



# **NEW YORK FINGER LAKES AIRSTREAM CLUB CONSTITUTION & BYLAWS**

ADOPTED November 1, 2025

# NEW YORK FINGER LAKES AIRSTREAM CLUB CONSTITUTION

## ARTICLE I NAME OF ORGANIZATION

- Sec. 1 This organization is a chartered unit of the Wally Byam Caravan Club International, Inc. (WBCCI). It shall be known as NY Finger Lakes Airstream Club of the Wally Byam Caravan Club International, Inc.

## ARTICLE II OBJECTIVES

- Sec. 1 The objectives of this non-profit organization shall be:
- To furnish encouragement and assistance in developing NY Finger Lakes Airstream Club and thus afford fraternization of recreational vehicle owners.
  - To encourage safe driving and assist in improving the general welfare of the recreational vehicle public through assistance and active participation of all its members in building a strong organization for the betterment of goodwill toward recreational vehicle travel.
  - To coordinate with and participate in the interests and activities of International and the Region.
  - To disseminate advisory and educational information that will be valuable to its members and the public.
  - To encourage government and private agencies to provide more and better recreational vehicle parks and facilities.
  - To provide community service through donations or acts of service in the areas where we gather.

## ARTICLE III MEMBERSHIP QUALIFICATIONS

- Sec. 1 **Requirement:** An adult who owns a hard-sided Airstream recreational vehicle is eligible for membership.
- Sec. 2 **Classes of Membership:** There are two classes of membership regular and affiliate.
- Sec. 3 **Regular Members:** Any WBCCI member can join the NY Finger Lakes Airstream Club by applying in writing or electronically on the WBCCI website. Upon paying WBCCI and NY Finger Lakes Airstream Club dues, the applicant becomes a regular member.
- Sec. 4 **Sale of Airstream Vehicle:** Regular members who sell their Airstream recreational vehicle may retain their membership upon request as permitted by Article VI, Sec. 2 of the International Constitution. These members retain all rights and privileges of regular membership, including full voting rights in all elections.



# NEW YORK FINGER LAKES AIRSTREAM CLUB CONSTITUTION

- Sec. 5 **Affiliate Member:** Any WBCCI member can become an affiliate member of NY Finger Lakes Airstream Club by applying in writing or electronically on the WBCCI website and paying NY Finger Lakes Airstream Club dues. Affiliate members receive all rights and privileges of regular members except:
- A. Holding office in this club.
  - B. Voting through the affiliated club, in officer elections for the club, or region or amendments to the club's constitution.
  - C. Voting on the dissolution, consolidation or merger of the club with another.
- Sec. 6 **Failure to Pay Dues:** Failure to pay NY Finger Lakes Airstream Club dues or WBCCI dues results in automatic termination of NY Finger Lakes Airstream Club membership.
- Sec. 7 **Voting Rights:** An Airstream owner and their spouse/partner who join the NY Finger Lakes Airstream Club as regular members each receive one vote in officer elections at the local and International levels and amendments to their respective constitutions.

## ARTICLE IV OFFICERS AND THEIR ELECTION

- Sec. 1 **Officers:** The officers of the NY Finger Lakes Airstream Club shall be regular members of the NY Finger Lakes Airstream Club and shall consist of the following:
- President
  - First Vice President
  - Second Vice President
  - Corresponding Secretary
  - Recording Secretary
  - Treasurer
  - Two Directors
- Sec. 2 **Officer Election and Term of Office:** Members shall elect officers at the annual business meeting. The elected officers shall be installed and assume office on January 1. Except for Directors, each officer shall serve in office for a term of one year or until members elect a successor. No officer may serve more than two consecutive terms in the same office except the Recording Secretary or Treasurer provided they receive proper nomination and election for each term.
- Sec. 3 **Director Election and Term of Office:** Members shall elect Directors at the annual business meeting for two-year terms, ensuring that only one-half of such Trustees' terms expire each year. No Trustee or Director may serve more than one consecutive two-year term.
- Sec. 4 **Full Term of Office:** An officer who advances to a higher office according to Sec. 5 of this Article does not complete a full term unless they serve more than one-half of the designated term.



