their International and Greater St. Louis Airstream Club dues. They should also maintain an up-to-date roster of paid-up members. Changes to this roster shall be shared with the Corresponding Secretary, the Newsletter Editor, and the Membership Chair. In addition, the Membership Chair shall be notified of all members who have not paid their dues by their anniversary date so that the Membership Chair might assist the Treasurer in contacting those members to collect their dues.
- Submit a full written report of finances to the Executive Board at each meeting. Each year, a committee selected by the incoming President will audit the books and accounts. Before retirement, all books, monies, and property of the Greater St. Louis Airstream Club shall be delivered promptly to the incoming Treasurer.

Sec. 8 The Trustees shall:

- Attend Greater St. Louis Airstream Club meetings and the Executive Board.
- Accept special assignments as directed by the President.
- Additional duties may be to chair or be members of committees.

Sec. 9 The Immediate Past President shall:

- Be a member of the Executive Board.
- Serve a one-year term.
- Function in an advisory role for the Club President and Executive Board to ensure the continuity of Club functions.

ARTICLE VII MEETING TYPE

- Sec. 1 **Electronic Meetings:** An electronic meeting can be arranged for any business meeting of the Greater St. Louis Airstream Club or the Executive Board, provided the membership and Board are notified. The notification should include all relevant information for the membership and Board participation and be conducted as outlined in Article VI of the Constitution.
- Sec. 2 **Electronic Meeting Quorum:** Any electronic meeting will meet the quorums established in the Greater St. Louis Airstream Club's Constitution, Article VI.

ARTICLE VIII DUES

- Sec. 1 **Setting of Dues:** The annual Greater St. Louis Airstream Club dues of Regular and Affiliate members shall be set by the Executive Board.
- Sec. 2 **Failure to Pay Dues:** A member who fails to pay the required International dues may not be included in the Annual Membership Directory for the following year. For members who joined before August 1, 2021, the dues must be paid and receipted by the WBCCI on or before December 31. Those who joined after August 1, 2021, must pay the dues by their anniversary date. The membership will be terminated if the dues are not paid by the applicable deadline.

ARTICLE IX CODE OF ETHICS

- Sec. 1 **Code of Ethics:** All members shall abide by the following Code of Ethics:
 To be ever mindful of our responsibility to Wally Byam Caravan Club International, Inc., and through conduct, indicate to the public that membership in this organization is an assurance of our courtesy on the road and goodwill to all peoples and countries.
 To be ever mindful of what we say or print with respect to its effect on other of our diverse membership so as to avoid disharmony and ill feelings among club members of differing ethnicities, religious beliefs or orientation and to dedicate ourselves to the work of cementing together the members of WBCCI in bonds of good fellowship and mutual understanding.
 To conduct ourselves in a manner that inspires others engaged in recreational vehicle travel to a full appreciation of the intent and meaning of this code.
 To maintain our camps in an orderly manner and leave them in the same way.

ARTICLE X LIABILITY

- Sec. 1 **Officer Liability Exemption:** Neither the Greater St. Louis Airstream Club nor its officers are responsible for the loss of or damage to property or injury to or death of a person on the premises of any Greater St. Louis Airstream Club function. This freedom from responsibility

for loss or damage to property applies regardless of whether that property has been received by any member or officer or left on the premises.

- Sec 2 **Liability Insurance Requirement:** The Greater St. Louis Airstream Club's parent organization, WBCCI, provides liability insurance for sanctioned Greater St. Louis Airstream Club rallies, caravans, and functions. A Certificate of Liability Insurance is available, defining coverage and liability limits upon request from WBCCI headquarters. Publishing events is necessary to ensure they are considered sanctioned activities of the Greater St. Louis Airstream Club. WBCCI liability insurance applies only to sanctioned activities.

ARTICLE XI POLICY

- Sec. 1 **Policies:** Policy consistent with the Constitution and Bylaws of the Greater St. Louis Airstream Club and with the Constitution, Bylaws, and Policy of the Wally Byam Caravan Club International, Inc., containing additional provisions for the government of the Greater St. Louis Airstream Club may be adopted by the Executive Board.

ARTICLE XII AMENDMENTS

- Sec. 1 **Bylaw Amendments:** These Bylaws may be amended at any business meeting of the Executive Board by a two-thirds vote, provided the proposed amendment has been submitted to all members of the Executive Board in writing ten (10) days before such meeting.
- Sec. 2 **Amendment Effective Date:** Such amendments shall become effective upon adoption.

ARTICLE XIII MERGER, CONSOLIDATION, OR DISSOLUTION OF THIS GREATER ST. LOUIS AIRSTREAM CLUB

- Sec. 1 **Changing Club Charter:** In the event the members of this Club deem it desirable to merge with another Local Club, or to consolidate with one or more Local Clubs, or for the Club to dissolve, the members shall, through the President of this Greater St. Louis Airstream Club, follow the appropriate procedures as prescribed in ARTICLE VII, Sec.1 through 6 of the Bylaws of the International Club. These procedures are in accordance with Section 501 (c) 7 of the Internal Revenue Service Code.

This Bylaws, as last amended, was adopted by the Greater St. Louis Airstream Club Executive Board on:
November 24, 2025.