

# MISSOURI GREATER OZARK AIRSTREAM CLUB BYLAWS

## ARTICLE I PARLIAMENTARY AUTHORITY

- Sec. 1 All meetings of the Missouri Greater Ozark Airstream Club and executive board shall be governed by the current edition of *Robert's Rules of Order Newly Revised* except when they conflict with the constitution, bylaws, or policy of this club.
- Sec. 2 The order of business may be:
- A. Opening ceremonies
    - i. Non-sectarian invocation
    - ii. Pledge of Allegiance (The United States Pledge of Allegiance may be omitted at all WBCCI rallies, events, and functions held outside the United States).
  - B. Roll Call
  - C. Approval of Minutes
  - D. Reports of Officers and Committees
  - E. Special Orders
  - F. Unfinished Business
  - G. New Business
  - H. Announcements
  - I. Adjournment

## ARTICLE II COMMITTEES

- Sec. 1 **Standing committees** shall be:
- A. Budget
  - B. Caravan
  - C. Constitution and Bylaws
  - D. Directory
  - E. Ethics and Grievance
  - F. Hospitality
  - G. Membership
  - H. Publicity
  - I. Public Relations/Social Media
  - J. Webmaster

The president will appoint and be an ex-officio member of all standing committees.

- Sec. 2 **Committee members:** All standing committees shall consist of a chair and as many members as deemed necessary by the president. Chairs of standing committees shall report at each meeting of the executive board.

**Sec. 3 Standing Committee's General Duties include:**

- A. Budget: The incoming and outgoing treasurer collaborate to prepare a budget for the executive board, projecting the club income and expenditures for the following year.
- B. Caravan: The committee plans, organizes, and obtains leaders for local club caravans that operate within the scope of the WBCCI Caravan Handbook. They develop a strong caravan program and coordinate club caravan matters with appropriate region and international caravan committees.
- C. Constitution and Bylaws: The committee ensures the club's constitution and bylaws are up-to-date and remain current and comply with WBCCI requirements.
- D. Directory: The committee maintains and distributes updated contact information of Club Members, working closely with Club Treasurer.
- E. Ethics and Grievance: The committee investigates and assesses all grievances or complaints from members and others following article V of the WBCCI bylaws and makes recommendations to the club's executive board.
- F. Hospitality: The committee welcomes guests and new members at club functions.
- G. Membership: The committee serves as the contact for prospective members, explaining WBCCI's purpose and objectives while inviting them to attend a rally or activity before joining. Membership coordinates with the treasurer to ensure the directory accurately reflects WBCCI active members and assists in following up with those who have not paid annual dues. They may also publish an annual roster of members, as directed by the executive board, for distribution to the membership.
- H. Publicity: The committee collects and shares newsworthy items relevant to this club's members. They forward material to WBCCI for publishing in the Blue Beret and Blue Beret Blog to highlight club activities.
- I. Public Relations/Social Media: The committee maintains communications with the international and region public relations committees to promote a positive public image of WBCCI in communities hosting rallies and caravans. They use social, digital and print media to engage with this club's members.
- J. Webmaster: The webmaster oversees the club public image on digital platforms, including the website and social media. They create, update, and maintain the club's website and manage the social media accounts.

