

ARTICLE I
NAME OF ORGANIZATION

- Sec. 1 This organization is a chartered Club of the Wally Byam Caravan Club International, Inc. and shall be known as the Central Coast California Airstream Club of the Wally Byam Caravan Club International, Inc. (WBCCI).

ARTICLE II
OBJECTIVES

- Sec. 1 The objectives of this non-profit organization shall be:
- To furnish encouragement and assistance in the development of the Club and thus afford fraternization for recreational vehicle owners.
 - To encourage safe driving and assist in improving the general welfare of the recreational vehicle public through assistance and active participation of all its members in building a strong organization for the betterment of good will toward recreational vehicle travel.
 - To coordinate with and participate in the interests and activities of the International and the Region.
 - To cooperate with other organizations and units within our sphere which are seeking to elevate the standards and ethics of the various groups.
 - To disseminate information of an advisory and educational nature which will be of value to its members and the public.
 - To encourage government and private agencies to provide more and better recreational vehicle parks and facilities.

ARTICLE III
MEMBERSHIP QUALIFICATIONS

- Sec. 1 An adult who owns a recreational vehicle manufactured by Airstream, Inc. shall be eligible for membership.
- Sec. 2 There are two classes of membership in this Club; Regular and Affiliate Members.
- Sec. 3 An applicant for membership in this Club must submit a payment on the Airstream Club International (ACI) website and, upon the payment of International and Club dues, shall be a Regular Member of this Club.
- Sec. 4 Regular Members who have sold their recreational vehicle manufactured by Airstream, Inc., may, upon request, retain their membership as Regular Members of this Club pursuant to the provisions of Article VI, Sec. 2, of the International Constitution. Such Regular Members shall possess all the rights and privileges of the International Club, excluding voting rights in this Club.
- Sec. 5 Any WBCCI member can become an affiliate member in this Club by making a payment through the ACI website and, upon receipt, shall possess all the rights and privileges of the Club except:
- The right to hold office in the Club.

- The right to vote in the selection or election of officers in the Club, Region or International or on any amendment to the Club or the International Constitution.
- The right to vote on the dissolution of the Club, consolidation of the Club with one or more Local Clubs, or the merger of the Club with another.

Sec. 6 Failure to pay either Club or International dues will automatically terminate membership in the Club.

Sec. 7 An owner of an Airstream and his/her spouse/partner who join the Club as Regular Members will have one vote per person in the election of officers at the Local and International levels, as well as amendments to their respective constitutions.

ARTICLE IV OFFICERS AND THEIR ELECTION

Sec. 1 The officers of the Club shall be Regular members of the Club and shall consist of:

- President
- 1st Vice President
- 2nd Vice President
- Secretary
- Treasurer
- Directors (4)
- Membership Director
- Webmaster

Sec. 2 The Officers shall be elected prior to, and installed at, the annual business meeting in November or December. They shall assume office on January 1st of the following year. An officer shall serve in office for a term of one year or until a successor is elected, but in no case shall an officer be eligible to serve more than two consecutive terms in the same office. The Secretary, Treasurer, Membership Director or Webmaster, provided they are duly nominated and elected for each term of office, may serve unlimited terms.

Sec. 3 The Directors shall be elected at the annual business meeting, each for a term of two years commencing January 1st, but arranged so that only one-half of such Directors terms expire in any one year. No Director shall serve more than one two-year term consecutively.

Sec. 4 An officer who advances to an office pursuant to the provisions of Sec. 5 of this ARTICLE shall not be deemed to have served a full term in such office unless said service is for a period of greater than one-half (1/2) the term of such office.

Sec. 5 In the event of the death or resignation of the President or the death, advancement or resignation of a Vice President, or an officer's inability to fulfill the duties of office, the next ranking Vice President (in the order first, second) shall advance. All other vacancies on the Executive Board,

except that of the Immediate Past President, shall be filled by a majority vote of the Executive Board.

Sec. 6 **Removal From Office:** Any executive board member may be removed for cause by a two-thirds (2/3) vote of the voting members present at a regular or special business meeting with a quorum. Written notice, stating the cause for removal, must be given to the member at least twenty (20) days before the meeting.

Sec 7. **Members Serving in Multiple Offices:** Regular members may serve in more than one office if duly elected to those offices except for the president, recording secretary, and treasurer.

ARTICLE V

EXECUTIVE BOARD

Sec. 1 The Executive Board shall consist of all the Club officers plus the immediate Past President of the Club.