# NEW YORK FINGER LAKES AIRSTREAM CLUB CONSTITUTION

- Sec. 5     **Vacancies:** If the President dies or resigns or becomes unable to fulfill their duties, or if a Vice President dies, advances, resigns or becomes unable to fulfill their duties, the next ranking Vice President (in the order first, then second) shall advance. The Executive Board shall fill all other vacancies including the last Vice President in succession and excluding the Immediate Past President, by a majority vote.

## ARTICLE V EXECUTIVE BOARD

- Sec. 1     **Composition:** All NY Finger Lakes Airstream Club officers and the immediate Past President of this NY Finger Lakes Airstream Club make up the Executive Board.
- Sec. 2     **Governance:** The Executive Board administers the NY Finger Lakes Airstream Club, defines its policies, holds full administrative authority over all matters and supervises all officers and committees.
- Sec. 3     **Call of Meeting:** The President or any two members of the Board may call a business meeting of the Executive Board whenever necessary.
- \*Sec. 4    **Quorum:** A majority of its members constitutes a quorum for the Executive Board.

## ARTICLE VI BUSINESS MEETINGS

- Sec. 1     **Business Meetings:**
- A. The NY Finger Lakes Airstream Club shall hold its annual business meeting during the month of October or November.
  - B. Members may hold additional business meetings during any NY Finger Lakes Airstream Club rally or call a meeting at any time by a majority vote of the Executive Board.
  - C. The club shall notify all regular members in writing at least fifteen (15) days prior to each meeting stating the date, time, location, and purpose of the meeting.
  - D. At least ten (10%) percent of the membership must be present at a business meeting to constitute a quorum.
- Sec. 2     **Voting Qualification:** All regular members including spouse or partner each receive one vote at any business meeting.
- Sec. 3     **Ballots:** Regular members who cannot attend a business meeting may submit their ballots via email or regular mail. The President and Recording Secretary will ensure that no member casts more than one ballot. The NY Finger Lakes Airstream Club must receive these votes at least two (2) days before the business meeting. The organization must keep these votes confidential until the meeting voting occurs. These ballots count toward the quorum for the business meeting.



# NEW YORK FINGER LAKES AIRSTREAM CLUB CONSTITUTION

## ARTICLE VII BYLAWS

- Sec. 1 The Executive Board may adopt Bylaws that align with this constitution and with the constitution, bylaws, and policy of WBCCI. These Bylaws shall include additional provisions for governing the NY Finger Lakes Airstream Club.

## ARTICLE VIII AMENDMENTS

- Sec. 1 Members must submit proposed amendments to this constitution in writing to the Executive Board. Upon approval, the Executive Board shall submit the amendments to WBCCI for review.
- Sec. 2 After WBCCI approves the amendments and the Executive Board confirms them, the organization shall present them to regular members for consideration as outlined in Section 3.
- Sec. 3 If members propose an amendment at a business meeting, they must follow the requirements outlined in Article VI, Sections 1, 2, and 3 and include the proposed amendment in the meeting notice. If the organization conducts voting electronically, it must send all regular members a copy of the amendment at least fifteen (15) days before the vote.
- Sec. 4 In accordance with the governing documents, any amendment to the constitution must be approved by a two-thirds majority of those voting.
- Sec. 4 All adopted amendments to this constitution shall take effect immediately.

***This constitution, as last amended, was adopted by the membership on:  
October 31, 2025 via virtual vote.***



# NEW YORK FINGER LAKES AIRSTREAM CLUB BYLAWS

## ARTICLE I PARLIAMENTARY AUTHORITY

- Sec. 1 All meetings of the New York Finger Lakes Airstream Club and Executive Board shall be governed by the current edition of *Robert's Rules of Order Newly Revised* except when they conflict with the constitution, bylaws, or policy of this club.
- Sec. 2 The order of business may be:
- A. Opening Ceremonies
    - i. Invocation (Non-Sectarian)
    - ii. Pledge of Allegiance (The United States Pledge of Allegiance may be omitted at all WBCCI rallies, events, and functions held outside the United States).
  - B. Roll Call
  - C. Approval of Minutes
  - D. Reports of Officers and Committees
  - E. Special Orders
  - F. Unfinished Business
  - G. New Business
  - H. Announcements
  - I. Adjournment

## ARTICLE II COMMITTEES

- Sec. 1 **Standing Committees** shall be:
- A. Constitution and Bylaws
  - B. Ethics and Grievance
  - C. Membership
  - D. Newsletter
  - E. Website/Social Media
  - F. Community Service

The President will appoint and be an ex-officio member of all standing committees.