**Sec. 4 Other Committees:** The president may appoint special committees as needed.

### ARTICLE III GUESTS

- Sec. 1 **Invited Guests:** A member may sponsor and invite a guest who uses the member's Airstream vehicle or stays in a non-RV facility such as a cabin or other overnight accommodation. Under these conditions, the guest may attend the activities of this club. The sponsoring member must pay one extra rally fee as required.
- Sec. 2 **Non-Member Airstream Owner Guest:** A member in this club may sponsor and invite a non-member Airstream recreational vehicle owner as a prospective member to attend rallies and other activities of this club.
- Sec. 3 **WBCCI Member:** Any WBCCI member who is not a regular or affiliate member of this club may attend club activities if they make and pay for the necessary reservations.
- Sec. 4 **Other RV Clubs:** This club may host a rally, caravan, or combination thereof with a recreation vehicle club not chartered by WBCCI once each calendar year.
- Sec. 5 **Buddy Rally or Caravan:** This club may conduct a buddy rally and/or caravan twice each calendar year, ensuring that no more than 50% of the rallies and caravans in any calendar year fall under this category. Each club member may invite one non-member recreation vehicle family. The invited family may attend the buddy rally or caravan to experience the WBCCI "Way of Life" in the hope they might decide to purchase an Airstream and join WBCCI. A buddy rally does not allow current or past WBCCI members to attend a WBCCI rally using a non-Airstream vehicle.

### ARTICLE IV REMOVAL OF OFFICERS

- Sec. 1 **Absences Limited:** Any member of the executive board who misses three (3) consecutive board meetings without an excuse shall be subject to removal for cause from the board. Members of the board wishing for an excused absence from a meeting of the board should inform the president or the recording secretary in advance of the anticipated absence. The board will manage the vacancy in accordance with article IV of this club's constitution.

### ARTICLE V NOMINATING COMMITTEE

- Sec. 1 The executive board must appoint a three-member nominating committee at least ninety (90) days before the club's annual business meeting. This committee must solicit members to volunteer for any open leadership position and encourage self-nomination. After securing prior acceptance from each potential candidate, the committee will nominate all candidates for office. The committee must submit a written report to the executive board. The president must distribute the slate of officers to the membership at least twenty (20) days before the election. The election shall follow the criteria specified in article VI of this club's constitution.

## **ARTICLE VI DUTIES OF OFFICERS**

### **Sec. 1 The President:**

- Presides at all club meetings, as well as executive board meetings.
- Enforces the constitution and bylaws.
- Prepares a detailed report for the annual business meeting, summarizing the previous year's accomplishments.
- Appoints all standing committees and the parliamentarian.
- Votes only when executive board members are equally divided on an issue.
- Selects a committee to audit the books and accounts.
- Exercises powers and duties typical of the principal executive officer.

### **Sec. 2 The 1st Vice President:**

- Attends all club business meetings, as well as executive board meetings.
- Assists the president.
- Assumes the duties of the president in their absence.
- Performs the duties as assigned by the executive board.
- Votes on issues placed before the board.

### **Sec. 3 The 2nd Vice President:**

- Attends all club business meetings, as well as executive board meetings.
- Assists the president and the first vice president.
- Assumes the first vice president's duties in their absence.
- Assumes the president's duties if both president and the first vice president are absent.
- Votes on issues placed before the board.
- Performs the duties as assigned by the executive board.

### **Sec. 4 The Corresponding Secretary:**

- Attends all club business meetings, as well as executive board meetings.
- Issues notices of all business meetings of the club and the executive board.
- Prepares an agenda of pending business for the presiding officer at each meeting.
- Votes on issues placed before the board.
- Coordinates with the publicity committee to create and distribute a periodic newsletter to all members.

### **Sec. 5 The Recording Secretary:**

- Attends all club business meetings, as well as executive board meetings.
- Records and preserves the minutes of all official meetings and sends copies to executive board members within ten (10) days of each meeting.
- Records members' attendance at business meetings and officers' attendance at executive board meetings.
- Votes on issues placed before the board.
- Advises the presiding officer if a quorum is present at all meetings.

Sec. 6 The Treasurer

- Attends all club business meetings, as well as executive board meetings.
- Maintains financial records of the club.
- Submits a full written report of finances to the executive board at each meeting.
- Delivers all books, monies, and property of the club to the incoming treasurer.
- Votes on issues placed before the board.

Sec. 7 The Trustees

- Attend all club business meetings, as well as executive board meetings.
- Accept special assignments as directed by the president.
- May chair or serve as members of committees.
- Vote on issues placed before the board.