Sec. 2 The Executive Board shall be the administrative body of the Club and shall define the policies of and have full administrative authority in all matters pertaining to the Club, and exercise general control and supervision of all officers and committees.

Sec. 3 The President or any two members of the Board may call a business meeting of the Executive Board at any time deemed necessary.

Sec. 4 A quorum of the Executive Board consists of a majority of its members.

ARTICLE VI

CLUB BUSINESS MEETINGS

Sec. 1 The annual business meeting of the Club shall be held during the month of November or December. Additional business meetings may be held during any rally of the Club, and also may be called at any time by a majority vote of the Executive Board. The date, time, location and purpose of all Club business meetings shall be announced to the members in writing at least fifteen days prior to the meeting. A quorum for conducting business at any business meeting shall be not less than 10% percent of the membership.

Sec. 2 All Regular Members, including spouse or partner, voting at the annual or additional business meetings of this organization, shall each have one vote.

Sec. 3 Ballots submitted by email or JotForm will be accepted from Regular Members. The President and Club Secretary shall ensure no member casts more than one ballot and must keep these votes confidential until voting occurs at the business meeting. Votes allowed in this manner should be received by the Club no later than thirty (30) days before the business meeting in November or December. These ballots count toward the quorum for the business meeting.

ARTICLE VII BYLAWS

- Sec. 1 Bylaws consistent with this Constitution and with the Constitution, Bylaws and Policy of the Wally Byam Caravan Club International, Inc., embodying additional provisions for the government of the Club may be adopted by the Executive Board.

ARTICLE VIII AMENDMENTS

- Sec. 1 Proposed amendments to this Constitution shall be submitted to the Executive Board in writing. The Executive Board shall submit all such amendments to the members for their consideration.
- Sec. 2 Any Article or Section of this Constitution may be amended, after review and approval by the WBCCI CBL Standing Committee, by a two-thirds vote of the members voting at a business meeting of the Club or a special meeting called for that purpose. In either case, a notice containing the proposed amendment or amendments shall be delivered by email to each member of the Club at least fifteen days prior to the meeting. Provision for balloting shall follow Article VI, Sec. 3 of this Constitution.
- Sec. 3 All amendments to this Constitution shall become effective upon adoption.

This Constitution, as last amended, was adopted by the membership on June 25, 2026.

Central Coast California Airstream Club
Tracy Adams, Club President

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ARTICLE I PARLIAMENTARY AUTHORITY

- Sec. 1 Parliamentary procedures for all meetings of the Club and Executive Board shall be governed by the current edition of ROBERT'S RULES OF ORDER, NEWLY REVISED except when they are in conflict with the Constitution, Bylaws, or Policy of this Club.
- Sec. 2 The order of business shall be:
- A. Roll Call
 - B. Approval of Minutes
 - C. Reports of Officers and Committees
 - D. Special Orders
 - E. Unfinished Business
 - F. New Business
 - G. Announcements
 - H. Adjournment
- Sec. 3 Additional meetings may be conducted. These Meetings will be governed by Robert's Rule's and minutes recorded and submitted.

ARTICLE II COMMITTEES

- Sec. 1 Standing Committees shall be:
- A. Rally
 - B. Constitution and Bylaws
 - C. Membership

The President shall appoint and be an ex-officio member of all committees.

- Sec. 2 All Standing Committees shall consist of a Chair and as many members as deemed necessary by the President. The Membership Director shall be the chair of the "Membership Committee". Chairs of Standing Committees shall report at each meeting of the Executive Board.

STANDING COMMITTEES GENERAL DUTIES

1. **Rally:** To oversee rally procedures and rally planning by seeking input of members, establishing rally dates and locations, and soliciting rally hosts.
2. **Constitution and Bylaws:** Conduct a continuing review and study of the Local Club and the International Constitution and Bylaws and make recommendations for any amendments or additions deemed desirable and in the best interest of the Club. This committee will be re-

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sponsible for addressing ethics and grievance complaints. Complaints must be filed within thirty (30) days of occurrence and this committee must reply with forty-five (45) days of receiving complaint.

3. **Membership:** Be the Local Club's contact for prospective new members and explain the purpose and objectives of the Wally Byam Caravan Club International. Extend invitations to prospective members to attend rallies.

Sec. 3 Special Committees may be appointed by the President as needed.