- Sec. 2 **Committee Members:** All Standing Committees shall consist of a Chair and as many members as deemed necessary by the President. Chairs of Standing Committees shall report at each meeting of the Executive Board.

The Chairs for the committees will be as follows:

- A. Constitution and Bylaws  
Chair – First Vice President
- B. Ethics and Grievance  
Chair – Recording Secretary
- C. Membership  
Chair – Membership Chair
- D. Newsletter  
Chair – Newsletter Editor



# NEW YORK FINGER LAKES AIRSTREAM CLUB

## BYLAWS

- E. Website/Social Media  
Chair – Webmaster
- F. Community Service  
Chair – 2<sup>nd</sup> year Director

### Sec. 3 **Standing Committee's General Duties include:**

- A. Constitution and Bylaws: Members shall ensure the club's constitution and bylaws are up-to-date and remain current and comply with WBCCI requirements.
- B. Ethics and Grievance: Members shall investigate and assess all grievances or complaints from members and others following Article V of the WBCCI Bylaws and make recommendations to the NY Finger Lakes Airstream Club Executive Board.
- C. Membership: The committee shall serve as the contact for prospective members, explaining WBCCI's purpose and objectives while inviting them to attend a rally or activity before joining. Membership shall coordinate with the Treasurer to ensure the directory accurately reflects paid-up members and assist in following up with those who have not paid dues. They shall also publish an annual roster of members, as directed by the Executive Board for distribution to the membership.
- D. Newsletter: Members shall collect and share newsworthy items relevant to this club's members and assist the Newsletter Editor with content for the Grapevine newsletter. They shall forward material to WBCCI for publishing in the Blue Beret and Blue Beret Blog to highlight club activities.
- E. Webmaster/Social Media: The Webmaster shall oversee the NY Finger Lakes Airstream Club public image on internet-based platforms, including the website and social media. They shall create, update and maintain the club's website and manage the social media accounts and use social media to engage with this club's member.
- F. Community Service: This committee shall encourage and guide rally hosts in selecting and supporting local service organizations in the areas where rallies are held.

### Sec. 4 **Other Committees**: The President may appoint special committees as needed.

## ARTICLE III GUESTS

- Sec. 1 **Invited Guests**: A member may sponsor and invite a guest who uses the member's trailer or motorhome or stays in a non-RV facility such as a cabin or motel room. The guest may attend the activities of this club. The sponsoring member must pay one extra rally fee as required.



# NEW YORK FINGER LAKES AIRSTREAM CLUB BYLAWS

- Sec. 2     **Non-Member Airstream Owner Guest:** A member in NY Finger Lakes Airstream Club may sponsor and invite a non-member Airstream recreational vehicle owner as a prospective member to attend rallies and other activities of this club.
- Sec. 3     **WBCCI Member Guests:** WBCCI members may attend NY Finger Lakes Airstream Club activities if they make and pay for the necessary reservations.
- Sec. 4     **Other RV Clubs:** NY Finger Lakes Airstream Club may host a rally, caravan, or combination thereof with a recreation vehicle club not chartered by WBCCI once each calendar year.
- Sec. 5     **Buddy Rally or Caravan:** NY Finger Lakes Airstream Club may conduct a buddy rally and/or caravan twice each calendar year, ensuring that no more than 50% of the rallies and caravans in any calendar year fall under this category. Each club member may invite one non-member recreation vehicle family. The invited family may attend the buddy rally or caravan to experience the WBCCI “Way of Life” in the hope they might decide to purchase an Airstream and join WBCCI. A buddy rally does not allow current or past WBCCI members to attend a WBCCI rally using a non-Airstream vehicle.