Sec. 8 The Immediate Past President:

- Attends all club business meetings, as well as executive board meetings
- Serves as a member of the executive board.
- Functions in an advisory role for the executive board.
- Votes on issues placed before the board.

**ARTICLE VII  
ELECTRONIC MEETINGS**

Sec. 1 The executive board of this club can arrange an electronic meeting for any business meeting or the executive board meetings, provided they notify the members and board members at least fifteen (15) days in advance. The notification should include all relevant information to ensure member and board participation and must follow the procedures outlined in article VI of the constitution.

Sec. 2 The electronic meeting must meet the quorum requirements established in Article VI of this club's constitution.

**ARTICLE VIII  
DUES**

Sec. 1 The executive board will set the annual club dues for regular and affiliate members, and the president shall notify WBCCI of any changes in dues.

Sec. 2 If a member fails to pay the required dues to WBCCI, they may not appear in the annual membership directory for the following year. Members who joined WBCCI before August 1, 2021, must pay and have their dues received by WBCCI on or before December 31. Those who joined after August 1, 2021, must pay by their anniversary date.

Sec. 3 If members fail to pay their dues by the specified due dates in Section 2, the club will terminate their membership as stated in article III, section 6 of its constitution.

## **ARTICLE IX CODE OF ETHICS**

Sec. 1 All members must abide by the following Code of Ethics:

- To be ever mindful of our responsibility to Wally Byam Caravan Club International, Inc., and through conduct, indicate to the public that membership in this organization is an assurance of our courtesy on the road and goodwill to all peoples and countries.
- To be ever mindful of what we say or print with respect to its effect on other of our diverse membership so as to avoid disharmony and ill feelings among club members of differing ethnicities, religious beliefs or orientation and to dedicate ourselves to the work of cementing together the members of WBCCI in bonds of good fellowship and mutual understanding.
- To conduct ourselves in a manner that inspires others engaged in recreational vehicle travel to a full appreciation of the intent and meaning of this code.
- To maintain our camps in an orderly manner and leave them in the same way.

## **ARTICLE X LIABILITY**

Sec. 1 **Officer Liability Exemption:** Neither the club nor its officers are responsible for the loss of or damage to property or injury to or death of a person on the premises of any club function. This freedom from responsibility for loss or damage to property applies regardless of whether that property has been received by any member or officer or left on the premises.

Sec 2 **Liability Insurance Requirement:** The club's parent organization, WBCCI, provides liability insurance for sanctioned club rallies, caravans, and functions. A certificate of liability insurance, defining coverage and liability limits, is available upon request from WBCCI headquarters. Publishing events is necessary to ensure they are considered sanctioned activities since WBCCI liability insurance applies only to sanctioned activities.

## **ARTICLE XI POLICY**

Sec. 1 The executive board may adopt policy consistent with the constitution and bylaws of this club and with the constitution, bylaws, and policy of WBCCI, containing additional provisions for governance of this club.

**ARTICLE XII  
AMENDMENTS**

Sec. 1 Any amendment to the bylaws must be submitted to the executive board in writing at least fifteen (15) days prior to an executive board meeting.

Sec. 2 If the executive board agrees to the proposed amendment, the amendment must be submitted to WBCCI for review. Upon approval from WBCCI, the amended bylaws may be adopted by a two-thirds vote of the executive board members.

Sec. 3 All adopted amendments to these bylaws shall become effective immediately.

**ARTICLE XIII  
MERGER, CONSOLIDATION, OR DISSOLUTION**

Sec. 1 In the event the members of this local club deem it desirable to merge with another local club, or to consolidate with one or more local clubs, or for the local club to dissolve, the members shall, through the president of this club, follow the appropriate procedures as prescribed in article VII, sec.1 through 6 of the bylaws of WBCCI . These procedures are in accordance with Section 501 (c) 7 of the Internal Revenue Service Code.

These bylaws, as last amended, were adopted by the executive board on  
April 21, 2026 at West Plains, Missouri.