ARTICLE III GUESTS

- Sec. 1 A guest (or guests) sponsored and invited by a member in good standing and using the member's trailer or motorhome or staying in a non-RV facility such as a cabin, motel room, etc., may attend activities of the Club. Members sponsoring such a guest shall pay one extra rally fee exclusive of the parking fee.
- Sec. 2 A member of this Club may sponsor and invite a non-member Airstream recreational vehicle owner, as a prospective member, to attend rallies and other activities of the Club.
- Sec. 3 Members of the International Club may attend activities of the Club provided that such members, and where required, shall have made prior reservation.
- Sec. 4 The Club, once each calendar year, may host a rally or caravan or combination thereof with a recreation vehicle club not chartered by the Wally Byam Caravan Club International, Inc. It may conduct twice each calendar year (but not more than 50% of the rallies and caravans conducted by that Club in any calendar year) a buddy rally and/or caravan. Each member of the Club may invite no more than one non-member recreation vehicle family.

The non-member RV family is invited to the buddy rally or caravan to introduce them to the WBCCI "Way of Life" and the Club members in the hope they might decide to purchase an Airstream and join WBCCI. A buddy rally is not intended to be used by current or past WBCCI members to attend a WBCCI rally in their non-Airstream vehicles.

ARTICLE IV REMOVAL OF OFFICERS

- Sec. 1 Any member of the executive board who misses three (3) consecutive board meetings without an excuse shall be subject to removal for cause from the board. Members of the board wishing for an excused absence from a meeting of the board should inform the president or the recording secretary in advance of the anticipated absence. The board will manage the vacancy in accordance with article IV of this club's constitution.

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ARTICLE V NOMINATING COMMITTEE

- Sec. 1 The Executive Board shall, not less than ninety (90) days prior to the Club's annual business meeting, appoint a three-member Nominating Committee. The Nominating Committee, after having obtained the prior acceptance for office of each nominee if elected, shall place in nomination the candidate(s) for each office to be filled by election. A written report submitted to the Executive Board shall include the names of all candidates considered and the President shall distribute the report to the membership not less than fifteen (15) days before the business meeting. Additional candidates who have previously consented to accept the office if elected, may self-nominate or be placed in nomination from the floor of said meeting. No seconds are required for any nomination.

ARTICLE VI DUTIES OF OFFICERS

- Sec. 1 The President shall:
- Preside at all meetings of the Club and Executive Board.
 - Enforce the Constitution and Bylaws.
 - Appoint all standing committees.
 - Vote only when executive board members are equally divided on an issue.
 - Select a committee to audit the books and accounts.
 - Have such powers and duties as normally pertain to the principal executive officer.
- Sec. 2 The Vice President shall:
- Attend all business meetings of the Club and the Executive Board.
 - Shall assist the President.
 - Assume the duties of the President in the President's absence.
 - Oversee rally procedures and rally planning by seeking input from the rally committee and club members, establishing rally dates and locations, and soliciting rally hosts.
- Sec. 3 The 2nd Vice President shall:
- Attend all business meetings of the Club and the Executive Board.
 - Assist the President and First Vice President.
 - Assume the duties of the First Vice President in the absence of the said officer.
 - Assume the duties of the President in the case of the absence of the President and the First Vice President.
 - Perform the duties as assigned by the Executive Board.
- Sec. 4 The Club Secretary shall:
- Issue notices of all meetings of the Club and the Executive Board as prescribed in Article VI, Sec. 1 and 2 and Article VIII, Sec. 2, of the Constitution and Article VII, Sec.1, of the Bylaws.
 - Prepare an agenda of pending business for use by the presiding officer at each meeting.

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- Record and preserve the minutes of all official meetings of the **Club** and the Executive Board, and email copies to the members of the Executive Board not more than fifteen days following each meeting.
- Record the attendance of the officers at each meeting and advise the presiding officer if a quorum is present.

Sec. 5 The Treasurer shall:

- Maintain the financial records of the Club and receive all monies, as prescribed in International Policy, 16.6.1, Financial Data Guidelines, and promptly deposit them in the bank chosen by the Executive Board.
- Submit a full written report of finances to the Executive Board at each meeting. Each year a committee selected by the incoming President will audit the books and accounts. Before retirement, all books, monies and property of the Club shall be delivered promptly to the incoming Treasurer.

Sec. 6 The duties of the Directors shall be:

- To attend all meetings of the Club and the Executive Board.
- To accept special assignments as directed by the President. Additional duties may be to chair or be members of committees.