## ARTICLE IV NOMINATING COMMITTEE

- Sec. 1     The Executive Board must appoint a three-member Nominating Committee at least ninety (90) days before the NY Finger Lakes Airstream Club’s annual business meeting. This committee must solicit members to volunteer for any open leadership position and encourage self-nomination. After securing prior acceptance from each potential candidate, the committee will nominate all candidates for office. The committee must submit a written report to the Executive Board. The President must distribute the slate of officers to the membership at least twenty (20) days before the election. The election shall follow the criteria specified in Article VI of NY Finger Lakes Airstream Club’s constitution.

## ARTICLE V VACANCIES

- Sec. 1     In the event that an officer position becomes vacant and no eligible member expresses interest in filling the position, the position shall remain unfilled. The Executive Board shall undertake reasonable and continuous efforts to identify and recruit qualified members willing to assume the role. If no such member is secured prior to the next regular election cycle, the vacancy shall remain until that election, at which time a successor shall be elected or appointed in accordance with the provisions of these Bylaws.



# NEW YORK FINGER LAKES AIRSTREAM CLUB BYLAWS

## ARTICLE VI DUTIES OF OFFICERS

### Sec. 1 The President

- Presides at all NY Finger Lakes Airstream Club meetings, as well as Executive Board meetings.
- Enforces the constitution and bylaws.
- Prepares a detailed report for the Annual Business Meeting, summarizing the previous year's accomplishments.
- Appoints all standing committees and the Parliamentarian.
- Votes only when Executive Board members are equally divided on an issue.
- Selects a committee to audit the books and accounts.
- Exercises powers and duties typical of the principal Executive Officer.
- Prepares an agenda of pending business.

### Sec. 2 The 1st Vice President:

- Attends all NY Finger Lakes Airstream Club business meetings, as well as Executive Board meetings.
- Assists the President.
- Assumes the duties of the President in their absence.
- Issues notices of all business meetings of the NY Finger Lakes Airstream Club and the Executive Board.

### Sec. 3 The 2nd Vice President

- Attends all NY Finger Lakes Airstream Club business meetings, as well as Executive Board meetings.
- Assists the President and the First Vice President.
- Assumes the First Vice President's duties in their absence.
- Assumes the President's duties if both President and the First Vice President are absent.
- Performs the duties as assigned by the Executive Board.

### Sec. 5 The Recording Secretary

- Attends all NY Finger Lakes Airstream Club business meetings, as well as Executive Board meetings.
- Records and preserves the minutes of all official meetings and mails copies to Executive Board members within ten (10) days of each meeting.
- Records members' attendance at business meetings and officers' attendance at Executive Board meetings
- Advises the presiding officer if a quorum is present at all meetings.

### Sec. 6 The Treasurer

- Attends all NY Finger Lakes Airstream Club business meetings, as well as Executive Board meetings.
- Maintains financial records of the NY Finger Lakes Airstream Club.
- Submits a full written report of finances to the Executive Board at each meeting.



# NEW YORK FINGER LAKES AIRSTREAM CLUB

## BYLAWS

- Delivers all books, monies, and property of the NY Finger Lakes Airstream Club to the incoming Treasurer.
- Works with the auditor appointed by the Executive Board and report out the findings at the annual meeting.

### Sec. 7 The Directors

- Attend all NY Finger Lakes Airstream Club business meetings, as well as Executive Board meetings.
- Accept special assignments as directed by the President.
- May chair or serve as members of committees.

### Sec. 8 The Immediate Past President:

- Attends all NY Finger Lakes Airstream Club business meetings, as well as Executive Board meetings.
- Serves as a member of the Executive Board.
- Holds the position for a one to two-year term dependent on installation of new president.
- Functions in an advisory role for the Executive Board.