Sec. 7 The Membership Director shall:

- Be the Club contact for prospective new members and explain the purpose and objectives of the Wally Byam Caravan Club International Inc.
- Review new member and renewal membership information sent from ACI.
- Enter new member contact information into Reflector email list. Review and update renewal membership information and update Reflector email list as appropriate.
- Email welcome letter, FAQ information sheet, latest Tattler and information about ACI club to all new members. Welcome letter to include information on how to register for and attend upcoming rallies.
- Supply information on how to join the CCCAC Facebook page.
- Email current member list to all members quarterly.

Sec. 8 The Webmaster shall:

- Maintain all things related to the ACI website for CCCAC as well as other online publishing tools for the CCCAC's needs or benefit.
- Participate in and integrate into CCCAC's web presence all items requested by WBCCI.

ARTICLE VII ELECTRONIC MEETINGS

- Sec. 1** The executive board of this club can arrange an electronic meeting for any business meeting or the executive board meetings, provided they notify the members and board members at least fifteen (15) days in advance. The notification should include all relevant information to ensure

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member and board participation and must follow the procedures outlined in article VI of the constitution.

- Sec. 2 The electronic meeting must meet the quorum requirements established in Article VI of this club's constitution.

ARTICLE VIII DUES

- Sec. 1 The annual Club dues of Regular and Affiliate members shall be set by the Executive Board.
- Sec. 2 If a member fails to pay the required dues to WBCCI, they may not appear in the annual membership directory for the following year. Members who joined WBCCI before August 1, 2021, must pay and have their dues received by WBCCI on or before December 31. Those who joined after August 1, 2021, must pay by their anniversary date.
- Sec. 3 If members fail to pay their dues by the specified due dates in Section 2, the club will terminate their membership as stated in article III, section 6 of its constitution.

ARTICLE IX CODE OF ETHICS

- Sec. 1 All members shall abide by the following Code of Ethics:
- A. To be ever mindful of our responsibility to Wally Byam Caravan Club International, Inc., and through conduct, indicate to the public that membership in this organization is an assurance of our courtesy on the road and good will to all peoples and countries.
 - B. To be ever mindful of what we say or print with respect to its effect on other of our diverse membership so as to avoid disharmony and ill feelings among club members of differing ethnicities, religious beliefs or orientation and to dedicate ourselves to the work of cementing together the members of WBCCI in bonds of good fellowship and mutual understanding.
 - C. To conduct ourselves in a manner that inspires others engaged in recreational vehicle travel to a full appreciation of the intent and meaning of this code.
 - D. To maintain our camps in an orderly manner and leave them the same way.

ARTICLE X LIABILITY

- Sec. 1 Neither the Club nor its officers are responsible for the loss of or damage to property or for injury to or death of a person on the premises of any Club function. This freedom from responsibility for loss or damage to property applies regardless of whether that property has been received by any member or officer or left upon the premises.

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- Sec. 2 The club's parent organization, WBCCI, provides liability insurance for sanctioned club rallies, caravans, and functions. A certificate of liability insurance, defining coverage and liability limits, is available upon request from WBCCI headquarters. Publishing events is necessary to ensure they are considered sanctioned activities since WBCCI liability insurance applies only to sanctioned activities.

ARTICLE XI POLICY

- Sec. 1 Policy consistent with the Constitution and Bylaws of the Club and with the Constitution, Bylaws and Policy of the Wally Byam Caravan Club International, Inc., containing additional provisions for the government of the Club may be adopted by the Executive Board and/or the Club members.

ARTICLE XII AMENDMENTS

- Sec. 1 These Bylaws may be amended at any business meeting of the Executive Board by a two-thirds vote, provided the proposed amendment has been submitted to all members of the Executive Board in writing ten (10) days prior to such meeting.
- Sec. 2 Such amendments shall become effective upon adoption.

ARTICLE XIII MERGER, CONSOLIDATION OR DISSOLUTION OF THIS CLUB

- Sec. 1 In the event the members of this Club deem it desirable to merge with another Local Club, or to consolidate with one or more Local Clubs, or for the Club to dissolve, the members shall, through the President of this Club, follow the appropriate procedures as prescribed in ARTICLE VII, Sec.1 through 6 of the Bylaws of the International Club. These procedures are in accordance with Section 501 (c) 7 of the Internal Revenue Service Code.

These Bylaws, as last amended, was adopted by the Executive Board on June 25, 2026.

Central Coast California Airstream Club
Tracy Adams
Club President