## ARTICLE VII ELECTRONIC MEETINGS

Sec. 1 The Executive Board of NY Finger Lakes Airstream Club can arrange an electronic meeting for any business meeting or the Executive Board meetings, provided they notify the membership and Board. The notification should include all relevant information to ensure membership and Board participation and must follow the procedures outlined in Article VI of the constitution.

Sec. 2 The electronic meeting must meet the quorum requirements established in Article VI of NY Finger Lakes Airstream Club's constitution.

## ARTICLE VIII DUES

Sec. 1 The Executive Board will set the annual NY Finger Lakes Airstream Club dues for regular and affiliate members.

Sec. 2 If a member fails to pay the required dues to WBCCI, they may not appear in the annual membership directory for the following year. Members who joined WBCCI before August 1, 2021, must pay and have their dues receipted by WBCCI on or before December 31. Those who joined after August 1, 2021, must pay by their anniversary date.

Sec. 3 If members fail to pay their dues by the specified due dates in Section 2, the NY Finger Lakes Airstream Club will terminate their membership as stated in Article III, Section 7 of its constitution.



# NEW YORK FINGER LAKES AIRSTREAM CLUB BYLAWS

## ARTICLE IX CODE OF ETHICS

Sec. 1 All members must abide by the following Code of Ethics:

To be ever mindful of our responsibility to Wally Byam Caravan Club International, Inc., and through conduct, indicate to the public that membership in this organization is an assurance of our courtesy on the road and goodwill to all peoples and countries.

To be ever mindful of what we say or print with respect to its effect on other of our diverse membership so as to avoid disharmony and ill feelings among club members of differing ethnicities, religious beliefs or orientation and to dedicate ourselves to the work of cementing together the members of WBCCI in bonds of good fellowship and mutual understanding.

To conduct ourselves in a manner that inspires others engaged in recreational vehicle travel to a full appreciation of the intent and meaning of this code.

To maintain our camps in an orderly manner and leave them in the same way.

## ARTICLE X LIABILITY

Sec. 1 **Officer Liability Exemption:** Neither the NY Finger Lakes Airstream Club nor its officers are responsible for the loss of or damage to property or injury to or death of a person on the premises of any NY Finger Lakes Airstream Club function. This freedom from responsibility for loss or damage to property applies regardless of whether that property has been received by any member or officer or left on the premises.

Sec 2 **Liability Insurance Requirement:** The club's parent organization, WBCCI, provides liability insurance for sanctioned club rallies, caravans, and functions. A Certificate of Liability Insurance, defining coverage and liability limits, is available upon request from WBCCI headquarters. Publishing events is necessary to ensure they are considered sanctioned activities since WBCCI liability insurance applies only to sanctioned activities.

## ARTICLE XI POLICY

Sec. 1 The Executive Board may adopt policy consistent with the constitution and bylaws of the NY Finger Lakes Airstream Club and with the constitution, bylaws, and policy of WBCCI, containing additional provisions for governance of the NY Finger Lakes Airstream Club.



# NEW YORK FINGER LAKES AIRSTREAM CLUB BYLAWS

## ARTICLE XII AMENDMENTS

- Sec. 1 Any amendment to the Bylaws must be submitted to the Executive Board in writing at least fifteen (15) days prior to an Executive Board meeting.
- Sec. 2 If the Executive Board agrees to the amendment, the amendment must be submitted to WBCCI for review. Upon approval from WBCCI, the amended Bylaws may be adopted by a two-thirds vote of the Executive Board members.
- Sec. 3 Such amended Bylaws shall become effective immediately.

## ARTICLE XIII MERGER, CONSOLIDATION, OR DISSOLUTION

- Sec. 1 In the event the members of the NY Finger Lakes Airstream Club deem it desirable to merge with another local club, or to consolidate with one or more local clubs, or for the local club to dissolve, the members shall, through the President of NY Finger Lakes Airstream Club, follow the appropriate procedures as prescribed in ARTICLE VII, Sec.1 through 6 of the Bylaws of WBCCI . These procedures are in accordance with Section 501 (c) 7 of the Internal Revenue Service Code.

***These Bylaws, as last amended, were adopted by the Executive Board on:  
October 31, 2025 via virtual vote.***

